



# GARDENA CITY COUNCIL

## Regular Meeting Notice and Agenda

Council Chamber at City Hall  
1700 W. 162<sup>nd</sup> Street, Gardena, California  
Website: [www.cityofgardena.org](http://www.cityofgardena.org)

**TASHA CERDA**, *Mayor*  
**ART KASKANIAN**, *Mayor Pro Tem*  
**MARK E. HENDERSON**, *Council Member*  
**PAULETTE C. FRANCIS**, *Council Member*  
**RODNEY G. TANAKA**, *Council Member*

**MINA SEMENZA**, *City Clerk*  
**J. INGRID TSUKIYAMA**, *City Treasurer*  
**CLINT OSORIO**, *City Manager*  
**CARMEN VASQUEZ**, *City Attorney*  
**LISA KRANITZ**, *Assistant City Attorney*  
**PETER L. WALLIN**, *Deputy City Attorney*

**Tuesday, April 14, 2020**

**Closed Session – 7:00 p.m.**

**Open Session – 7:30 p.m.**

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In order to minimize the spread of the COVID 19 virus Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act. Please be advised that the Council Chambers are closed to the public and that some, or all, of the Gardena City Council Members may attend this meeting telephonically.

1. You are strongly encouraged to observe the City Council meeting live on SPECTRUM CHANNEL 22 AND ONLINE AT [youtube.com/Cityofgardena](http://youtube.com/Cityofgardena).
2. If you wish to make a comment on a specific agenda item, please submit your comment via email to the Deputy City Clerk at [bromero@cityofgardena.org](mailto:bromero@cityofgardena.org). Comments will be accepted continuously during the meeting. Please limit to 200 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
3. The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email [bromero@cityofgardena.org](mailto:bromero@cityofgardena.org) at least 6 hours prior to the scheduled special meeting to ensure assistance is provided. Assistive listening devices are available.

The City of Gardena thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

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**PUBLIC COMMENT:** The City Council will hear from the public *only on the items that have been described on this agenda (GC §54954.3).*

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**STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY  
AT ALL PUBLIC MEETINGS**

- Treat everyone **courteously**;
- Listen to others **respectfully**;
- Exercise **self-control**;
- Give **open-minded** consideration to all viewpoints;
- Focus on the issues and **avoid personalizing debate**; and
- **Embrace respectful disagreement** and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions.

***Thank you for your attendance and cooperation.***

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**1. ROLL CALL**

**2. PUBLIC COMMENT ON CLOSED SESSION**

*Public comment is permitted only on the items that have been described on this agenda (GC §54954.3).*

**3. CLOSED SESSION**

**A. THREAT TO PUBLIC SERVICES OR FACILITIES**

Government Code Section 54957

Consultation with Gardena Director of Emergency Services and City Manager, Clint Osorio, Chief of Police, Michael Saffell and City Attorney, Carmen Vasquez.

**B. CONFERENCE WITH LABOR NEGOTIATORS**

Government Code Section 54957.6

Agency Designated Representative:

Clint Osorio, City Manager

Employee Organizations:

Gardena Police Officers Association (GPOA)

Matt Hassholdt, Association President

Gardena Management Employees Organization (GMEO)

Vicky L. Barker, Attorney

Gardena Municipal Employees Association (GMEA)

Fred G. Quiel, Attorney

Confidential / Unrepresented Employees

#### **4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS**

##### **A. PRESENTATIONS – *None***

##### **B. ELECTION OFFICIAL'S CERTIFICATION OF OFFICIAL CANVASS OF MUNICIPAL ELECTION VOTES**

(1) RESOLUTION NO. 6445, Reciting the Fact of the General Municipal Election Held on March 3, 2020, Declaring the Results and Such Other Matters as Provided by Law

- (a) The Oath of Office for the Newly Elected City Council Member, Paulette C. Francis and the Re-Elected Council Member, Mark E. Henderson were given on Thursday, April 9, 2020 at City Hall, and will become effective upon adoption of Resolution No. 6445

**Staff Recommendation: Adopt Resolution No. 6445**

##### **C. PROCLAMATIONS – *None***

##### **D. APPOINTMENTS**

(1) Reorganization of City Council – Selection of Mayor Pro Tem

(2) Council Appointments to Commissions, Committees, Councils, and Boards  
(Appointees to be Ratified and Sworn In)

- (a) Human Services Commission
- (b) Planning and Environmental Quality Commission
- (c) Recreation and Parks Commission
- (d) Senior Citizens Commission
- (e) Gardena Youth Commission
- (f) Gardena Beautification Committee
- (g) Gardena Economic Business Advisory Council
- (h) Gardena Rent Mediation Board, Owner Representative
- (i) Gardena Rent Mediation Board, Tenant Representative
- (j) Gardena Rent Mediation Board, At-Large Representative

#### **5. CONSENT CALENDAR**

##### **NOTICE TO THE PUBLIC**

**Roll Call Vote Required on Consent Calendar** All matters listed under the Consent Calendar will be enacted by one motion unless a Council member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

A. Waiver of Reading in Full of All Ordinances Listed on This Agenda and That They Be Read by Title Only

##### **B. CITY CLERK**

(1) Approval of Minutes

- (a) Gardena City Council Regular Meeting, February 25, 2020
- (b) Gardena City Council Regular Meeting, March 10, 2020

5. **CONSENT CALENDAR (Continued)**

B. **CITY CLERK (Continued)**

- (c) Gardena City Council Emergency Meeting, March 19, 2020
- (d) Gardena City Council Special Meeting, March 26, 2020
- (e) Gardena City Council Special Closed Session Meeting, April 2, 2020

(2) Affidavit of Posting Agenda on April 10, 2020

C. **CITY TREASURER**

(1) Approval of Warrants / Payroll Register

- (a) March 24, 2020
- (b) April 14, 2020

(2) Monthly Portfolio

- (a) December 2019
- (b) January 2020
- (c) February 2020

D. **CITY MANAGER**

(1) Personnel Report No. P-2020-6

(2) Award Construction Contract and Purchase Order of a Sun Shade Structure to USA Shade & Fabric Structures in the Amount of \$52,825.75 for Mas Fukai Park Rehabilitation, JN 820

(3) Consultant Agreement with Telecom Law Firm to provide Consulting Services for Wireless Applications

6. **EXCLUDED CONSENT CALENDAR**

7. **PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET**

A. **March 17, 2020, MEETING** – ***Meeting Cancelled***

B. **April 7, 2020, MEETING** – ***Meeting Cancelled***

**PUBLIC COMMENT**

*Public comment is permitted only on the items that have been described on this agenda (GC §54954.3).*

## 8. DEPARTMENTAL ITEMS

### A. ADMINISTRATIVE SERVICES – *No Items*

### B. COMMUNITY DEVELOPMENT – *No Items*

### C. ELECTED & ADMINISTRATIVE OFFICES

- (1) RESOLUTION NO. 6443, Authorizing the City Manager, or his Designee, to Execute Agreements with the California Department of Tax and Fee Administration for Implementation of a Local Transactions and Use Tax

**Staff Recommendation: Adopt Resolution No. 6443**

- (2) RESOLUTION NO. 6442, Authorizing the Examination of Sales, Use and Transactions Tax Records

**Staff Recommendation: Adopt Resolution No. 6442**

- (3) Approval of Contract with Hinderliter, de Llamas and Associates (HdL) Companies for City Tax Audit and Information Services

**Staff Recommendation: Approve Agreement**

- (4) Approval of the 2020-2022 Memorandum of Understanding (MOU) between the City of Gardena and the Gardena Municipal Employees Association (GMEA)

**Staff Recommendation: City Council to Review and Consider the Approval of the MOU**

- (5) RESOLUTION NO. 6446, Adopt Resolution Ratifying Regulation No. 1 Issued by the City Manager as Director of Emergency Services to Close All City Parks Pursuant to Proclamation Declaring the Existence of a Local Emergency

**Staff Recommendation: Adopt Resolution No. 6446**

- (6) RESOLUTION NO. 6447, Adopt Resolution Ratifying Additional Emergency Orders Issued by the City Manager as Director of Emergency Services to Mandate That All Residents or Visitors Within the Geographical Boundaries of the City of Gardena Shall Not Leave Their Places of Domicile or Residence Without Wearing a Face Mask or Covering Pursuant to Proclamation Declaring the Existence of a Local Emergency.

**Staff Recommendation: Adopt Resolution No. 6447**

### D. GENERAL SERVICES

- (1) Award Contract to *Kalban, Inc.*, In the Amount Of \$379,974 For:  
A) Pedestrian Safety Improvement 2019/2020, Various Locations, JN 956; and  
B) Sidewalk Replacement 2019/2020, Various Locations, JN 958; and

Approve Expenditures of Remaining Project Budget, As Needed

**Staff Recommendation: Award Contract**

### E. POLICE – *No Items*

8. **DEPARTMENTAL ITEMS (Continued)**

F. **RECREATION & HUMAN SERVICES**

- (1) Authorization to Purchase Furniture and Office Hardware for the Human Services Building – Family Child Care Offices in the Amount of \$66,602.07 from D&R Office Works, Inc.  
**Staff Recommendation: Authorize Purchase**

G. **TRANSPORTATION – No Items**

9. **COUNCIL ITEMS, DIRECTIVES, & REMARKS**

A. **COUNCIL ITEMS – No Items**

B. **COUNCIL DIRECTIVES**

C. **CITY MANAGER REMARKS RE: DIRECTIVES / COUNCIL ITEMS**

D. **COUNCIL REMARKS**

- (1) COUNCIL MEMBER TANAKA  
(2) COUNCIL MEMBER HENDERSON  
(3) COUNCIL MEMBER FRANCIS  
(4) MAYOR CERDA  
(5) MAYOR PRO TEM KASKANIAN

10. **ANNOUNCEMENTS**

11. **REMEMBRANCES**

- (1) **Mrs. Thelma Herbert**, 96 years of age, former Intermediate Clerk Typist for the City of Gardena. She retired in June 1998, and came back as a part-timer in September 1998, she resigned in December 2017; **Mr. Pedro Silva Sr.**, 80 years old, beloved grandfather of Park Maintenance Lead, Rigoberto Desantiago; and **Dr. Julius Frank**, 96 years old, operated a medical practice in the City of Gardena until he retired at the age of 90, he was known for his dedicated and faithful service to the families of the City of Gardena, demonstrating an inspirational commitment to the good health and happiness of the community; **Mrs. Barbara Banks**, 80 years old, former Recreation and Human Services Commissioner and former Rent Mediation Board Member serving as a Member-at-Large for the City of Gardena; and **Mr. Michael Rodriguez**, 68 years old, former Police Service Office with the Gardena Police Department from 1990 to 2012.

## **12. ADJOURNMENT**

The Gardena City Council will adjourn to a Regular City Council Meeting, at 7:00 p.m., on Tuesday, April 28, 2020.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is on file in the Office of the City Clerk.

Dated this 10<sup>th</sup> day of April, 2020

/s/ MINA SEMENZA  
MINA SEMENZA, City Clerk