

AGENDA CITY OF GARDENA Regular CITY COUNCIL MEETING

Council Chamber at City Hall, 1700 W. 162nd Street, Gardena, California
Website: www.ci.gardena.ca.us

MARK E. HENDERSON, *Mayor Pro Tem*
TASHA CERDA, *Council Member*
DAN MEDINA, *Council Member*
TERRENCE TERAUCHI, *Council Member*



MINA SEMENZA, *City Clerk*
J. INGRID TSUKIYAMA, *City Treasurer*
MITCHELL G. LANSDELL, *City Manager*
PETER L. WALLIN, *City Attorney*

October 25, 2016

Closed Session 7:00 p.m.

Open Session 7:30 p.m.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email msemenza@ci.gardena.ca.us, at least two business days prior to the scheduled meeting to ensure assistance is provided. Assistive listening devices are available.

PUBLIC COMMENT: *The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. The public has the opportunity to address the City Council at the following times:*

- *Agenda Items - at the time the City Council considers the item or during Oral Communications*
- *Non-agenda Items - during Oral Communications*
- *Public Hearings - at the time for Public Hearings listed on the Agenda*

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk. You will be called to the podium by name when it is your turn to address the Council.

Pursuant to California Government Code Section 54953(b)(3), any member of the public wishing to address the legislative body directly pursuant to California Government Code Section 54954.3 may do so at each teleconference location at the time the item is considered.

CELLPHONES AND OTHER DISTRACTIONS: *Use of cell phones, pagers and other communication devices is prohibited while the Council Meeting is in session. Please turn all devices off or place on a silent alert and leave the Chambers to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers and the conduct of City business.*

Thank you for your attendance and cooperation.

1. ROLL CALL

2. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government Code Section 54956.9(d)(1)

(1) City of Gardena v. Regional Water Quality Control Board, etc., et al
Los Angeles Superior Court Case No. BS1563472

(2) Kirk Clymer and Frank Lindsay v. City of Gardena, et al
Los Angeles District Court Case No. 2:15-cv-09634-DMG-E

3. PLEDGE OF ALLEGIANCE & INVOCATION

A. PLEDGE OF ALLEGIANCE

Darlene Vergas and Ethan Rhodes
156th Street Elementary School

B. INVOCATION

Pastor Layne Wakuta, Youth Ministry Director
Gardena Valley Baptist Church

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS

(1) "Conditional Support for West Basin Municipal Water District Proposed Ocean Water Desalination Project" (to be presented by West Basin Municipal Water District Assistant General Manager Shivaji Deshmukh and District 5 Director Donald L. Dear)

B. PROCLAMATIONS

(1) "2016 Small Business Saturday," November 26, 2016 (proclaim only)

C. APPOINTMENTS

(1) Council Appointments to Commissions, Committees, Board, and Council (Commission Appointees to be Ratified and Sworn in; Committees, Board and Council Appointees to be Ratified Only)

- (a) Human Services Commission
- (b) Planning and Environmental Quality Commission
- (c) Recreation and Parks Commission
- (d) Senior Citizens Commission
- (e) Gardena Youth Commission
- (f) Gardena Beautification Committee
- (g) Gardena Economic Development Committee
- (h) Gardena Rent Mediation Board, Landlord Representative
- (i) Gardena Rent Mediation Board, Tenant Representative
- (j) Gardena Rent Mediation Board, At-Large Representative
- (k) Gardena Business Advisory Council

5. CONSENT CALENDAR

NOTICE TO THE PUBLIC

Roll Call Vote Required on Consent Calendar All matters listed under the Consent Calendar will be enacted by one motion unless a Council member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

A. Waiver of Reading in Full of All Ordinances Listed on This Agenda and That They Be Read by Title Only

B. CITY CLERK

(1) Approval of Minutes

(a) City Council Regular Meeting, October 11, 2016

(2) Affidavit of Posting Agenda on October 21, 2016

C. CITY TREASURER

(1) Approval of Warrants / Payroll Register

(a) October 25, 2016

D. CITY MANAGER

(1) Personnel Report No. P-2016-18

6. EXCLUDED CONSENT CALENDAR

7. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

A. OCTOBER 18, 2016, MEETING – Meeting Cancelled

ORAL COMMUNICATIONS

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete and a red light will appear when three minutes are over. Your cooperation is appreciated.

8. DEPARTMENTAL ITEMS

A. ELECTED & ADMINISTRATIVE OFFICES

(1) Resolutions relating to the General Municipal Election to be held on Tuesday, March 7, 2017

(a) RESOLUTION NO. 6243, Calling and Giving Notice of the holding of a General Municipal Election to be held on Tuesday, March 7, 2017, for the Election of Certain Officers as Required by the Provisions of the Laws of the State of California relating to General Law Cities

Staff Recommendation: Adopt Resolution No. 6243

8. DEPARTMENTAL ITEMS (Continued)

A. ELECTED & ADMINISTRATIVE OFFICES (Continued)

(1) Resolutions relating to the General Municipal Election to be held on Tuesday, March 7, 2017
(Continued)

(b) RESOLUTION NO. 6244, Requesting the Board of Supervisors of the County of Los Angeles to Direct the Registrar-Recorder/County Clerk to Administer, Manage and Oversee the City of Gardena's General Municipal Election to be held on Tuesday, March 7, 2017; and Request for Consolidation of the General Municipal Election with any Countywide Election held on March 7, 2017

Staff Recommendation: Adopt Resolution No. 6244

(c) RESOLUTION NO. 6246, Adopting Regulations for Candidates for Elective Office pertaining to Candidates Statements submitted to the Voters at an Election to be held on Tuesday, March 7, 2017

Staff Recommendation: Adopt Resolution No. 6246

(2) U.S. Department of Housing and Urban Development (HUD) CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) for Program Year 2015-2016

Staff Recommendation: Receive and File

(3) URGENCY ORDINANCE NO. 1771: Amending Chapter 18.66 of the Gardena Municipal Code Relating to Medical Cannabis, Adding Urgency Provisions relating to Personal Cultivation of Marijuana, and Adopting a Moratorium on All Commercial Marijuana Activities

Staff Recommendation: Introduce and Adopt Urgency Ordinance No. 1771

B. POLICE, STREETS & DEVELOPMENT SERVICES – No Items

C. RECREATION, HUMAN SERVICES, PARKS & FACILITIES – No Items

D. TRANSPORTATION – No Items

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS

A. COUNCIL ITEMS – No Items

B. COUNCIL DIRECTIVES

C. COUNCIL REMARKS

(1) COUNCIL MEMBER TERAUCHI

(2) COUNCIL MEMBER MEDINA

(3) COUNCIL MEMBER CERDA

(4) MAYOR PRO TEM HENDERSON

10. ANNOUNCEMENTS

11. REMEMBRANCES

Ms. Kazuye Oye, 90 years old, long-time resident of Gardena, survived by her sister, Fumi Ishino, and many loving nieces and nephews.

12. ADJOURNMENT

The Gardena City Council will adjourn to a Regular City Council Meeting at 7:00 p.m. on Tuesday, November 8, 2016.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is on file in the Office of the City Clerk.

Dated this 21st day of October, 2016

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

TO BE PROCLAIMED ONLY

“2016 SMALL BUSINESS SATURDAY”

— NOVEMBER 26, 2016 —

The City of Gardena has always celebrated and supported our local small businesses and acknowledge the contributions they make to our local economy and community.

Currently, there are 28.8 million small businesses in America, according to the U.S. Small Business Administration. These small businesses represent 99.7 percent of all businesses in the U.S. who have employees. Also, small businesses have been responsible for 63 percent of net new jobs created over the past 20 years.

Reports show that U.S. consumers agree that small businesses contribute positively by supplying jobs and generating tax revenue, and consumers also agree that small businesses are critical to the overall economic health of the United States.

The City of Gardena acknowledges that our local businesses create jobs, boost our local economy, and preserve our neighborhoods.

There are advocacy groups, as well as public and private organizations across the country, who annually endorse the Saturday after Thanksgiving Day as “Small Business Saturday.”

In support of this annual observance, the City of Gardena is pleased to hereby proclaim Saturday, November 26, 2016, as

“2016 SMALL BUSINESS SATURDAY”

and urge Gardena’s citizens, as well as citizens across this nation, to support their local small businesses and merchants not only on Small Business Saturday, but throughout the year.

MINUTES
Regular Meeting of the
City of Gardena City Council
Tuesday, October 11, 2016

The regular meeting of the City Council of the City of Gardena, California, was called to order at 7:00 p.m. on Tuesday, October 11, 2016, in the Council Chamber of City Hall at 1700 West 162nd Street, Gardena, California; Mayor Pro Tem Mark E. Henderson presiding.

1. ROLL CALL

Present: Mayor Pro Tem Mark E. Henderson; Council Member Terrence Terauchi; Council Member Dan Medina; and Council Member Tasha Cerda. Other City officials and employees present: City Manager Mitchell G. Lansdell; City Attorney Peter L. Wallin; City Clerk Mina Semenza; and Deputy City Clerk Becky Romero. City Treasurer Ingrid Tsukiyama was not present at the meeting.

At 7:01 p.m., the City Council recessed into Closed Session in the Management Information Center of the Council Chamber at City Hall, with the following in attendance: Mayor Pro Tem Mark E. Henderson; Council Member Terrence Terauchi; Council Member Dan Medina; Council Member Tasha Cerda; City Manager Mitchell G. Lansdell; and City Attorney Peter L. Wallin.

2. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION
Government Code Section 54956.9(d)(1)

- (1) Natalia Montalvo and Bryan Epps v. City of Gardena
Los Angeles Superior Court Case No. YC068118
- (2) City of Gardena v. Regional Water Quality Control Board, etc., et al
Los Angeles Superior Court Case No. BS1563472

B. CONFERENCE WITH LABOR NEGOTIATORS
Government Code Section 54957.6

- (1) Agency Designated Representative:
Mitchell G. Lansdell, City Manager
- Employee Organizations:
 - Unrepresented Employees
 - Gardena Police Officers Association (GPOA)
David Brock, Association President
 - Gardena Management Employees Organization (GMEO)
Vicky L. Barker, Attorney
 - Gardena Municipal Employees Association (GMEA)
Fred G. Quiel, Attorney

Mayor Pro Tem Henderson reconvened the meeting to the Regular Open Session at 7:30 p.m. and the City Clerk noted the return of all Council Members who were present at the meeting.

When Mayor Pro Tem Henderson asked for a Closed Session Report, City Attorney Wallin reported that no reportable action had been taken.

3. PLEDGE OF ALLEGIANCE & INVOCATION

A. PLEDGE OF ALLEGIANCE

Yazmin Garcia (12th Grade) and Mary Ramirez, (10th Grade), both of Gardena High School, led the Pledge of Allegiance. These students are both members / representatives of the Gardena High School G -DAAP (Gardena Drug and Alcohol Abuse Program) Task Force.

B. INVOCATION

The Reverend Mando Luna, a Pastor at CrossRoad South Bay, gave the Invocation.

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS – *None*

B. PROCLAMATIONS

(1) “Gardena Red Ribbon Week,” October 23 through 31, 2016 – *was accepted by G-DAAP Chairman Richard Gomez; members of the Gardena High School Task Force; and Jorge Guandique, AADAP Community Organizer*

C. APPOINTMENTS

(1) Council Appointments to Commissions, Committees, Board, and Council – *None*

5. CONSENT CALENDAR

A. WAIVER OF READING IN FULL OF ALL ORDINANCES LISTED ON THIS AGENDA AND THAT THEY BE READ BY TITLE ONLY

B. CITY CLERK

(1) Approved: Minutes of

(a) City Council Regular Meeting, September 13, 2016

(b) City Council Regular Meeting, September 27, 2016

(2) Approved: Affidavit of Posting Agenda on October 7, 2016

C. CITY TREASURER

(1) Approved: Warrants / Payroll Register

(a) October 11, 2016: Wire Transfer No. 11529-11531; Prepay Nos. 140637-140645 and Check Nos. 140646-140809 for a total amount of \$1,260,051.33; Total Payroll Issued September 30, 2016: \$1,577,689.95; and

5. CONSENT CALENDAR (Continued)

D. CITY MANAGER

- (1) Approved: Personnel Report No. P-2016-17

It was moved by Council Member Terauchi, seconded by Mayor Pro Tem Henderson, and carried by the following roll call vote to Adopt the Consent Calendar:

Ayes: Council Member Terauchi, Mayor Pro Tem Henderson, and Council Members Cerda, and Medina
Noes: None
Absent: None

6. EXCLUDED CONSENT CALENDAR

7. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

- A. OCTOBER 4, 2016 MEETING – *Meeting Cancelled*

ORAL COMMUNICATIONS

- (1) Karl Henry, resident – spoke about the sewer system rate increase proposal to be paid by citizens and suggested that the City’s Reserve Fund monies be used for that cost instead of putting the funds toward a new Police Facility.
- (2) Benjamin Butler, resident – reported to the Council, again, about cars speeding on 147th Street between Crenshaw Blvd. and Van Ness Ave. He requests that crosswalk signs and/or lanes be placed on this street to make it safe.
- (3) Cheral Sherman, VP of Friends of Gardena Willows Wetland Preserve – invited everyone to the following Willows events: 1) “Monthly Restoration Workday,” Saturday, October 15, 2016, 8:00 a.m. to 11:00 a.m.; 2) “Special Workday,” an all-day event, on Saturday, November 5, 2016, 8:00 a.m. to 4:00 p.m. Lunch, water, and gloves will be furnished; and 3) The 10th Anniversary of the Preserve Celebration, on Sunday, November 13, 2016, 1:00 p.m. to 4:00 p.m. Refreshments will be served.

8. DEPARTMENTAL ITEMS

A. ELECTED & ADMINISTRATIVE OFFICES

- (1) ORDINANCE NO. 1770, Amending Section 2.04.170 of the Gardena Municipal Code Setting the Compensation of the Mayor and Members of the City Council
(Introduced by Council Member Tasha Cerda, September 27, 2016)

ORDINANCE NO. 1770

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA,
CALIFORNIA, AMENDING SECTION 20.04.170 OF THE GARDENA
MUNICIPAL CODE SETTING THE COMPENSATION OF THE MAYOR
AND MEMBERS OF THE CITY COUNCIL

City Manager Lansdell presented the Staff Report.

Terry Kennedy spoke in opposition to this item.

8. DEPARTMENTAL ITEMS (Continued)

A. ELECTED & ADMINISTRATIVE OFFICES (Continued)

- (1) ORDINANCE NO. 1770, Amending Section 2.04.170 of the Gardena Municipal Code Setting the Compensation of the Mayor and Members of the City Council
(Introduced by Council Member Tasha Cerda, September 27, 2016) (Continued)

Council Member Terauchi distributed copies of the salary survey that had been presented by the City Manager (now containing handwritten changes to it) to the members of Council, City Manager, City Attorney, and City Clerk and announced that he was the one who had prepared it, and indicated that it also included some points that had been raised by Mr. Kennedy. Terauchi stated that the amounts on the survey that he had changed are accurate, and pointed out that the Gardena Council Members are earning more than some of the Council Members in our neighboring cities. The City Manager's survey included only the top cities in the South Bay; that it did not include Lawndale, Lomita, or any of the hill cities. If one were to look among the 13 cities on the chart, Gardena is the fourth highest paid. One thing unique to our City is Council Members are allowed to cash out on the medical benefits if we don't use them. The City of Redondo Beach is the only other city that allows that and, because of that and along with our car allowance, it puts Gardena as the second highest-paid City Council in the entire South Bay. He continued by saying that he is not sure how that justifies an increase in Council salaries. He urged his Council colleagues to vote against this Ordinance; stating that we should be serving our City because we want to and it shouldn't be based upon money that we put into our pockets.

Council Member Cerda stated that she believes that whatever the City Manager presents to the Council is true and the most accurate information, and that the handwritten comments on the survey that she has received tonight from Council Member Terauchi have not been verified. So, she cannot base her decision on it. The stipend that Council Members receive is not only for attending Council Meetings, but for events that are attended during work hours; the stipend is something to offset it. When the decision was made to run for public office, it wasn't about the money. The stipend increase won't go into effect until March 2017, so this is only preparing for the next Council coming in. She believes that the Council is doing a good job to stay proactive here, so it would only be fair.

Council Member Medina than spoke and mentioned that he attends other meetings 4 to 5 days every week for which he doesn't receive stipends. He indicated that he catches the bus to attend some of those meetings. He stated that Council Members do spend a lot of time attending meetings and functions and time is money. He said he is as a servant and that he will do what it takes to get the job done.

Mayor Pro Tem Henderson stated that Members of City Council do attend a lot of meetings around the region; it is the role for which Council asked and it is what we are doing. He said that he is okay with the current stipend and thinks that it's in poor taste right now, with everything going on with the sewer tax increase, to ask for a raise; all the City's other fiduciary responsibilities should be settled first.

It was moved by Council Member Cerda to adopt Ordinance No. 1770. The motion failed due to the lack of receiving a second to the motion.

8. DEPARTMENTAL ITEMS (Continued)

A. ELECTED & ADMINISTRATIVE OFFICES (Continued)

- (2) CONSIDERATION OF RESOLUTION allowing then Retired City Manager Mitchell G. Lansdell to serve as Interim City Manager for the City pursuant to Government Code Section 21221(h), Certifying an Urgent Need for an Exception to the 180-Day Wait Period, and Authorizing the Mayor Pro Tem to sign an Employment Agreement

RESOLUTION NO. 6245, Appointing Mitchell G. Lansdell as Interim Appointment Retire Annuitant to the Vacant Position of City Manager for the City of Gardena under Government Code Section 21221(h), Certifying an Urgent Need for an Exception to the 180-Day Wait Period, and Authorizing the Mayor Pro Tem to Sign and Employment Agreement

RESOLUTION NO. 6245

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, APPOINTING MITCHELL G. LANSDELL AS AN INTERIM APPOINTMENT RETIRED ANNUITANT TO THE VACANT POSITION OF CITY MANAGER FOR THE CITY OF GARDENA UNDER GOVERNMENT CODE SECTION 21221(H), EFFECTIVE JANUARY 3, 2017, CERTIFYING AN URGENT NEED FOR AN EXCEPTION TO THE 180-DAY WAIT PERIOD AND AUTHORIZING THE MAYOR PRO TEM TO EXECUTE AN EMPLOYMENT AGREEMENT

City Manager Lansdell presented the Staff Report.

Wanda Love, Karl Henry and Clifton Woods all spoke in opposition to this item.

Council Member Medina asked City Manager Lansdell to confirm that he is to effectively retire on December 31, 2016. Also, as far as the qualifications of Chief Medrano to serve as City Manager, he has always been involved in most of the decision making for the City. The reason the City did not have department heads for all of our offices was because we had a \$28 million deficit. Therefore, our City Manager, along with Chief Medrano and Kelly Fujio took over running multiple departments and did the job without taking any extra income. Medina continued by saying that, as time and money gets better, he's sure the City will find the department heads that are needed.

City Manager Lansdell replied that the effective date of his retirement is December 31, 2016. If the Council were to pass the Resolution and the Employment Agreement and, if CalPERS were to approve it, that he would work on a part-time basis, 20-30 hours a week, until June 30, 2017. He said that the City Council voted in 3 to 2 in May 2016 to appoint Ed Medrano as the Acting Interim City Manager. While we could start a recruitment for City Manager in the market place, he doesn't know very many competent managers who would want to come into an environment knowing their bosses was going to change. Lansdell continued saying that he put this Resolution and Agreement forward for some continuity for the time of transition, yet, he is fine with the Council running with Chief Medrano; he believes that Chief Medrano is more than capable.

Council Member Cerda then stated that it was the community who came forward saying that we need to have a recruitment process; that we now have one. There is more than enough time, in the event we don't have a recruited City Manager, to have our Acting Interim City Manager serve. That process can be fulfilled; so that's what we're doing and she thinks it's only fair.

8. DEPARTMENTAL ITEMS (Continued)

A. ELECTED & ADMINISTRATIVE OFFICES (Continued)

(2) CONSIDERATION OF RESOLUTION; and RESOLUTION NO. 6245 (Continued)

Council Member Terauchi commented, indicating that it states in the Resolution that our current City Manager is going to do a search for a new City Manager prior to December 31, 2016. Our City Manager is very prudent and he supports Chief Medrano. There's a lot of uncertainty based on the upcoming Election, and he would be a stabilizing force from January to June depending upon the make up of the new City Council; that is how the issue will be decided by the March 7, 2017 Election. Our City Manager is trying to be very protective of the City. I think what he is saying is, if CalPERS approves, he can serve as the City Manager on a contractual basis, until we will be able to appoint an Interim City Manager.

Mayor Pro Tem Henderson stated that CalPERS is the body that is going to decide what happens here; that he agrees with the continuity of what happens because we did agree with a 3-2 vote that the Acting Interim City Manager would be Chief Medrano. He definitely understands consideration of this Resolution. We all know that the search is going to be ongoing; that it will take some time. With the authorization of this Resolution, if it does not get approved, then Chief Medrano will step up as the Acting Interim City Manager. Our community wants to know how are we going to get through this and wants make sure the search is underway.

City Manager Lansdell replied that his retirement papers have been submitted, with an effective date of December 31, 2016.

Police Chief Medrano then asked to speak. He was invited to do so by the Council. He stated that since he is involved in this process, he thinks that it's important that Council and the community hear from him on this matter. He said that, although he does have an agreement to take on the acting role when our current City Manager retires, he doesn't have a desire to do that under the current situation with all the things that are in transition; He believes that this Resolution is a perfect solution to our City's transitional problems, and totally supports our City Manager staying on and leading us through this transition phase to ensure that, whatever body is elected that they have an opportunity to select whoever they want to be their City Manager. Medrano continued, sharing that he has served this community for almost 30 years, that his desire to be a City Manager is not because it's a better job than what he has now. His desire to be a City Manager is to ensure that all the wonderful things we have done in this community continue to be led professionally. He encouraged the Members of City Council to keep this in mind for the best interest of the City.

Mayor Pro Tem Henderson then stated that the final decision will ultimately be made by CalPERS.

It was moved by Council Member Medina, seconded by Council Member Terauchi, and carried by the following roll call vote to Adopt Resolution No. 6245, and Approve the Employment Agreement:

Ayes: Council Members Medina, Terauchi, and Cerda, and Mayor Pro Tem Henderson

Noes: None

Absent: None

B. POLICE, STREETS & DEVELOPMENT SERVICES – No Items

8. DEPARTMENTAL ITEMS (Continued)

C. RECREATION, HUMAN SERVICES, PARKS & FACILITIES

- (1) Approval of Carnival Contract with Signature Events & Catering for Carnival at Mas Fukai Park, October 28, 29, 30, and 31, 2016

City Manager Lansdell presented the Staff Report.

It was moved by Council Member Terauchi, seconded by Council Member Medina, and carried by the following roll call vote to Approve the Carnival Contract:

Ayes: Council Members Terauchi, Medina, and Cerda, and Mayor Pro Tem Henderson

Noes: None

Absent: None

D. TRANSPORTATION – No Items

9. COUNCIL ITEMS, DIRECTIVES & REMARKS

A. COUNCIL ITEMS

- (1) Councilman Terauchi gave a report regarding his attendance at the Annual League of California Cities Conference and Expo, October 5-7, 2016, at the Long Beach Convention Center.

B. COUNCIL DIRECTIVES

- (1) Council Member Terauchi requested that the City's zoning ordinances be updated regarding parking requirements; Mayor Pro Tem Henderson seconded the request with the stipulation that the members of the Planning Commission be involved in the updating process. Terauchi agreed with the stipulation.
- (2) Mayor Pro Tem Henderson requested that City facilities be reviewed and made available to parents so that they may drop off their children for a two-hour period while they vote during the November 8, 2016, election. Council Member Terauchi seconded the request.

C. COUNCIL REMARKS

- (1) COUNCIL MEMBER TERAUCHI – reported that he attended a three-day annual conference sponsored by the League of California Cities, and Council Member Dan Medina was also there at the main luncheon. He spoke briefly about the “black water” issue that is affecting the residents of Gardena. He said that vendors also attend the conference in hopes to gain potential clients, and that one vendor in particular with whom he spoke shared information with him about Gardena's black water issue. The vendor told him that he had approached Golden State Water Company to offer his company's services to clean all the existing water pipes throughout the city at no charge; that the vendor's project would not include having to dig up the streets to replace the pipes. Golden State Water Company refused the company's services. Also, there were many seminars and discussions at the Conference about different topics. However, the most informative discussion was the topic of unfunded pension liabilities for CalPERS. He closed his report by saying that he learned a lot and made some contacts at the conference.

9. COUNCIL ITEMS, DIRECTIVES & REMARKS (Continued)

C. COUNCIL REMARKS (Continued)

- (2) COUNCIL MEMBER MEDINA – opened his remarks by saying that he is very happy to report that the City of Gardena is now utilizing recycled water. He hopes that, moving forward, the project can extend out to the surrounding larger parks and parkettes. The cost of water to the city will be greatly reduced. He attended a Southern California Association of Governments (SCAG) meeting where he is a member of the Transportation Committee. He spoke about a three-year study that was conducted regarding the *millenniums* generation and their economic impact that could and will affect the local economy now and in the future. He asked that everyone do their research regarding Measure “M;” that this will definitely affect the South Bay area. He also participated in his monthly birthday cake delivery to local convalescent homes in conjunction with the Gardena-Carson Rotary Club. He had the pleasure of attending the annual Gardena Masonic Lodge Police & Fire recognition event and he congratulated Gardena Police Officer Yvette Evans. He also attended a Luncheon at the League of California Cities. He reminded the community to get out and vote, because every vote counts.
- (3) COUNCIL MEMBER CERDA – attended the following events: the City of Gardena Employee Recognition luncheon; the Annual Masonic Lodge Police and Fire Recognition Ceremony at which Gardena Police Officer Yvette Evans and Los Angeles County Fire Fighter Paramedic Brian Noss were recognized. She thanked the safety personnel for all they do; and she attended the Annual Gardena Heritage Day Festival. She then made a public service announcement, that on this coming Saturday, October 15, a fair will be held at the Japanese Cultural Institute (JCI) to help the community to prepare for an earthquake. She encouraged residents to get involved in the Community Emergency Response Team (CERT), who continues to have disaster preparation classes throughout the year. The next class will take place at GTrans; that it a great opportunity to learn the basics emergency preparedness and first aid. To sign up, please call phone (310) 528-8730. Information can always be found on the City of Gardena’s web page. She has received positive feedback from all who have attended CERT classes. She added that she attended a South Bay Workforce Investment Board (SBWIB)-sponsored meeting, and mentioned some of the different programs they have. She also announced that SBWIB will be recognizing City Manager Mitch Lansdell at an upcoming event.
- (4) MAYOR PRO TEM HENDERSON – he attended the City of Gardena Employee Recognition luncheon; the ribbon cutting at the Greenbuild Legacy project, a project-based facility for teaching and learning. Students build science and other projects, and he actually had an opportunity to work with the students. As a reminder, he announced he will be hosting his next “Open City Hall” on Saturday, October 15, 2016, 8:00 a.m. to 11:00 a.m. He encouraged the community to attend; that this is their opportunity to voice their concerns. As reported in other Council Members remarks, he also attended the League of California Cities Conference luncheon. In closing, he reported that he attended several events throughout the City, such as the Annual Masonic Lodge Police and Fire Recognition Ceremony; the Gardena Police Department Pancake Breakfast fundraiser, and the Annual City Heritage Festival. Lastly, he encouraged everyone to vote on November 8, 2016.

10. ANNOUNCEMENTS

- (1) The Gardena Valley Japanese Cultural Institute (JCI), partnering with Tri-City CERT, are sponsoring a “Community Shake Out and Emergency Preparedness Fair” on Saturday, October 15, 2016, 11:00 a.m. to 2: 00 p.m., at the JCI, 1964 West 162nd Street;
- (2) New series of Emergency Preparedness classes will be held at the Gardena Transit Facility on October 22, 23, and 29, 2016. These are 8-hour classes. For more information, call (310) 528-8730;
- (3) A Public Hearing for the Sewer Rate Increase has been scheduled at the December 13, 2016, City Council Meeting;

10. ANNOUNCEMENTS (Continued)

- (4) The South Bay Workforce Investment Board will be honoring City Manager Lansdell for his outstanding service during their 21st Annual Awards Ceremony on Thursday, October 13, 2016, 6:00 p.m., at the Torrance Marriott; and
- (5) An "Open City Hall" will be hosted by Mayor Pro Tem Henderson this coming Saturday, October 15, 2016, in the City Hall Council Office, 8:00 a.m. to 11: 00 a.m.

11. REMEMBRANCES

Mrs. Jackie Moore, 70 years of age, beloved grandmother-in-law of Senior Human Resources Analyst Kitha Torregano, with the City of Gardena Elected and Administrative Offices. Mrs. Moore is the mother of three children and four grandchildren, plus many great-grandchildren.

12. ADJOURNMENT

At 9:18 p.m., Mayor Pro Tem Henderson adjourned the Gardena City Council Meeting to the next Regular City Council Meeting, at 7:00 p.m., on Tuesday, October 25, 2016.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

By: _____
Becky Romero, Deputy City Clerk

APPROVED:

Mark E. Henderson, Mayor Pro Tem

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Treasurer's Department
DATE: October 20, 2016
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

(a) October 25, 2016 TOTAL WARRANTS ISSUED: \$1,439,968.06

Wire Transfer: 11532-11535
Prepay: 140810-140817
Check Numbers: 140818-141040

Total Pages of Register: 23

October 14, 2016 TOTAL PAYROLL ISSUED: \$1,489,829.72

for: Maui Lu
J. Ingrid Tsukiyama, City Treasurer

Cc: City Clerk

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
11532	10/6/2016	104058 ADMINSURE, INC.	100616		WORKERS' COMP CLAIMS ADMINISTR	36,461.71
					Total :	36,461.71
11533	10/11/2016	419630 U.S. BANK	101116		TAXABLE LEASE REVENUE REFUNDIN	187,346.01
					Total :	187,346.01
11534	10/13/2016	106110 ADVANCED BENEFIT SOLUTIONS, LLC	1013016		HEALTH INSURANCE CLAIMS	91,887.26
					Total :	91,887.26
11535	10/18/2016	104058 ADMINSURE, INC.	101816		WORKERS' COMP CLAIMS ADMINISTR	101,892.22
					Total :	101,892.22
140810	10/12/2016	111260 KJOS, BARBARA JEAN	SEPTEMBER 2016		GARDENA FAMILY CHILD CARE PROGF	2,314.00
					Total :	2,314.00
140811	10/19/2016	119359 SOUTH BAY CITIES COUNCIL, OF GOVERNME	102016		REGISTRATION - SB HIGHWAY PROGR	160.00
					Total :	160.00
140812	10/19/2016	109311 CALPERS EDUCATIONAL FORUM 2016	10/24-10/26		REGISTRATION - K. TORREGANO - CAL	350.00
					Total :	350.00
140813	10/19/2016	109104 BROWN, KENTEZ	101916		SPECIAL OPERATIONS FUNDING	500.00
					Total :	500.00
140814	10/19/2016	109248 ENCANTADA APARTMENTS	101916		SPECIAL OPERATIONS FUNDING	719.00
					Total :	719.00
140815	10/20/2016	619005 GAS COMPANY, THE	100316		GAS	3,103.75
					Total :	3,103.75
140816	10/20/2016	619004 GOLDEN STATE WATER CO.	100516		WATER	8,259.59
					Total :	8,259.59
140817	10/20/2016	619003 SOUTHERN CALIFORNIA EDISON	100616		LIGHT & POWER	89,396.72
					Total :	89,396.72
140818	10/25/2016	103164 4IMPRINT	4941980	034-00235	EMPLOYEE RECOGNITION SUPPLIES	1,318.55

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140818	10/25/2016	103164 103164 4IMPRINT			(Continued)	Total : 1,318.55
140819	10/25/2016	101244 ADAPT CONSULTING, INC.	22222B 22252B		KEEP GARDENA BEAUTIFUL DAY SUPP KEEP GARDENA BEAUTIFUL DAY SUPP	2,300.60 393.80 Total : 2,694.40
140820	10/25/2016	101529 ADVANCED DOCUMENT SYSTEMS, & SUPPLY 0116039			AUTOBAUM B-12 PAPER FOLDER - SEF	105.00 Total : 105.00
140821	10/25/2016	101031 AFFORDABLE HOUSING, PROFESSIONALS, I# Cruz-4			STATE HOME PROG - 1339 MARINE AVI	2,665.00 Total : 2,665.00
140822	10/25/2016	101031 AFFORDABLE HOUSING, PROFESSIONALS, I# HOME-Lil-3			STATE HOME PROG - 13408 S NEW HA	2,630.00 Total : 2,630.00
140823	10/25/2016	101031 AFFORDABLE HOUSING, PROFESSIONALS, I# CP-12			PREPARATION OF PUBLIC NOTICE & C	2,210.00 Total : 2,210.00
140824	10/25/2016	101031 AFFORDABLE HOUSING, PROFESSIONALS, I# Pit-2			STATE HOME PROG - 113102 CATALINA	2,185.00 Total : 2,185.00
140825	10/25/2016	101031 AFFORDABLE HOUSING, PROFESSIONALS, I# HOME-P&B-3			STATE HOME PROG - 1120 W 149TH ST	490.00 Total : 490.00
140826	10/25/2016	101748 AFTERMARKET PARTS COMPANY LLC, THE	81014190 81041539 81042119	037-09410 037-09476 037-09500	BUS 2918 - ADA PART, NO TAX EXTERIOR MIRROR VALVE, EXPANSION	220.44 464.73 778.53 Total : 1,463.70
140827	10/25/2016	109262 ALDAIMALANI, SARAH	OCTOBER 2016		POLICE DEPT INTERN SERVICES	500.00 Total : 500.00
140828	10/25/2016	100925 AMERICAN MOVING PARTS	01A57256 01A57454 01A57489		REAR AXLE KIT REAR AXLE KIT HOSE	861.82 861.82 56.99 Total : 1,780.63
140829	10/25/2016	101628 AQUA-FLO SUPPLY	995476		PARK MAINT SUPPLIES	268.77

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140829	10/25/2016	101628 AQUA-FLO SUPPLY	(Continued)			
			995636		PARK MAINT SUPPLIES	45.28
			998154		PARK MAINT SUPPLIES	100.18
					Total :	414.23
140830	10/25/2016	104687 AT&T	8608471		TELEPHONE	232.43
			8608472		TELEPHONE	288.78
			8608782		TELEPHONE	8,178.17
			8623600		TELEPHONE	33.74
			8623601		TELEPHONE	86.29
			8623617		TELEPHONE	33.74
			8623625		TELEPHONE	33.74
			8623626		TELEPHONE	86.91
			8644704		TELEPHONE	397.73
			8663231		TELEPHONE	275.52
					Total :	9,647.05
140831	10/25/2016	616025 AT&T	080716		CATV - POLE ATTACH CONDUIT	261.64
					Total :	261.64
140832	10/25/2016	616333 AT&T	091516		TELEPHONE	38.25
					Total :	38.25
140833	10/25/2016	100964 AT&T MOBILITY	287269251365X100116		PD CELL PHONE ACCT #287269251365	41.65
					Total :	41.65
140834	10/25/2016	109306 BAE, SONG AHM	PERMIT #14922		PERMIT DEPOSIT REFUND - 1134 W 16	1,000.00
					Total :	1,000.00
140835	10/25/2016	109295 BAILON, FATIMA	UNIFORM		UNIFORM ALLOWANCE	350.00
					Total :	350.00
140836	10/25/2016	103651 BARR & CLARK ENVIRONMENTAL	42283		LBP INSPECTION - 1120 W 149TH ST	1,150.00
					Total :	1,150.00
140837	10/25/2016	103651 BARR & CLARK ENVIRONMENTAL	41916		LBP INSPECTION - 13102 S CATALINA A	950.00
					Total :	950.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140838	10/25/2016	103651 BARR & CLARK ENVIRONMENTAL	42130		LBP INSPECTION - 15067 SUTRO AVE	220.00
					Total :	220.00
140839	10/25/2016	102400 BAYSIDE MEDICAL CENTER	00043473		FIRST AID TREATMENT - S. VASQUEZ	247.52
					Total :	247.52
140840	10/25/2016	102035 BD WHITE TOP SOIL CO., INC.	77455		PARK MAINT SUPPLIES	104.64
					Total :	104.64
140841	10/25/2016	104302 BEE N' WASP NEST REMOVAL, SERVICE, LLC	702536 702633		HONEY BEE NEST REMOVAL - 14851 M	95.00
					HONEY BEE NEST REMOVAL - 13023 C	95.00
					Total :	190.00
140842	10/25/2016	107690 BELL, DONNETTA	SEPTEMBER 2016		CHILD CARE PROVIDER	2,412.00
					Total :	2,412.00
140843	10/25/2016	108715 BOBBS, CINDY	SEPTEMBER 2016		CHILD CARE PROVIDER	1,758.00
					Total :	1,758.00
140844	10/25/2016	107145 BOHLMANN, INC.	B8383		DRINKING FOUNTAIN - FUKAI PARK	2,358.00
					Total :	2,358.00
140845	10/25/2016	102837 BRASS STAR PRODUCTIONS	GRD-201610		2016 JAZZ FESTIVAL VIDEO	2,000.00
					Total :	2,000.00
140846	10/25/2016	109312 BRIAN'S HARDWOOD FLOORS, INC	22005		STATE HOME OOR LOAN PROG - 15067	1,659.50
					Total :	1,659.50
140847	10/25/2016	109312 BRIAN'S HARDWOOD FLOORS, INC	22051		STATE HOME OOR LOAN PROG - 15067	1,659.50
					Total :	1,659.50
140848	10/25/2016	105008 CALIFORNIA BUILDING STANDARDS, COMMIE	JUL-SEP 2016		BUILDING STANDARDS ADMIN SPECIA	598.50
					Total :	598.50
140849	10/25/2016	103029 CALIFORNIA FENCE & SUPPLY	T16283IN		STREET MAINT SUPPLIES	8.56
					Total :	8.56
140850	10/25/2016	103383 CALPORTLAND	92990126		STREET MAINT SUPPLIES	847.00

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140850	10/25/2016	103383	103383 CALPORTLAND		(Continued)	Total : 847.00
140851	10/25/2016	823003	CARL WARREN & COMPANY		SEPTEMBER 2016	CLAIMS MANAGEMENT Total : 2,277.41
140852	10/25/2016	103864	CCDAA		2240	REGISTRATION - N.HOWARD - STATEW Total : 40.00
140853	10/25/2016	103489	CF UNITED LLC		863	CAR WASH - SEPTEMBER 2016 Total : 181.00
140854	10/25/2016	108378	CHARLES E. THOMAS COMPANY INC.	037-09470	88000	HEALY QUARTERLY INSPECTION Total : 142.50
140855	10/25/2016	100235	CHARLES, JOSEPH		10/01-10/15/16	SPECIAL EVENT STAFF Total : 120.00
140856	10/25/2016	103127	CHILD 2 CHILD CONNECTION, FAMILY DAY C/		SEPTEMBER 2016	CHILD CARE PROVIDER Total : 1,389.00
140857	10/25/2016	104338	CODE PUBLISHING, INC.		54416	MUNICIPAL CODE - ELECTRONIC UPD/ Total : 1,823.25
140858	10/25/2016	102895	CONSOLIDATED DESIGN WEST		0314312	REC PROGRAM SUPPLIES Total : 2,207.26
140859	10/25/2016	109305	COOLEY, RAYMOND		DR #16-3866	RETURN MONEY BOOKED AS EVIDENC Total : 210.00
140860	10/25/2016	105781	CORDOVA & ASSOCIATES		16050	FOOD, WINE & CIGAR FESTIVAL SUPPI Total : 3,328.26
140861	10/25/2016	105935	CRAFCO, INC.		00430375	STREET MAINT SUPPLIES Total : 1,239.29
140862	10/25/2016	103512	CRENSHAW LUMBER CO.		13024 13769	STREET MAINT SUPPLIES PARK MAINT SUPPLIES Total : 139.10

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140863	10/25/2016	103353 CRM COMPANY, LLC.	GA1108		SCRAP TIRE DISPOSAL FEE~	29.50
			GA1109		SCRAP TIRE DISPOSAL FEE~	29.50
			GA1110		SCRAP TIRE DISPOSAL FEE~	39.50
			GA1111		SCRAP TIRE DISPOSAL FEE~	29.50
					Total :	128.00
140864	10/25/2016	109261 DALE, MONAE	OCTOBER 2016		POLICE DEPT INTERN SERVICES	500.00
					Total :	500.00
140865	10/25/2016	106893 DATABANK IMX LLC	MO41000606	011-00014	DIGITECH SOFTWARE MAINTENANCE	4,735.00
					Total :	4,735.00
140866	10/25/2016	109296 DAVIDSON, RYAN	UNIFORM		UNIFORM ALLOWANCE	350.00
					Total :	350.00
140867	10/25/2016	204776 DE ALWIS, MALLIKA	SEPTEMBER 2016		CHILD CARE PROVIDER	1,898.00
					Total :	1,898.00
140868	10/25/2016	105951 DECALS BY DESIGN, INC.	10315	037-09448	GTRANS TRUCK DECAL SET	119.54
					Total :	119.54
140869	10/25/2016	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL	SEPTEMBER 2016		MONTHLY HOUSING SERVICES	10,332.67
					Total :	10,332.67
140870	10/25/2016	104310 DEPARTMENT OF CONSERVATION	JUL-SEP 2016		STRONG MOTION INSTRUMENTATION	2,111.00
					Total :	2,111.00
140871	10/25/2016	312249 DEPARTMENT OF CORONER	17ME0092		AUTOPSY REPORTS	70.00
					Total :	70.00
140872	10/25/2016	107461 DEPARTMENT OF HEALTH CARE, SERVICES	C94796273E-001		FINAL SETTLEMENT - I. MONZON & M.	136.83
					Total :	136.83
140873	10/25/2016	105182 DIRECTV	29524275797		DIRECTV SERVICE - ANNUAL	1,491.86
					Total :	1,491.86
140874	10/25/2016	105508 DIVERSIFIED TRANSPORTATION, SOLUTIONS	142-1	037-09377	GMBL TITLE VI COMPLIANCE AND DEV	6,729.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140874	10/25/2016	105508	105508 DIVERSIFIED TRANSPORTATION, SOLUT		(Continued)	Total : 6,729.00
140875	10/25/2016	107268	DIVISION OF THE STATE, ARCHITECT	JUL-SEP 2016	SB 1186 DISABILITY ACCESS & EDUCA	165.20
						Total : 165.20
140876	10/25/2016	103241	DP STAR AUTOMOTIVE, INC.	32091	SMOG INSPECTIONS - 09 CHEV TAHOE	35.00
						Total : 35.00
140877	10/25/2016	104276	DREHS, LARRY W.	OCTOBER 2016	MARTIAL ARTS INSTRUCTOR	760.00
						Total : 760.00
140878	10/25/2016	108951	EAGLE RECOGNITION	0657534	AWARDS & RECOGNITION SUPPLIES	107.76
				0658552	AWARDS & RECOGNITION SUPPLIES	10.01
				0658875	AWARDS & RECOGNITION SUPPLIES	462.95
						Total : 580.72
140879	10/25/2016	109299	ELLIS, BRYANT	CIT #122127874	CITATION DISMISSED	42.00
						Total : 42.00
140880	10/25/2016	103795	ESCALANTE FAMILY CHILD CARE	SEPTEMBER 2016	CHILD CARE PROVIDER	3,541.00
						Total : 3,541.00
140881	10/25/2016	107510	ESCALANTE, WENDY E.	SEPTEMBER 2016	CHILD CARE PROVIDER	1,452.00
						Total : 1,452.00
140882	10/25/2016	105650	EWING IRRIGATION PRODUCTS	2150047	PARK MAINT SUPPLIES	38.27
				2269774	PARK MAINT SUPPLIES	174.13
						Total : 212.40
140883	10/25/2016	104380	E-Z FLOW CONCRETE PUMPING	8143	STREET MAINT SUPPLIES	557.00
						Total : 557.00
140884	10/25/2016	100055	FAIR HOUSING FOUNDATION	SEPTEMBER 2016	CDBG CONSULTANT	1,687.44
						Total : 1,687.44
140885	10/25/2016	106129	FEDEX	5-578-22814	SHIPPING SERVICES	41.05
						Total : 41.05

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140886	10/25/2016	109286 FERNANDO, SHIROMI	SEPTEMBER 2016		CHILD CARE PROVIDER	132.00
					Total :	132.00
140887	10/25/2016	103083 FIRST ADVANTAGE LNS OCC HEALTH, SOLUT 2509641609			DRUG TEST/ADMIN FEE	190.00
					Total :	190.00
140888	10/25/2016	109288 FIRST RECOVERY GROUP, LLC	454664-170014 454768-131714		I. MONZON & M. URIBE V. GARDENA~	286.08
					I. MONZON & M. URIBE V. GARDENA ~	128.12
					Total :	414.20
140889	10/25/2016	109315 FLEETCREW	5698 5699		UNIT #25 - DURATHON TEST & INSPEC	409.95
					UNIT #44 - DURATHON TEST & INSPEC	409.95
					Total :	819.90
140890	10/25/2016	106545 FLEETPRIDE	80358240 80440681 80469592		SEWER PROGRAM SUPPLIES	94.11
					SEWER PROGRAM SUPPLIES	64.26
					SEWER PROGRAM SUPPLIES	155.87
					Total :	314.24
140891	10/25/2016	106465 FOX FIRST AID & SAFETY	53119		TREE PROGRAM SUPPLIES	253.43
					Total :	253.43
140892	10/25/2016	102394 FRANK SCOTTO TOWING	681473 682072		TOWING SERVICES FOR BUS #6578	90.00
					TOWING SERVICES FOR BUS #1501	175.00
					Total :	265.00
140893	10/25/2016	109163 FUEL SOLUTIONS, INC.	16-1413	037-09523	DESIGN CONSULTING SERVICES - CN	2,710.00
					Total :	2,710.00
140894	10/25/2016	106615 FULLER ENGINEERING, INC.	129922		PARK MAINT SUPPLIES	677.44
					Total :	677.44
140895	10/25/2016	112566 GALLS, LLC	BC0326725		PD UNIFORM SUPPLIES	1,373.52
					Total :	1,373.52
140896	10/25/2016	107724 GARCIA, CLAUDIA CRISTINA	SEPTEMBER 2016		CHILD CARE PROVIDER	5,735.00
					Total :	5,735.00

Voucher List
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Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140897	10/25/2016	207133 GARCIA, NANCY C.	SEPTEMBER 2016		CHILD CARE PROVIDER	3,714.00
						Total :
140898	10/25/2016	108183 GARDENA ACE HARDWARE	031818		STREET MAINT SUPPLIES	7.23
			032038		BLDG MAINT SUPPLIES	7.75
			032793		SIGNS/SIGNALS SUPPLIES	24.81
						Total :
140899	10/25/2016	107030 GARDENA AUTO PARTS	039409		BUS AUTO PARTS	1,809.40
			039413		PD AUTO PARTS	35.73
			039861		SEWER PROGRAM SUPPLIES	163.26
			039871		BUS AUTO PARTS	796.83
			039979		BUS AUTO PARTS	63.41
			039981		BUS AUTO PARTS	147.95
			040003		PW AUTO SUPPLIES	11.22
			040033		BUS AUTO PARTS	384.16
			040315		PW AUTO SUPPLIES	33.81
						Total :
140900	10/25/2016	107011 GARDENA VALLEY NEWS, INC.	00046120		COMMUNITY DEVELOPMENT BLOCK G	142.50
						Total :
140901	10/25/2016	106085 GBS LINENS	246290-16		LAUNDRY SERVICES - T RUNNER 12X1	204.12
			246450-35		LAUNDRY SERVICES - BANQUETS, API	1,008.14
			249587-26		LAUNDRY SERVICES - BANQUET, NAPI	448.40
						Total :
140902	10/25/2016	106763 GENERAL INDUSTRIAL TOOL &, SUPPLY	1136033-01		STREET MAINT SUPPLIES	104.64
			1136033-02		STREET MAINT SUPPLIES	6.54
						Total :
140903	10/25/2016	108091 GETOFF, PETER	07/27-09/28/16		WEEKLY SUPERVISION - SOCIAL WOR	2,000.00
						Total :
140904	10/25/2016	107775 GLOVER, CHANELL DENISE	SEPTEMBER 2016		CHILD CARE PROVIDER	3,177.00
						Total :
140905	10/25/2016	104015 GOODYEAR TIRE & RUBBER CO.	43660240		TIRES - LT245/75R17 WRL	3,733.91

Voucher List
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140905	10/25/2016	104015 GOODYEAR TIRE & RUBBER CO.	(Continued) 43704872 43740168		TIRES - P225/60R16 ASSURANCE ALL S TIRES - 11R225 G399A FUELMAX	445.02 1,693.19 Total : 5,872.12
140906	10/25/2016	109267 GORDON, LOUIS	101316		STATE HOME OOR LOAN PROG - 15067	5,850.00 Total : 5,850.00
140907	10/25/2016	107513 GRAINGER	9186081023 9232688524	037-09451	SHOP FACILITY SUPPLIES BUS WASH SUPPLIES	530.14 470.15 Total : 1,000.29
140908	10/25/2016	109304 GUDINO, MAYRA	DR #16-3882		RETURN MONEY BOOKED AS EVIDENC	113.51 Total : 113.51
140909	10/25/2016	105224 HEAVENLY MOMENTS	092416 092916 100116		FOOD WINE & CIGAR FESTIVAL SUPPL EMPLOYEE RECOGNITION SUPPLIES HERITAGE FESTIVAL SUPPLIES	1,527.09 1,226.25 1,226.25 Total : 3,979.59
140910	10/25/2016	108607 HENDERSON-BATISTE, TANEKA	SEPTEMBER 2016		CHILD CARE PROVIDER	1,452.00 Total : 1,452.00
140911	10/25/2016	108434 HOME DEPOT CREDIT SERVICES	0301223 0320136 2042658 3340015 3351006 4320379 4340581 4350463 5330112 6300871 7320834 8301463 8320789 8350789		HOME IMPROVEMENT PROGRAM HOME IMPROVEMENT PROGRAM KEEP GARDENA BEAUTIFUL DAY HOME IMPROVEMENT PROGRAM HOME IMPROVEMENT PROGRAM HOME IMPROVEMENT PROGRAM HOME IMPROVEMENT PROGRAM HOME IMPROVEMENT PROGRAM HOME IMPROVEMENT PROGRAM HOME IMPROVEMENT PROGRAM TREE PROGRAM SUPPLIES HOME IMPROVEMENT PROGRAM PARK MAINT SUPPLIES HOME IMPROVEMENT PROGRAM	25.87 154.49 191.36 59.99 39.28 718.45 57.75 89.27 34.78 165.55 66.34 54.10 179.51 59.34

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140911	10/25/2016	108434 HOME DEPOT CREDIT SERVICES	(Continued) 9320110		HOME IMPROVEMENT PROGRAM	21.64
					Total :	1,917.72
140912	10/25/2016	104144 HOOKER, JASON	GEPCO 2016		GEPCO LOAN	2,000.00
					Total :	2,000.00
140913	10/25/2016	102313 HUDSON COLLISION INC.	3444		2014 FORD EXPL #1421253 OIL CHANG	42.59
			3445		2014 FORD EXPL #1442354 OIL CHANG	42.59
			3446		2016 FORD EXPL #1488059 OIL CHANG	42.59
			3450		2015 FORD EXPL #1462843 BRAKE SEF	446.37
			3454		2011 FORD CV #1415425 REPLACE BA1	296.69
			3456		2016 FORD EXPL #1488057 OIL CHANG	42.59
			3457		2015 FORD EXPL #1462933 BRAKE SEF	451.37
			3466		2016 FORD EXPL #1488059 BRAKE SEF	457.96
			3467		2006 HON ACCORD #6WOH847 REPLA	174.95
			3470		2015 FORD EXPL #1462840 BRAKE SEF	500.55
			3472		2016 FORD EXPL #1488057 BRAKE SEF	457.96
					Total :	2,956.21
140914	10/25/2016	208613 HUGHES FAMILY DAY CARE	SEPTEMBER 2016		CHILD CARE PROVIDER	2,586.00
					Total :	2,586.00
140915	10/25/2016	104576 HUNTINGTON BEACH HONDA	88204		2007 HONDA ST1300P #33006019 24K	2,893.96
					Total :	2,893.96
140916	10/25/2016	109313 INEZ GALARZAAND, THE LAW OFFICES OF	T14-2012		FINAL SETTLEMENT - I. GALARZA V.	20,000.00
					Total :	20,000.00
140917	10/25/2016	107908 INSITE GRAFIX	3079		CUSTOM DEAL - JAIL DECALS 30"	54.50
					Total :	54.50
140918	10/25/2016	108555 JALISCO TIRE & AUTO REPAIR	092016 101416		BALANCE & MOUNT TIRES	10.00
					FLAT REPAIR	10.00
					Total :	20.00
140919	10/25/2016	210001 JAMISON, JACQUELYN	SEPTEMBER 2016		CHILD CARE PROVIDER	3,666.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140919	10/25/2016	210001 210001 JAMISON, JACQUELYN	(Continued)		Total :	3,666.00
140920	10/25/2016	108812 JAYNE, RONNIE	112316		CANDLELIGHT DINNER ENTERTAINME	150.00
					Total :	150.00
140921	10/25/2016	105226 JEKAL FAMILY CHILD CARE	SEPTEMBER 2016		CHILD CARE PROVIDER	3,720.00
					Total :	3,720.00
140922	10/25/2016	210005 JUCKETT, BRIAN K.	100416		MEAL REIMBURSEMENT - SWAT TRAIN	76.35
					Total :	76.35
140923	10/25/2016	211004 KANG, THOMAS	101116		MGMT ANNUAL HEALTH BENEFIT	375.00
					Total :	375.00
140924	10/25/2016	111149 KELLY PAPER COMPANY	8198132		PRINT SHOP PAPER	386.19
					Total :	386.19
140925	10/25/2016	109287 KHORSHIDI LAW FIRM, APC	T12a-2011		FINAL SETTLEMENT - I. MONZON & M.	31,863.17
					Total :	31,863.17
140926	10/25/2016	109287 KHORSHIDI LAW FIRM, APC	T12b-2011		FINAL SETTLEMENT - M. URIBE & I. MC	20,585.80
					Total :	20,585.80
140927	10/25/2016	111045 KJ SERVICES	8722 8723		BOTTLE & CAN RECYCLING PROGRAM CALRECYCLE OIL PAYMENT PROGRAM	240.00 640.00
					Total :	880.00
140928	10/25/2016	105900 KONECRANES, INC.	SFS01144545	037-09396	PREV MAINT AND INSPECTION OF CR/	450.00
					Total :	450.00
140929	10/25/2016	106435 L.A. COUNTY COMMUNITY & SENIOR, SERVIC	OCT 2013-MAR 2014-R		REIMBURSEMENT - OVERBILLING TO 1	1,266.30
					Total :	1,266.30
140930	10/25/2016	312113 L.A. COUNTY SHERIFF'S DEPT	170927SS		INMATE MEAL DELIVERY PROGRAM -	1,091.45
					Total :	1,091.45
140931	10/25/2016	104203 L.A. PAINT & BODY WORKS	65781 66169	037-07724 037-07837	ACCIDENT REPAIR FOR BUS #721 REPAINT UNIT 426	1,166.98 2,845.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140931	10/25/2016	104203 104203 L.A. PAINT & BODY WORKS	(Continued)			Total : 4,011.98
140932	10/25/2016	112015 LACERDA, DALVANICE	SEPTEMBER 2016		CHILD CARE PROVIDER	6,157.00 Total : 6,157.00
140933	10/25/2016	108301 LANDCARE USA, LLC	8126966 8127391 8139390	034-00237 034-00237 034-00237	MEDIAN MAINTENANCE - AUGUST 2016 MEDIAN MAINTENANCE - SEPTEMBER MEDIAN MAINTENANCE - OCTOBER 2016	6,000.00 6,000.00 6,000.00 Total : 18,000.00
140934	10/25/2016	109307 LAW OFFICES OF GARY C. ETO, THE	13-52PW		FINAL SETTLEMENT - K. M. LEE V. GAR	50,000.00 Total : 50,000.00
140935	10/25/2016	105874 LAWSON PRODUCTS, INC.	9304331195		SHOP SUPPLIES, NUTS, BOLTS, ETC.	441.09 Total : 441.09
140936	10/25/2016	212411 LEE, ERICK	100416		MGMT ANNUAL HEALTH BENEFIT	375.00 Total : 375.00
140937	10/25/2016	112260 LIEBERT CASSIDY WHITMORE	1427981 1427982		PROFESSIONAL SERVICES - PERSONNEL PROFESSIONAL SERVICES - LITIGATIO	315.00 10,700.15 Total : 11,015.15
140938	10/25/2016	102233 LITTLE PEOPLE DAY CARE	SEPTEMBER 2016		CHILD CARE PROVIDER	3,977.00 Total : 3,977.00
140939	10/25/2016	100201 LOCAL BOY	13069		PD UNIFORM SUPPLIES	829.22 Total : 829.22
140940	10/25/2016	112607 LUMINATOR HOLDING LP	503234	037-09471	LUMINATOR REPAIRS	9,889.63 Total : 9,889.63
140941	10/25/2016	113301 M & K METAL CO.	041882 044230		HOME IMPROVEMENT PROGRAM HOME IMPROVEMENT PROGRAM	23.98 65.57 Total : 89.55
140942	10/25/2016	108190 MADRID, CARLOS	10/01-10/31/16		POLICE DEPT INTERN SERVICES	3,450.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140942	10/25/2016	108190	108190 MADRID, CARLOS		(Continued)	Total : 3,450.00
140943	10/25/2016	108613	MADRID, DANIELA	10/03-10/20/16	CASE MANAGEMENT SERVICES	2,100.00
					Total :	2,100.00
140944	10/25/2016	114143	MAILFINANCE	H6176598	POSTAGE MAILING MACHINE LEASE	881.26
					Total :	881.26
140945	10/25/2016	105082	MAJESTIC LIGHTING, INC.	ML59480	SIGNS/SIGNALS SUPPLIES	95.48
				ML60610	BLDG MAINT SUPPLIES	107.55
				ML60763	BLDG MAINT SUPPLIES	153.68
				ML60818	SIGNS/SIGNALS SUPPLIES	19.84
				ML60822	SIGNS/SIGNALS SUPPLIES	46.33
					Total :	422.88
140946	10/25/2016	113036	MANERI SIGN CO., INC.	40000344	SIGN - 24X30 "GARDENA ALL STREETS	2,479.76
				40000470	SIGN - 24X30 SPEED LIMIT 40 MPH	1,024.60
					Total :	3,504.36
140947	10/25/2016	813030	MANNING & KASS	475410	LEGAL SERVICES - J. SUFLE V. GARDE	9,519.85
				475411	LEGAL SERVICES - M. MORALES V. GA	548.50
				475412	LEGAL SERVICES - I. RAMIREZ FOR M.	14,376.20
				475413	LEGAL SERVICES - A. BELAY V. GARDE	5,820.20
				475414	LEGAL SERVICES - E. REID V. GARDEN	907.04
				475415	LEGAL SERVICES - Y. GRIER V. GARDE	3,760.88
					Total :	34,932.67
140948	10/25/2016	109292	MARTIN AUTO COLOR, INC.	1835542	BUS AUTO SUPPLIES	176.44
					Total :	176.44
140949	10/25/2016	113003	MARTIN CHEVROLET	498041	2012 CHEV TAHOE #1415462 FRONT BI	709.55
				737495	SEWER PROGRAM SUPPLIES	505.24
				CM736623	SEWER PROGRAM SUPPLIES	-112.44
					Total :	1,102.35
140950	10/25/2016	107644	MARTINEZ, CHERYL NAOMI	SEPTEMBER 2016	CHILD CARE PROVIDER	2,693.00
					Total :	2,693.00

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140951	10/25/2016	104773 MARTINEZ, KAMBY	SEPTEMBER 2016		CHILD CARE PROVIDER	4,870.00
					Total :	4,870.00
140952	10/25/2016	113046 MARX BROS. FIRE EXTINGUISHER, CO., INC.	300570		FIRE EXTINGUISHER SERVICE - CITY	91.00
					Total :	91.00
140953	10/25/2016	104106 MCCAIN	INV0212274	024-00390	SIGNS/SIGNALS SUPPLIES	2,923.39
					Total :	2,923.39
140954	10/25/2016	113545 MCKINLEY ELEVATOR CORP.	M075037		PLANNED MAINTENACE ON WHEEL CH	300.00
					Total :	300.00
140955	10/25/2016	113064 MCMASTER-CARR SUPPLY COMPANY	82777727		BUS FACILITY TOOLS & SUPPLIES	1,580.70
					Total :	1,580.70
140956	10/25/2016	113125 MEMORIAL HOSPITAL OF GARDENA	1000201342		ER SERVICES - J. GRAVES	253.05
					Total :	253.05
140957	10/25/2016	109263 MILLER, SARA	OCTOBER 2016		POLICE DEPT INTERN SERVICES	500.00
					Total :	500.00
140958	10/25/2016	103093 MOBILE RELAY ASSOCIATES, INC.	80005049		BUS RADIO SYSTEM LEASE - SEPTEMI	9,056.97
					Total :	9,056.97
140959	10/25/2016	108604 MOORE, VELTA	SEPTEMBER 2016		CHILD CARE PROVIDER	3,347.00
					Total :	3,347.00
140960	10/25/2016	109309 MUNOZ, DANIEL	CIT #188127518		CITATION DISMISSED	47.00
					Total :	47.00
140961	10/25/2016	113805 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	268333 269061		PROPANE GAS PROPANE GAS	322.05 340.10
					Total :	662.15
140962	10/25/2016	105622 N/S CORPORATION	0078546	037-09384	MONTHLY BUS WASH EQUIP MAINTEN	385.00
					Total :	385.00
140963	10/25/2016	107792 NUNEZ-STANCZAK, DENISE	111016		CANDLELIGHT DINNER ENTERTAINME	150.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140963	10/25/2016	107792	107792 NUNEZ-STANCZAK, DENISE		(Continued)	Total : 150.00
140964	10/25/2016	115168	OFFICE DEPOT		854044806 BUS OFFICE SUPPLIES	112.76
					854916742 BUS OFFICE SUPPLIES	101.23
					857722988 FCC OFFICE SUPPLIES	50.54
					866912205 PD OFFICE SUPPLIES	46.55
					866936749 CDD OFFICE SUPPLIES	120.28
					Total :	431.36
140965	10/25/2016	111358	O'REILLY AUTO PARTS		411422 SEWER PROGRAM SUPPLIES	14.76
					413411 PW AUTO PARTS	13.07
					415138 PW AUTO PARTS	47.95
					415725 PW AUTO PARTS	100.00
					416070 PW AUTO PARTS	79.42
					Total :	255.20
140966	10/25/2016	215540	OSORIO, VICENTE		100416 MGMT ANNUAL HEALTH BENEFIT	375.00
					Total :	375.00
140967	10/25/2016	103673	PACIFIC PRODUCTS & SERVICE, LLC		21213 SIGNS/SIGNALS SUPPLIES	464.25
					Total :	464.25
140968	10/25/2016	109303	PALAEZ, JESSE		DR #16-1940 RETURN MONEY BOOKED AS EVIDENC	79.00
					Total :	79.00
140969	10/25/2016	119271	PENSKE CHEVROLET		200948 SEWER PROGRAM SUPPLIES	1,384.25
					CM200948 SEWER PROGRAM SUPPLIES	-109.00
					Total :	1,275.25
140970	10/25/2016	109297	PEREZ, JUAN		UNIFORM UNIFORM ALLOWANCE	350.00
					Total :	350.00
140971	10/25/2016	109291	PHENIX, PH.D., INC, AMY		100316 EXPERT WITNESS REPORT - CLYMER	2,000.00
					Total :	2,000.00
140972	10/25/2016	101996	PHILLIPS 66 CO/GECRB		100816 FUEL PURCHASES	238.22
					Total :	238.22

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140973	10/25/2016	109298 PINELA, LILIANA	UNIFORM		UNIFORM ALLOWANCE	350.00
						Total :
						350.00
140974	10/25/2016	108716 PORRENTE, CECILE	111716		CANDLELIGHT DINNER ENTERTAINME	150.00
						Total :
						150.00
140975	10/25/2016	216515 PRENDERGAST, STEVEN C.	100416		MGMT ANNUAL HEALTH BENEFIT	375.00
						Total :
						375.00
140976	10/25/2016	103637 PROGISTICS DISTRIBUTION, INC.	1980927		FREIGHT - FOR MCMASTER CARR INV	61.11
						Total :
						61.11
140977	10/25/2016	108045 PROSOURCE FACILITY SUPPLY	18398		BLDG MAINT SUPPLIES	111.11
						Total :
						2,886.35
140978	10/25/2016	108623 PUN GROUP LLP, THE	1600297	023-01039	AUDIT SERVICES FY 2015-2016	15,000.00
						Total :
						33,000.00
140979	10/25/2016	109310 QUAID, NILOFER	SEPTEMBER 2016		CHILD CARE PROVIDER	308.00
						Total :
						308.00
140980	10/25/2016	101511 READYFRESH	16J0010113405		DRINKING WATER SERVICE	136.22
						Total :
						136.22
140981	10/25/2016	118142 REFRIGERATION SUPPLIES, DISTRIBUTOR	48320337		BLDG MAINT SUPPLIES	81.89
						Total :
						165.93
140982	10/25/2016	105768 REPAIR MACHINE & ENG., INC.	215677		REPAIR SURGE TANK	175.00
						Total :
						175.00
140983	10/25/2016	100836 RESOURCE BUILDING MATERIALS	2007652		SIGNS/SIGNALS SUPPLIES	119.63
						Total :
						119.63

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140984	10/25/2016	118476 RICOH USA, INC.	5044855698		BILLABLE OVERAGE - MPC3300SPF CC	135.99
			5044855700		BILLABLE OVERAGE - MPC3300SPF CC	818.10
			9018104431	023-00936	RICOH PRO8100S & MPC6502 LEASE -	1,109.94
			9018127436	023-00936	RICOH MPC6003 COPIER LEASE - PD	729.07
			9018144435	023-00936	RICOH MPC3503 COPIER LEASE - PD	361.13
			9018161439	023-00936	RICOH MPC3503 COPIER LEASE - REC	185.81
			9018173439	023-00936	RICOH MPC3503 COPIER LEASE - PW	163.36
			9018194435	023-00936	RICOH MPC3503 COPIER LEASE - ADM	708.35
			9018209455	023-00936	RICOH MPC3503 COPIER LEASE - HS	149.85
			9018274478	023-00936	RICOH MPC3503 COPIER LEASE - SR.	148.21
					Total :	4,509.81
140985	10/25/2016	119126 S.B.R.P.C.A.	03044		NETMOTION MOBILITY - WINDOWS LIC	327.00
			03053		LAGUNA SEAT FOR GDP #G-20	336.81
			03054		REPAIR OF PDRC FOR GPD #P14	499.78
					Total :	1,163.59
140986	10/25/2016	103185 SAFETY SERVICES COMPANY	686490		SAFETY MEETINGS: CONSTRUCTION I	599.96
					Total :	599.96
140987	10/25/2016	219364 SAFFELL, MICHAEL	100416		MGMT ANNUAL HEALTH BENEFIT	375.00
					Total :	375.00
140988	10/25/2016	102833 SAMAME, LILIANA	SEPTEMBER 2016		CHILD CARE PROVIDER	2,740.00
					Total :	2,740.00
140989	10/25/2016	119016 SAM'S CLUB	7595		REC PROGRAM SUPPLIES	98.57
			999999 8/20/16 FCC		MEMBERSHIP RENEWAL - L. ROBLEDC	15.00
			999999 8/20/16 PD		MEMBERSHIP RENEWAL - E. MEDRAN	15.00
			999999 8/20/16 REC		MEMBERSHIP RENEWAL - K. WALKER,	60.00
			CF1608		ANNUAL ADMINISTRATIVE FEE	50.00
					Total :	238.57
140990	10/25/2016	109011 SANCARRANCO, SANDRA	10/02-10/08/16		ENGINEERING INTERN	262.50
			10/09-10/15/16		ENGINEERING INTERN	262.50
					Total :	525.00
140991	10/25/2016	106044 SARDO BUS & COACH UPHOLSTERY	52419	037-09305	BUS SEAT INSERT REPLACEMENT PRC	5,624.84

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
140991	10/25/2016	106044 SARDO BUS & COACH UPHOLSTERY	(Continued) 52420	037-09305	BUS SEAT INSERT REPLACEMENT PRO	2,696.27 Total : 8,321.11
140992	10/25/2016	119355 SBPTC	062116-5		TUITION - FAIR & IMPARTIAL POLICING	930.00 Total : 930.00
140993	10/25/2016	119442 SC FUELS	3160507 3160508	037-09518 037-09518	87 OCTANE REGULAR UNLEADED FUE 87 OCTANE REGULAR UNLEADED FUE	17,279.04 17,246.36 Total : 34,525.40
140994	10/25/2016	119442 SC FUELS	3150931 3150932	037-09509 037-09509	87 OCTANE REGULAR UNLEADED FUE 87 OCTANE REGULAR UNLEADED FUE	16,821.40 16,807.57 Total : 33,628.97
140995	10/25/2016	109302 SETSUKO, IWAI	101416		RESIDENTIAL REBATE PROGRAM - 171	1,550.00 Total : 1,550.00
140996	10/25/2016	107006 SHAMROCK COMPANIES	2050772 2051059 2052721 2054993		SIGNS/SIGNALS SUPPLIES SIGNS/SIGNALS SUPPLIES SIGNS/SIGNALS SUPPLIES SIGNS/SIGNALS SUPPLIES	118.02 989.71 236.06 373.32 Total : 1,717.11
140997	10/25/2016	106050 SHEHATA, AMY	SEPTEMBER 2016		CHILD CARE PROVIDER	3,772.00 Total : 3,772.00
140998	10/25/2016	119387 SHELL	65266983610		FUEL PURCHASES	178.90 Total : 178.90
140999	10/25/2016	119233 SHERWIN-WILLIAMS CO.	8858-2		GRAFFITI ABATEMENT SUPPLIES	2,226.16 Total : 2,226.16
141000	10/25/2016	105229 SIAPIN HORTICULTURE, INC.	46418		MONTHLY MAINTENANCE - SEPTEMBE	650.00 Total : 650.00
141001	10/25/2016	119248 SIDEBOTHAM, RICHARD	08726		MONTHLY SERVICE - COUNTING MACH	385.00

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141001	10/25/2016	119248	119248		SIDEBOTHAM, RICHARD (Continued)	Total : 385.00
141002	10/25/2016	106560			SIGNATURE EVENTS HERITAGE FESTIVAL RENTALS - FERRI	6,000.00 Total : 6,000.00
141003	10/25/2016	101649			SILVIA ESPINOZA FAMILY CHILD, CARE SEPTEMBER 2016 CHILD CARE PROVIDER	4,820.00 Total : 4,820.00
141004	10/25/2016	119361			SMART & FINAL IRIS CO. 122983 124077 127800 REC PROGRAM SUPPLIES SR BUREAU PROGRAM SUPPLIES SR BUREAU PROGRAM SUPPLIES	42.22 219.40 88.26 Total : 349.88
141005	10/25/2016	119447			SOUTH BAY FORD 505003 507797 037-09506 ENGINE, V10 REMANUFACTURED WIRE, GASKET & VALVE ASSEMBLY	3,656.95 444.42 Total : 4,101.37
141006	10/25/2016	119447			SOUTH BAY FORD FXCS902396 FXCS902713 FXCS902951 FXCS902953 FXCS902954 FXCS902969 2016 FORD UTILITY #1382517 MUFFLEI 2014 FORD UTILITY #1442249 CAT 2014 FORD EXPL #1442353 BRAKE SYE 2016 FORD UTILITY #1488058 BRAKE 2015 FORD UTILITY #1462843 BRAKE 2015 FORD UTILITY #1462841 BRAKE	100.00 550.93 10.00 10.00 10.00 10.00 Total : 690.93
141007	10/25/2016	312665			SOUTH BAY MUNICIPAL COURT JUL-SEP 2016 PARKING CITATION SURCHARGE	69,963.00 Total : 69,963.00
141008	10/25/2016	119455			SPEARS APPLIANCE SERVICE, INC. 242889 BLDG MAINT SERVICE	138.50 Total : 138.50
141009	10/25/2016	104453			SPICERS PAPER, INC. 1457847 PRINT SHOP PAPER	1,168.04 Total : 1,168.04
141010	10/25/2016	119548			ST. JOHN LUTHERAN CHURCH OCTOBER 2016 SENIOR CITIZENS DAY CARE	900.00 Total : 900.00
141011	10/25/2016	119594			STANLEY PEST CONTROL COG 0916 PEST CONTROL SERVICE - 1670 W 162	540.00

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141011	10/25/2016	119594	119594 STANLEY PEST CONTROL		(Continued)	Total : 540.00
141012	10/25/2016	119010	STAPLES ADVANTAGE	3315352970	REC OFFICE SUPPLIES	9.55 Total : 9.55
141013	10/25/2016	220418	TALISON, LUCILLE	SEPTEMBER 2016	CHILD CARE PROVIDER	2,754.00 Total : 2,754.00
141014	10/25/2016	100609	TANK SPECIALISTS OF CALIFORNIA	26948	CERTIFIED DESIGNATED OPERATOR S	189.75 Total : 189.75
141015	10/25/2016	106870	TENDER LOVING CARE CATERING, INC.	10/01-10/15/16	SENIOR FEEDING PROGRAM	10,577.08 Total : 10,577.08
141016	10/25/2016	123122	THOMSON REUTERS - WEST	834904985	CAANNOTATED CODES SUBSCRIPTIO	703.70 Total : 703.70
141017	10/25/2016	104126	TIME WARNER CABLE	100416 0519 101016	DED INTERNET ACCESS 60M - 1700 W BUSINESS CLASS CABLE PACKAGE ~	1,325.00 236.06 Total : 1,561.06
141018	10/25/2016	120525	TRANS UNION LLC	09607437	CREDIT REPORT	12.73 Total : 12.73
141019	10/25/2016	105959	TRANSITALENT.COM, LLC	2151609	RECRUITMENT AD - FINANCIAL SERVIC	190.00 Total : 190.00
141020	10/25/2016	109900	U.S. BANK CORPORATE PAYMENT, SYSTEMS	FCC 9/22/16 FUJIO 9/22/16 KANG 9/22/16. MEDRANO 9/22/16 NOLAN 9/22/16 PD TRAINING 4/22/16 PD TRAINING 5/23/16 PD TRAINING2 5/23/16 PD TRAINING3 5/23/16 SANCHEZ 9/22/16 V OSORIO 9/22/16	CAL CARD STATEMENT 8/23-9/22/16 CAL CARD STATEMENT 3/23-4/22/16 CAL CARD STATEMENT 5/24-6/22/16 CAL CARD STATEMENT 5/24-6/22/16 CAL CARD STATEMENT 5/24-6/22/16 CAL CARD STATEMENT 5/24-6/22/16 CAL CARD STATEMENT 8/23-9/22/16 CAL CARD STATEMENT 8/23-9/22/16	1,255.76 3,733.72 273.95 1,389.48 1,405.39 2,602.43 565.00 300.00 1,317.20 1,891.31 2,270.06

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
141020	10/25/2016	109900	109900 U.S. BANK CORPORATE PAYMENT, SYST (Continued)			Total : 17,004.30
141021	10/25/2016	109220	U.S. BANK EQUIPMENT FINANCE	314927278	RICOH MPC 4503 COPIER LEASE - CDI	161.92
						Total : 161.92
141022	10/25/2016	104692	ULINE	80634423	PD PROGRAM SUPPLIES	262.87
						Total : 262.87
141023	10/25/2016	121275	UNDERGROUND SERVICE ALERT, OF SC	920160276	NEW TICKETS	168.00
						Total : 168.00
141024	10/25/2016	121407	UPS	649922416 10/8/16 914073396 914073406	SHIPPING SERVICE CHARGES SHIPPING SERVICE CHARGES SHIPPING SERVICE CHARGES	100.00 31.64 18.49
						Total : 150.13
141025	10/25/2016	105549	VALDEZ, MATILDE	SEPTEMBER 2016	CHILD CARE PROVIDER	5,530.00
						Total : 5,530.00
141026	10/25/2016	122050	VERIZON WIRELESS	9770522232	BUS CELL PHONE SERVICE~	989.94
						Total : 989.94
141027	10/25/2016	109294	VICTORINO, JOYCE	101016	RESIDENTIAL REBATE PROGRAM - 177	297.50
						Total : 297.50
141028	10/25/2016	103841	VILLAGE AUTO SPA	09/01-10/03/16	CAR WASH	413.98
						Total : 413.98
141029	10/25/2016	101195	WASTE RESOURCES GARDENA	101916	WASTE COLLECTION	205,227.27
						Total : 205,227.27
141030	10/25/2016	100107	WAYNE ELECTRIC CO.	175259	VICKERS PUMP	380.86
						Total : 380.86
141031	10/25/2016	103744	WESTWAY UNIFORMS	5394 5406	BUS UNIFORM SUPPLIES PD UNIFORM SUPPLIES	54.45 45.00
						Total : 99.45

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
141032	10/25/2016	109293 WHITNEY, AKEMI	101016		RESIDENTIAL REBATE PROGRAM - 177	3,000.00
					Total :	3,000.00
141033	10/25/2016	123050 WILLIAMS SCOTSMAN, INC.	99168755	035-00686	MODULAR BUILDING RENTAL CPX-804	2,187.78
					Total :	2,187.78
141034	10/25/2016	109289 WILLIAMS, GLORIA	B/L #35542		BUSINESS LICENSE FEE REFUND	359.50
					Total :	359.50
141035	10/25/2016	109301 WILLIAMS, RIOLETTE BROUSSARD	CIT #140736		CITATION DISMISSED	342.00
					Total :	342.00
141036	10/25/2016	223252 WINSTON, LINDA	SEPTEMBER 2016		CHILD CARE PROVIDER	3,615.00
					Total :	3,615.00
141037	10/25/2016	125001 YAMADA COMPANY, INC.	72689 72869		KEEP GARDENA BEAUTIFUL DAY PW MAINT SUPPLIES	221.71 8.67
					Total :	230.38
141038	10/25/2016	109314 YANES, JULIO	DR #16-3860		RETURN MONEY BOOKED AS EVIDENC	513.00
					Total :	513.00
141039	10/25/2016	103601 YINCOM	5427 5440	023-01068	COMPUTER, DESKTOP WITH WINDOW COMPUTER MONITORS FOR FINANCE	2,539.43 692.25
					Total :	3,231.68
141040	10/25/2016	105945 ZEMARC CORPORATION	3012243 3020495	037-09413	COUPLER, VULKAN COUPLINGS	-1.00 10,183.82
					Total :	10,182.82
235	Vouchers for bank code : usb				Bank total :	1,439,968.06
235	Vouchers in this report				Total vouchers :	1,439,968.06

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 22 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Accounting/Finance Manager

This is to certify that the claims or demands covered by checks listed on pages 1 to 23 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

_____	_____
Mayor	Date
_____	<u>10/25/16</u>
Councilmember	Date

_____	_____
Councilmember	Date

Acknowledged:

_____	_____
Councilmember	Date

_____	_____
Councilmember	Date



CITY of GARDENA

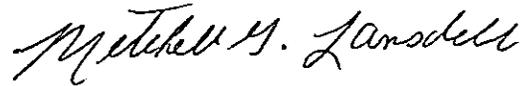
5. D. (1)
CITY MANAGER
Report No. P-2016-18
Date: October 25, 2016

TO: THE HONORABLE MEMBERS OF CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Request City Council approval to Amend the City's Classification and Compensation Plan to *Add* the following positions:
 - a. Transit Systems Analyst, Schedule 61 (\$6,242/month - \$7,966/month). See Job Description (Attachment 1).
 - b. Human Resources/Department Coordinator, Schedule 43 (\$4,002 - \$5,108/month). See Job Description (Attachment 2).
2. Report the *Resignation* of Equipment Utility Worker I, **JAMES MCMICHAEL**, Schedule 33 (\$3,127 - \$3,990/month) effective October 14, 2016 within the Transportation Department. Mr. McMichael had been with the City for five years and seven months.
3. Report the *Probationary* appointments of the following individuals:
 - a. **SARAH READ** to the position of Payroll/Personnel Technician, Schedule 43 (\$4,002 - \$5,108/month) within the Elected and Administrative Offices Finance Division effective October 19, 2016.
 - b. **RYAN DAVIDSON** to the position of Police Officer Trainee, Schedule 200 (\$4,801/month) within the Police Department, effective November 14, 2016.
 - c. **JUAN MARTIN PEREZ, JR.** to the position of Police Officer Trainee, Schedule 200 (\$4,801/month) within the Police Department, effective November 15, 2016.
4. Report the *Promotions* of the following individuals:
 - a. **FATIMA BAILON**, Police Assistant, Schedule 21 (\$13.4135 - \$17.1173/hour) to Police Officer Trainee, Schedule 200 (\$4,801/month) within the Police Department, effective November 13, 2016.
 - b. **LILIANA PINELA**, Police Assistant, Schedule 21(\$13.4135 - \$17.1173/hour) to Police Officer Trainee, Schedule 200 (\$4,801/month) within the Police Department, effective November 16, 2016.
5. Report that Case Management Supervisor **KIMBERLY REDDY** is on Family Medical Leave (FMLA)/California Family Rights Act (CFRA) Leave effective September 26, 2016.
6. Report that Police Officer **JAYCON SANCHEZ** is on Paternity Leave/California Family Rights Act (CFRA) Leave effective November 6, 2016 through November 26, 2016.

7. Report that the Open/Competitive recruitment of the position of Customer Service Clerk I (City Clerk's Office) has closed effective October 14, 2016.

Respectfully submitted,



MITCHELL G. LANSDELL
City Manager/Human Resources Officer

cc: City Attorney
City Clerk
Human Resources
Payroll

ATTACHMENT 1



TRANSIT SYSTEMS ANALYST

Job Summary

Under general direction, designs, develops and coordinates the implementation and support of complex automated information systems for GTrans.

Representative Duties

Designs, implements and administers transit systems and related technologies. Evaluates new systems and prepares Requests for Proposals (RFPs); negotiates and prepares contracts for the purchase of software/hardware systems; and collaborates with the City Attorney's Office, vendors and end-users to negotiate contracts and product pricing.

Manages technical aspects of software systems that support transit technology, which includes planning, coordinating and performing installations, troubleshooting and maintenance on hardware and software applications for transit vehicles and transit facilities.

Implements and administers various transit technology systems, e.g. Interactive Voice Response (IVR), customer service, fleet management, transit trip planning and scheduling, motor coach operator payroll, fare collection, fare media, vehicle location, dispatch, radio and other advanced transit information systems.

Analyzes transit software processes, reporting requirements and technical functionality within transit systems to develop recommendations and implement improvements to policies, procedures and practices. Configures, maintains and updates databases, vehicle information systems and other related hardware and software systems. Troubleshoots and resolves database and system problems.

Serves as the project manager for technology related system implementations at the Big Blue Bus. Identifies and makes recommendations to improve and establish priorities, goals and objectives. Maintains and enforces standards, policies and procedures for transit systems, systems operations, and data security.

Serves as a liaison between vendors/consultants, GTrans and Information Systems regarding technical aspects of transit systems; for example, organizes and manages test teams and develops implementation schedules to test new and modified programs, custom changes and updates.

Plans, schedules and coordinates the installation and implementation of program fixes, customizations, software updates, and Geographic Information Systems (GIS) based applications.

Updates and assists in the development of internet and intranet sites, including a transit trip planning system, to facilitate the exchange of information with the public and the transit scheduling and operator management systems.

Prepares and maintains a variety of records, reports and feasibility studies. Uses Crystal Reports to create complex reports for analysis of transit operations.

Prepares system documentation, computer training materials, and user manuals. Provides and/or coordinates technical support and training to end-users. Organizes and evaluates effectiveness of user training.

Serves as a system administrator for assigned applications and program activities. Keeps abreast of changes, new technologies and innovations in assigned area of responsibility.

Performs other related duties, as assigned.

Organizational Responsibilities

Works under the administrative supervision of the Transportation Director, who outlines work, occasionally reviews work in progress, and periodically reviews completed work.

QUALIFICATIONS GUIDE

Education and Experience

Graduation from an accredited college or university with a Bachelor's degree in Computer Science, Management Information Systems, or a closely related field.

Three (3) years of recent, paid work experience performing systems analysis and project management, including implementing and maintaining software systems and relational databases and evaluating and overseeing vendor/consultant services. One (1) year of recent, paid work experience implementing and supporting automated transit information and management systems is desirable.

Knowledge, Abilities and Skills

Must have knowledge of: LAN/WAN networks using Active Directory, TCP/IP and Microsoft operating systems at multiple sites; systems analysis methods, procedures, and practices; system design, development, and documentation techniques; principles and practices of automated transit or transportation systems; software systems administration and systems and data analysis; computer operations and software diagnostic techniques; database access tools including Structured Query Language (SQL); relational databases and database maintenance; windows desktop and server operating systems; principles and practices of project management; technical support techniques; effective customer service techniques.

Must have the ability to: provide technical support for transit systems in a client server and thin client local and wide area network; define test schedules and test data requirement for programs; define input/output file specifications and file organization; prepare and maintain accurate, clear and concise records and reports; document technical information and user procedures; prepare complex report reports using Crystal Report Writer and Microsoft SQL; install and maintain software systems; implement and manage various transit technology systems; communicate effectively orally and in writing; conduct research and make recommendations on technology; interpret, reference and apply technical information from training and reference manuals and computer product catalogs; provide training and instruction on various computer applications; provide effective customer service;

establish and maintain effective and cooperative working relationships with City employees and the public.

Must have skills in: project management; software system configuration, maintenance and problem resolution; installing hardware and software components and editing configuration data files to implement client server and web based systems.

Physical Demands and Working Conditions

Work is performed primarily in an office environment. Office work requires sitting for prolonged periods of time and using a computer keyboard and screen. Off-site assignments and irregular work hours are occasionally required. Physical demands include walking, standing, kneeling, bending, stooping, reaching and grasping. May be required to work evenings and/or weekends.

License

Must have and maintain a valid Class C California Driver's License.

Special Conditions

Designated Management-level position;

Must file a Statement of Economic Interest (Form 700) with the City Clerk's Office;

Subject to background checks and verifications;

Must be able to pass a job-related medical exam that includes drug and alcohol testing.

Position Identification

Classification Title: Transit Systems Analyst

Represented Designation: Gardena Municipal Employees Association (GMEA)

Pay Schedule: 61 (\$6,242 - \$7,966/month)

ATTACHMENT 2



HUMAN RESOURCES/DEPARTMENT COORDINATOR

Job Summary

Under general supervision, performs para-professional technical and clerical duties requiring accuracy, speed and confidentiality in support of the City's central Human Resource functions; prepares personnel documents in accordance with City policies and serves as a liaison between the department and the City's central Human Resources Office

Representative Duties

Ensures timely and accurate submittal of personnel documents to the Human Resources Office; completes personnel transactions and personal data forms in accordance with established formats and procedures; interprets and answers routine questions as it relates to the Personnel Rules and Regulations, Memorandum of Understandings (MOUs) and department employee handbooks. Assists and provides forms to employees related to personnel transactions; prepares and submits personnel requisitions, employee relations/disciplinary, performance management and workers' compensation documentation; tracks Department employee leaves, part-time work hours and pay increases. Coordinating and maintaining the departmental Equal Employment Opportunity (EEO) and Department of Transportation (DOT) drug and alcohol programs with oversight from the City's Human Resources Office; assists with employment related background checks; new hire orientation and facilitation of basic recruitment processes such as scheduling interviews and drug and alcohol employment verifications. ; Assists with providing employees with various leave documentation and notices, track and maintains record of leaves and notifies the Human Resources Office timely of potential leaves. May assist in preparing specialized reports and schedules required by the Human Resources Officer, including Personnel Action Forms (PAFs) and budget documents related to salaries; files and maintains a variety of personnel records and reports related to personnel transactions; prepares memos and letters for internal and external correspondence and performs other related duties as required. May be required to work other than standard hours in order to meet deadlines.

Organizational Responsibilities

This position reports to the designated manager or department head and is responsible for confidential and non-confidential personnel transactions. While general administrative supervision for this position is provided by the department, the incumbent will routinely seek technical advice and guidance from the City's Human Resources Office.

QUALIFICATIONS GUIDE

Education and Experience

High school diploma or G.E.D. and three (3) years of progressively responsible clerical, technical or paraprofessional experience in human resources, employment or a closely related field; or any combination of education and experience that provides the required level of knowledge, skills and abilities required.

Knowledge, Skills and Abilities

Knowledge of: Laws, ordinances, rules, regulations, and procedures governing recruitment and selection, classification and compensation, employee relations, discipline and personnel activities of operating departments; basic personnel records and documentation; occupational titles and concepts, job duties performed and job-related standards for employment.

Ability to: Exercise diplomacy, tact and good judgment in dealing with confidential records related to employee personnel and payroll records; read, understand, apply, and explain regulations, standards, policies and procedures; communicate effectively orally and in writing; work effectively with candidates, employees, co-workers, other agencies, and the community; maintain accurate records; prepare reports and correspondence; recognize problems and devise effective course of action; collect and evaluate data and summarize findings; perform basic statistical computations. Operate a variety of office equipment including typewriter copier, scanner, fax machine, calculator, etc. and must have demonstrated advanced skill in the use of Microsoft Office, specifically Outlook, Excel and Word.

Physical Demands and Working Conditions

In the course of work, this position requires extensive use of a computer keyboard and calculator, and requires sitting for prolonged periods of time; also standing, kneeling, bending, twisting, reaching and grasping, and may require lifting or moving standard-size office files and boxes.

License

Must have and maintain a valid Class C California Driver's License.

Position Identification

Classification Title:	Human Resources Coordinator
Represented Designation:	Gardena Municipal Employees Association (GMEA)
Pay Schedule:	43 (\$4,002 - \$5,108/month)



**City of Gardena
City Council Meeting**

Agenda Item No. 8.A.(1)(a)(b)&(c)
Department: ELECTED &
ADMINISTRATIVE
OFFICES
Meeting Date: October 25, 2016

AGENDA REPORT SUMMARY

**TO: THE HONORABLE MEMBERS OF CITY COUNCIL
AGENDA TITLE: RESOLUTIONS RELATING TO THE GENERAL MUNICIPAL
ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017**

<u>COUNCIL ACTION REQUIRED:</u>	<u>Action Taken</u>
Adopt Resolution Nos. 6243, 6244, and 6246 relating to the General Municipal Election to be held on March 7, 2017.	
<u>RECOMMENDATION AND STAFF SUMMARY:</u>	
<p>The City of Gardena City Council is calling and giving notice of the holding of a General Municipal Election to be held on Tuesday, March 7, 2017; requesting the Board of Supervisors of the County of Los Angeles to direct the Registrar-Recorder/County Clerk to administer, manage and oversee the City of Gardena's General Municipal Election; and is adopting regulations for Candidates Statements submitted to the Voters at an Election to be held on Tuesday, March 7, 2017.</p> <p>The Resolutions submitted herewith are required for the City's March 7, 2017 General Municipal Election and should be acted upon before November 11, 2016, in order to meet all deadlines for this election.</p>	
<u>FINANCIAL IMPACT/COST:</u>	
Amount of Expense: Election Cost Estimate - \$44,567.95; Final costs to be determined Funding Source: General Fund; City of Gardena's proportionate share Anticipated Revenue: \$ -0-	
<u>ATTACHMENTS:</u>	
Resolution Nos. 6243, 6244, and 6246 Staff Report	
Submitted by <u>Becky Romero</u> ^{for} Mina Semenza City Clerk Signature	Date <u>10/20/16</u>
Concurred by <u>Mitchell G. Lansdell</u> , Mitchell G. Lansdell, City Manager Signature	Date <u>10 20 16</u> <u>1 1</u>

CITY COUNCIL MEETING AGENDA STAFF REPORT

Agenda Item No. 8.A.(1)(a)(b)&(c) Department: Elected & Administrative Offices Meeting Date: October 25, 2016
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AGENDA TITLE:

RESOLUTIONS RELATING TO THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017

RECOMMENDATION:

Staff respectfully recommends that Council adopt Resolution Nos. 6243, 6244, and 6246 relating to the General Municipal Election to be held on March 7, 2017.

BACKGROUND:

The next available Election Date for the Board of Supervisors ("BOS") to place potential measures before the voters to address homelessness and other issues is March 7, 2017. The BOS is requesting 36 other jurisdictions, cities and districts, including the City of Los Angeles and the City of Gardena, who are already conducting their Election on this day, to consolidate with the County of Los Angeles to conduct their Election and consolidate onto the County's ballot. Without a consolidated Election, cities would conduct their own concurrent Election at the same time as the County Election, which is not the best interest of the public. Because the City of Gardena has always consolidated with the City of Los Angeles, and the City of Los Angeles is consolidating with the County, we feel this would be the most cost-effective thing to do. The County has provided the City of Gardena with an Election cost estimate in the amount of \$44,567.96 for 5 at large offices. This is just an initial estimate, and any changes in any factors and/or overall Election statistics, as well as unanticipated labor rates and costs of materials, will have a significant impact on the final costs. The three Resolutions submitted are required for the City's March 7, 2017 General Municipal Election and should be acted upon before November 11, 2016, in order to meet all deadlines for this election.

(1) RESOLUTION NO. 6243

This Resolution calls for and gives official notice of the City's General Municipal Election to be held on March 7, 2017, for the purpose of electing a Mayor, two (2) members of the City Council, a City Treasurer and City Clerk. Said Resolution also provides that the Election shall be conducted as required by law, that the City Clerk shall procure and furnish all materials necessary to conduct the Election; that the polling locations shall remain open from 7:00 a.m. to 8:00 p.m. on Election Day, and that the City Clerk shall give notices of the time and place for holding the election, and any additional notices regarding the election, as required by law.

(2) RESOLUTION NO. 6244

This Resolution requests for the BOS of the County of Los Angeles to direct the Registrar-Recorder/County Clerk to administer, manage and oversee the city of Gardena's General Municipal Election to be held on Tuesday, March 7, 2017; and request for consolidation of the General Municipal Election with any Countywide Election held on March 7, 2017. Said Resolution also

(2) RESOLUTION NO. 6244 (Continued)

requests the BOS of the County of Los Angeles to direct the Registrar-Recorder/County Clerk to further direct the County Registrar to perform all necessary functions, services and tasks related to the complete and successful conduct of the Election the provision of all election materials and equipment; the hiring, training and supervision of poll workers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials in Spanish, Japanese, Korean and Vietnamese; the collection of submitted ballots, the tally of votes, canvassing and the certification of election results. Pursuant to Election Code § 10002, the City shall reimburse the County Registrar of the County of Los Angeles for costs incurred in providing all of the services, tasks, equipment, materials and personnel required by the County Registrar to administer and conduct the City of Gardena General Municipal Election of March 7, 2017, upon receipt of a bill stating the amount due as determined by the County Registrar.

(3) RESOLUTION NO. 6246

This Resolution adopts the regulations pertaining to candidates' statements for all candidates in the City's March 7, 2017 General Municipal Election. In adopting this Resolution, the City Council will establish: (a) two hundred (200) as the maximum number of words allowed within a candidate's statement; (b) that the City is required to translate each candidate's statement into languages specified for the City, pursuant to the Federal Voting Rights Act, which include Spanish, Japanese, Korean and Vietnamese; (c) that each candidate shall pay his share of the costs of the translations and printing of such candidate's statement; (d) that the candidate shall pay all the costs for translating and printing of such candidate's statement into any foreign language requested by the candidate, when not required by Federal or State law; and (e) that the Sample Ballot and Voter's Pamphlet be utilized pursuant to law.

IN CONCLUSION, Staff respectfully recommends that Council adopt Resolution Nos. 6243, 6244, and 6246 relating to the General Municipal Election to be held on March 7, 2017, so all election processes can be accomplished in a timely manner.

Submitted by: Becky Romero

Date: 10/20/16

Attachments: Resolution Nos. 6243, 6244 and 6246

RESOLUTION NO. 6243

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on March 7, 2017, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Gardena, California, on Tuesday, March 7, 2017, a General Municipal Election for the purpose of electing one (1) Mayor, two (2) Members of the City Council, one (1) City Treasurer, and one (1) City Clerk for the full term of four (4) years each.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed, and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. (7:00 a.m.) of the day of the election and shall remain open continuously from that time until eight o'clock p.m. (8:00 p.m.) of the same day when the polls shall be closed, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner, as required by law.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

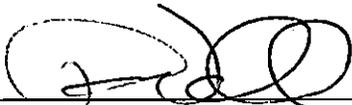
Passed, approved and adopted this 25th day of October, 2016.

MARK E. HENDERSON, Mayor Pro Tem

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



PETER L. WALLIN, City Attorney

RESOLUTION NO. 6244

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO DIRECT THE REGISTRAR-RECORDER/COUNTY CLERK TO ADMINISTER, MANAGE, AND OVERSEE THE CITY OF GARDENA'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017; AND REQUEST FOR CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION WITH ANY COUNTYWIDE ELECTION HELD ON MARCH 7, 2017

WHEREAS, the City Council of the City of Gardena called a General Municipal Election to be held on Tuesday, March 7, 2017, for the purpose of the election of a Mayor, two (2) Members of the City Council, a City Treasurer, and a City Clerk; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with a potential Special Countywide Election to be held on the same date and that within the City the precincts, polling places, and election officers of the two elections be the same, and that the County Elections Official canvass the returns of the General Municipal Election, and that the election be held in all respects as if there were only one election; and

WHEREAS, Elections Code section 10002 authorizes the City to request by resolution that the Board of Supervisors authorize the County Elections Official to conduct specified election services.

NOW, THEREFORE, THE CITY COUNCIL OF GARDENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of *the laws of State of California relating to General Law cities*, and the Gardena Municipal Code, there is called and ordered to be held in the City of Gardena, California, on Tuesday March 7, 2017, a General Municipal Election for the purpose of the election of a Mayor, two (2) Members of the City Council, a City Treasurer, and a City Clerk.

SECTION 2. That the City Council requests the Board of Supervisors to direct the Registrar-Recorder/County Clerk to administer, manage, and oversee all facets of the City of Gardena's March 7, 2017, General Municipal Election and, further, direct the Registrar-Recorder/County Clerk to perform all necessary functions, services and tasks related to: the complete and successful conduct of the election; the provision of all election materials and equipment; the hiring, training and supervision of poll workers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials; the collection of submitted ballots; the tallying of votes; canvassing and the certification of election results.

SECTION 3. That the City Council further requests the Board of Supervisors to consent and agree to the consolidation of the City of Gardena's General Municipal Election with a Special Countywide Election that may be held on March 7, 2017, and that the County of Los Angeles take all necessary steps to hold a consolidated election.

SECTION 4. That the City Council understands that, should a Special Countywide Election not be held on March 7, 2017, the Board of Supervisors will direct the Registrar-Recorder/County Clerk to administer the General Municipal Election for the City of Gardena and to apply the same cost estimate provided to the City of Gardena on September 23, 2016. This provision is pursuant to action taken by the Board of Supervisors of the County of Los Angeles on September 13, 2016.

SECTION 5. That the City of Gardena recognizes that all necessary expenses incurred by the County in performing these services shall be paid by the City of Gardena, in accordance with the cost estimate provided by the Registrar-Recorder/County Clerk on September 23, 2016, as described in Section 4. Should the County not conduct a Special Countywide Election on March 7, 2017, the County will conduct the city's election and has agreed to pay the difference between the total cost of the election without a Countywide measure less the estimated amount provided on September 23, 2016, to ensure a cost neutral effect for the City.

SECTION 6. That in all particulars not otherwise specifically provided in this Resolution, the Election shall be held and conducted as provided by law.

SECTION 7. That the City Clerk is directed to file an original certified copy of this Resolution with the Board of Supervisors and a copy with the County Elections Official.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

Passed, approved and adopted this 25th day of October, 2016.

MARK E. HENDERSON, Mayor Pro Tem

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



PETER WALLIN, City Attorney

RESOLUTION NO. 6246

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 7, 2017

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Gardena on March 7, 2017, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers, and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY

A. Pursuant to the Federal Voting Rights Act, the City is required to translate candidates' statements into the following languages: Spanish, Japanese, Korean, and Vietnamese. Pursuant to State law, the candidate's statement must be translated and printed in any language at the candidate's request.

B. The City Clerk shall:

1. Translations

- (a) Have all candidates' statements translated into the languages specified in A of SECTION 2 above.
- (b) Have translated those statements into the additional languages as requested by the candidate in A of SECTION 2 above.

2. Printing:

- (a) Print any translations of candidates' statements who so request printing in the main voter pamphlet. The main voter pamphlet will be an English pamphlet, also containing candidate statement translations if requested by the candidate.
- (b) Have all translations made available upon request in the office of the City Clerk.

SECTION 3. PAYMENT.

A. Translations

1. The candidate shall not be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in (A) and/or (B) of SECTION 2 above, pursuant to Federal and/or State law.
2. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in (A) and/or (B) of SECTION 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language required in (A) of SECTION 2 above, in the main voter pamphlet.
3. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language requested by the candidate per (B) of SECTION 2 above, in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final

actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 5. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 6. That all previous resolutions establishing council policy on payment for candidates' statements are repealed.

SECTION 7. That this resolution shall apply only to the election to be held on March 7, 2017, and shall then be repealed.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

Passed, approved and adopted this 25th day of October, 2016.

MARK E. HENDERSON, Mayor Pro Tem

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



PETER L. WALLIN, City Attorney



City of Gardena
City Council Meeting

Agenda Item No. 8. A. (2)
 Department: Elected & Administrative Offices
 Meeting Date: October 25, 2016

AGENDA REPORT SUMMARY

TO: THE HONORABLE MEMBERS OF THE CITY COUNCIL
AGENDA TITLE: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR PROGRAM YEAR 2015-2016

<u>COUNCIL ACTION REQUIRED:</u>	<u>Action Taken</u>
<p>Receive and File CAPER for Program Year 2015-2016.</p>	
<p><u>RECOMMENDATION AND STAFF SUMMARY:</u></p> <p>It is respectfully requested that Council approve the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015-2016.</p> <p>The U.S. Department of Housing and Urban Development (HUD) requires that all grantees of Community Development Block Grant (CDBG) funds submit a report within 90 days of the end of the program year. The CAPER provides HUD, local officials, and the public information on the grantee's (City's) overall performance as compared to the performance goals and community needs identified in the City's Five-Year Consolidated Plan and the Annual Action Plan adopted by the City Council.</p> <p>A Staff Report detailing Program Year 2015-2016 funding allocations and expenditures is attached.</p> <p>Public Notice was published in the <i>Gardena Valley News</i> on October 6, 2016, and the draft CAPER 2015-2016 has been available for public review and comment for the required fifteen (15) day period through October 20, 2016. No comments were received during the Public Notice period.</p>	
<p><u>FINANCIAL IMPACT/COST:</u></p> <p>Amount of Expense: N/A Funding Source: CDBG Anticipated Revenue: N/A</p>	
<p><u>ATTACHMENTS:</u></p> <p>Agenda Staff Report Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015-2016</p>	
<p>Submitted by <u>Clint D. Osorio</u>, Clint D. Osorio, Chief Fiscal Officer Date: 10/19/2016</p> <p>Concurred by <u>Mitchell G. Lansdell</u>, Mitchell G. Lansdell, City Manager Date: 10/19/2016</p>	

CITY COUNCIL MEETING AGENDA STAFF REPORT

Agenda Item No. 8. A. (2)
 Department: Elected & Administrative Offices
 Meeting Date: October 25, 2016

AGENDA TITLE: U.S. Department of Housing and Urban Development (HUD) Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015-2016

RECOMMENDATION:
 It is respectfully requested that Council approve the Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2015-2016.

BACKGROUND:
 The Fiscal year 2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER) illustrates how the City of Gardena has used its Community Development Block Grant (CDBG) money to benefit low-moderate income residents and meet the goals established in the Five-Year Consolidated Plan (2011-2015), as well as in the Annual Action Plan (FY 2015-2016). In FY 2015-2016, the City received \$620,329 in CDBG Entitlement funds. The following activities addressed high priority community needs as identified in the Five-Year Consolidated Plan:

Activity Funded	Amount Allocated	Amount Expended ⁽¹⁾
Fiscal Year 2015-2016 Funded Projects		
Planning and Administration/Fair Housing Services	\$124,072	\$124,072
Health and Safety Code Enforcement	\$90,000	\$90,000
Handyworker Fix-Up/Residential Rebate Program	\$220,000	\$220,000
Multi-Family Rehabilitation and Code Correction Program	⁽²⁾ \$120,000	\$111,888
Western Avenue Commercial Rebate Program	\$60,000	\$49,349
Youth and Family Services Bureau	\$82,253	\$47,099
SUBTOTAL CDBG PROGRAM EXPENDITURES (FY 15/16)	\$696,325	\$642,408
TOTAL CDBG PROGRAM EXPENDITURES (FY15/16)		\$642,408
<p>(1) All figures are rounded to the nearest dollar. (2) This allocation includes reprogrammed funds: \$75,996 to the Multi-Family Rehabilitation and Code Correction Program</p>		

IN CONCLUSION,

As required by HUD regulations, Public Notice was published in the *Gardena Valley News* on October 6, 2016, and the draft CAPER 2015-2016 has been available for public review and comment for the required fifteen (15) day period through October 20, 2016. No comments have been received.

Staff respectfully requests that the City Council approve the 2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER) as submitted to the United States Department of Housing and Urban Development (HUD) (Exhibit A).

Submitted by: 

 Clint D. Osorio, Chief Fiscal Officer

Date: 10/19/2016



City of Gardena
Consolidated Annual Performance and
Evaluation Report (CAPER)
Fiscal Year 2015-2016

GARDENA CITY COUNCIL

MARK E. HENDERSON, *Mayor Pro Tem*
TASHA CERDA, *Councilmember*
DAN MEDINA, *Councilmember*
TERRENCE TERAUCHI, *Councilmember*

CITY CLERK
Mina Semenza

CITY TREASURER
J. Ingrid Tsukiyama

CITY MANAGER
Mitchell G. Lansdell

CITY ATTORNEY
Peter L. Wallin

Draft for Approval
October 25, 2016

City of Gardena
1700 West 162nd Street.
Gardena, CA 90247

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2015-2016 - CONSOLIDATED ANNUAL PERFORMANCE REPORT (CAPER)

The Consolidated Annual Performance and Evaluation Report (CAPER) includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

GENERAL

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the fifth year.

CAPER Executive Summary Response:

In May 2016, the City adopted its Five-Year Consolidated Plan. In June 2015, the City provided a letter to the U.S. Department of Housing and Urban Development clarifying that the City has been incorrectly reporting the five-year planning period as FY 2010-2015. The correct reporting period under the current Five-Year Consolidated Plan is FY 2011-2015.

The Fiscal Year 2015-2016 Consolidated Annual Performance and Review (CAPER) illustrates how the City of Gardena has used its Community Development Block Grant (CDBG) money to benefit low- and moderate-income residents and meet the goals established in the Five-Year Consolidated Plan (2011-2015), as well as in the Annual Action Plan (FY 2015-2016). In FY 2015-2016, the City received \$620,329 in CDBG Entitlement funds. The following activities were funded in FY 2015-2016, which sought to address identified high priority needs in the community:

Activity Funded	Amount Allocated
Planning and Administration/Fair Housing Services	\$104,072 Administration / \$20,000 Fair Housing
Health and Safety Code Enforcement	\$90,000
Handyworker Fix-Up/Residential Rebate Program	\$220,000
Multi-Family Rehabilitation and Code Correction Program	\$44,004 *\$75,996¹
Western Avenue Commercial Rebate Program	\$60,000
Youth and Family Services Bureau	\$82,253
Reprogrammed CDBG Funds	\$75,996
CDBG Allocation (FY 15/16)	\$620,329
Total CDBG PROGRAM (FY15/16)	\$696,325

¹ Reprogrammed funding is \$75,996

General Questions

1. Assessment of the one-year goals and objectives:
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
 - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
 - c. If applicable, explain why was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
 - a. Provide a summary of impediments to fair housing choice.
 - b. Identify actions taken to overcome effects of impediments identified.
4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources
 - a. Identify progress in obtaining "other" public and private resources to address needs.
 - b. How Federal resources from HUD leveraged other public and private resources.
 - c. How matching requirements were satisfied.

CAPER General Question's Response:

1. Assessment of the One-Year Goals and Objectives

- a. In May of 2011, the City of Gardena adopted its 2011-2015 Consolidated Plan for the Community Development Block Grant (CDBG) program. The Plan outlines the City's strategy in providing housing, addressing homelessness, maintaining a decent living environment, and offering economic opportunities. This CAPER report covers Program Year 2015 (July 1, 2015 through June 30, 2016), the City administered several projects and activities to address priorities, goals, and objectives identified in the 2011-2015 Consolidated Plan, which are illustrated in Table 1 below.
- b. A breakdown of the U.S. Department of Housing and Urban Development (HUD) division of Community Planning & Development (CPD) formula grant funds spent on grant activities for each goal and objective is included in Table 1 below.
- c. If applicable, an explanation to why progress was not made towards meeting the goals and objectives is discussed in the narrative following Table 1 below.

**Table 1
FY 2015-2016 Action Plan Summary of Projects**

Priority Number	Program Name	Priority Level	Amount Allocated	Amount Expended	FY 2015-2016 Goals	FY 2015-2016 Accomplishments
Affordable Housing						
H5a	Handyworker Fix-Up/ Residential Rebate Program	High	\$220,000	\$220,000	90/17 Housing Units	Assisted 25 low- and moderate-income households/housing units with minor home repairs through the Handyworker Fix-Up Program and 3 households/housing units through the Residential Rebate Program
Code Enforcement						
H5c	Multi-Family Rehabilitation and Code Correction Program	High	\$120,000	\$111,888	8 Housing Units	Assisted 9 low/mod income housing building/ 52 low- and moderate-income households with health and safety code corrections and improvements.
CE1	Health and Safety Code Enforcement	High	\$90,000	\$90,000	1,000 Housing Units	Approximately 823 housing units were inspected for code violations in the low- and moderate-income areas.
ED1a						
ED1a	Western Avenue Commercial Rebate Program	High	\$60,000	\$49,349	2 Businesses	2 businesses benefited from signage and facade improvements.
Community Development - Public Services						
HM3	Youth and Family Services Bureau	High	\$82,253	\$47,099	150 People	Provided counseling and supportive services to 289 people and assisted 2 homeless individuals.
Planning and Administration						
N/A	Planning and Administration/ Fair Housing	N/A	\$104,072/ \$20,000	\$104,072/ \$20,000	FH 120 People	Administered the City's CDBG projects and activities. The FHF assisted 9 people with fair housing discrimination complaints and 131 people with landlord/tenant services. For a total of 140 persons.

2. Changes to the Program as a Result of Experiences

No changes were made to the original allocation or distribution of funds during the fiscal year.

3. Affirmatively Furthering Fair Housing:

a. Summary of Impediments to Fair Housing Choice

In December 2010, the City updated the *Analysis of Impediments to Fair Housing Choice (AI)*, which was originally adopted by the City Council, in May of 2002. The following recommendations to overcome or eliminate impediments to fair housing choice were:

Expanding Affordable Housing Opportunities

Homeownership Assistance

Action 1.1: The City will work to provide and expand home ownership opportunities for low- and moderate-income households. Specifically, the City will implement the Housing Element to explore the use of outside funding programs such as the LA County Mortgage Credit Certificate Program to assist lower and moderate income households.

— **Status:** The City continues to provide its brochure "Buying a Home Keeping Your Home" that describes various homeownership programs.

Rehabilitation Assistance

Action 2.1: The City will continue to provide and expand assistance for low- and moderate-income households in meeting the housing rehabilitation needs. Specifically, the City will continue to offer the Handy-worker Fix-Up and Light Housing Rehabilitation programs. The City will also explore the use of different funding programs to assist households with income levels higher than are permitted by the Handy-worker Fix-Up and Light Housing Rehabilitation Programs.

— **Status:** The City has consistently allocated CDBG funds to continue its Handyworker Fix-Up and Light Housing Rehabilitation programs to include more substantial rehabilitation activities. Since 2003, the Owner-Occupied Loan Program has been funded using State HOME and CalHome funds to provide single-family rehabilitation assistance. Since 2007, the CDBG-funded Multi-Family Residential Rehabilitation and Code Correction Program (MFRCCP) have been implemented to assist low- and moderate-income renter-households with housing rehabilitation.

Action 2.2: The City's Code Enforcement personnel will help provide information on the City's two rehabilitation assistance programs in conjunction with code compliance activities. The City will implement a Housing Rehabilitation Program that will benefit low and moderate-income residents who qualify for unresolved code enforcement issues.

— **Status:** The City continued to provide code enforcement activities and referred eligible households to the City's various rehabilitation assistance programs. Specifically, the City established the MFRCCP program that can more closely link code enforcement efforts with rehabilitation assistance for rental units. In addition, the City administers the Owner Occupied Rehabilitation Loan Program, which uses State HOME and CalHOME program income funds to provide rehabilitation assistance to owner-occupied units.

Rental Assistance

Action 3.1: The fair housing service provider will help provide information to residents, particularly for Hispanic and Asian households, regarding the availability of Section 8 Rental assistance.

- **Status:** The Fair Housing Foundation provided literature to landlords and tenants at various workshops and meeting held in the City. The literature was available in English, Spanish, and Mandarin/Chinese, which includes information regarding Section 8.

Action 3.2: The fair housing service provider will work with owners of the three senior housing developments to ensure expanded outreach efforts are conducted to affirmatively market the availability of Section 202 units. It will also assist the City in implementing AI recommendations pertaining to fair housing.

- **Status:** The Fair Housing Foundation (FHF) conducted four (4) workshops with managers of the City's three Section 202 senior housing projects. The focus was to promote diversity at these sites based on previous review of the nonprofit organization operating the four senior housing projects.

Affordable Housing Resources

Action 4.1: The City will identify and pursue other funding sources for the development of affordable housing, including State Jobs-Housing Balance and Downtown Rebound Program funds.

- **Status:** **The City continued to explore potential funding sources for affordable housing.** In FY 2010-2011, the City co-authored a Section 202 application for a 37-unit senior housing project on City-owned land. The Section 202 application was awarded funding in March 2012. In April 2013, the City was awarded \$2.9 in gap financing for the Section 202 project through the State HOME Program. The project is complete and currently occupied as of August 2015. The City continues to provide its brochure "Buying a Home Keeping Your Home" that describes various homeownership programs.

Public Policies and Programs Affecting Housing Development

Incentives for Affordable Housing Development

Action 5.1: The City's recently adopted 2008-2014 Housing Element continues the City's focus on maintenance of the housing stock and establishing incentives for development of affordable housing. The City has developed a "streamlined" permit process which included the reorganization of its Community Development Department. The City will also encourage the development of second units on R-1 zones and adopting a Density Bonus Ordinance in compliance with State law would further increase the housing supply within the City.

- **Status:** The City continues to update its "Opportunity Sites List" for potential affordable housing projects. The list is accessible on the City's website at <http://www.cityofgardena.org/>.

Action 5.2: The City will also partner with for-profit and non-profit developers to pursue new affordable housing opportunities, *2008-2014 Housing Element Housing Resources* as well as supporting community housing development organizations to facilitate the development of new affordable housing on both vacant and non-vacant sites. This support may include land write-downs, land acquisition and holding, and other forms of assistance. These incentives are discussed in greater detail in the Financial Resources section and the Housing Plan.

- **Status:** In April 2011, the City partnered with WASAT, a non-profit Section 202 developer for the construction of a 37-unit senior housing project on City-owned property. In March 2012, the City was notified that the WASAT project was awarded Section 202 funding of approximately \$5 million. The City has also partnered with WASAT to apply for additional \$2.9 million dollars in gap financing through the State HOME Program. The State HOME Program gap financing was awarded in April 2013. The project is currently completed construction and has been occupied since August 2015.

Zoning Ordinance

Action 6.1: In order to facilitate affordable housing development, the City will amend the R-4 zone to put in place relaxed development standards. This program will change the maximum permitted density to a stepped density scale in order to promote lot consolidation. The new standard will be 25 units per acre on lots under 0.5 acre, 27 units per acre on lots between 0.5 and 1.0 acre, and 30 units per acre on lots of 1.0 acre or more. In addition, landscaping and parking requirements will be relaxed.

- **Status:** The City is currently utilizing its contract legal counsel to assist in changes to its current Zoning Codes.

Action 6.2: To facilitate development of affordable housing on mixed-use overlay sites, the City will change the maximum permitted density from 20 units per acre to a stepped density standard: 20 units per acre for lots of less than 0.5 acre, 25 units per acre on lots between 0.5 and 1.0 acre, and 30 units per acre for lots of 1.0 acre or greater. This program will also, allow owner-occupied and rental multifamily residential uses by-right, without requiring a conditional use permit or any other discretionary approval.

- **Status:** The City is currently utilizing its contract legal counsel to assist in changes to its current Zoning Codes.

Action 6.2: As a means of providing adequate sites for development, the City has utilized Specific Plans as a tool to provide consolidated development projects on unique development sites. Existing Specific Plans will be revised to increase the maximum residential density from 15 of 20 units per acre for Specific Plans.

- **Status:** The City is currently utilizing its contract legal counsel to assist in changes to its current Zoning Codes.

Access to Financing

Outreach to Lenders

Action 7.1: The City will contact local lenders with homebuyer assistance programs to explore ways to expand participation by potential homebuyers, focusing the efforts to expand homeownership opportunities to Hispanic and African American households that are currently under-represented in the homeownership market.

- **Status:** The City continues to update its information brochure with local lending program information provided by the banks and other financial institutions located in Gardena. This information is continuously provided by the City's Housing Consultant to persons that contact the City with inquiries regarding homeownership in the City of Gardena.

Education and Resources

Action 8.1: The City will encourage workshops to be held in Gardena by local lending institutions and the fair housing service provider regarding the home buying process and the resources available to low- and moderate-income homebuyers. The City will encourage local lenders and the fair housing service provider to hold workshops in both English and Spanish.

- **Status:** During FY 2015-2016, the Fair Housing Foundation provided three (3) first-time homebuyer education workshops. Local lenders including Bank of America, CHASE, and US Bank participated in these workshops. In addition, the City continues to work with the LA NHS to provide first-time home buying counseling services within the City.

Action 8.2: The City will provide brochures or information on homeownership, rental assistance, and rehabilitation assistance programs in English and Spanish.

- **Status:** Brochures containing information on the City's programs are available at the City Manager's Office in both English and Spanish.

Unfair Lending Practices

Action 9.1: The City will work with the fair housing service provider to monitor complaints regarding unfair lending, and assess lending patterns using the data collected under the Home Mortgage Disclosure Act (HMDA) and CRA, and other data sources.

- **Status:** Monitoring lending activities using HMDA data and other means is included as part of the FHF's contract with the City.

Action 9.2: The City and the fair housing service provider will participate with HUD and other efforts in investigating predatory lending in the home purchase, home improvement, and mortgage refinancing markets.

- **Status:** Continuous efforts during FY 2015-2016. Detailed information was provided to the City from the Fair Housing Foundation's Annual Report.

Action 9.3: Through the Nakaoka Community Center, the City will alert seniors of the different predatory lending practices that are frequent in Southern California.

- **Status:** The Nakaoka Community Center bulletin now incorporates information on predatory lending practice in every issue.

Public Outreach

Fair Housing Services

Action 10.1: The City will encourage the fair housing service provider to maintain a website that provides user-friendly information on fair housing services provided and contact information.

- **Status:** The FHF maintains a website that provides information on:
 - Services provided (fair housing education and outreach, fair housing and discrimination, tenants and landlords counseling)
 - Calendar of events
 - On-line library of resources
 - Frequently asked questions and responses
 - Referrals to appropriate agencies

Action 10.2: The City will review the scope of work and performance of the fair housing service provider to ensure a higher level of resolution of fair housing complaints.

- **Status:** In June 2015, the City's contracted consultant specializing in grant oversight and management performed monitoring of the activities and records of the Fair Housing Foundation. The consultant found that the Fair Housing Foundation maintained detailed records of all persons assisted. The Consultant also found that the FHF financial records were comprehensive and found no issues with any of the FHF records.

Action 10.3: The City will encourage and help coordinate the development of fair housing workshops for residents, real estate professionals, apartment owners, and property managers. These workshops will be located at an accessible location within Gardena such as the Nakaoka Community Center. Specific efforts should be made to expand community participation in these workshops, including a greater awareness among property owners and managers.

- **Status:** The Fair Housing Foundation conducted three (3) property management trainings, four presentations, three booths, six tester trainings, and four workshops in the City. The number of these activities is an increase to previous years.

Action 10.4: The City will consider providing funding for a housing coordinator to address various housing issues in Gardena. The coordinator will work with the City's fair housing provider, the Rent Mediation Board, and various City departments that provide housing services and promote affordable housing opportunities to residents.

- **Status:** While an official housing coordinator has not been hired, the City continues to contract with a housing consultant who provides CDBG administration/technical assistance to the City Manager's Office and administers the State Home Programs, and Multi-Family Rehabilitation Code Correction Program (MFRCCP) rental housing programs. The consultant also provides information concerning other housing related issues, such as foreclosure resources and First-Time Home-Buyer resources. In addition, the City Manager's Office oversees the fair housing service provider and Rent Mediation Board. In FY 2015-2016 there were 17 cases; 11 were resolved and 6 were open. Various staff members share in the task of addressing the housing issues within the City. Cumulatively, the rent mediation board has addressed 187 cases, 129 of which were resolved.

b. Actions Taken to Overcome Effects of Impediments

The City contracts with the Fair Housing Foundation (FHF) to address impediments to fair housing choice. The following describes specific actions and results provided by the Fair Housing Foundation:

Fair Housing Services

In FY 2015-2016, the Fair Housing Foundation provided 9 Gardena residents with Fair Housing Discrimination Complaint Services, which focused primarily on alleged discrimination based on race, marital status, national origin, physical disability, and familial status.

- Cumulatively, 60 people have been assisted with discrimination complaint intake services.

Landlord/Tenant Services

The Fair Housing Foundation provided **131** Gardena residents with landlord/tenant mediation services in FY 2015-2016.

➤ Cumulatively, **1,036** people have been assisted with landlord/tenant mediation services.

During FY 2015-2016, the FHF conducted a number of training sessions regarding fair housing laws and issues and participated in a number of community activities and events to further awareness of fair housing issues within the City of Gardena. These workshops and activities represented an expanded level of services provided to Gardena residents. Specific Outreach/Education services included:

- **Newsletters:** Mailed 4 newsletters, one per quarter to various agencies.
- **Trainings:** The FHF conducted two Certificate Management Trainings at the Nakaoka Community Center and Gardena Mayme Dear Library.
- **Booths:** The FHF staffed three booths; one at the Gardena Heritage Festival, one at the Annual Senior Citizen Health Fair and one at the Gardena Jazz Festival.
- **Literature Distribution:** Over 2,400 pieces of literature were distributed throughout the course of the year by the FHF. Literature provided was available in both English and Spanish.
- **Presentations:** The City proclaimed April as Fair Housing month.
- **Workshops:** The FHF conducted four (4) workshops in Gardena for the community on the topic of Tenant Rights three (3) workshops for the housing industry on Land Lord Rights to review fair housing laws, rights, and responsibilities, all of which were held at the Nakaoka Community Center.

4. Actions Taken to Address Obstacles to Meeting Underserved Needs

According to the City's 2008-2014 Housing Element and the 2011-2015 Consolidated Plan, one of the most underserved housing needs in the City is the provision of affordable housing opportunities for senior citizens, particularly renters. Many Gardena renter-households are impacted by housing overpayment, with the majority of senior renters facing a housing cost burden. To help address this issue, the City assisted in the development of three HUD 202 facilities in Gardena for over 300 senior residents, with additional senior renters assisted Citywide with Section 8 rental assistance through the Los Angeles County Housing Authority. In addition, the City has provided CDBG funds to operate two home improvement programs: the Handyworker Fix-Up Program and the Light Housing Rehabilitation Program, which has assisted low-income senior owner-households. The City also provided funds to the Multi-Family Rehabilitation and Code Correction Program (MFRCCP) to provide funding for exterior improvements to multi-family complexes, which has benefitted **nine** buildings with **52** renter-households. Additionally, State HOME and CalHOME funds have been utilized to provide low- and moderate-income owner-occupied households with funds for home repair.

The City has identified that providing affordable housing for seniors is an important goal for the community. As such, the City's Housing Element provides for flexible development standards for senior and affordable housing development and conditionally permits the development of second units for senior residents. For seniors requiring assistance with day-to-day activities and outside support, the City has continued to provide funding for the Senior Citizen Bureau, which has served a cumulative total of 384 seniors. Key programs and services include home delivered meals, case referrals, housecleaning services and tax and legal assistance. In addition, the City's Senior Citizens Day Care Center provides day-care and supportive services for mentally disabled and frail elderly citizens that require assistance.

Gardena also provides a number of services to assist underserved individuals and families within the City. The Gardena Youth and Family Services Bureau provided emergency services to individuals and families in crisis by providing emergency food, housing assistance, crisis counseling and other support. The Youth and Family Services Bureau and the Gardena Family Childcare Program also serve at-risk households by providing after school care, group counseling, parenting classes, and assisted childcare services. The Gardena Emergency Services Program provided emergency assistance, temporary shelter, mental health and other services to those individuals requiring emergency care and support. A cumulative of **2,347** persons have been assisted through the Gardena Youth and Family Services Bureau.

The City continues to assist and provide support for mentally and physically disabled Gardena residents. The Socialization Center for the Mentally Handicapped provides care and services for approximately 40 mentally disabled residents per year. The City continues to improve accessibility for disabled individuals by removing architectural and infrastructure barriers throughout the City, and the Senior Day Care Center assists elderly persons, many with disabilities.

Gardena also provides support to the Youth and Family Services Bureau Drug Abuse Prevention and Treatment Program, the Gardena Drug and Alcohol Abuse and Prevention Task Force, and the At-Risk program that supports social services to economically and social and or physically disadvantaged youth, families, and senior citizens with employment and training programs, child care, senior meals, case management, disabled services, and low cost bus transportation for elderly, disabled and other residents.

5. Leveraging Resources

The City of Gardena leverages CDBG funds with a variety of federal, state, local, and private funds. Annually, the City has access to the following:

- HUD Section 8 Program - rental assistance to very low income households
- Workers Investment Act - employment training and assistance
- US Department of Agriculture - senior services
- U.S. Alcohol, Tobacco, and Firearms Administration - crime awareness
- Older Americans Act - senior services
- State Department of Aging - senior services
- State Juvenile Fund - youth services
- State Department of Education - abused and neglected children
- City General Fund - rent mediation services
- Los Angeles Department of Mental Health - senior and disabled services
- State HOME Program
- CalHOME Program
- Section 202 Program
- Environmental Protection Agency (EPA) Brownfield Grant
- American Recovery and Reinvestment Act 2009 (CDBG-R)

In 2002, the City reached a population size that would allow the City to participate in the federal HOME program as an entitlement jurisdiction to receive HOME funds directly from HUD, with a direct allocation of approximately \$207,000 to address affordable housing. However, to participate in the federal HOME program as an entitlement jurisdiction; the City must make a matching contribution of no less than 25 percent of the allocation using non-federal funds. As the City is unable to meet the matching requirement of the HOME Entitlement funds and cannot participate in this program at this time, during this reporting period, the City continued to implement its Owner-Occupied Housing Rehabilitation Loan Program using State HOME funds awarded in June 2015.

Additionally, the City of Gardena was awarded an Environmental Protection Agency (EPA) Assessment Grant to conduct a Pilot Environmental Assessment Project on Brownfield sites within the City. This was as a result of an earlier study in 1999 that identified 45 Brownfield sites in the City. Since then the City of Gardena has developed an award winning successful Brownfield Program as a result of these funds. The City received its first grant from the U.S. Environmental Protection Agency (EPA) in 2000. It received a supplemental grant for \$150,000 from EPA in 2002, and its latest EPA grant was obtained in 2005 for \$400,000. The grant covered the period 2005-2008. In FY 2010-2011, the City received an additional \$400,000 community wide for continuation of the program. The Brownfield grants are used to identify and assess potentially contaminated, idled or underused industrial properties having the greatest potential for revitalization and redevelopment.

During the grant period 2005-2008 a total of fifteen (15) Environmental Site Assessments were completed, which included two site assessments of environmental site conditions and two Sampling and Analysis Plans (SAPs). Two (2) of these fifteen (15) sites were recently redeveloped into upscale housing developments, one site was redeveloped into a 10.2 acre Marketplace on Artesia Boulevard, and one site was redeveloped and is now being used to house the City of Gardena's \$30 million "green" Municipal Transportation Facility.

The City applied for American Recovery and Reinvestment Act 2009 (CDBG-R), and was awarded \$247,570. These funds were expended on the projects through the Rosecrans Corridor Revitalization Program.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Error! Reference source not found. **CAPER Managing the Process response:**

1. Actions Taken to Ensure Compliance with Program and Comprehensive Planning Requirements

City staff works closely with HUD staff to ensure compliance with program and comprehensive planning requirements. In addition, City staff has participated in HUD training on CDBG grants management, neighborhood revitalization, and economic development. Moreover, the City has created and updated its CDBG Procedural Manual to ensure that everyone involved in the program is aware of the regulations and implementation measures necessary for effective grant administration. A new quarterly reporting form was also developed and is currently being utilized by staff to accurately track and report accomplishment data. In addition, the City continues to contract with a federal grant consultant to supplement staff in administering the CDBG program and activities.

Citizen Participation

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Error! Reference source not found.**CAPER Citizen Participation response:**

1. Summary of Citizen Comments

The FY 2015-2016 CAPER was made available for a 15-day public review and comment period from October 6, 2016 through October 20, 2016. Notice of public comment period was published in the *Gardena Valley News* on October 6, 2016. The Gardena City Council is scheduled to conduct a public hearing to receive comments on the FY 2015-2016 CAPER on October 25, 2016. All comments made by the public through October 20, 2016 and any comment or concerns raised at the public hearing will be provided to HUD as a supplement to the 2015-2016 CAPER submittal on October 25, 2016. The City will be submitting its 2015-2016 CAPER past the due date of September 30, 2016 due to an error in entry in the HUD IDIS program.

2. Geographic Distribution of Funds

Geographic distribution of funding is based on the nature of the activity to be funded. The City funds activities in areas most directly impacted by the needs of low- and moderate-income residents and those with other special needs.

- Housing rehabilitation through the Handyworker Fix-Up Program is available Citywide; however, applicants are qualified based on income levels. The program will focus on the housing units most in need of assistance, which are in the Northeast and the Southeast sections of Gardena. The City hopes to reach the most substandard housing and the most economically-disadvantaged low- and moderate-income households in the City with different levels of housing rehabilitation assistance. The desired impact is ensuring the health, safety and welfare of low- and moderate-income persons and preserving the City's affordable housing stock. By qualifying applicants based on HUD's income limits, the City will ensure that low- and moderate-income households are the primary beneficiaries of these programs.
- Services for homeless, at-risk persons and other supportive services to at-risk youth and elderly will be distributed to residents throughout the City as well. It is anticipated, however, that the largest number of residents needing assistance will come from the low- and moderate-income areas.
- The Health and Safety Code Enforcement Program will provide personnel and operating costs to carry out Code Enforcement in the CDBG low- and moderate-income areas,

designated revitalization areas, and City-approved slum and blight areas to eliminate specific conditions that are detrimental to public health and safety.

- Page 35 provides a map of the projects assisted under the MFRCCP program.

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Error! Reference source not found.**CAPER Institutional Structure response:**

1. Actions Taken to Overcome Gaps in the Institutional Structure and Enhance Coordination

As the City continues to expand its services to residents, additional staff to assist with general program administration and program delivery has become necessary. Since FY 2005-06, the City has continuously retained its housing/grant consultant to help administer both the City's State HOME funded housing programs and City CDBG funded Multi-Family Residential Code Correction Program.

During this program year, the City has worked with numerous federal, state, county, community-based and private institutions and agencies in carrying out Consolidated Plan strategies:

- U.S. Department of Housing and Urban Development – CDBG housing rehabilitation, community and economic development, supportive services, public improvements.
- U.S. Environmental Protection Agency - Brownfield pilot project
- Federal Management Emergency Agency - homeless and at-risk emergency services.
- California Department of Aging - senior day care
- California Department of Parks and Recreation - park and open space improvements
- California Department of Education - family child care
- California State Controller - sidewalk and street improvement
- LA County Metropolitan Transportation Authority - public transit, infrastructure
- LA County Regional Parks and Open Space District - park, open space, and facility improvements
- LA County Department of Mental Health - senior day care, mentally handicapped socialization.
- LA County Housing Authority - HUD 202 and Section 8 rental assistance
- LA County Community Development Commission
- Gardena churches - senior day care, services to homeless, food programs
- Southwest Small Business Development Center – provides business workshop and one-on-one technical assistance to small businesses
- South Bay Economic Development Partnership – Business Outreach, resources, technical assistance, obtained the Irvine Foundation Grant for Rosecrans East Project (Hawthorne, Lawndale, and Gardena)

Monitoring

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation
 - a. Describe the effect programs have in solving neighborhood and community problems.
 - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
 - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low- and moderate-income persons.
 - d. Indicate any activities falling behind schedule.
 - e. Describe how activities and strategies made an impact on identified needs.
 - f. Identify indicators that would best describe the results.
 - g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
 - h. Identify whether major goals are on target and discuss reasons for those that are not on target.
 - i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Error! Reference source not found. **CAPER Monitoring response:**

1. Frequency of Annual Monitoring Site Visits and How Conducted

In FY 2015-2016, the City continued to retain a grant consultant to assist in the monitoring of the City's sub recipients. To bring the City current with its monitoring activities, the CDBG Coordinator is scheduled to monitor all of the City's FY 2015-2016 sub recipients in June 2016. Items reviewed will include record keeping, reporting, financial management, service intake, program implementation, environmental compliance, Davis-Bacon compliance and other regulatory compliance. The grant consultant will visit each activity site and review project and activity files to verify HUD regulations are being followed. The consultant also provided technical assistance to City staff responsible for carrying out CDBG activities. This included providing current income limit, current environmental forms and current HUD-eligible census block group information. Monitoring will be conducted at a minimum on an annual basis. Mid-year monitoring may occur if technical assistance is deemed necessary for staff administering CDBG funded activities.

2. Results and Improvements

No improvements are identified at this time. The City intends to continue performing routine and consistent visits to its sub recipient offices and review of their records.

3. Self Evaluation

- a. The City's CDBG funded programs have aided in solving neighborhood and community problems by providing a funding source for meeting underserved needs. Specifically, the Van Ness, Rosecrans, and Western/Crenshaw Revitalization Projects have provided exterior facade improvements and have provided for economic development within these areas. The Health and Safety Code Enforcement Program has provided for housing inspections to maintain the affordable housing stock and aid in the prevention of blight. The various home improvement programs have also provided for the maintenance of the City's affordable housing stock.
- b. The activities funded in FY 2015-2016 have allowed the City to effectively address its progress in meeting the Consolidated Plan priorities and objectives. The Van Ness, Rosecrans Corridor, and Western/Crenshaw Revitalization Projects have allowed the City to address economic development needs and goals. In addition, the City's Home Improvement Programs have helped the City meet many housing goals.
- c. The Health and Safety Code Enforcement Program has provided for housing inspections to maintain the affordable housing stock and aid in the prevention of blight; thereby, providing for decent housing and a suitable living environment. The various home improvement programs funded have further helped the City provide decent housing, both the availability/accessibility and affordability. The City provided for a suitable living environment by funding various public service agencies, facility/infrastructure improvement, and architectural barrier removal projects. Expanded economic opportunity, principally for low- and moderate-income persons, has been provided through the Economic Development Division's Revitalization programs.
- d. There are no activities falling behind schedule.
- e. Activities and strategies have made an impact on identified needs by providing a funding source to pay for improvements that address the City's needs.
- f. Indicators that would best describe the results of this program year include:
 - **289** people were provided with increased Availability/accessibility of a suitable living environment through public services
 - **140** households were provided increased Availability/accessibility to decent housing through the Fair Housing Foundation
 - **25** low- and moderate- income households/housing units were provided with minor home repairs through the Handyworker Fix-Up Program and **3** low- and moderate-income households/housing units were assisted through the Rebate Program, thereby, providing for Availability/accessibility of decent housing
- g. Lack of alternate funding and reductions in federal grant funding are just a few barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. It appears that all major goals are on target to be met.
- i. There are no adjustments or improvements needed to strategies and activities to meet needs more effectively at this time.

Lead-Based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Error! Reference source not found.**CAPER Lead-Based Paint response:**

1. Actions Taken to Evaluate and Reduce Lead-Based Paint Hazards

The City of Gardena is a member of the Lead-Poisoning Abatement Program coordinated by the Los Angeles County Department of Health Services, Division of Environmental Health. This program investigates lead-poisoning cases and issues abatement orders.

The City's Home Improvement Grant and Loan programs also allow for the abatement of lead and asbestos hazards as eligible activities. The City continues to implement the Multi-Family Rehabilitation Code Correction Program (MFRCCP), a program that also tested all rental units in the apartment complexes assisted for lead hazards. During FY 2015-2016 no units were found to contain lead in the MFRCCP program.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Error! Reference source not found.**CAPER Housing Needs response:**

The City's 2011-2015 Consolidated Plan identified the following housing needs: 1) the conservation and improvement of the existing housing stock and 2) affordability. The Housing Needs Table 2A (HUD Table 2A found in the 2011-2015 Consolidated Plan) identifies the following Needs and Goals by housing type and priority level:

Table 2A : Priority Housing Needs					
PRIORITY HOUSING NEEDS (households)		Priority Need Level		Unmet Need	Goals
		High, Medium, Low			
Renter	Small Related	0-30%	High	702	100
		31-50%	High	558	100
		51-80%	Medium	1,120	0
	Large Related	0-30%	High	349	100
		31-50%	High	231	100
		51-80%	Medium	359	0
	Elderly	0-30%	High	492	100
		31-50%	High	315	100
		51-80%	Medium	207	0
	All Other	0-30%	Medium	579	0
		31-50%	Medium	319	0
		51-80%	Low	413	0
Owner	0-30%	High	612	200	
	31-50%	High	710	150	
	51-80%	High	1,378	150	
Special Needs		0-80%	High		
Total Goals					1,100
Total 2015 Goals					1,100
Total 2015 Renter Goals					600
Total 2015 Owner Goals					500

1. Actions Taken to Foster and Maintain Affordable Housing

The City of Gardena fosters and maintains affordable housing through the following methods:

- **Home Improvement Programs:** Preserving the City’s existing housing stock is an important community goal. With the majority of the City’s housing constructed prior to 1970, a large proportion of the housing stock may be in need of rehabilitation, repairs, and upgrading. To help address this need, the City allocated \$220,000 of its CDBG funds towards supporting single-family home improvement programs in FY 2015-2016. In addition, the City utilized State HOME funds to operate an Owner-Occupied Rehabilitation Loan Program. To address the housing rehabilitation needs of renters, the City created the Multi-family Rehabilitation and Code Correction Program. Funding in the amount of \$120,000 was allocated to provide funds to multi-family dwellings of 5 to 7 units. A total of **nine** multi-family properties were assisted during FY 2015-2016.
- **Homeownership Programs:** To expand home ownership in the community, the City has recognized the need to participate in an existing homeownership programs. The City is a member of the Independent Cities Lease Finance Authority (ICLFA). The ACCESS and Cal Gold 2nd Loan Program (formerly called the Fresh Rate Program) Program are administered on ICLFA’s behalf by the California Rural Home Mortgage Finance Authority. Through the ICLFA, FHA loans and Fannie Mae loans provide funds for down payment and closing cost assistance.
- **Housing Development:** As a primarily built-out community, Gardena has limited vacant land resources. However, the City is committed to providing a variety of new housing opportunities to meet the needs of all residents. As set forth in the Gardena 2008-2014 Housing Element, the City has set forth a number of goals, policies, and programs to facilitate new housing development. The forthcoming updated housing element projects a significant increase in meeting its affordable housing requirements.
- **Senior Housing:** In FY 2010-2011, the City co-authored a Section 202 application for a 37-unit senior housing project on City-owned land. The Section 202 application was awarded funding in March 2012. In April 2013, the City was awarded \$2.9 in gap financing for the Section 202 project through the State HOME Program. The project was completed in August 2015 and is currently occupied.
- **Flexible Development Standards:** reduced parking standards, fee reductions, and priority processing time frames for senior and affordable housing projects are provided through the Planning Department. Additionally, the City permits the development of second units on R-1 lots with single-family dwellings. In its updated General Plan, the City has also included several mixed-use overlays that provide more flexibility in development standards.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.

Error! Reference source not found. **CAPER Specific Housing Objectives response:**

1. Progress in Meeting Specific Objectives and Priorities of Affordable Housing

The following programs were implemented in FY 2015-2016 to assist low- and moderate-income renter- and owner-households in Gardena as a means of maintaining the current housing stock and providing decent affordable housing, as related to the following Five-Year Consolidated Plan objectives:

Overall Housing Objectives:

Five-Year Objectives:	Section 8: 500 households (annually) Rehabilitation: 100 households (100 annually) Fair Housing: 750 households (150 annually) Rent Mediation: 100 households (20 annually)
Performance Measure:	As a proportion of the 4,867 low- and moderate-income households with a housing cost burden of more than 50%
Outcome/Objective:	Decent Housing (Affordability) DH-2
Sources of Funds:	CDBG; State HOME funds; Section 8; among others

Section 8 Voucher Program

FY 2015-2016 Accomplishments: Approximately, 1,096 households received Section 8 vouchers through the County of Los Angeles. The annual goal of 500 households was met.

Cumulative Accomplishments: This project is funded annually and administered each year through the Housing Authority of the County of Los Angeles (HACoLA).

- Cumulatively, 6,871 households have received Section 8 vouchers annually through the County of Los Angeles.

Rehabilitation

- **H5a Handyworker Fix-Up Program and H5b Light Residential Rehabilitation Rebate (allocated \$220,000)**

FY 2015-2016 Accomplishments: A total of \$220,000 was expended in FY 2015-2016 to provide single-family home repairs to 25 Gardena households/housing units. This project did not meet the annual goal of assisting 90 housing units. Twenty-five (25) low-income owner households were assisted,

- **Cumulative Accomplishments:** Cumulatively, \$1,350,243 has been expended and 195 households have been assisted with housing rehabilitation through these programs (174 through Handyworker and 24 through Rebate). Forty-nine (49) extremely low-income, one hundred and twenty-seven (127) low-income, and nineteen (19) moderate-income owner households were assisted.

▪ **H5d Multi-family Rehabilitation & Code Correction Program – (allocated \$120,000)**

FY 2015-2016 Accomplishments: A total of \$111,888 was expended in FY 2015-2016 and a total of **52** renter households benefited from financial assistance provided to the owners of the buildings to make health and safety code corrections and improvements to their multi-family housing units.

- In FY 2015-2016, \$111,888 was expended and a total of **9** building owners were provided assistance for the replacement of windows, plumbing repairs, patio demolition/repairs. Lead-based paint testing was conducted on all of the units, which resulted in no findings of lead hazards. A total of **52** renter households were assisted; 18 extremely low-income (earn 0-30 percent of the median family income) and 17 low-income (earn 31-50 percent of the median family income), and 17 moderate-income. Of these **52** households, 32 were small families, 6 were large families, and 10 were female headed households.
- **Cumulative Accomplishments:** Cumulatively, \$614,867 has been expended and forty-four (44) buildings have been rehabilitated benefiting 223 renter households.

Fair Housing

▪ **H3 Fair Housing (allocated \$20,000)**

FY 2015-2016 Accomplishments: A total of \$20,000 was expended in FY 2015-2016 to provide fair housing complaint services to **9** Gardena residents and an additional **131** residents received landlord/tenant services for a total of **140**. The goal of assisting 150 households was exceeded.

- **Cumulative Accomplishments:** Cumulatively, \$116,000 has been expended to assist 59 households with discrimination complaints and 1,028 households with landlord tenant mediation services.

2. Progress in Providing Affordable Housing that Meets the Section 215 Definition

Affordable housing is generally defined as housing where the occupant is paying no more than 30 percent of gross income for gross housing costs, including utility costs. The Section 215 definition of affordable housing is defined in 24 CFR 92.252 for rental housing and 24 CFR 254 for homeownership which is as follows:

- **Rental Housing:** A rental housing unit is considered to be an affordable housing unit if it is occupied by a low-income family or individual and bears a rent that is the lesser of (1) the Existing Section 8 Fair Market Rent (FMR) for comparable units in the area or, (2) 30 percent of the adjusted income of a family whose income equals 65 percent of the median income for the area. An exception is for those cases where, depending on the prevailing market conditions, HUD specifically establishes higher or lower FMR's for a jurisdiction.
- **Homeownership:** Principal residence; and (2) has a sale price which does not exceed the mortgage limit for the type of single family housing for the area under HUD's single family insuring authority under the National Housing Act.

- Housing that is to be rehabilitated, but is already owned by a family when assistance is provided qualifies as affordable if the housing (1) is occupied by a low-income family which uses the housing as its principal residence and (2) has a value, after rehabilitation, that does not exceed the mortgage limit for the type of single family housing for the area, as described in 2(a) above.

The number of households assisted with housing that meet the Section 215 definition of affordable housing for rental and homeownership are as follows:

- To date, forty-nine (49) extremely low-income, one hundred and twenty-seven (127) low-income, and nineteen (19) moderate-income owner households were assisted through the City's Handyworker Fix-Up/Light Residential Rebate Home Improvement Program.
- To date 223 low-income renter-households have been assisted through the City's Multi-Family Rehabilitation and Code Correction Program.
- To date 98 low-income owners have been assisted through the City's Owner-Occupied Rehabilitation Loan Program.

3. Worst-Case Housing Needs and Housing Needs of Disabled Persons

Worst-case housing needs are defined as low-income renter households who pay more than half their income for rent, live in seriously substandard housing (which includes homeless people) or have been involuntarily displaced. Actions the City has taken to meet the worst case needs include funding the Youth and Family Services Bureau, Senior Day Care Center and the various Home Improvement Programs, which assist low-income homeowners, many of which are elderly and live in mobile homes.

In addition, the City funds a Code Enforcement Program that seeks to address health and safety issues such as substandard housing conditions. In order to meet the housing needs of the disabled population, the City complies with all state and federal requirements for accessibility in housing. In addition, the City contracts with the Fair Housing Foundation, which provide fair housing and landlord/tenant services, which benefit many disabled people that are denied a reasonable accommodation.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Error! Reference source not found. **CAPER Public Housing Strategy response:**

1. Actions Taken to Improve and Resident Initiatives

There are no public housing units in Gardena. Therefore, there were no Planned Actions to Foster Public Housing Improvements and Resident Initiatives.

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Error! Reference source not found.**CAPER Barriers to Affordable Housing response:**

1. Actions Taken to Eliminate Barriers to Affordable Housing

The Gardena Community Development Department reviews any proposed fee increases for permits and applications for impact on the production of new housing units or rehabilitation of existing units. Fee waivers may be considered for projects that promote housing priorities identified in the Consolidated Plan:

HOME/ American Dream Down Payment Initiative (ADDI)

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women’s Business Enterprises (WBEs).
4. Assessments
 - a. Detail results of on-site inspections of rental housing.
 - b. Describe the HOME jurisdiction’s affirmative marketing actions.
 - c. Describe outreach to minority and women owned businesses.

Error! Reference source not found.**CAPER HOME/ADDI response:**

The City does not receive direct entitlement HOME or ADDI entitlement funds; however, the City receives grant funds from the State of California Home Investment Partnerships Program for the implementation of an Owner-Occupied Housing Rehabilitation Loan Program (OOR). Since August 2003, the City has been awarded five competitive State of California Home Investment Partnership (HOME) Program grants totaling \$3.3 million and one 2007 CalHome grant totaling \$600,000 to fund its Owner-Occupied Housing Rehabilitation Loan Program. As of the end of this fiscal year, \$500,000 in 2014 State HOME funds were available. The City commenced the program in January 2016. One project has been completed and six additional projects are in the planning/bidding stages.

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Error! Reference source not found.**CAPER Homeless Needs response:**

1. Actions Taken to Address the Needs of Homeless Persons

FY 2015-2016 Accomplishments: In FY 2015-2016, \$47,099 was expended to provide services to **289** people "at risk of homelessness" and 2 were homeless. This project exceeded the goal of serving 150 homeless and at-risk people.

Gardena participates in regional efforts to address the needs for homeless services and facilities. The City's Human Services Division responds to ongoing drop-in and telephone inquiries from homeless individuals and families through its Emergency Services Program. In FY 2015-2016, 2 homeless received emergency services, which also included homeless prevention activities such as referrals and counseling. In FY 2015-2016, a total of 2 homeless people were served.

- Cumulatively, 18 homeless people have received services and 2,437 persons "at risk of homelessness received services.

Overall Objectives:

Five-Year Objectives:	Assist 500 homeless and at-risk homeless people (100 annually)
Performance Measure:	As a proportion of the estimated 100 homeless people
Objective/Outcome:	Suitable Living Environment (Availability/Accessibility) SL-1
Sources of Funds:	CDBG; Community Services Block Grant; County Supportive Housing Grants, General Fund and Other Funds

▪ **HM3 Gardena Youth and Family Services Bureau (allocated \$90,000):**

FY 2015-2016 Accomplishments: In FY 2015-2016, \$47,099 was expended to provide services to **289** people "at risk of homelessness, 2 of which were homeless people. This project exceeded the goal of serving 100 homeless and at-risk people.

- **Cumulative Accomplishments:** Cumulatively, \$365,721 has been expended, 18 homeless people have received services and 2,437 persons "at risk" of homelessness received services.

2. Actions Taken to Help Homeless Persons Transition to Permanent Housing and Independent Living

The City of Gardena coordinates with LAHSA to provide transitional housing and help homeless people transition to permanent housing and independent living. The Gardena Human Services Division also assists clients in locating permanent affordable housing in the area, provides job placement and referrals, and provides counseling in order to address the issue of chronic homelessness.

3. New Federal Resources Obtained From Homeless SuperNOFA

No Federal Funding was received.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Error! Reference source not found. **CAPER Specific Housing Prevention Elements response:**

1. Actions Taken to Prevent Homelessness

The City's Human Services Division was allocated \$90,000 of CDBG funds in FY 2015-2016. They respond to ongoing drop-in and telephone inquiries from homeless individuals and families through the Emergency Services Program, which also includes homeless prevention activities such as referrals and counseling. In FY 2015-2016, 2 homeless people were served and an additional 291 persons "at risk of homelessness" received assistance.

- Cumulatively, 18 homeless people have received services and 2,437 persons "at risk" of homelessness received services.

Emergency Shelter Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
 - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
 - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

CAPER ESG response:

Not applicable the City does not receive ESG funds.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
 - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
 - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
 - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
2. Changes in Program Objectives
 - a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions
 - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
 - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
 - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
4. For Funds Not Used for National Objectives
 - a. Indicate how use of CDBG funds did not meet national objectives.
 - b. Indicate how did not comply with overall benefit certification.
5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
 - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
 - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
 - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.
6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
 - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
 - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
 - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
 - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

Community Development

8. Program income received
 - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
 - b. Detail the amount repaid on each float-funded activity.
 - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
 - d. Detail the amount of income received from the sale of property by parcel.
9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
 - a. The activity name and number as shown in IDIS;
 - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
 - c. The amount returned to line-of-credit or program account; and
 - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.
10. Loans and other receivables
 - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
 - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
 - c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
 - d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
 - e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.
11. Lump sum agreements
 - a. Provide the name of the financial institution.
 - b. Provide the date the funds were deposited.
 - c. Provide the date the use of funds commenced.
 - d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.
12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
 - a. Identify the type of program and number of projects/units completed for each program.
 - b. Provide the total CDBG funds involved in the program.
 - c. Detail other public and private funds involved in the project.
13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
 - a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Error! Reference source not found.**CAPER Community Development response:**

1. Assessment of Relationship of CDBG Funds to Goals and Objectives

Narrative below illustrates the City's progress in meeting the one-year goals and objectives for community development as outlined in the FY 2015-2016 Annual Action Plan, and as related to the Consolidated Plan priorities. During the 2015-2016 funding year the City pursued all resources anticipated in the 2011-2015 Consolidated Plan including a State HOME Program funds for the continuation of its single-family housing rehabilitation loan program.

Public Improvements

High priority is given to public improvements needed in the low- and moderate-income areas to revitalize these neighborhoods.

Overall Objectives:

Five-Year Objectives:	5 public improvements (1 annually)
Performance Measure:	Public facilities and infrastructure improved, eliminating slum and blight conditions, as well as health and safety hazards
Objective/Outcome:	Suitable Living Environment (Availability/Accessibility) SL-1
Sources of Funds:	Park In Lieu Fees; CDBG; Gas tax; CalTrans funds; among others

FY 2014-15 Accomplishments: The City has been successful in receiving Parks funds that have allowed it free up its limited CDBG funds for other projects. Therefore, no public works projects were funded this fiscal reporting period.

- **Cumulative Accomplishments:** Cumulatively, \$277,591 has been expended and 3 public facilities have been improved.

Public Services

The 2011-2015 Consolidated Plan identifies a high priority for senior services, youth services, crime awareness/prevention, fair housing, and counseling services.

The following programs were implemented in FY 2015-2016 to meet the City's public service needs (public services provided with CDBG funds are capped at 15% of the annual grant):

Overall Objectives:

Five-Year Objectives:	Seniors: 1500 (300 annually) Youth: 500 (100 annually) Homeless and at-risk families: 750 (150 annually)
Performance Measure:	As a proportion of the 15,688 persons with special needs
Objective/Outcome:	Suitable Living Environment (Availability/Accessibility) SL-1
Sources of Funds:	CDBG; Department of Aging; Older American Act; Department of Education; Community Services Block Grant; General Funds and other revenue

Seniors

▪ **PS2 Senior Citizen Day Care Center (allocated \$0.00)**

FY 2015-2016 Accomplishments: In FY 2015-2016 this activity was combined with the Youth and Family Services Program. The City's Senior Citizens Day Care Center provides day-care and supportive services for mentally disabled and frail elderly citizens that require assistance. The program is primarily funded with General Funds.

➤ **Cumulative Accomplishments:** Cumulatively, \$168,598 has been expended and 419 seniors have been assisted.

Youth and Homeless and At-Risk

▪ **PS4 Youth and Family Services Bureau (allocated \$90,000)**

FY 2015-2016 Accomplishments: In FY 2015-2016 the Youth and Family Services Bureau expended \$78,387 and assisted **289** people, 2 of which were homeless people through counseling and the provision of supportive social services to economically and social and or physically disadvantaged youth, families, and senior citizens with employment and training programs, child care, senior meals, case management, disabled services, and low cost bus transportation for elderly, disabled and other residents. The City did meet its annual goal of assisting 150 homeless and "at risk families.

➤ **Cumulative Accomplishments:** Cumulatively, \$365,721 has been expended and 2,347 people have been assisted of which 18 were homeless.

Economic Development

High priority is given to economic development activities. These were identified by residents, businesses, and community groups as the most important needs in Gardena. No economic development activities were funded using CDBG funds. However, the City continues to fund an Economic Development Manager through the General fund who oversees business development and retention. A total of 2 new business have been added to the Gardena market during this fiscal year.

Overall Objectives:

Five-Year Objective:	20 jobs (4 annually) 10 businesses (5 annually)
Performance Measure:	Number of jobs made available to low- and moderate-income persons
Objective/Outcome:	Suitable Living Environment (Availability/Accessibility) SL-1
Sources of Funds:	CDBG; Economic Development Initiatives; Brownfield; other revenue

➤ **Cumulative Accomplishments:** Cumulatively, \$171,295 has been expended and 2 businesses have been assisted.

Planning and Administration

CDBG program funds are used to cover costs for salaries, services, supplies, and general overhead. The CDBG program is implemented out of City Hall at 1700 W. 162nd Street. Program administration is primarily delivered by the CDBG Coordinator, under the direction of the City Manager.

Overall Objectives:

Five-Year Objective:	n/a
Performance Measure:	Compliance with CDBG regulations
Objective/Outcome:	Suitable Living Environment (Availability/Accessibility) SL-1
Source of Funds:	CDBG

▪ **CDBG Program Administration & Planning (allocated \$130,000)**

FY 2015-2016 Accomplishments: In FY 2015-2016 \$104,072 was expended to administer the City's CDBG funded programs and activities including Fair Housing Services.

- **Cumulative Accomplishments:** Cumulatively, \$800,811 has been expended to administer the City's CDBG funded activities.

2. Nature and Reasons for Changes in Program Objectives

There were no program objective changes during the fiscal year.

3. Assessment of Efforts in Carrying out Planned Actions

The City of Gardena did not hinder Consolidated Plan implementation by action or willful inaction. All efforts were made to implement quality programs and complete projects within estimated time frames. The City was timely in drawing down funds, and it met the drawdown expenditure benchmark as required by HUD before the completion of this report.

4. Meeting National Objectives

HUD regulations, CDBG-funded activities must meet at least one of the following four national objectives:

- activities benefiting low- and moderate-income area (LMA)
- activities benefiting low- and moderate-income clientele (LMC)
- activities benefiting low- and moderate-income housing (LMH)
- activities benefiting low- and moderate-income jobs (LMJ)

In FY 2015-2016 all of the CDBG-funded activities complied with the national objective requirements under the benefits to low- and moderate-income eligibility criteria or slum and blight. Assistance to the Youth and Family Services Bureau and Senior Day Care Center program were qualified under Limited Clientele; all others are qualified under either Low/Mod Area or Low/Mod Housing.

5. Activities Involving Occupied Real Property

The City did not purchase or demolish occupied real property with CDBG funds during FY 2015-2016. The Uniform Relocation Act and the Community Development Act of 1974 require agencies using federal funds for acquisition, rehabilitation, demolition, etc. to compensate tenants and homeowners who are displaced (involuntary relocated).

6. Economic Development Activities

While the Western Avenue Commercial Rebate Program is an economic development activity, it is not designed to create jobs, but to rather provide commercial rehabilitation improvement with low and moderate income areas.

7. Activities that Serve Limited Clientele

The City completed the following limited clientele projects during FY 2015-2016:

- Youth and Family Services Bureau
- Senior Citizen Day Care Program

The Youth and Family Services Bureau serve recipients that are income qualified (under HUD's established Income Guidelines) before they receive any benefits. The City also provides day care services for persons with Alzheimer's. These clients are also income qualified.

8. Program Income

During FY 2015-2016 as a result of the CDBG activities no program income was received in program income.

9. Prior period adjustments

There were no reimbursements was made this reporting period for expenditures (made in previous reporting periods) that were disallowed.

10. Loans and other receivables

The City of Gardena does not have any loans or other receivables.

11. Lump sum agreements

The City of Gardena does not have any lump sum agreements.

12. Housing Rehabilitation

\$12,000 was expended in FY 2015-2016 in State HOME Program funds to provide single-family home repairs to 1 Gardena households/housing units. An additional \$220,000 was through the Handyworker Fix-Up Program and the Light Residential Rehabilitation Rebate Program. This project did not meet the goal of assisting 90 housing units; however, there are additional home improvement programs that will help the City meet its home improvement goals.

- **Cumulative Accomplishments:** Cumulatively, \$1,983,447 has been expended and 177 households have been assisted with housing rehabilitation through these programs (174 through Handyworker and 19 through Rebate), State HOME Program OORP (28).

13. Neighborhood Revitalization Strategies

The City of Gardena does not have any HUD-approved neighborhood revitalization strategies.

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Error! Reference source not found. **CAPER Antipoverty Strategy response:**

1. Actions Taken to Reduce the Number of Persons Living Below the Poverty Level

During the reporting period, Gardena provided emergency services, counseling, case management and services to at-risk persons, and job training services through the Workers Investment Act (WIA) program for low and moderate-income persons. These services will directly improve a person's earning ability, thereby reducing the number of persons living below the poverty level. The City also operated the Family Day Care Program, including its Infant Care component to assist welfare recipients in returning to work. Economic Development efforts were also a main focus of the City as a way to address this issue.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

*Please also refer to the Non-Homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Error! Reference source not found. **CAPER Non-Homeless Special Needs response:**

Special needs of the non-homeless population were identified in the City's 2011-2015 Consolidated Plan (HUD Table 1B) as follows:

Table 1B: Priority Special Needs Populations

SPECIAL NEEDS SUBPOPULATIONS	Priority Need Level High, Medium, Low, No Such Need	Unmet Need	Dollars to Address Unmet Need	Multi-Year Goals	Annual Goals
Elderly	High	500	\$1,000,000	1,500	300 people
Frail Elderly	Medium	200	\$60,000	500	100 people
Severe Mental Illness	Low	50	\$0	0	n/a
Developmentally Disabled	High	50	\$150,000	100	100 people
Physically Disabled	High	50	\$150,000	225	225 people
Persons w/ Alcohol/Other Drug Addictions	Low	150	\$0	0	n/a
Persons w/HIV/AIDS	Low	25	\$0	0	n/a
Victims of Domestic Violence	Medium	25	\$0	0	n/a
Single Parents (Female)	Medium	100	\$50,000	0	400 people
Single Parents (Male)	Medium	50			
Large HH	Medium	450	\$0	0	n/a
Other	Low	n/a	n/a	0	n/a
TOTAL		1650	\$1,410,000	2,325 people	1,125 people

1. Actions Taken to Address Special Needs of Persons that are not Homeless but Require Supportive Housing

The City of Gardena has continued its efforts to fund public service programs offered by the City and other nonprofit public service organizations to meet the needs of the low and moderate-income families and individuals, as well as the non-homeless special needs population. Agencies funded in FY 2015-2016 include:

- Youth and Family Services- 289 people were assisted (2,347 cumulatively)

Specific HOPWA Objectives

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives

Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:

 - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
 - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
 - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
 - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
 - a. Grantee Narrative
 - i. Grantee and Community Overview
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
 - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
 - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
 - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body

- (6) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
- (7) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
- ii. Project Accomplishment Overview
 - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
 - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
 - (3) A brief description of any unique supportive service or other service delivery models or efforts
 - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
- ii. Barriers or Trends Overview
 - (4) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
 - (5) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
 - (6) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
- b. Accomplishment Data
 - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
 - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Error! Reference source not found.**CAPER Specific HOPWA Objectives response:**

Not applicable, the City does not administer HOPWA funds.

OTHER NARRATIVE

Included any CAPER information that was not covered by narratives in any other section.

Error! Reference source not found. **CAPER Other Narrative response:**

1. Certifications of Consistency

During FY 2015-2016, the City of Gardena provided two certifications of consistency for the County of Los Angeles Department of Children and Family Services, Transitional Housing Program for Homeless Young People.

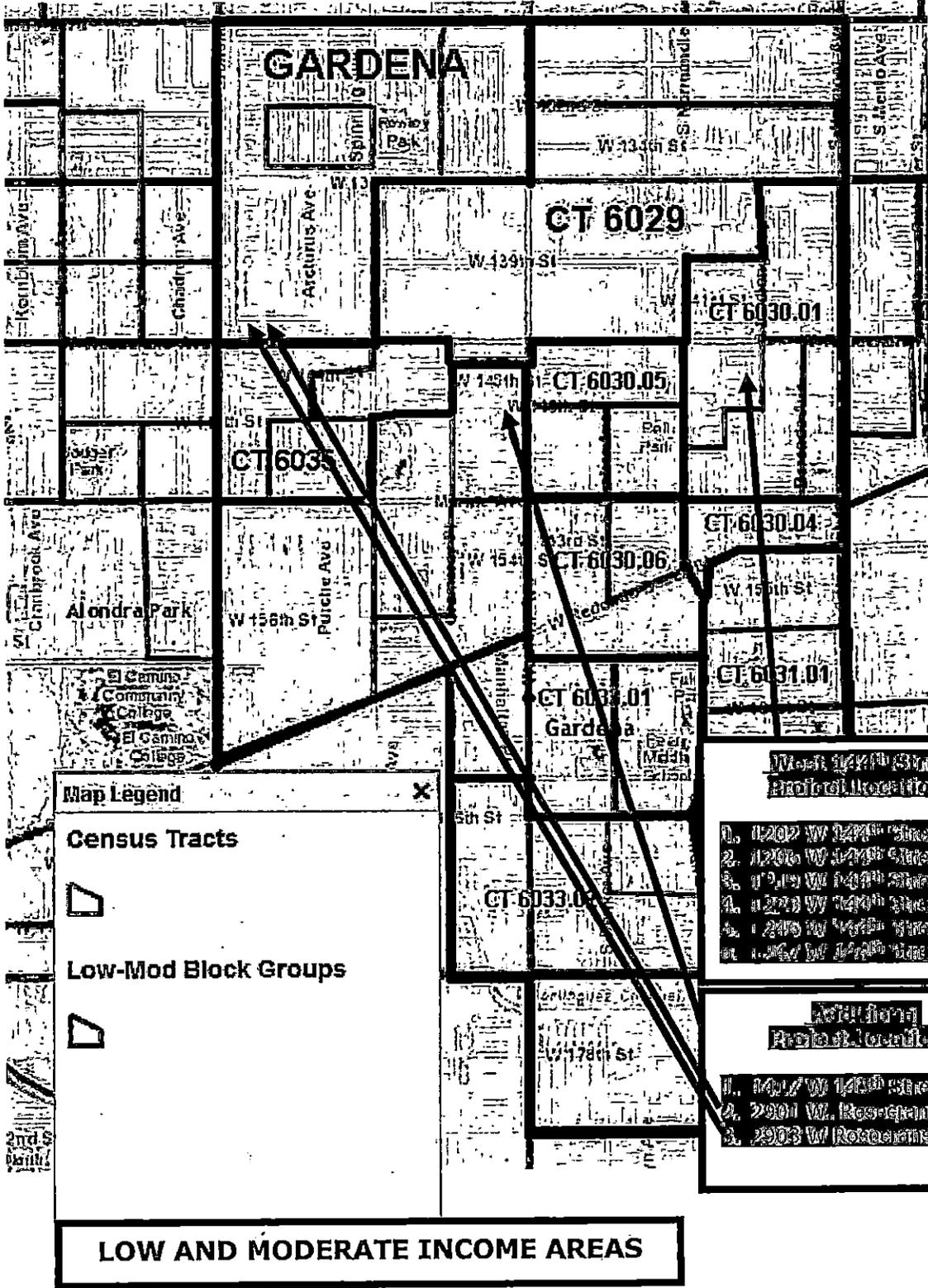
2. IDIS Reports

HUD requires that seven separate Integrated Disbursement Information System (IDIS) Reports be submitted with the annual CAPER report for CDBG. These reports are:

- Summary of Activities (C04PR03): This report provides program and financial information on projects that have been funded with CDBG funds. A description of the program and accomplishment narrative and/or project status is provided.
- Summary of Consolidated Plan Projects Report (C04PR06): This report displays all projects funded during the project year including funding commitments and draw downs during the 2015-2016 Program Year.
- Grantee Summary Activity Report (C04PR08): This report uses the grantee activity number to list activities, the status, the committed and disbursed amounts and the date of the last drawn.
- Rehabilitation Activities (C04PR10): This report lists each rehabilitation activity along with amount expended, completed low mod units and occupied low mod units.
- Summary of Accomplishments (C04PR23): This report summarizes housing data for CDBG. The report includes the number of persons served for public services and the number of public facilities and improvement projects assisted and completed.
- CDBG Financial Summary Report (C04PR26): This report tracks CDBG financial activities during the program year. CDBG resources and expenditures are included.
- CDBG Performance Measures Report (C04PR83): This report tracks CDBG performance measures during the program year.

These reports are contained in the Appendix of this CAPER

**MULTI-FAMILY REHABILITATION & CODE CORRECTION PROGRAM
PROJECT LOCATIONS**



Appendix A

IDIS Reports **(PR03, PR06, PR08, PR10, PR23, PR26, PR83)**

IDIS Report (PR03)



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2015
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PGM Year: 1994
 Project: 0002 - CONVERTED CDBG ACTIVITIES
 IDIS Activity: 2 - CDBG COMMITTED FUNDS ADJUSTMENT

Status: Open 10/3/2000 12:00:00 AM
 Location:

Objective:
 Outcome:
 Matrix Code: Public Facilities and Improvement
 (General) (03) National Objective:

Initial Funding Date: 01/01/0001

Description:
 CUMULATIVE FUNDS DREW DOWN UNDER LOCCS.
 Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$3,689,524.00	\$0.00	\$0.00
CDBG	EN	1991	B91MC060577		\$0.00	\$656,145.00
		1992	B92MC060577		\$0.00	\$689,276.00
		1993	B93MC060577		\$0.00	\$793,676.00
		1994	B94MC060577		\$0.00	\$864,182.00
		1995	B95MC060577		\$0.00	\$686,245.00
Total	Total			\$3,689,524.00	\$0.00	\$3,689,524.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0 0

Female-headed Households: 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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 CDBG Activity Summary Report (GPR) for Program Year 2015
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PGM Year: 2008
 Project: 0009 - CITY HALL OFFICES DISABLED BARRIER REMOVAL
 IDIS Activity: 136 -CITY HALL DISABLED BARRIER REMOVAL

Status: Completed 9/30/2015 7:52:08 PM
 Location: 1700 W 162nd St Gardena, CA 90247-3732

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Public Facilities and Improvement
 (General) (03)

National Objective: LMC

Initial Funding Date: 01/30/2009

Description:

PROJECT WILL PROVIDE FOR ADA APPROVED ACCESSIBILITY IMPROVEMENTS AT CITY HALL DEPARTMENTS.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$79,708.00	\$0.00	\$0.00
CDBG	EN	2008	B08MC060577		\$0.00	\$32,806.00
		2009	B09MC060577		\$0.00	\$44,314.00
		2012	B12MC060577		\$0.00	\$2,588.00
Total	Total			\$79,708.00	\$0.00	\$79,708.00

Proposed Accomplishments

Public Facilities : 2

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total:	0	0	0	0	0	0	1	0
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	1
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2008	DURING FY 2008-09 THE CITY CLERK'S AND CITY TREASURER'S OFFICES WERE IMPROVED TO MEET ADA REQUIREMENTS. A DUAL LEVEL COUNTER NOW PROVIDES A WORKSPACE FOR DISABLED PERSONS.	



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PGM Year: 2009
Project: 0008 - RUSH GYM / HUMAN SERVICES DISABLED BARRIER REMOVAL
IDIS Activity: 144 - RUSH GYM/HUMAN SERVICES DISABLED BARRIER

Status: Completed 4/26/2016 12:00:00 AM
Location: 1700 W 162nd St Gardena, CA 90247-3732
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Parks, Recreational Facilities (03F) **National Objective:** LMC

Initial Funding Date: 09/03/2009

Description:

FUNDS WILL BE USED TO CREATE AND ADA COMPLIANT RESTROOM INSIDE OF RUSH GYM.
 ENGINEERING DETERMINED THROUGH THE PLANNING PHASE THAT THE MODIFICATIONS WERE NOT FEASIBLE.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$5,000.00	\$0.00	\$0.00
		2010	B10MC060577		\$0.00	\$5,000.00
Total	Total			\$5,000.00	\$0.00	\$5,000.00

Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	1	0



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Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	1
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2009	Engineering assessment was complete which includes: planning of proposed project, preparation of requests for proposals of bids, and assessment of project by city engineers. The project was determined to be not feasible based on engineering results and project has been closed.	



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PGM Year: 2014
 Project: 0008 - YOUTH AND FAMILY SERVICES BUREAU
 IDIS Activity: 183 - YOUTH AND FAMILY SERVICES BUREAU

Status: Completed 6/30/2015 12:00:00 AM
 Location: 1700 W 162nd St Gardena, CA 90247-3732

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Senior Services (05A) National Objective: LMC

Initial Funding Date: 01/08/2015

Description:

Will provide for the salary for an at risk counselor for seniors, families and youth in crisis.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$90,000.00	\$0.00	\$0.00
CDBG	EN	2013	B13MC060577		\$0.00	\$31,290.00
		2014	B14MC060577		\$11,612.77	\$58,710.00
Total	Total			\$90,000.00	\$11,612.77	\$90,000.00

Proposed Accomplishments

People (General) : 225

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	80	17
Black/African American:	0	0	0	0	0	0	104	0
Asian:	0	0	0	0	0	0	65	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	42	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	291	17



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Female-headed Households:

0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	133
Low Mod	0	0	0	95
Moderate	0	0	0	63
Non Low Moderate	0	0	0	0
Total	0	0	0	291
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	In the first quarter of FY 14-15 209 qualified individuals were assisted, in the second quarter 291 qualified individuals received assistance, in the third quarter 252 qualified individuals were assisted and in the fourth quarter XXX individual received assistance.	



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PGM Year: 2014
 Project: 0002 - WESTERN AVENUE COMMERCIAL REBATE PROGRAM
 IDIS Activity: 184 - WESTERN AVENUE COMMERCIAL REBATE PROGRAM

Status: Completed 6/30/2015 12:00:00 AM
 Location: 1700 W 162nd St Gardena, CA 90247-3732

Objective: Create suitable living environments
 Outcome: Sustainability
 Matrix Code: Rehab; Publicly or Privately-Owned
 Commercial/Industrial (14E)

National Objective: SBA

Initial Funding Date: 01/08/2015

Description:

THIS PROGRAM PROVIDES FOR CONTINUED FUNDING OF REBATES OF UP TO \$10000 TO COMMERCIAL BUSINESSES FOR FACADE IMPROVEMENTS LIMITED TO SIGNAGE, PAINTING AND STUCCO THAT MEET THE CITY'S APPROVED GUIDELINES

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$56,444.00	\$0.00	\$0.00
CDBG	EN	2013	B13MC060577		\$0.00	\$13,089.00
		2014	B14MC060577		\$12,624.81	\$43,355.00
Total	Total			\$56,444.00	\$12,624.81	\$56,444.00

Proposed Accomplishments

Businesses : 5

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2014	During the program year six (6) rebates were provided to existing business owners. Work included facade improvements in designated areas.	



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PGM Year: 2014
 Project: 0003 - ADMINISTRATION & PLANNING
 IDIS Activity: 185 - ADMINISTRATION & PLANNING

Status: Completed 6/30/2015 12:00:00 AM
 Location:

Objective:
 Outcome:
 Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 01/08/2015

Description:
 Provides for Administration of CDBG activities in FY 2014.
 Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$110,000.00	\$0.00	\$0.00
CDBG	EN	2013	B13MC060577		\$0.00	\$27,864.31
		2014	B14MC060577		\$44,989.16	\$82,135.69
Total	Total			\$110,000.00	\$44,989.16	\$110,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0			0	0		
Black/African American:	0	0			0	0		
Asian:	0	0			0	0		
American Indian/Alaskan Native:	0	0			0	0		
Native Hawaiian/Other Pacific Islander:	0	0			0	0		
American Indian/Alaskan Native & White:	0	0			0	0		
Asian White:	0	0			0	0		
Black/African American & White:	0	0			0	0		
American Indian/Alaskan Native & Black/African American:	0	0			0	0		
Other multi-racial:	0	0			0	0		
Asian/Pacific Islander:	0	0			0	0		
Hispanic:	0	0			0	0		
Total:	0							
Female-headed Households:					0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2014
 Project: 0007 - MULTI-FAMILY REHABILITATION AND CODE CORRECTION PROGRAM
 IDIS Activity: 189 - Multi-Family Rehab and Code Correction

Status: Completed 6/30/2015 12:00:00 AM
 Location: 1700 W 162nd St Gardena, CA 90247-3732
 Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Rehab; Multi-Unit Residential (14B) National Objective: LMH

Initial Funding Date: 01/08/2015

Description:
 Housing rehabilitation of multi-family units occupied by low-mod income persons.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$100,000.00	\$0.00	\$0.00
CDBG	EN	2013	B13MC060577		\$0.00	\$41,732.00
		2014	B14MC060577		\$14,704.73	\$58,268.00
Total	Total			\$100,000.00	\$14,704.73	\$100,000.00

Proposed Accomplishments

Housing Units : 5

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	7	0	7	0	0	0
Black/African American:	0	0	15	1	15	1	0	0
Asian:	0	0	2	0	2	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	1	0	1	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	25	1	25	1	0	0



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Female-headed Households:

0 6 6

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	8	8	0
Low Mod	0	7	7	0
Moderate	0	10	10	0
Non Low Moderate	0	0	0	0
Total	0	25	25	0
Percent Low/Mod		100.0%	100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014	The Multi-Family Housing Rehabilitation Program provided 4 grants to owner-investors of rental units of less than 7 units. The repairs are limited to exterior repairs and included window replacement and roof replacement and exterior painting for preservation of the affordable housing stock. The number of buildings assisted was 4. The number of rental households residing in the buildings was 25.	



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PGM Year: 2014
 Project: 0001 - SENIOR DAY CARE PROGRAM
 IDIS Activity: 190 - Senior Day Care Program
 Status: Open
 Location: 1700 W 162nd St Gardena, CA 90247-3732

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Senior Services (05A) National Objective: LMC

Initial Funding Date: 01/08/2015

Description:

The Senior Citizens Day Care Center provides day-care and supportive services for mentally disabled and frail elderly citizens that require assistance.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$7,500.00	\$0.00	\$0.00
CDBG	EN	2013	B13MC060577		\$0.00	\$1,920.00
		2014	B14MC060577		\$0.00	\$119.20
Total	Total			\$7,500.00	\$0.00	\$2,039.20

Proposed Accomplishments

People (General) : 20

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	6	0
Black/African American:	0	0	0	0	0	0	8	0
Asian:	0	0	0	0	0	0	9	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	6	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	6	6
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	35	6



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PGM Year: 2014
 Project: 0009 - CURB RAMP, GUTTER, AND SIDEWALK REHABILITATION - DISABLED BARRIER REMOVAL
 IDIS Activity: 191 - Curb/Gutter/Ramp Rehab - Disabled Barrier Removal
 Status: Open
 Location: 1700 W 162nd St Gardena, CA 90247-3732

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Sidewalks (03L) National Objective: LMC

Initial Funding Date: 01/08/2015

Description:

In FY 2014-15, \$55,942 in reprogrammed from the FY 2009-2010 allocation were used to implement the ADA Transition Plan for removal of architectural barriers. The activity included installation of curb cuts to provide sidewalk accessibility in addition to gutter sidewalk rehabilitation. The activity took place within census tracts 6032 and 6026.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$67,500.00	\$0.00	\$0.00
		2013	B13MC060577		\$0.00	\$7,377.24
		2014	B14MC060577		\$2,575.14	\$51,140.06
Total	Total			\$67,500.00	\$2,575.14	\$58,517.30

Proposed Accomplishments

People (General) : 2,300

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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Total: 0 0 0 0 0 0 0 0

Female-headed Households: 0 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014	Completed disabled barrier removal and installation of curbs and gutters within census tracts 6032 and 6026. Population served is 3,968 households of which approximately 6.9% are severely disabled.	



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PGM Year: 2014
 Project: 0010 - ROWLEY PARK AUDITORIUM - DISABLED BARRIER REMOVAL
 IDIS Activity: 192 - Rowley Park Auditorium - Disabled Barrier Removal

Status: Open Objective: Create suitable living environments
 Location: 1700 W 162nd St Gardena, CA 90247-3732 Outcome: Availability/accessibility
 Matrix Code: Parks, Recreational Facilities (03F) National Objective: LMC

Initial Funding Date: 01/08/2015

Description:

Reprogrammed CDBG funds from FY 2009-2010 will be used to install an ADA compliant door at Rowley Park Auditorium.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$100,000.00	\$0.00	\$0.00
Total	Total			\$100,000.00	\$0.00	\$0.00

Proposed Accomplishments

Public Facilities : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							
Female-headed Households:	0		0		0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2015
 Project: 0001 - ADMINISTRATION & PLANNING
 IDIS Activity: 193 - ADMINISTRATION & PLANNING
 Status: Completed 6/30/2016 12:00:00 AM
 Location:

Objective:
 Outcome:
 Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 03/17/2016

Description:

Provides for Administration of CDBG activities in FY 2015.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060577	\$104,072.00	\$71,848.00	\$71,848.00
Total	Total			\$104,072.00	\$71,848.00	\$71,848.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0							

Female-headed Households: 0

Income Category:

Owner	Renter	Total	Person
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Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2015
 Project: 0002 - FAIR HOUSING SERVICES
 IDIS Activity: 194 - FAIR HOUSING SERVICES
 Status: Completed 6/30/2016 12:00:00 AM
 Location:

Objective:
 Outcome:
 Matrix Code: Fair Housing Activities (subject to 20% Admin Cap) (21D) National Objective:

Initial Funding Date: 03/17/2016

Description:

CDBG will be used to address the needs of low income renters, and all residents who have questions on housing rights and responsibilities, or housing discrimination. The City contracts with Fair Housing Foundation for fair housing services, including tenantlandlord counseling, educational events, and response to discrimination complaints.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060577	\$20,000.00	\$14,905.00	\$14,905.00
Total	Total			\$20,000.00	\$14,905.00	\$14,905.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2015
 Project: 0003 - HEALTH AND SAFETY CODE ENFORCEMENT
 IDIS Activity: 195 - HEALTH AND SAFETY CODE ENFORCEMENT

Status: Completed 6/30/2016 12:00:00 AM
 Location: 1700 W 162nd St Gardena, CA 90247-3732

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Code Enforcement (15)

National Objective: LMA

Initial Funding Date: 05/10/2016

Description:

Funds will be allocated to support Health and Safety Code Enforcement efforts in low and moderate income areas designated revitalization areas, and designated slum and blight areas.
Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015		\$38,915.61	\$0.00	\$0.00
CDBG	EN	2014	B14MC060577		\$38,915.61	\$38,915.61
		2015	B15MC060577	\$51,084.39	\$42,059.39	\$42,059.39
Total	Total			\$90,000.00	\$80,975.00	\$80,975.00

Proposed Accomplishments

People (General): 2,300
 Total Population in Service Area: 58,455
 Census Tract Percent Low / Mod: 58.29

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2015	In the first quarter of FY 15-16 725 notices of violations were issued and 31 residents were referred to other CDBG programs for assistance, in the second quarter 787 notices of violations were issued and 11 residents were referred to other CDBG programs, in the third quarter 821 notices of violations were issued and 6 residents referred to other CDBG programs, and in the fourth quarter 945 notices of violations were issued with 7 residents referred to other CDBG programs. In total 55 residents were referred to other CDBG programs through Health and Safety Code Enforcement.	



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PGM Year: 2015
 Project: 0004 - HANDY-WORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM
 IDIS Activity: 196 - HANDY-WORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM

Status: Completed 6/30/2016 12:00:00 AM
 Location: 1700 W 162nd St Gardena, CA 90247-3732
 Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

Initial Funding Date: 03/17/2016

Description:

Program for repair and light housing rehabilitation of single-family and mobile home units occupied by low and moderate income person.
 Rebates are also available to larger home repairs.

Financing

	Fund Type	Grant Year	Grant	Funded Amount.	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060577	\$220,000.00	\$199,363.00	\$199,363.00
Total	Total			\$220,000.00	\$199,363.00	\$199,363.00

Proposed Accomplishments

Housing Units : 25

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	12	7	0	0	12	7	0	0
Black/African American:	3	0	0	0	3	0	0	0
Asian:	7	1	0	0	7	1	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	22	8	0	0	22	8	0	0
Female-headed Households:	10		0		10			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	7	0	7	0
Low Mod	10	0	10	0
Moderate	5	0	5	0
Non Low Moderate	0	0	0	0
Total	22	0	22	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2015	In FY 15-16 22 residents received services from the Handy-worker Fix Up and Residential Rebate program. Of the 22 residents that were assisted by the program 19 were elderly/frail, 8 were handicapped and 10 were female heads of household.	



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PGM Year: 2015
 Project: 0005 - MULTI-FAMILY REHABILITATION AND CODE CORRECTION PROGRAM
 IDIS Activity: 197 - MULTI-FAMILY REHABILITATION AND CODE CORRECTION PROGRAM

Status: Open Objective: Create suitable living environments
 Location: 1700 W 162nd St Gardena, CA 90247-3732 Outcome: Availability/accessibility
 Matrix Code: Rehab; Multi-Unit Residential (14B) National Objective: LMH

Initial Funding Date: 05/10/2016

Description:

Housing rehabilitation of multi-family units occupied by low and moderate income persons in conjunction with Code Enforcement efforts to remediate health and safety issues.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$37,876.94	\$0.00	\$0.00
		2014	B14MC060577		\$37,876.94	\$37,876.94
		2015	B15MC060577	\$82,123.06	\$12,984.06	\$12,984.06
Total	Total			\$120,000.00	\$50,861.00	\$50,861.00

Proposed Accomplishments

Housing Units : 10

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	12	6	12	6	0	0
Black/African American:	0	0	19	0	19	0	0	0
Asian:	0	0	5	0	5	0	0	0
American Indian/Alaskan Native:	0	0	1	0	1	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	37	6	37	6	0	0



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Female-headed Households:

0 6 6

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	19	19	0
Low Mod	0	13	13	0
Moderate	0	5	5	0
Non Low Moderate	0	0	0	0
Total	0	37	37	0
Percent Low/Mod		100.0%	100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2015	The City's Multi-Family Code Correction Program assisted investor-owners in the correction of violations identified by the City's Code Enforcement Division. A total of 8 buildings were assisted. Six (6) four-plexes; one seven (7) unit building; and one 6 unit building were assisted for a total of 37 renter households.	



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PGM Year: 2015
 Project: 0006 - WESTERN AVENUE COMMERCIAL REBATE PROGRAM
 IDIS Activity: 198 - WESTERN AVENUE COMMERCIAL REBATE PROGRAM

Status: Open
 Location: 1700 W 162nd St Gardena, CA 90247-3732

Objective: Create suitable living environments
 Outcome: Sustainability
 Matrix Code: Rehab; Publicly or Privately-Owned
 Commercial/Industrial (14E)

National Objective: SBA

Initial Funding Date: 03/17/2016

Description:

This program provides for the continued funding of rebates of up to \$10,000 to commercial businesses for facade improvements limited to signage, painting and stucco that meet the City's approved guidelines.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060577	\$60,000.00	\$42,213.00	\$42,213.00
Total	Total			\$60,000.00	\$42,213.00	\$42,213.00

Proposed Accomplishments

Businesses : 3

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2015
 Project: 0007 - YOUTH AND FAMILY SERVICES BUREAU
 IDIS Activity: 199 - YOUTH AND FAMILY SERVICES BUREAU

Status: Open
 Location: 1700 W 162nd St Gardena, CA 90247-3732

Objective: Create suitable living environments
 Outcome: Availability/accessibility
 Matrix Code: Senior Services (05A)

National Objective: LMC

Initial Funding Date: 03/17/2016

Description:

This activity will provide for the salary for an at risk counselor for seniors, families and youth in crisis.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC060577	\$82,253.00	\$35,009.00	\$35,009.00
Total	Total			\$82,253.00	\$35,009.00	\$35,009.00

Proposed Accomplishments

People (General) : 225

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0							
Female-headed Households:	0		0		0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Total Funded Amount:	\$5,002,001.00
Total Drawn Thru Program Year:	\$4,686,406.50
Total Drawn In Program Year:	\$581,680.61

IDIS Report (PR06)

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OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
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Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount
2015 1	ADMINISTRATION & PLANNING	CDBG	\$106,000.00	\$104,072.00
2	FAIR HOUSING SERVICES	CDBG	\$20,000.00	\$20,000.00
3	HEALTH AND SAFETY CODE ENFORCEMENT	CDBG	\$90,000.00	\$90,000.00
4	HANDY-WORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	CDBG	\$220,000.00	\$220,000.00
5	MULTI-FAMILY REHABILITATION AND CODE CORRECTION PROGRAM	CDBG	\$44,004.00	\$120,000.00
6	WESTERN AVENUE COMMERCIAL REBATE PROGRAM	CDBG	\$60,000.00	\$60,000.00
7	YOUTH AND FAMILY SERVICES BUREAU	CDBG	\$82,253.00	\$82,253.00

U.S. DEPARTMENT OF HOUSING AND URBAN
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IDIS

Plan IDIS Year Project	Project Title and Description		Program	Amount Drawn Thru Report Year	Amount Available to Draw
2015 1	ADMINISTRATION & PLANNING	Provides for Administration of CDBG activities in FY 2016-2017.	CDBG	\$71,848.00	\$32,224.00
2	FAIR HOUSING SERVICES	CDBG will be used to address the needs of low income renters, and all residents who have questions on housing rights and responsibilities, or housing discrimination. The City contracts with Fair Housing Foundation for fair housing services, including tenant/landlord counseling, educational events, and response to discrimination complaints.	CDBG	\$14,905.00	\$5,095.00
3	HEALTH AND SAFETY CODE ENFORCEMENT	Funds will be allocated to support Health and Safety Code Enforcement efforts in low and moderate income areas designated revitalization areas, and designated slum and blight areas.	CDBG	\$80,975.00	\$9,025.00
4	HANDY-WORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	Program for repair and light housing rehabilitation of single-family and mobile home units occupied by low and moderate income person. Rebates are also available to larger home repairs.	CDBG	\$199,363.00	\$20,637.00
5	MULTI-FAMILY REHABILITATION AND CODE CORRECTION PROGRAM	Housing rehabilitation of multi-family units occupied by low and moderate income persons in conjunction with Code Enforcement efforts to remediate health and safety issues.	CDBG	\$50,861.00	\$69,139.00
6	WESTERN AVENUE COMMERCIAL REBATE PROGRAM	This program provides for the continued funding of rebates of up to \$10,000 to commercial businesses for facade improvements limited to signage, painting and stucco that meet the City's approved guidelines.	CDBG	\$42,213.00	\$17,787.00
7	YOUTH AND FAMILY SERVICES BUREAU	This activity will provide for the salary for an at risk counselor for seniors, families and youth in crisis.	CDBG	\$35,009.00	\$47,244.00

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Plan IDIS Year Project	Project Title and Description	Program	Amount Drawn in Report Year
2015 1	ADMINISTRATION & PLANNING	CDBG	\$71,848.00
2	FAIR HOUSING SERVICES	CDBG	\$14,905.00
3	HEALTH AND SAFETY CODE ENFORCEMENT	CDBG	\$80,975.00
4	HANDY-WORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	CDBG	\$199,363.00
5	MULTI-FAMILY REHABILITATION AND CODE CORRECTION PROGRAM	CDBG	\$50,861.00
6	WESTERN AVENUE COMMERCIAL REBATE PROGRAM	CDBG	\$42,213.00
7	YOUTH AND FAMILY SERVICES BUREAU	CDBG	\$35,009.00

IDIS Report (PR08)

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PR08 - Grantee Summary Activity Report

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IDIS

Grantee Activity Number	IDIS Activity - Project	Pgm Yr	Activity Name	Act Stat	Matrix Code	Initial Funding Date	Funded Amount	Drawn Amount	Date of Last Draw
107	2005-10		FREEMAN PARK- ADA IMPROVEMENTS	Completed	03F	10/17/05	\$87,659.02	\$87,659.02	02/03/2009
118	2006-11		WESTERN AND CRENSHAW REVITALIZATION	Completed	14E	09/06/07	\$30,143.00	\$30,143.00	01/27/2009
121	2007-2		ROSECRANS CORRIDOR REVITALIZATION	Completed	18B	11/14/07	\$102,545.00	\$102,545.00	04/03/2009
129	2008-2		ROSECRANS CORRIDOR REVITALIZATION	Completed	14E	09/30/08	\$208,356.00	\$208,356.00	08/18/2012
130	2008-3		WESTERN AVENUE REVITALIZATION PROJECT	Completed	14E	09/30/08	\$110,106.00	\$110,106.00	02/03/2010
134	2008-7		HANDYWORKER FIX-UP/RESIDENTIAL REBATE	Completed	14A	09/30/08	\$233,765.00	\$233,765.00	11/03/2009
135	2008-8		ADMINISTRATION AND PLANNING	Completed	21A	09/30/08	\$79,228.00	\$79,228.00	09/01/2009
136	2008-9		CITY HALL DISABLED BARRIER REMOVAL	Completed	03	01/30/09	\$79,708.00	\$79,708.00	01/10/2014
137	2009-1		ADMINISTRATION & PLANNING	Completed	21A	09/03/09	\$80,000.00	\$80,000.00	07/29/2010
146	2009-10		WESTERN AVENUE COMMERCIAL REBATE PROGRAM	Completed	18B	02/02/10	\$55,000.00	\$55,000.00	05/01/2010
147	2009-11		YOUTH AND FAMILY SERVICES BUREAU	Completed	05	09/03/09	\$78,000.00	\$78,000.00	07/29/2010
148	2009-12		ROSECRANS CORRIDOR ARRA	Completed	18B		\$0.00	\$0.00	
138	2009-2		CITY HALL DISABLED BARRIER REMOVAL	Completed	03	09/03/09	\$15,984.39	\$15,984.39	04/03/2014
139	2009-3		HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	09/03/09	\$90,000.00	\$90,000.00	07/29/2010
140	2009-4		FAIR HOUSING SERVICES	Completed	21D	09/03/09	\$20,000.00	\$20,000.00	07/29/2010
141	2009-5		HANDY-WORKER FIX-UP AND RESIDENTIAL	Completed	14A	09/03/09	\$225,586.00	\$225,586.00	02/07/2012
142	2009-6		MULTI-FAMILY REHABILITATION AND CODE	Completed	14B	09/03/09	\$50,000.00	\$50,000.00	07/29/2010
143	2009-7		ROSECRANS CORRIDOR REVITILIZATION PROJEC	Completed	18B	02/02/10	\$45,100.00	\$45,100.00	06/12/2013
144	2009-8		RUSH GYM/HUMAN SERVICES DISABLED BARRIER	Completed	03F	09/03/09	\$5,000.00	\$5,000.00	03/28/2012
145	2009-9		SENIOR DAY CARE PROGRAM	Completed	05A	09/03/09	\$60,880.00	\$60,880.00	07/29/2010
149	2010-1		ADMINISTRATION & PLANNING	Completed	21A	11/17/10	\$179,947.00	\$179,947.00	06/29/2011
150	2010-2		FAIR HOUSING SERVICES	Completed	21D	11/17/10	\$20,000.00	\$20,000.00	06/29/2011
151	2010-3		HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	11/17/10	\$90,000.00	\$90,000.00	06/29/2011
152	2010-4		HANDYWORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	Completed	14A	11/17/10	\$248,000.00	\$248,000.00	02/07/2012
153	2010-5		MULTI FAMILY REHABILITATION AND CODE CORRECTION PROGRAM	Completed	14B	11/17/10	\$86,563.00	\$86,563.00	02/07/2012
157	2010-6		SENIOR DAY CARE PROGRAM	Completed	05A	11/17/10	\$74,980.00	\$74,980.00	06/29/2011
155	2010-7		WESTERN AVENUE COMMERCIAL REBATE PROGRAM	Completed	18B	11/17/10	\$59,733.00	\$59,733.00	03/28/2012
156	2010-8		YOUTH AND FAMILY SERVICES BUREAU	Completed	05	11/17/10	\$74,980.00	\$74,980.00	06/29/2011
154	2010-9		DISABLED BARRIER REMOVAL (MAINTENANCE AREA 6)	Completed	03K	11/17/10	\$195,000.00	\$195,000.00	06/29/2011
159	2011-1		ADMINISTRATION & PLANNING	Completed	21A	02/06/12	\$91,000.00	\$91,000.00	08/18/2012
160	2011-2		FAIR HOUSING SERVICES	Completed	21D	02/06/12	\$20,000.00	\$20,000.00	08/18/2012
161	2011-3		HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	02/06/12	\$95,000.00	\$95,000.00	11/02/2012
162	2011-4		HANDYWORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	Completed	14A	02/06/12	\$227,000.00	\$227,000.00	11/02/2012
163	2011-5		MULTI FAMILY REHABILITATION AND CODE CORRECTION PROGRAM	Completed	14B	02/06/12	\$75,000.00	\$75,000.00	11/02/2012
167	2011-6		SENIOR DAY CARE PROGRAM	Completed	05A	02/06/12	\$44,200.00	\$44,200.00	08/18/2012
165	2011-7		WESTERN AVENUE COMMERCIAL REBATE PROGRAM	Completed	18B	02/06/12	\$62,000.00	\$62,000.00	09/14/2013

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Grantee Activity Number	IDIS Activity - Project	Pgm Yr	Activity Name	Act Stat	Matrix Code	Initial Funding Date	Funded Amount	Drawn Amount	Date of Last Draw
166	2011-8		YOUTH AND FAMILY SERVICES BUREAU	Completed	05	02/06/12	\$80,800.00	\$80,800.00	08/18/2012
164	2011-9		DISABLED BARRIER REMOVAL (MAINTENANCE AREA 1)	Completed	03K	02/06/12	\$168,388.39	\$168,388.39	06/18/2013
168	2012-1		Administration and Planning	Completed	21A	08/25/12	\$101,025.00	\$101,025.00	06/12/2013
169	2012-2		Fair Housing Services	Completed	21D	08/25/12	\$20,000.00	\$20,000.00	06/12/2013
170	2012-3		Health and Safety Code Enforcement	Completed	15	08/25/12	\$95,000.00	\$95,000.00	01/10/2014
171	2012-4		Handyworker Fixup and Residential Rebate	Completed	14A	08/25/12	\$227,000.00	\$227,000.00	01/10/2014
178	2012-4		Handyworker Fixup and Residential Rebate	Canceled	14A		\$0.00	\$0.00	
172	2012-5		MFRCCP	Completed	14B	08/25/12	\$99,438.16	\$99,438.16	06/12/2013
173	2012-6		Senior Daycare Program	Completed	05A	08/25/12	\$10,769.00	\$10,769.00	09/14/2013
174	2012-7		Western Ave Commercial Rebate Program	Completed	18B	08/25/12	\$58,000.00	\$58,000.00	01/15/2015
175	2012-8		Youth and Family Services Bureau	Completed	05	08/25/12	\$80,000.00	\$80,000.00	09/14/2013
176	2013-1		Administration & Planning	Completed	21A	12/28/13	\$118,767.00	\$118,767.00	08/28/2014
177	2013-2		Fair Housing Services	Completed	21D	12/28/13	\$16,000.00	\$16,000.00	08/28/2014
180	2013-3		Health and Safety Code Enforcement	Completed	15	12/30/13	\$95,000.00	\$95,000.00	08/28/2014
179	2013-4		Handyworker Fixup and Residential Rebate	Completed	14A	12/30/13	\$220,000.00	\$220,000.00	01/15/2015
181	2013-5		Multi-Family Rehab and Code Correction	Completed	14B	12/30/13	\$138,995.00	\$138,995.00	01/15/2015
182	2013-6		Youth and Family Services	Completed	05A	12/30/13	\$101,075.00	\$101,075.00	01/15/2015
190	2014-1		Senior Day Care Program	Open	05A	01/08/15	\$7,500.00	\$2,821.78	08/30/2016
192	2014-10		Rowley Park Auditorium - Disabled Barrier Removal	Open	03F	01/08/15	\$100,000.00	\$0.00	
184	2014-2		WESTERN AVENUE COMMERCIAL REBATE PROGRAM	Completed	14E	01/08/15	\$56,444.00	\$56,444.00	05/12/2016
185	2014-3		ADMINISTRATION & PLANNING	Completed	21A	01/08/15	\$110,000.00	\$110,000.00	10/01/2015
186	2014-4		FAIR HOUSING SERVICES	Completed	21D	01/08/15	\$20,000.00	\$20,000.00	09/05/2015
187	2014-5		HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	01/08/15	\$90,000.00	\$90,000.00	06/30/2015
188	2014-6		HANDY-WORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	Completed	14A	01/08/15	\$220,000.00	\$220,000.00	06/30/2015
189	2014-7		Multi-Family Rehab and Code Correction	Completed	14B	01/08/15	\$100,000.00	\$100,000.00	05/12/2016
183	2014-8		YOUTH AND FAMILY SERVICES BUREAU	Completed	05A	01/08/15	\$90,000.00	\$90,000.00	05/12/2016
191	2014-9		Curb/Gutter/Ramp Rehab - Disabled Barrier Removal	Open	03L	01/08/15	\$67,500.00	\$58,517.30	05/12/2016
193	2015-1		ADMINISTRATION & PLANNING	Completed	21A	03/17/16	\$104,072.00	\$104,072.00	08/30/2016
194	2015-2		FAIR HOUSING SERVICES	Completed	21D	03/17/16	\$20,000.00	\$20,000.00	08/30/2016
195	2015-3		HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	05/10/16	\$90,000.00	\$90,000.00	08/30/2016
196	2015-4		HANDY-WORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	Completed	14A	03/17/16	\$220,000.00	\$220,000.00	08/30/2016
197	2015-5		MULTI-FAMILY REHABILITATION AND CODE CORRECTION PROGRAM	Open	14B	05/10/16	\$120,000.00	\$111,888.30	08/30/2016
198	2015-6		WESTERN AVENUE COMMERCIAL REBATE PROGRAM	Open	14E	03/17/16	\$60,000.00	\$49,349.05	08/30/2016
199	2015-7		YOUTH AND FAMILY SERVICES BUREAU	Open	05A	03/17/16	\$82,253.00	\$47,099.02	08/30/2016
200	2016-1		Planning and Administration	Open	21A		\$0.00	\$0.00	
31	1993-1		SENIOR CITIZENS STROKE VICTIMS PROGRAM	Completed	05A	07/01/93	\$21,682.00	\$21,682.00	05/08/1999

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2	1994-2	CDBG COMMITTED FUNDS ADJUSTMENT	Open	03	01/01/01	\$3,689,524.00	\$3,689,524.00	08/20/1997	
32	1994-2	HANDICAPPED BARRIER REMOVAL	Canceled	10	07/01/94	\$0.00	\$0.00		
33	1995-6	VILLAGE MOBILE HOME PARK REHABILITATION	Completed	14A	07/01/95	\$59,072.00	\$59,072.00	07/29/1998	
29	1995-8	HANDICAPPED BARRIER REMOVAL	Completed	03	07/01/95	\$199,382.00	\$199,382.00	03/31/2001	
28	1995-9	STREET IMPROVEMENTS	Completed	03K	07/01/95	\$976.00	\$976.00	04/07/1998	
22	1996-1	HANDYWORKER FIX-UP AND RESIDENTIAL REBAT	Completed	14A	07/01/96	\$10.00	\$10.00	04/07/1998	
24	1996-2	NEIGHBORHOOD STREET IMPROVEMENTS	Completed	03K	07/01/96	\$173,047.00	\$173,047.00	08/06/1998	
34	1996-3	VILLAGE MOBILE HOME PARK REHABILITATION	Completed	14A	07/01/96	\$52,167.00	\$52,167.00	08/06/1998	
30	1996-4	FIRE STATION NO.2 REHABILITATION	Completed	03O	07/01/96	\$49,100.00	\$49,100.00	08/06/1998	
25	1996-5	ADULT PLACEMENT PROGRAM	Completed	05H	07/01/96	\$9,023.00	\$9,023.00	05/08/1999	
26	1996-6	SENIOR CITIZEN SERVICES	Completed	05A	07/01/96	\$13,269.00	\$13,269.00	08/11/1998	
27	1996-7	MENTALLY DISABLED SERVICES	Completed	05O	07/01/96	\$7,186.00	\$7,186.00	08/11/1998	
23	1997-1	HANDYWORKER FIX-UP RESIDENTIAL REBATE	Completed	14A	07/01/97	\$215,000.00	\$215,000.00	02/17/1999	
37	1997-2	VAN NESS REVITALIZATION	Completed	14E	07/01/97	\$125,000.00	\$125,000.00	03/29/2002	
36	1997-4	FAIR HOUSING SERVICES	Completed	05J	07/01/97	\$15,000.00	\$15,000.00	08/11/1998	
35	1997-5	ADMINISTRATION AND PLANNING	Completed	21A	07/01/97	\$72,102.00	\$72,102.00	05/08/1999	
38	1998-1	PLANNING AND ADMINISTRATION	Completed	21A	07/01/98	\$85,915.00	\$85,915.00	02/26/2000	
39	1998-2	HANDYWORKER FIX-UP PROGRAM	Completed	14A	07/01/98	\$179,184.00	\$179,184.00	10/20/1999	
40	1998-3	ROSECRANS CORRIDOR REVITALIZATION	Completed	14E	07/01/98	\$229,468.00	\$229,468.00	08/30/2002	
41	1998-4	ROSECRANS AVENUE STREET IMPROVEMENT	Completed	03K	07/01/98	\$195,000.00	\$195,000.00	03/31/2000	
42	1998-5	SENIOR CITIZENS DAY CARE CENTER	Canceled	03A	07/01/98	\$0.00	\$0.00		
44	1999-1	GENERAL PROGRAM ADMINISTRATION	Completed	21A	10/06/99	\$144,040.00	\$144,040.00	03/31/2001	
48	1999-2	HANDYWORKER FIX-UP PROGRAM	Completed	14A	10/06/99	\$210,000.00	\$210,000.00	03/15/2002	
50	1999-3	NORTHEAST AREA PUBLIC IMPROVEMENTS	Completed	03	10/06/99	\$154,546.00	\$154,546.00	07/28/2001	
43	1999-4	GENERAL PROGRAM ADMINISTRATION	Canceled	04A		\$0.00	\$0.00		
45	1999-4	FUEL TANK HAZARD ELIMINATION	Completed	04A	10/06/99	\$34,786.00	\$34,786.00	03/31/2000	
49	1999-5	HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	10/06/99	\$65,000.00	\$65,000.00	03/31/2001	
46	1999-6	AT RISK AND ELDERLY SUPPORT SERVICES	Completed	05	10/06/99	\$100,000.00	\$100,000.00	02/14/2003	
47	1999-7	ROSECRANS CORRIDOR HSG REHAB	Completed	14B	10/06/99	\$80,880.00	\$80,880.00	04/26/2001	
51	2000-1	ADMINISTRATION AND PLANNING	Completed	21A	04/17/01	\$121,355.00	\$121,355.00	09/26/2001	
52	2000-2	HANDYWORKER FIX-UP PROGRAM	Completed	14A	04/17/01	\$210,000.00	\$210,000.00	03/15/2002	
53	2000-3	GARDENA BOULEVARD PUBLIC IMPROVEMENTS	Completed	03	04/17/01	\$1,409.00	\$1,409.00	09/10/2003	
54	2000-4	NAKAOKA CENTER - BARRIER REMOVAL	Completed	03	04/17/01	\$52,500.00	\$52,500.00	02/14/2003	
55	2000-5	HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	04/17/01	\$104,179.00	\$104,179.00	11/15/2001	
56	2000-6	ROSECRANS CORRIDOR REVITALIZATION	Completed	17C	04/17/01	\$481,632.00	\$481,632.00	09/01/2007	
57	2001-1	CDBG ADMINISTRATION AND PLANNING	Completed	21A	11/13/01	\$184,946.00	\$184,946.00	08/30/2002	

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63	2001-10	NORTHEAST AREA DISABLED BARRIER REMOVAL		Completed	03	11/13/01	\$57,398.00	\$57,398.00	04/01/2003
64	2001-11	CITYWIDE COMM/IND ECONOMIC DEVELOPMENT		Completed	18A	11/13/01	\$37,500.00	\$37,500.00	03/23/2002
65	2001-12	RESIDENTIAL IMPROVEMENT PROGRAM		Completed	14A	11/13/01	\$50,000.00	\$50,000.00	05/04/2005
66	2001-13	CITYWIDE COMM/IND FACADE IMPROVEMENT		Canceled	14E	11/13/01	\$0.00	\$0.00	
67	2001-14	SENIOR MEALS AND RECREATION CENTER		Completed	01	09/03/02	\$355,761.12	\$355,761.12	09/04/2002
58	2001-2	HANDYWORKER FIX-UP PROGRAM		Completed	14A	11/13/01	\$121,525.00	\$121,525.00	08/30/2002
59	2001-4	GRAFFITI ABATEMENT		Completed	05	11/13/01	\$63,000.00	\$63,000.00	08/28/2002
60	2001-5	HEALTH AND SAFETY CODE ENFORCEMENT		Completed	15	11/13/01	\$72,575.00	\$72,575.00	04/26/2002
61	2001-6	VAN NESS REVITALIZATION		Completed	14E	11/13/01	\$247,500.00	\$247,500.00	09/10/2003
62	2001-9	YOUTH AND FAMILY SERVICES		Completed	05	11/13/01	\$98,834.00	\$98,834.00	09/10/2003
68	2002-1	VAN NESS REVITALIZATION		Completed	14E	11/12/02	\$187,136.00	\$187,136.00	03/25/2006
69	2002-2	HANDYWORKER FIX UP & RESIDENTIAL REBATE		Completed	14A	11/12/02	\$210,000.00	\$210,000.00	09/10/2003
70	2002-3	CODE ENFORCEMENT		Completed	15	11/12/02	\$107,915.00	\$107,915.00	09/10/2003
71	2002-4	STREET IMPROVEMENTS		Completed	03K	11/12/02	\$164,444.00	\$164,444.00	09/10/2003
72	2002-5	ADMINISTRATION AND PLANNING		Completed	21A	11/12/02	-\$180,897.58	\$180,897.58	09/10/2003
73	2002-6	YOUTH AND FAMILY SERVICES		Canceled	05	11/12/02	\$0.00	\$0.00	
74	2002-7	COMMERCIAL AND INDUSTRIAL IMPROVEMENTS		Canceled	14E	11/12/02	\$0.00	\$0.00	
75	2002-8	HOUSING REHABILITATION LOANS		Completed	14A	11/12/02	\$50,000.00	\$50,000.00	05/04/2005
76	2002-9	RRCCP PROGRAM		Completed	14A	06/02/03	\$121,977.00	\$121,977.00	12/06/2005
77	2003-1	CDBG ADMINISTRATION AND PLANNING		Completed	21A	12/08/03	\$187,812.00	\$187,812.00	08/19/2004
86	2003-10	YOUTH AND FAMILY SERVICES		Completed	05	02/18/04	\$50,000.00	\$50,000.00	08/19/2004
87	2003-11	RRCCP		Completed	14A	02/18/04	\$41,000.00	\$41,000.00	09/02/2006
78	2003-2	HANDYWORKER FIX-UP PROGRAM		Completed	14A	12/08/03	\$197,773.53	\$197,773.53	08/19/2004
79	2003-3	ADA - STREET IMPROVEMENTS (JN 757)		Completed	03K	12/08/03	\$94,495.00	\$94,495.00	08/19/2004
88	2003-3	JN760-BARRIER REMOVAL		Completed	03K	02/18/04	\$39,641.00	\$39,641.00	08/19/2004
80	2003-4	BARRIER REMOVAL PW BUILDING (JN 758)		Completed	03	02/18/04	\$13,226.00	\$13,226.00	05/04/2005
81	2003-5	CODE ENFORCEMENT		Completed	15	02/18/04	\$83,000.00	\$83,000.00	03/09/2004
82	2003-6	ROSECRANS CORRIDOR REVITALIZATION		Completed	14E	02/18/04	\$40,000.00	\$40,000.00	07/28/2005
83	2003-7	NEIGHBORHOOD CLEANUP		Completed	06	02/18/04	\$3,218.00	\$3,218.00	05/04/2005
84	2003-8	VAN NESS FACADE RENOVATION-EXTERIOR		Completed	14E	02/18/04	\$360,702.00	\$360,702.00	03/25/2006
85	2003-9	COMMERCIAL REHABILITATION		Completed	14E	02/18/04	\$12,652.00	\$12,652.00	07/28/2005
89	2004-1	ADMINISTRATION AND PLANNING		Completed	21A	02/24/05	\$179,593.00	\$179,593.00	07/28/2005
96	2004-10	SENIOR DAY CARE		Completed	05A	02/24/05	\$64,475.00	\$64,475.00	07/28/2005
97	2004-11	GANG ALTERNATIVES PROGRAM-GAP		Completed	05I	02/24/05	\$20,000.00	\$20,000.00	07/28/2005
90	2004-2	HANDYWORKER FIX-UP PROGRAM		Completed	14A	02/24/05	\$143,909.00	\$143,909.00	07/28/2005
91	2004-3	STREET IMPROVEMENTS ADA JN766		Completed	03K	02/24/05	\$100,000.00	\$100,000.00	09/27/2005

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92	2004-4		ADA BARRIER REMOVAL	Completed	03	02/24/05	\$19,337.86	\$19,337.86	09/21/2005
93	2004-5		HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	02/24/05	\$63,728.00	\$63,728.00	07/28/2005
94	2004-7		YOUTH AND FAMILY SERVICES	Completed	05	02/24/05	\$44,475.00	\$44,475.00	05/04/2005
95	2004-9		VAN NESS FACADE IMPROVEMENT PROGRAM	Completed	14E	02/24/05	\$332,859.00	\$332,859.00	05/11/2006
98	2005-1		ADMINISTRATION AND PLANNING	Completed	21A	09/22/05	\$213,305.00	\$213,305.00	08/26/2006
99	2005-2		HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	09/22/05	\$18,230.00	\$18,230.00	08/26/2006
100	2005-3		HANDYWORKER FIX UP / RESIDENTIAL REBATE	Completed	14A	09/22/05	\$205,631.00	\$205,631.00	08/26/2006
101	2005-4		SENIOR DAY CARE CENTER	Completed	05A	09/22/05	\$85,000.00	\$85,000.00	08/26/2006
102	2005-5		STREET IMPROVEMENTS (MAINT. AREA 3)	Completed	03K	09/22/05	\$116,497.00	\$116,497.00	08/26/2006
103	2005-6		EXTERIOR WEST VAN NESS FACADE	Completed	17B	09/22/05	\$473,732.17	\$473,732.17	08/26/2006
104	2005-7		YOUTH AND FAMILY SERVICES	Completed	05	09/22/05	\$68,000.00	\$68,000.00	08/26/2006
105	2005-8		FUKAI PARK-ADA IMPROVEMENT	Completed	03F	10/17/05	\$12,483.93	\$12,483.93	09/01/2007
106	2005-9		ROWLEY PARK- ADA IMPROVMENTS	Completed	03F	10/17/05	\$32,053.45	\$32,053.45	07/18/2008
108	2006-1		ADMINISTRATION AND PLANNING	Completed	21A	09/18/06	\$191,538.00	\$191,538.00	09/01/2007
117	2006-10		MULTI-FAMILY RRCCP	Completed	14B	09/06/07	\$34,000.00	\$34,000.00	08/22/2008
119	2006-12		PUBLIC RIGHT OF WAY BEAUTIFICATION	Canceled	03K	09/06/07	\$0.00	\$0.00	
109	2006-2		HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	09/18/06	\$85,000.00	\$85,000.00	09/01/2007
110	2006-3		ROSECRANS CORRIDOR REVITALIZATION	Completed	18B	09/18/06	\$41,630.00	\$41,630.00	02/29/2008
111	2006-4		THORNBURG PARK ADA IMPROVEMENTS	Completed	03F	09/18/06	\$72,803.60	\$72,803.60	07/18/2008
112	2006-5		SENIOR DAY CARE ADA BATHROOMS	Canceled	03A	09/18/06	\$0.00	\$0.00	
113	2006-6		MARINE AVE STREET REHAB	Completed	03K	09/18/06	\$195,000.00	\$195,000.00	09/11/2007
114	2006-7		SENIOR DAY CARE CENTER	Completed	05A	09/18/06	\$78,654.00	\$78,654.00	09/19/2007
115	2006-8		YOUTH AND FAMILY SERVICES BUREAU	Completed	05	09/18/06	\$73,000.00	\$73,000.00	09/19/2007
116	2006-9		HANDYWORKER FIX-UP / RESIDENTIAL REBATE	Completed	14A	09/18/06	\$210,000.00	\$210,000.00	09/19/2007
120	2007-1		CODE ENFORCEMENT	Completed	15	11/14/07	\$81,882.00	\$81,882.00	07/18/2008
122	2007-3		GANG ALTERNATIVES PROGRAM-GAP	Canceled	05I	11/14/07	\$0.00	\$0.00	
123	2007-4		STREET IMPROVEMENTS (MAINTENANCE AREA 5)	Completed	03K	11/14/07	\$195,000.00	\$195,000.00	08/22/2008
124	2007-5		SENIOR DAY CARE PROGRAM	Completed	05A	11/14/07	\$58,076.00	\$58,076.00	07/18/2008
125	2007-6		YOUTH AND FAMILY SERVICES BUREAU	Completed	05	11/14/07	\$75,000.00	\$75,000.00	07/18/2008
126	2007-7		HANDYWORKER FIXUP AND RESIDENTIAL REBATE	Completed	14A	11/14/07	\$197,343.00	\$197,343.00	07/18/2008
127	2007-8		CDBG ADMINISTRATION AND PLANNING	Completed	21A	11/14/07	\$165,718.00	\$165,718.00	08/22/2008
128	2008-1		HEALTH AND SAFETY CODE ENFORCEMENT	Completed	15	09/25/08	\$85,694.00	\$85,694.00	08/07/2009
131	2008-4		FAIR HOUSING SERVICES	Completed	21D	09/30/08	\$20,000.00	\$20,000.00	08/07/2009
132	2008-5		SENIOR DAY CARE	Completed	05A	09/30/08	\$63,392.00	\$63,392.00	08/07/2009
133	2008-6		YOUTH AND FAMILY SERVICES	Completed	05	09/30/08	\$74,386.00	\$74,386.00	08/07/2009
1.1	5	1994-2	Unknown	Completed	03K		\$0.00	\$0.00	

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1.2	6	1994-2	Unknown	Canceled	03K		\$0.00	\$0.00	
1.3	7	1994-2	Unknown	Canceled	03G		\$0.00	\$0.00	
1.4	8	1994-2	Unknown	Canceled	03G		\$0.00	\$0.00	
1.5	9	1994-2	Unknown	Canceled	03		\$0.00	\$0.00	
2.1	10	1994-2	Unknown	Completed	14A		\$0.00	\$0.00	
2.2	11	1994-2	Unknown	Canceled	14A		\$0.00	\$0.00	
2.3	12	1994-2	Unknown	Canceled	14H		\$0.00	\$0.00	
2.3A	13	1994-2	Unknown	Canceled	14B		\$0.00	\$0.00	
3.1	14	1994-2	Unknown	Completed	05H		\$0.00	\$0.00	
3.2	15	1994-2	Unknown	Canceled	05A		\$0.00	\$0.00	
3.3	16	1994-2	Unknown	Canceled	05A		\$0.00	\$0.00	
4	17	1994-2	Unknown	Canceled	21A		\$0.00	\$0.00	
4A	18	1994-2	Unknown	Canceled	21D		\$0.00	\$0.00	
4B	19	1994-2	Unknown	Canceled	22		\$0.00	\$0.00	
96-12	20	1996-8	SENIOR CITIZEN HOUSING	Completed	12	07/01/96	\$514,490.00	\$514,490.00	11/25/1997
	21	1997-3	SENIOR CITIZENS HOUSING	Completed	12	07/01/97	\$745,534.00	\$745,534.00	08/06/1998
Total							\$22,526,302.20	\$22,358,724.65	

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 Integrated Disbursement and Information System
 CDBG Housing Activities
 GARDENA, CA

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							EST. AMT	% CDBG					OWNER	UNITS RENTER
2015	3022	196	HANDY-WORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	COM	14A	LMH	220,000.00	100.0	220,000.00	22	22	100.0	22	0
2015	3023	197	MULTI-FAMILY REHABILITATION AND CODE CORRECTION PROGRAM	OPEN	14B	LMH	120,000.00	93.2	111,888.30	37	37	100.0	0	37
2015 TOTALS: BUDGETED/UNDERWAY							120,000.00	93.2	111,888.30	37	37	100.0	0	37
COMPLETED							220,000.00	100.0	220,000.00	22	22	100.0	22	0
							340,000.00	97.6	331,888.30	59	59	100.0	22	37

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OWNER	UNITS RENTER
2014	3699	188	HANDY-WORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	COM	14A	LMH	220,000.00	100.0	220,000.00	26	26	100.0	26	0
2014	3700	189	Multi-Family Rehab and Code Correction	COM	14B	LMH	100,000.00	100.0	100,000.00	25	25	100.0	0	25
2014 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							320,000.00	100.0	320,000.00	51	51	100.0	26	25
							320,000.00	100.0	320,000.00	51	51	100.0	26	25

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total		CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
							EST. AMT	% CDBG					OWNER	UNITS RENTER
2013	5469	179	Handyworker Fixup and Residential Rebate	COM	14A	LMH	220,000.00	100.0	220,000.00	28	28	100.0	28	0
2013	5470	181	Multi-Family Rehab and Code Correction	COM	14B	LMH	138,995.00	100.0	138,995.00	48	39	81.3	0	48

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2013	TOTALS: BUDGETED/UNDERWAY	0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED	358,995.00	100.0	358,995.00	76	67	88.1	28	48
		358,995.00	100.0	358,995.00	76	67	88.1	28	48

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2012	2760	171	Handyworker Fixup and Residential Rebate	COM	14A	LMH	227,000.00	100.0	227,000.00	31	31	100.0	31	0
2012	2761	172	MFRCCP	COM	14B	LMH	99,438.16	100.0	99,438.16	41	41	100.0	41	0
2012	TOTALS: BUDGETED/UNDERWAY						0.00	0.0	0.00	0	0	0.0	0	0
							COMPLETED		326,438.16	100.0	72	100.0	72	0
							326,438.16	100.0	326,438.16	72	72	100.0	72	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2011	0610	162	HANDYWORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	COM	14A	LMH	227,000.00	100.0	227,000.00	41	41	100.0	41	0
2011	0611	163	MULTI FAMILY REHABILITATION AND CODE CORRECTION PROGRAM	COM	14B	LMH	75,000.00	100.0	75,000.00	36	36	100.0	36	0
2011	TOTALS: BUDGETED/UNDERWAY						0.00	0.0	0.00	0	0	0.0	0	0
							COMPLETED		302,000.00	100.0	77	100.0	77	0
							302,000.00	100.0	302,000.00	77	77	100.0	77	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER

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PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2010	4797	152	HANDYWORKER FIX-UP AND RESIDENTIAL REBATE PROGRAM	COM	14A	LMH	248,000.00	100.0	248,000.00	41	41	100.0	41	0
2010	4798	153	MULTI FAMILY REHABILITATION AND CODE CORRECTION PROGRAM	COM	14B	LMH	86,563.00	100.0	86,563.00	21	18	85.7	21	0
2010 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							334,563.00	100.0	334,563.00	62	59	95.1	62	0
							334,563.00	100.0	334,563.00	62	59	95.1	62	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2009	0005	141	HANDY-WORKER FIX-UP AND RESIDENTIAL	COM	14A	LMH	225,586.00	100.0	225,586.00	48	48	100.0	48	0
2009	0006	142	MULTI-FAMILY REHABILITATION AND CODE	COM	14B	LMH	50,000.00	100.0	50,000.00	24	24	100.0	0	24
2009 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							275,586.00	100.0	275,586.00	72	72	100.0	48	24
							275,586.00	100.0	275,586.00	72	72	100.0	48	24

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2008	0007	134	HANDYWORKER FIX-UP/RESIDENTIAL REBATE	COM	14A	LMH	233,765.00	100.0	233,765.00	32	32	100.0	32	0
2008 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							233,765.00	100.0	233,765.00	32	32	100.0	32	0
							233,765.00	100.0	233,765.00	32	32	100.0	32	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2008	0007	134	HANDYWORKER FIX-UP/RESIDENTIAL REBATE	COM	14A	LMH	233,765.00	100.0	233,765.00	32	32	100.0	32	0

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2007	0007	126	HANDYWORKER FIXUP AND RESIDENTIAL REBATE	COM	14A	LMH	197,343.00	100.0	197,343.00	32	32	100.0	32	0
2007 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							197,343.00	100.0	197,343.00	32	32	100.0	32	0
							197,343.00	100.0	197,343.00	32	32	100.0	32	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2006	0009	116	HANDYWORKER FIX-UP / RESIDENTIAL REBATE	COM	14A	LMH	210,000.00	100.0	210,000.00	41	41	100.0	41	0
2006	0010	117	MULTI-FAMILY RRCCP	COM	14B	LMH	34,000.00	100.0	34,000.00	17	17	100.0	0	17
2006 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							244,000.00	100.0	244,000.00	58	58	100.0	41	17
							244,000.00	100.0	244,000.00	58	58	100.0	41	17

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2005	0003	100	HANDYWORKER FIX UP / RESIDENTIAL REBATE	COM	14A	LMH	205,631.00	100.0	205,631.00	76	76	100.0	76	0
2005 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							205,631.00	100.0	205,631.00	76	76	100.0	76	0
							205,631.00	100.0	205,631.00	76	76	100.0	76	0

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2004	0002	90	HANDYWORKER FIX-UP PROGRAM	COM	14A	LMH	143,909.00	100.0	143,909.00	52	52	100.0	0	52

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2004	TOTALS: BUDGETED/UNDERWAY	0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED	143,909.00	100.0	143,909.00	52	52	100.0	0	52
		143,909.00	100.0	143,909.00	52	52	100.0	0	52

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2003	0002	78	HANDYWORKER FIX-UP PROGRAM	COM	14A	LMH	197,773.53	100.0	197,773.53	83	83	100.0	0	83
2003	0011	87	RRCCP	COM	14A	LMH	41,000.00	100.0	41,000.00	3	3	100.0	3	0
2003	TOTALS: BUDGETED/UNDERWAY	0.00	0.0	0.00	0	0	0.0	0	0.0	0	0	0.0	0	0
	COMPLETED	238,773.53	100.0	238,773.53	86	86	100.0	3	83					
		238,773.53	100.0	238,773.53	86	86	100.0	3	83					

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2002	0002	69	HANDYWORKER FIX UP & RESIDENTIAL REBATE	COM	14A	LMH	210,000.00	100.0	210,000.00	89	89	100.0	0	89
2002	0008	75	HOUSING REHABILITATION LOANS	COM	14A	LMH	50,000.00	100.0	50,000.00	2	2	100.0	0	2
2002	0009	76	RRCCP PROGRAM	COM	14A	LMH	121,977.00	100.0	121,977.00	13	13	100.0	13	0
2002	TOTALS: BUDGETED/UNDERWAY	0.00	0.0	0.00	0	0	0.0	0	0.0	0	0	0.0	0	0
	COMPLETED	381,977.00	100.0	381,977.00	104	104	100.0	13	91					
		381,977.00	100.0	381,977.00	104	104	100.0	13	91					

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
2001	0002	58	HANDYWORKER FIX-UP PROGRAM	COM	14A	LMH	121,525.00	100.0	121,525.00	83	83	100.0	0	83

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2001	0012	65 RESIDENTIAL IMPROVEMENT PROGRAM	COM	14A	LMH	50,000.00	100.0	50,000.00	1	1	100.0	1	0
2001 TOTALS: BUDGETED/UNDERWAY						0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED						171,525.00	100.0	171,525.00	84	84	100.0	1	83
						171,525.00	100.0	171,525.00	84	84	100.0	1	83

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
2000	0002	52	HANDYWORKER FIX-UP PROGRAM	COM	14A	LMH	210,000.00	100.0	210,000.00	103	103	100.0	0	103
2000 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							210,000.00	100.0	210,000.00	103	103	100.0	0	103
							210,000.00	100.0	210,000.00	103	103	100.0	0	103

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
1999	0002	48	HANDYWORKER FIX-UP PROGRAM	COM	14A	LMH	210,000.00	100.0	210,000.00	107	107	100.0	0	107
1999	0007	47	ROSECRANS CORRIDOR HSG REHAB	COM	14B	LMH	80,880.00	0.0	80,880.00	0	0	0.0	0	0
1999 TOTALS: BUDGETED/UNDERWAY							0.00	0.0	0.00	0	0	0.0	0	0
COMPLETED							290,880.00	100.0	290,880.00	107	107	100.0	0	107
							290,880.00	100.0	290,880.00	107	107	100.0	0	107

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
1998	0002	39	HANDYWORKER FIX-UP PROGRAM	COM	14A	LMH	179,184.00	100.0	179,184.00	173	173	100.0	0	173

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1998	TOTALS: BUDGETED/UNDERWAY	0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED	179,184.00	100.0	179,184.00	173	173	100.0	0	173
		179,184.00	100.0	179,184.00	173	173	100.0	0	173

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
1997	0001	23	HANDYWORKER FIX-UP RESIDENTIAL REBATE	COM	14A	LMH	215,000.00	100.0	215,000.00	131	131	100.0	0	131
1997	0003	21	SENIOR CITIZENS HOUSING	COM	12	LMH	745,534.00	100.0	745,534.00	80	80	100.0	0	80
1997	TOTALS: BUDGETED/UNDERWAY						0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED						960,534.00	100.0	960,534.00	211	211	100.0	0	211
							960,534.00	100.0	960,534.00	211	211	100.0	0	211

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
1996	0001	22	HANDYWORKER FIX-UP AND RESIDENTIAL REBAT	COM	14A	LMH	10.00	100.0	10.00	114	114	100.0	0	114
1996	0003	34	VILLAGE MOBILE HOME PARK REHABILITATION	COM	14A	LMH	52,167.00	100.0	52,167.00	50	50	100.0	0	50
1996	0008	20	SENIOR CITIZEN HOUSING	COM	12	LMH	514,490.00	100.0	514,490.00	80	80	100.0	0	80
1996	TOTALS: BUDGETED/UNDERWAY						0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED						566,667.00	100.0	566,667.00	244	244	100.0	0	244
							566,667.00	100.0	566,667.00	244	244	100.0	0	244

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	STATUS	MTX CD	NTL OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE OCCUPIED OWNER	UNITS RENTER
1995	0006	33	VILLAGE MOBILE HOME PARK REHABILITATION	COM	14A	LMH	59,072.00	100.0	59,072.00	50	50	100.0	0	50

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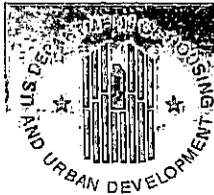
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1995	TOTALS: BUDGETED/UNDERWAY	0.00	0.0	0.00	0	0	0.0	0	0
	COMPLETED	59,072.00	100.0	59,072.00	50	50	100.0	0	50
		59,072.00	100.0	59,072.00	50	50	100.0	0	50

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	MTX STATUS	NTL CD	OBJ	Total EST. AMT	% CDBG	CDBG DRAWN AMOUNT	OCCUPIED TOTAL	UNITS L/M	% L/M	CUMULATIVE	
													OCCUPIED OWNER	UNITS RENTER
1994	0002	10	Unknown	COM	14A	LMH	0.00		0.00	99	69	69.7	0	99
1994			TOTALS: BUDGETED/UNDERWAY				0.00	0.0	0.00	0	0	0.0	0	0
			COMPLETED				0.00	0.0	0.00	99	69	69.6	0	99
							0.00	0.0	0.00	99	69	69.6	0	99

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CDBG Summary of Accomplishments

Program Year: 2015

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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Economic Development	Rehab; Publicly or Privately-Owned Commercial/Industrial (14E)	1	\$42,213.00	1	\$12,624.81	2	\$54,837.81
	Total Economic Development	1	\$42,213.00	1	\$12,624.81	2	\$54,837.81
Housing	Rehab; Single-Unit Residential (14A)	0	\$0.00	1	\$199,363.00	1	\$199,363.00
	Rehab; Multi-Unit Residential (14B)	1	\$50,861.00	1	\$14,704.73	2	\$65,565.73
	Code Enforcement (15)	0	\$0.00	1	\$80,975.00	1	\$80,975.00
	Total Housing	1	\$50,861.00	3	\$295,042.73	4	\$345,903.73
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	1	\$0.00	1	\$0.00	2	\$0.00
	Parks, Recreational Facilities (03F)	1	\$0.00	1	\$0.00	2	\$0.00
	Sidewalks (03L)	1	\$2,575.14	0	\$0.00	1	\$2,575.14
	Total Public Facilities and Improvements	3	\$2,575.14	2	\$0.00	5	\$2,575.14
Public Services	Senior Services (05A)	2	\$35,009.00	1	\$11,612.77	3	\$46,621.77
	Total Public Services	2	\$35,009.00	1	\$11,612.77	3	\$46,621.77
General Administration and Planning	General Program Administration (21A)	0	\$0.00	2	\$116,837.16	2	\$116,837.16
	Fair Housing Activities (subject to 20% Admin Cap) (21D)	0	\$0.00	1	\$14,905.00	1	\$14,905.00
	Total General Administration and Planning	0	\$0.00	3	\$131,742.16	3	\$131,742.16
Grand Total		7	\$130,658.14	10	\$451,022.47	17	\$581,680.61



CDBG Summary of Accomplishments
 Program Year: 2015

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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Economic Development	Rehab; Publicly or Privately-Owned Commercial/Industrial (14E)	Business	0	6	6
	Total Economic Development		0	6	6
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	22	22
	Rehab; Multi-Unit Residential (14B)	Housing Units	37	25	62
	Code Enforcement (15)	Persons	0	58,455	58,455
	Total Housing		37	58,502	58,539
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Public Facilities	0	1	1
	Parks, Recreational Facilities (03F)	Public Facilities	0	1	1
	Sidewalks (03L)	Persons	0	0	0
	Total Public Facilities and Improvements		0	2	2
Public Services	Senior Services (05A)	Persons	35	291	326
	Total Public Services		35	291	326
Grand Total			72	58,801	58,873



CDBG Summary of Accomplishments
 Program Year: 2015

GARDENA

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic		
			Persons	Total Households	
			Total Hispanic	Total Hispanic	
			Persons	Households	
Housing	White	0	0	31	13
	Black/African American	0	0	37	1
	Asian	0	0	14	1
	American Indian/Alaskan Native	0	0	1	0
	Black/African American & White	0	0	1	0
	Total Housing		0	0	84
Non Housing	White	88	17	0	0
	Black/African American	112	0	0	0
	Asian	74	0	0	0
	Native Hawaiian/Other Pacific Islander	48	0	0	0
	Other multi-racial	6	6	0	0
	Total Non Housing		328	23	0
Grand Total	White	88	17	31	13
	Black/African American	112	0	37	1
	Asian	74	0	14	1
	American Indian/Alaskan Native	0	0	1	0
	Native Hawaiian/Other Pacific Islander	48	0	0	0
	Black/African American & White	0	0	1	0
	Other multi-racial	6	6	0	0
Total Grand Total		328	23	84	15



GARDENA

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low ($\leq 30\%$)	7	19	0
	Low ($> 30\%$ and $\leq 50\%$)	10	13	0
	Mod ($> 50\%$ and $\leq 80\%$)	5	5	0
	Total Low-Mod	22	37	0
	Non Low-Mod ($> 80\%$)	0	0	0
	Total Beneficiaries		22	37

IDIS Report (PR26)



PR26 - CDBG Financial Summary Report
Program Year: 2015
GARDENA, CA

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	144,989.16
02 ENTITLEMENT GRANT	620,359.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	765,348.16

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	449,938.45
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	449,938.45
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	131,742.16
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	581,680.61
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	183,667.55

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	329,534.91
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	329,534.91
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	73.24%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	46,621.77
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	46,621.77
32 ENTITLEMENT GRANT	620,359.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	620,359.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	7.52%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	131,742.16
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(7,928.00)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	123,814.16
42 ENTITLEMENT GRANT	620,359.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	620,359.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.96%

IDIS Report (PR83)

Appendix B

Proof of Publication

AFFP

46120 CAPER 2015-2016

Affidavit of Publication

STATE OF CALIFORNIA } SS
COUNTY OF LOS ANGELES
}

CITY OF GARDENA
2015-2016 NOTICE OF
PUBLIC COMMENT PERIOD
HUD CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT

Marcela Aguayo, being duly sworn, says:

That she is Legal Ad Mgr. of the Gardena Valley News, #192381, a weekly newspaper of general circulation, printed and published in Gardena, LOS ANGELES County, California; that the publication, a copy of which is attached hereto, was published in the said newspaper on October 06, 2016

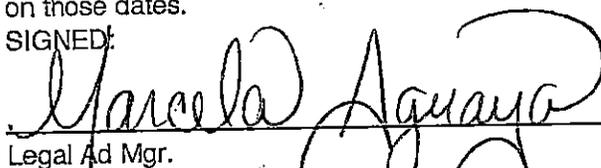
PUBLIC NOTICE IS HEREBY GIVEN THAT the City of Gardena will hold a 15-day public comment period in order to receive citizen comments regarding the City's U.S. Department of Housing and Urban Development (HUD) Consolidated Annual Performance and Evaluation Report (CAPER) for the 2015-2016 Program Year.

PUBLIC NOTICE IS HEREBY FURTHER GIVEN THAT the U.S. HUD has established a requirement that each state and local government must maintain a strategy for addressing housing and community development needs within the community in order to receive federal housing and community development assistance.

PUBLIC NOTICE IS HEREBY FURTHER GIVEN THAT the City expended an estimated \$642,408.00 in Entitlement Community Development Block Grant (CDBG) funds. CDBG accomplishments resulting from these activities are included in the Consolidated Annual Performance and Evaluation Report (CAPER).

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Legal Ad Mgr.

PUBLIC NOTICE IS HEREBY FURTHER GIVEN THAT the Consolidated Annual Performance and Evaluation Report for the 2015-2016 Program Year will be available for public examination and comment for a 15-day period beginning October 6, 2016, and ending October 20, 2016. Copies of the CAPER are available for review at Gardena City Hall Lobby – 1700 W. 162nd Street; Gardena City Clerk's Office – City Hall, Room 106, 1700 West 162nd Street; Gardena City Manager's Office – City Hall, Room 112, 1700 West 162nd Street; Nakaoka Community Center – 1670 West 162nd Street; Gardena Human Services Division – 1651 W. 162nd Street; Gardena Mayme Dear Memorial Library, 1731 West Gardena Boulevard; Masao W. Satow Library, 14433 South Crenshaw Boulevard; City of Gardena Website: www.ci.gardena.ca.us.

Subscribed to and sworn to me this 6th day of October 2016.

PUBLIC NOTICE IS HEREBY FURTHER GIVEN THAT all persons interested in this matter or subjects related thereto, may present any evidence deemed relevant to the Consolidated Annual Performance and Evaluation Report by submitting comments by October 20, 2016, in writing, by telephone, or in person to: Mary Simonell, Administrative Analyst II, City of Gardena, Finance Department 1700 West 162nd Street, Gardena, CA 90247, 310-217-9516.

, GARDENA VALLEY NEWS, LOS ANGELES County,

PUBLIC NOTICE IS HEREBY FURTHER GIVEN THAT final approval of the CAPER will be considered Tuesday, October 24, 2016, at 7:30 p.m., in the Council Chamber of Gardena City Hall. The CAPER will be hand delivered to the United States Department of Housing and Urban Development (HUD) by Friday, October 28, 2016. This notice is dated the 4th day of October 2016.
Gardena Valley News-10/6/2016- 46120

00004357 00046120

GV-CITY OF GARDENA/LEGAL PUB
1700 WEST 162ND STREET
GARDENA, CA 90247-3778



City of Gardena City Council Meeting

Agenda Item No. 8. A. (3)

Department: ELECTED and
ADMINISTRATIVE
OFFICES

AGENDA REPORT SUMMARY Meeting Date: 10/25/2016

Urgency Ordinance: No. 1771

TO: THE HONORABLE MEMBERS OF THE CITY COUNCIL

AGENDA TITLE: **ORDINANCE NO. 1771, AMENDING CHAPTER 18.66 OF THE GARDENA MUNICIPAL CODE RELATING TO MEDICAL CANNABIS, ADDING URGENCY PROVISIONS RELATING TO PERSONAL CULTIVATION OF MARIJUANA, AND ADOPTING A MORATORIUM ON ALL COMMERCIAL MARIJUANA ACTIVITIES**

COUNCIL ACTION REQUIRED:	Action Taken
Introduce and Adopt Ordinance No. 1771	
<p>RECOMMENDATION AND STAFF SUMMARY:</p> <p>Staff respectfully recommends that the City Council <u>introduce and adopt Ordinance No. 1771</u>, which amends Chapter 18.66 of the Municipal Code as it relates to Medical Cannabis, adds urgency provisions about personal cultivation of marijuana, and adopts a Moratorium on all commercial marijuana activities. <u>A unanimous vote of the City Council is required for adoption.</u></p> <p>Background and Summary:</p> <p>In 2015, effective January 1, 2016, the California Legislature adopted legislation (AB 243, AB 266, and SB 643) collectively identified as the Medical Marijuana Regulation and Safety Act (MMRSA) to comprehensively regulate medical marijuana.</p> <p>On the November 8, 2016, ballot is Proposition 64 which is known as the Control, Regulate, and Adult Use of Marijuana Act ("AUMA") which authorizes recreational marijuana use by persons over 21 years of age. AUMA also creates a State licensing scheme for commercial marijuana activities.</p> <p>The purpose of Urgency Ordinance No. 1771 is to prohibit commercial non-medical marijuana activities in all zones within the City, as well as to impose reasonable regulations on personal cultivation in private residences and accessory structures</p> <p>It is recommended that the City Council declare that the fact that personal cultivation will be allowed on the date after the General Election, if Proposition 64 passes, this provides an urgent need to adopt this Ordinance and the regulations imposed on personal cultivation as an urgency ordinance without going through the normal process of proceeding through noticed hearings before the Planning and Environmental Quality Commission ("Planning Commission") and the City Council.</p> <p>Further, Government Code Section 65858 provides authority for the City to adopt a moratorium on any use that may be in conflict with a contemplated zoning proposal that the City Council, Planning Commission, or Community Development intends to study. In accordance with Section 3, staff and the Planning Commission are being directed to study the topics of non-medical marijuana activities and personal cultivation.</p> <p>In accordance with State law, this Urgency Ordinance will only be valid for 45 days, unless extended by the City Council. The Ordinance directs the Planning Commission to study the issues within a reasonable period of time, and the Ordinance will only go into effect if Proposition 64 passes on November 8, 2016.</p>	
FINANCIAL IMPACT/COST: N/A	
ATTACHMENT: 1) Urgency Ordinance No. 1771	

Submitted by Mitchell G. Lansdell, Mitchell G. Lansdell, City Manager Dated: 10/18/2016

CITY COUNCIL MEETING AGENDA STAFF REPORT

Agenda Item No. 8. A. (3)

**Department: Elected and
Administrative Offices**

Meeting Date: 10/25/2016

Urgency Ordinance No. 1771

AGENDA TITLE:

URGENCY ORDINANCE NO. 1771, AMENDING CHAPTER 18.66 OF THE GARDENA MUNICIPAL CODE RELATING TO MEDICAL CANNABIS, ADDING URGENCY PROVISIONS RELATING TO PERSONAL CULTIVATION OF MARIJUANA, AND ADOPTING A MORATORIUM ON ALL COMMERCIAL MARIJUANA ACTIVITIES

RECOMMENDATION:

Staff respectfully recommends that the City Council introduce and adopt Urgency Ordinance No. 1771, which amends Chapter 18.66 of the Municipal Code as it relates to Medical Cannabis, adds urgency provisions about personal cultivation of marijuana, and adopts a Moratorium on all commercial marijuana activities.

A unanimous vote of the City Council is required for adoption.

BACKGROUND AND SUMMARY:

In 2015, effective January 1, 2016, the California Legislature adopted legislation (AB 243, AB 266, and SB 643) collectively identified as the Medical Marijuana Regulation and Safety Act (MMRSA) to comprehensively regulate medical marijuana.

On January 26, 2016, the City Council adopted Ordinance No. 1764, adding Chapter 18.66 of the Gardena Municipal Code, prohibiting all commercial activities in the City relating to medical cannabis, including personal cultivation.

On the November 8, 2016, ballot is Proposition 64 which is known as the Control, Regulate, and Adult Use of Marijuana Act ("AUMA") which authorizes recreational marijuana use by persons over 21 years of age. AUMA also creates a State licensing scheme for commercial marijuana activities. Licensing must take place prior to January 1, 2018, but it is not known when such licensing will actually occur. AUMA also allows local jurisdictions to ban all commercial marijuana activities within the City and ban the outside cultivation of marijuana for personal use. If Proposition 64 passes, on the day after the vote, personal cultivation within an enclosed private residence will be allowed, subject to reasonable regulations of the City.

The purpose of Urgency Ordinance No. 1771 is to prohibit commercial non-medical marijuana activities in all zones within the City, as well as to impose reasonable regulations on personal cultivation in private residences and accessory structures.

Government Code Section 36937 provides authority for the City to adopt an Ordinance that goes into effect immediately for the immediate preservation of the public health, safety and welfare.

It is recommended that the City Council declare that the fact that personal cultivation will be allowed on the date after the General Election, if Proposition 64 passes, this provides an urgent need to adopt this Ordinance and the regulations imposed on personal cultivation as an urgency ordinance without going through the normal process of proceeding through noticed hearings before the Planning and Environmental Quality Commission ("Planning Commission") and the City Council.

Further, Government Code Section 65858 provides authority for the City to adopt a moratorium on any use that may be in conflict with a contemplated zoning proposal that the City Council, Planning Commission, or Community Development intends to study. In accordance with Section 3, staff and the Planning Commission are being directed to study the topics of non-medical marijuana activities and personal cultivation.

SUBPART A consists of the existing provisions relating to Medical Marijuana and Cultivation. Section 18.66.020 was amended to recognize that personal cultivation would be allowed. Additionally, cross-references to the Government Code were changed in the definitions as they were reorganized into alphabetical order when state law was codified.

SUBPART B contains a complete prohibition on all commercial marijuana activities in the City in all zones, including deliveries.

SUBPART C relates to personal cultivation, which will be authorized by AUMA. This subpart prohibits all outdoor cultivation of marijuana plants, unless they are in an enclosed structure. Section 18.66.070 also establishes regulations relating to indoor growth. Additionally, this section requires a permit be issued by Community Development.

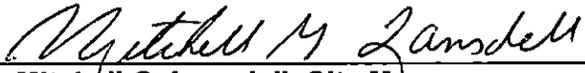
SUBPART D relates to violations and remedies. The previous provisions have been amended to indicate that a violation of the Chapter is punishable as a misdemeanor, but

provides authority for the City Attorney to prosecute a violation as an infraction or reduce a previously filed misdemeanor to an infraction. Additionally, the City may pursue other legal options such as administrative fines.

In accordance with State law, this Urgency Ordinance will only be valid for 45 days, unless extended by the City Council. The Ordinance directs the Planning Commission to study the issues within a reasonable period of time, and the Ordinance will only go into effect if Proposition 64 passes on November 8, 2016.

FISCAL IMPACT

It is anticipated that Urgency Ordinance No. 1771 will not have any fiscal impact on the City of Gardena.

Submitted by: 
Mitchell G. Lansdell, City Manager

Date: 10/18/2016

Attachment: Urgency Ordinance No. 1771

URGENCY ORDINANCE NO. 1771

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, AMENDING CHAPTER 18.66 OF THE GARDENA MUNICIPAL CODE RELATING TO MEDICAL CANNABIS, ADDING URGENCY PROVISIONS RELATING TO PERSONAL CULTIVATION OF MARIJUANA, AND ADOPTING A MORATORIUM ON ALL COMMERCIAL MARIJUANA ACTIVITIES

THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. RECITALS AND FINDINGS

A. In 2015, effective January 1, 2016, the California Legislature adopted legislation (AB 243, AB 266, and SB 643) collectively identified as the Medical Marijuana Regulation and Safety Act (MMRSA) to comprehensively regulate medical marijuana.

B. On January 26, 2016, the City Council adopted Ordinance No. 1764, adding Chapter 18.66 of the Gardena Municipal Code, prohibiting all commercial activities in the City relating to medical cannabis, including personal cultivation.

C. On the November 8, 2016, ballot is Proposition 64 which is known as the Control, Regulate, and Adult Use of Marijuana Act ("AUMA") which authorizes recreational marijuana use by persons over 21 years of age.

D. AUMA also creates a State licensing scheme for commercial marijuana activities. Licensing must take place prior to January 1, 2018, but it is not known when such licensing will actually occur.

E. AUMA allows local jurisdictions to ban all commercial marijuana activities within the City and ban the outside cultivation of marijuana for personal use. If Proposition 64 passes, on the day after the vote, personal cultivation within an enclosed private residence will be allowed, subject to reasonable regulations of the City.

F. The purpose of this Ordinance is to prohibit commercial non-medical marijuana activities in all zones within the City, as well as to impose reasonable regulations on personal cultivation in private residences and accessory structures.

G. Government Code Section 36937 provides authority for the City to adopt an Ordinance that goes into effect immediately for the immediate preservation of the public health, safety and welfare. The City Council hereby declares that the fact that personal cultivation will be allowed on the date after the General Election, if Proposition 64 passes, provides an urgent need to adopt this Ordinance and the regulations imposed on personal cultivation as an urgency ordinance without going through the normal process of proceeding through noticed hearings before the Planning and Environmental Quality Commission ("Planning Commission") and the City Council.

H. Government Code Section 65858 provides authority for the City to adopt a moratorium on any use that may be in conflict with a contemplated zoning proposal that the City Council, Planning Commission, or the planning department intends to study. In accordance with Section 3, staff and the Planning Commission are being directed to study the topics of non-medical marijuana activities and personal cultivation.

SECTION 2. Chapter 18.66 of the Gardena Municipal Code is hereby amended to read as follows:

Chapter 18.66 MEDICAL CANNABIS AND MARIJUANA

SUBPART A – MEDICAL MARIJUANA AND CULTIVATION

18.66.010 Definitions.

For purposes of Subpart A which relates to cannabis for medical purposes as authorized by the Medical Marijuana Regulation and Safety Act, the following definitions shall apply:

“Cannabis” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(f) as the same may be amended from time to time.

“Caregiver” or “primary caregiver” shall have the same meaning as set forth in Health and Safety Code Section 11362.7 as the same may be amended from time to time.

“Commercial cannabis activity” shall have the same meaning as that set forth in Business and Professions Code Section 19300.5(j) as the same may be amended from time to time.

“Cooperative” shall mean two (2) or more persons collectively or cooperatively cultivating, using, transporting, possessing, administering, delivering, or making available medical marijuana, with or without compensation.

“Cultivation” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(k) as the same may be amended from time to time.

“Cultivation site” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(l) as the same may be amended from time to time.

“Delivery” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(m) as the same may be amended from time to time.

“Dispensary” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(n) as the same may be amended from time to time. For purposes of this chapter, “dispensary” shall also include a cooperative.

“Dispensary” shall not include the following uses:

(1) a clinic licensed pursuant to Chapter 1 of Division 2 of the California Health and Safety Code;

(2) a health care facility licensed pursuant to Chapter 2 of Division 2 of the California Health and Safety Code;

(3) a residential care facility for persons with chronic life-threatening illnesses licensed pursuant to Chapter 3.01 of Division 2 of the California Health and Safety Code; and

(4) a residential care facility for the elderly licensed pursuant to Chapter 3.2 of Division 2 of the California Health and Safety Code; (5) a residential hospice or home health agency licensed pursuant to Chapter 8 of Division 2 of the California Health and Safety Code.

“Dispensing” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(o) as the same may be amended from time to time.

“Distribution” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(p) as the same may be amended from time to time.

“Distributor” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(q) as the same may be amended from time to time.

“Manufacturer” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(ad) as the same may be amended from time to time.

“Manufacturing site” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(ae) as the same may be amended from time to time.

“Medical cannabis,” “medical cannabis product,” or “cannabis product” shall have the same meanings as set forth in Business and Professions Code Section 19300.5(af) as the same may be amended from time to time.

“Medical Marijuana Regulation and Safety Act” or “MMRSA” shall mean the following bills signed into law on October 9, 2015, as the same may be amended from time to time: AB 243, AB 246, and SB 643.

“Nursery” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(ag) as the same may be amended from time to time.

“Qualifying patient” or “qualified patient” shall have the same meaning as set forth in Health and Safety Code Section 11362.7 as the same may be amended from time to time.

“Testing laboratory” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(ak) as the same may be amended from time to time.

“Transport” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(am) as the same may be amended from time to time.

“Transporter” shall have the same meaning as set forth in Business and Professions Code Section 19300.5(an) as the same may be amended from time to time.

18.66.020 Prohibition.

A. Commercial cannabis activities of all types are expressly prohibited in all zones in the City of Gardena. No person shall establish, operate, conduct, or allow a commercial cannabis activity anywhere within the City.

B. To the extent not already covered by Subsection A, above, all deliveries of medical cannabis are expressly prohibited within the City of Gardena. No person shall conduct any deliveries that either originate or terminate within the City.

C. This section is meant to prohibit all activities for which a state license is required. Accordingly, the City shall not issue any permit, license or other entitlement for any activity for which a state license is required under the MMRSA.

D. Except as provided in Subpart C, cultivation of cannabis for non-commercial purposes, including cultivation by a qualified patient or a primary caregiver, is expressly prohibited in all zones in the City of Gardena.

SUBPART B – NON-MEDICAL MARIJUANA AND CULTIVATION

18.66.030 Definitions.

For purposes of Subpart B, which relates to the non-medical use of Marijuana as authorized by the Adult Use of Marijuana Act, the following definitions shall apply:

“AUMA” shall mean the Control, Regulate and Tax Adult Use of Marijuana Act (“the Adult Use of Marijuana Act”) identified as Proposition 64 on the November 8, 2016, General Election ballot, as the same may be amended from time to time.

“Commercial marijuana activity” shall include the cultivation, possession, manufacture, distribution, processing, storing, laboratory testing, labeling, transportation, distribution, delivery, or sale of non-medical marijuana and marijuana products. Where applicable, the definitions set forth in Business and Professions Code Section 26001 shall apply as the same may be amended from time to time.

“Marijuana” shall have the same meaning as set forth in Health and Safety Code Section 11018 as the same may be amended from time to time.

“Private Residence” shall mean a house, an apartment unit, a mobile home, or other similar dwelling.

18.66.040 Prohibition.

A. Commercial marijuana activities of all types are expressly prohibited in all zones in the City of Gardena. No person shall establish, operate, conduct, or allow a commercial marijuana activity anywhere within the City.

B. To the extent not already covered by subsection A, above, all deliveries of marijuana are expressly prohibited within the City of Gardena. No person shall conduct any deliveries that either originate or terminate within the City.

C. This section is meant to prohibit all activities for which a state license is required under AUMA. Accordingly, the City shall not issue any permit, license, or other entitlement for any activity for which a state license is required under the AUMA.

D. Except as provided in subpart C, cultivation of marijuana for non-commercial purposes, is expressly prohibited in all zones in the City of Gardena.

SUBPART C – PERSONAL CULTIVATION

18.66.050 Definitions.

For purposes of Subpart C, the following definitions shall apply:

A. “Authorized Grower” means a person 21 years and older who is authorized by, and in compliance with, state law to cultivate marijuana indoors for personal use, including medical use, and who has obtained a permit from Community Development to cultivate plants for personal use in accordance with AUMA.

B. “Cultivation” means any activity involving the planting, growing, harvesting, drying, curing, grading, trimming, or otherwise processing of marijuana plants or any part thereof.

C. “Fully-enclosed and secure structure” means a fully-enclosed space within a building that complies with the California Building Code (“CBC”), as adopted by the City of Gardena, or if exempt from the permit requirements of the CBC, that has a complete roof, a foundation, slab or equivalent base to which the floor is secured by bolts or similar attachments, is secure against unauthorized entry, and is accessible only through one or more lockable doors. Walls and roofs must be constructed of solid materials that cannot be easily broken through such as two inch by four inch nominal or thicker studs overlaid with three-eighths inch or thicker plywood or the equivalent. Plastic sheeting, regardless of the mil or inches, or similar products do not satisfy this requirement. If indoor grow lights or air filtration systems are used, they must comply with the building and construction codes as adopted by the City of Gardena. If skylights are used, security bars shall be added to the skylights.

D. “Immature marijuana plant” means a marijuana plant, whether male or female, that has not yet flowered and which does not yet have buds that are readily observed by unaided visual examination.

E. “Mature marijuana plant” means a marijuana plant, whether male or female, that has flowered and which has buds that are readily observed by unaided visual examination.

F. “Outdoor” means any location within the City of Gardena that is not within a fully-enclosed and secure structure.

G. “Private residence” means a house, apartment unit, mobile home, or other similar dwelling unit.

18.66.060 Outdoor Cultivation.

No outdoor cultivation of marijuana plants shall be allowed in the City of Gardena, even for personal use. (This section shall be of no further force or effect and shall be deemed

repealed upon a determination by the California Attorney General that nonmedical use of marijuana is lawful in the State of California under federal law.)

18.66.070 Indoor Cultivation; regulations and permit for residential zones.

A. Notwithstanding anything in Subparts A or B to the contrary, an authorized grower shall be allowed to cultivate marijuana for personal use only within a private residence or a fully-enclosed and secure accessory structure to a private residence, in a residential zone, subject to the following regulations in addition to all regulations set forth in AUMA:

1. The marijuana cultivation area shall be contained within one single room.

2. The marijuana plants shall not come within twelve (12) inches of the ceiling or any cultivation lighting.

3. Marijuana cultivation lighting shall not exceed one thousand two hundred watts in total for the total cultivation area within the residence.

4. The use of gas products such as but not limited to CO₂, butane, methane, or any other flammable or non-flammable gas for marijuana cultivation or processing is prohibited.

5. There shall be no exterior visibility or evidence of marijuana cultivation outside the private residence or accessory structure from the public right-of-way, including but not limited to any marijuana plants, equipment used in the growing and cultivation operation, and any light emanating from cultivation lighting.

6. The authorized grower shall reside full-time in the residence where the marijuana cultivation occurs.

7. The authorized grower shall not participate in marijuana cultivation in any other location within the City.

8. The residence shall include fully-functional and usable kitchen, bathroom, and bedroom areas for their intended use by the resident authorized grower, and the premises shall not be used primarily or exclusively for marijuana cultivation.

9. The marijuana cultivation area shall be in compliance with the provisions of the applicable building and construction codes as set forth in Title 15 of the Gardena Municipal Code. The building official may impose additional conditions to meet such Codes if necessary, including but not limited to installation of fire suppression sprinklers.

10. The marijuana cultivation area shall not result in a nuisance or adversely affect the health, welfare, or safety of the resident or nearby residents by creating dust, glare, heat, noise, noxious gasses, odors, smoke, traffic, vibration, or other impacts, or be hazardous due to use or storage of materials, processes, products or wastes.

11. No more than six (6) marijuana plants, mature or immature, may be planted, cultivated, harvested, dried, or processed within a single private residence at one time.

12. The marijuana plants and any marijuana in excess of 28.5 grams produced by plants must be kept in a locked space on the grounds of the private residence which space is not visible from the public right-of-way by normal unaided vision.

B. No person shall cultivate marijuana in any private residence unless and until such person first secures a permit from Community Development and pays such fee as may be required and set forth by resolution of the City Council.

C. The permit application shall be in a form approved by the City and shall, at a minimum, include:

1. The person's name and date of birth as verified by a valid driver's license, state-issued identification card, or passport;

2. A site-plan of the residence and accessory structure if applicable, which may be hand-drawn, indicating where the plants will be located;

3. A description of the method used to secure the plants;

4. An identification of any special lighting or other equipment that will be used to aid in the cultivation of the plants;

5. If the applicant is the owner of the private residence, proof of such ownership; and

6. If the applicant is not the owner of the private residence, a copy of the lease or other rental agreement, along with a signed statement from the owner that the applicant has permission to cultivate plants in accordance with the provisions of AUMA and this Chapter.

SUBPART D – VIOLATIONS AND REMEDIES

18.66.080 Violation.

It is hereby declared to be unlawful, a public nuisance and a violation of this Chapter for any person owning, leasing, occupying, or having charge or possession of any property

within the City to cause or allow such property to be used in a manner which violates this Chapter.

18.66.090 Violation – Misdemeanor.

Any violation of this Chapter shall be punishable as a misdemeanor.

18.66.100 Public nuisance.

Any use or condition caused, or permitted to exist, in violation of any provision of this chapter shall be, and hereby is declared to be, a public nuisance and may be summarily abated by the City pursuant to Code of Civil Procedure Section 731 or any other remedy available to the City.

18.66.110 Civil penalties.

In addition to any other enforcement permitted by this chapter, the City Attorney may bring a civil action for injunctive relief or the City may pursue administrative fines and penalties pursuant to Chapter 1.24 of this code against any person or entity that violates this chapter. In any civil action brought pursuant to this chapter, a court of competent jurisdiction may award reasonable attorney's fees and costs to the prevailing party.

SECTION 3. The City Council hereby directs staff and the Planning Commission to study within a reasonable time the issues relating to reasonable regulations on personal cultivation, and a permanent ban on commercial, non-medical marijuana activities. Community Development is hereby directed to provide a report to the City Council for its approval at least ten (10) days prior to the expiration date of this Ordinance describing the measures which have been taken to alleviate the conditions which led to the adoption of the ordinance.

SECTION 4. For the reasons set forth in Section 1, this Ordinance shall take effect immediately. However, should Proposition 64 fail to pass in the November 8, 2016, General Election, this Ordinance shall be of no further force and effect. This Ordinance shall remain in effect for 45 days, unless extended in accordance with the procedures of Government Code § 65858.

SECTION 5. If any section, subsection, subdivision, sentence, clause, phrase or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

URGENCY ORDINANCE NO. 1771

SECTION 6. The City Clerk shall certify as to the adoption of this Ordinance and shall cause a summary thereof to be published within fifteen (15) days of adoption and shall post a certified copy of this Ordinance, including the vote for and against same, in the Office of the City Clerk, in accordance with Government Code Section 36933.

PASSED, APPROVED, AND ADOPTED this 25th day of October, 2016.

Mark E. Henderson, Mayor Pro Tem

ATTEST:

Mina Semenza, City Clerk

APPROVED AS TO FORM:



Peter L. Wallin, City Attorney