

AGENDA CITY OF GARDENA Regular CITY COUNCIL MEETING

Council Chamber at City Hall, 1700 W. 162nd Street, Gardena, California
Website: www.ci.gardena.ca.us

MARK E. HENDERSON, Mayor Pro Tem
TASHA CERDA, Council Member
DAN MEDINA, Council Member
TERRENCE TERAUCHI, Council Member



MINA SEMENZA, City Clerk
J. INGRID TSUKIYAMA, City Treasurer
MITCHELL G. LANSDELL, City Manager
PETER L. WALLIN, City Attorney

August 9, 2016

Closed Session 7:00 p.m.
Open Session 7:30 p.m.

The City of Gardena, in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access, attend and/or participate in the City meeting due to disability, to please contact the City Clerk's Office by phone (310) 217-9565 or email msemenza@ci.gardena.ca.us, at least two business days prior to the scheduled meeting to ensure assistance is provided. Assistive listening devices are available.

PUBLIC COMMENT: The City Council will hear from the public on any item on the agenda or any item of interest that is not on the agenda. The City Council cannot legally take action on any item not scheduled on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. The public has the opportunity to address the City Council at the following times:

- Agenda Items - at the time the City Council considers the item or during Oral Communications
- Non-agenda Items - during Oral Communications
- Public Hearings - at the time for Public Hearings listed on the Agenda

If you wish to address the Council, please complete a "Speaker Request" form and present it to the City Clerk. You will be called to the podium by name when it is your turn to address the Council.

Pursuant to California Government Code Section 54953(b)(3), any member of the public wishing to address the legislative body directly pursuant to California Government Code Section 54954.3 may do so at each teleconference location at the time the item is considered.

CELLPHONES AND OTHER DISTRACTIONS: Use of cell phones, pagers and other communication devices is prohibited while the Council Meeting is in session. Please turn all devices off or place on a silent alert and leave the Chambers to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers and the conduct of City business.

Thank you for your attendance and cooperation.

1. **ROLL CALL**

2. **CLOSED SESSION**

A. CONFERENCE WITH LEGAL COUNSEL
ANTICIPATED LITIGATION

Government Code Section 54956.9(d)4

(1) One (1) Potential Case: Action on Stop Payment Notice

B. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

(1) City of Gardena v. Regional Water Quality Control Board, etc., et al
Los Angeles Superior Court Case No. BSI564572

C. CONSULTATION WITH CHIEF OF POLICE REGARDING THREAT TO PUBLIC SERVICES
OR FACILITIES

Government Code Section 54957

3. **PLEDGE OF ALLEGIANCE & INVOCATION**

A. **PLEDGE OF ALLEGIANCE**

John Haynes and Adan Barrientos

Participants in the Summer Day Camp sponsored by the City of Gardena Recreation, Human
Services, Parks & Facilities Department

B. **INVOCATION**

The Reverend David Cross, Pastor
Liberty Church

4. **PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS**

A. **PRESENTATIONS**

(1) Certificate of Commendation to Street Sweeper Operator Benny Gonzales in Special Recognition of
His Long-Time Service and Retirement from the City of Gardena, presentation continued from July
26, 2016, City Council Meeting (Mr. Gonzales will not be in attendance – Commendation to be
presented at a later date)

(2) Active Shooter Presentation by Chief of Police Ed Medrano

B. **PROCLAMATIONS** – No Items

4. **PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS (Continued)**

C. **APPOINTMENTS**

- (1) Council Appointments to Commissions, Committees, Board, and Council (Commission Appointees to be Ratified and Sworn in; Committees, Board and Council Appointees to be Ratified Only)
 - (a) Human Services Commission
 - (b) Planning and Environmental Quality Commission
 - (c) Recreation and Parks Commission
 - (d) Senior Citizens Commission
 - (e) Gardena Youth Commission
 - (f) Gardena Beautification Committee
 - (g) Gardena Economic Development Committee
 - (h) Gardena Rent Mediation Board, Landlord Representative
 - (i) Gardena Rent Mediation Board, Tenant Representative
 - (j) Gardena Rent Mediation Board, At-Large Representative
 - (k) Gardena Business Advisory Council

5. **CONSENT CALENDAR**

NOTICE TO THE PUBLIC

Roll Call Vote Required on Consent Calendar All matters listed under the Consent Calendar will be enacted by one motion unless a Council member requests Council discussion, in which case that item will be removed from the Consent Calendar and considered separately following this portion of the agenda.

A. Waiver of Reading in Full of All Ordinances Listed on This Agenda and That They Be Read by Title Only

B. **CITY CLERK**

- (1) Approval of Minutes
 - (a) City Council Regular Meeting, July 26, 2016
- (2) Affidavit of Posting Agenda on August 5, 2016

C. **CITY TREASURER**

- (1) Approval of Warrants / Payroll Register
 - (a) August 9, 2016
- (2) Monthly Investment Portfolio Report
 - (a) June 2016

D. **CITY MANAGER**

- (1) Personnel Report No. P-2016-14

6. EXCLUDED CONSENT CALENDAR

7. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

A. AUGUST 2, 2016, MEETING – Meeting Cancelled

ORAL COMMUNICATIONS

Oral Communications by the public will be heard for one-half hour at or before 8:30 p.m. or at the conclusion of the last agenda item commenced prior to 8:30 p.m. Oral Communications not concluded at that time shall be resumed at the end of the meeting after Council Reports. Speakers are to limit their remarks to three minutes, unless extended by the Mayor. An amber light will appear to alert the speaker when two minutes are complete and a red light will appear when three minutes are over. Your cooperation is appreciated.

8. DEPARTMENTAL ITEMS

A. ELECTED & ADMINISTRATIVE OFFICES – No Items

B. POLICE, STREETS & DEVELOPMENT SERVICES

(1) RESOLUTION NO. 6240, Designating Authority for Certifications for Right of Way to the City Manager

Staff Recommendation: Adopt Resolution No. 6240

(2) Approve Additional Project for 2016-2017 Fiscal Year Capital Improvement Project Budget

Staff Recommendation: Approve Additional Project

(3) Acceptance of Projects and Notice of Completion

(a) Pedestrian Safety Improvement 2016
Various Locations, JN 894

(b) Sidewalk Replacement 2016
Various Locations, JN 898
Ruiz Concrete and Paving Inc.

Staff Recommendation: Accept and Order the Recordation of Notice of Completion

C. RECREATION, HUMAN SERVICES, PARKS & FACILITIES

(1) Ratify Administrative Approval of Amendment No. 2 to Contract No. MH121116 between the City of Gardena and Los Angeles County Department of Mental Health for Fiscal Year 2016-2017

Staff Recommendation: Ratify Administrative Approval

8. DEPARTMENTAL ITEMS (Continued)

D. TRANSPORTATION

- (1) Memorandum of Understanding (MOU) between Los Angeles County Metropolitan Transportation Authority (LACMTA) and the City of Gardena for the Allocation of Proposition C 5% Transit Security Funds

Staff Recommendation: Approve Memorandum of Understanding (MOU)

- (2) Authorize the Upgrade of Existing Bus Wash Air Dryer Blower System to Proto-Vest in the Amount of \$47,748.15

Staff Recommendation: Authorize Upgrade

9. COUNCIL ITEMS, DIRECTIVES, & REMARKS

A. COUNCIL ITEMS

- (1) NOTICE AND GUIDELINES FOR 60 DAYS TO APPOINT VACANT SEAT

Pursuant to Government Code Section 36512 and Gardena Municipal Code 2.04.150, if the Council does not fill the vacancy of the Mayor within 60 days to serve until the next municipal election date, the City Council is then required to call a special election which is to be held on the next regularly-scheduled election date, not less than 114 days from the call of the special election. The next regularly-scheduled election date, which is at least 114 days from the end of the 60-day period the Council has to make an appointment, will be the March 7, 2017, Municipal Election.

- (a) Consideration of an Appointment for the position of Mayor to serve until the next Municipal Election. If no appointment is made, continue consideration until the next Regularly-Scheduled Council Meeting. If no appointment is made by August 26, 2016, the end of the 60-day appointment period, the Election of a Mayor will be at a March 7, 2017, General Municipal Election.

B. COUNCIL DIRECTIVES

C. COUNCIL REMARKS

- (1) COUNCIL MEMBER MEDINA
(2) COUNCIL MEMBER CERDA
(3) COUNCIL MEMBER TERAUCHI
(4) MAYOR PRO TEM HENDERSON

10. ANNOUNCEMENTS

11. REMEMBRANCES

Mr. Darrel E. Beatty, 88 years of age, military veteran, former Police Lieutenant who retired in 1978 after serving in the City of Gardena Police Department for 23 years. Following Lt. Beatty's retirement, he served as a Licensed California Private Investigator for 18 years, as a Contract Background Investigator for over 13 years, and as a Member and Senior Volunteer for the California Highway Patrol for 3 years; Mr. Ross Weddle, 71 years old, former Deputy Chief of Police who retired in May 1998 after serving in the City of Gardena Police Department for almost 30 years; Mr. Alton 'Al' Knight, 77 years of age, long-time resident of Gardena and beloved husband of Mrs. LaVerne Knight, President of the Second-Time Around Senior Citizens Club and Past President of the Dr. Martin Luther King Jr. Cultural Committee of Gardena; and Mrs. Laura Hisako Sunada, 63 years old, waitress at Cherrystones since it opened in Gardena 26 years ago. Born in the territory of Hawaii, she leaves one daughter, two sons, and three grandchildren.

12. ADJOURNMENT

The Gardena City Council will adjourn to a Regular City Council Meeting at 7:00 p.m. on Tuesday, August 23, 2016.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted in the City Hall lobby not less than 72 hours prior to the meeting. A copy of said Agenda is on file in the Office of the City Clerk.

Dated this 5th day of August, 2016

/s/ MINA SEMENZA
MINA SEMENZA, City Clerk

Certificate of Commendation

presented to

BENNY GONZALES

In official acknowledgment and with deep appreciation
for 36 years 10 months of outstanding, loyal service to

the **City of Gardena** as a

STREET SWEEPER OPERATOR

with the

Police, Streets and Development Services Department.

*We, the Members of the City Council of the
City of Gardena, California, are pleased to present this
special recognition to you for your long-time City service,
and express our sincere, best wishes for an enjoyable and
rewarding retirement, effective August 11, 2016.*

☞ ☞ ☞ ☞ ☞

Presented ☞ 26th day of July, 2016

Lodha Cerda
Councilmember

D. Malin
Councilmember

Thomas Mendi
Councilmember

Mark E. Henderson
Councilmember



ACTIVE SHOOTER HOW TO RESPOND



Emergency Numbers

EMERGENCY SERVICES: 9 -1 -1

LOCAL EMERGENCY INFORMATION LINE: _____

LOCAL POLICE DEPARTMENT: _____

LOCAL FIRE DEPARTMENT: _____

LOCAL HOSPITAL: _____

LOCAL FBI FIELD OFFICE: _____

FACILITY SECURITY: _____

FACILITY ADDRESS: _____

FLOOR: _____ SUITE/ROOM: _____

OFFICE #: _____ EXT. _____

PROFILE OF AN ACTIVE SHOOTER

An Active Shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearms(s) and there is no pattern or method to their selection of victims.

Active shooter situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims.

Because active shooter situations are often over within 10 to 15 minutes, before law enforcement arrives on the scene, individuals must be prepared both mentally and physically to deal with an active shooter situation.

Good practices for coping with an active shooter situation

- Be aware of your environment and any possible dangers
- Take note of the two nearest exits in any facility you visit
- If you are in an office, stay there and secure the door
- If you are in a hallway, get into a room and secure the door
- As a last resort, attempt to take the active shooter down. When the shooter is at close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.

**CALL 911
WHEN IT IS SAFE TO DO SO!**

HOW TO RESPOND WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY

Quickly determine the most reasonable way to protect your own life. Remember that customers and clients are likely to follow the lead of employees and managers during an active shooter situation.

1. RUN

If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

- Have an escape route and plan in mind
- Evacuate regardless of whether others agree to follow
- Leave your belongings behind
- Help others escape, if possible
- Prevent individuals from entering an area where the active shooter may be
- Keep your hands visible
- Follow the instructions of any police officers
- Do not attempt to move wounded people
- Call 911 when you are safe

2. HIDE

If evacuation is not possible, find a place to hide where the active shooter is less likely to find you.

Your hiding place should:

- Be out of the active shooter's view
- Provide protection if shots are fired in your direction (i.e., an office with a closed and locked door)
- Not trap you or restrict your options for movement

To prevent an active shooter from entering your hiding place:

- Lock the door
- Blockade the door with heavy furniture

If the active shooter is nearby:

- Lock the door
- Silence your cell phone and/or pager
- Turn off any source of noise (i.e., radios, televisions)
- Hide behind large items (i.e., cabinets, desks)
- Remain quiet

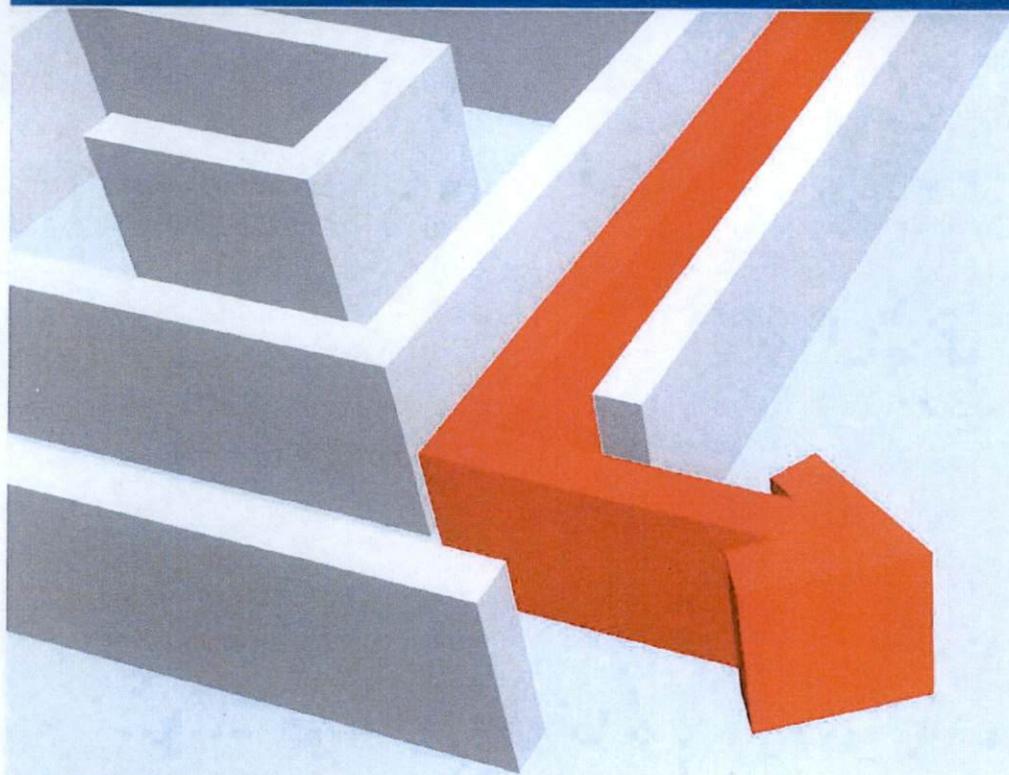
If evacuation and hiding out are not possible:

- Remain calm
- Dial 911, if possible, to alert police to the active shooter's location
- If you cannot speak, leave the line open and allow the dispatcher to listen

3. FIGHT

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- Acting as aggressively as possible against him/her
- Throwing items and improvising weapons
- Yelling
- Committing to your actions



HOW TO RESPOND WHEN LAW ENFORCEMENT ARRIVES

Law enforcement's purpose is to stop the active shooter as soon as possible. Officers will proceed directly to the area in which the last shots were heard.

- Officers usually arrive in teams of four (4)
- Officers may wear regular patrol uniforms or external bulletproof vests, Kevlar helmets, and other tactical equipment
- Officers may be armed with rifles, shotguns, handguns
- Officers may use pepper spray or tear gas to control the situation
- Officers may shout commands, and may push individuals to the ground for their safety

How to react when law enforcement arrives:

- Remain calm, and follow officers' instructions
- Put down any items in your hands (i.e., bags, jackets)
- Immediately raise hands and spread fingers
- Keep hands visible at all times
- Avoid making quick movements toward officers such as holding on to them for safety
- Avoid pointing, screaming and/or yelling
- Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which officers are entering the premises

Information to provide to law enforcement or 911 operator:

- Location of the active shooter
- Number of shooters, if more than one
- Physical description of shooter/s
- Number and type of weapons held by the shooter/s
- Number of potential victims at the location

The first officers to arrive to the scene will not stop to help injured persons. Expect rescue teams comprised of additional officers and emergency medical personnel to follow the initial officers. These rescue teams will treat and remove any injured persons. They may also call upon able-bodied individuals to assist in removing the wounded from the premises.

Once you have reached a safe location or an assembly point, you will likely be held in that area by law enforcement until the situation is under control, and all witnesses have been identified and questioned. Do not leave until law enforcement authorities have instructed you to do so.

TRAINING YOUR STAFF FOR AN ACTIVE SHOOTER SITUATION

To best prepare your staff for an active shooter situation, create an Emergency Action Plan (EAP), and conduct training exercises. Together, the EAP and training exercises will prepare your staff to effectively respond and help minimize loss of life.

Components of an Emergency Action Plan (EAP)

Create the EAP with input from several stakeholders including your human resources department, your training department (if one exists), facility owners / operators, your property manager, and local law enforcement and/or emergency responders. An effective EAP includes:

- A preferred method for reporting fires and other emergencies
- An evacuation policy and procedure
- Emergency escape procedures and route assignments (i.e., floor plans, safe areas)
- Contact information for, and responsibilities of individuals to be contacted under the EAP
- Information concerning local area hospitals (i.e., name, telephone number, and distance from your location)
- An emergency notification system to alert various parties of an emergency including:
 - Individuals at remote locations within premises
 - Local law enforcement
 - Local area hospitals

Components of Training Exercises

The most effective way to train your staff to respond to an active shooter situation is to conduct mock active shooter training exercises. Local law enforcement is an excellent resource in designing training exercises.

- Recognizing the sound of gunshots
- Reacting quickly when gunshots are heard and/or when a shooting is witnessed:
 - Run
 - Hide
 - Fight the shooter as a last resort
- Calling 911
- Reacting when law enforcement arrives
- Adopting the survival mind set during times of crisis

Additional Ways to Prepare For and Prevent an Active Shooter Situation

- Preparedness
 - Ensure that your facility has at least two evacuation routes
 - Post evacuation routes in conspicuous locations throughout your facility
 - Include local law enforcement and first responders during training exercises
 - Encourage law enforcement, emergency responders, SWAT teams, K-9 teams, and bomb squads to train for an active shooter scenario at your location

- Prevention
 - Foster a respectful workplace
 - Be aware of indications of workplace violence and take remedial actions accordingly

For more information on creating an EAP contact the U.S. Department of Labor, Occupational Health and Safety Administration, www.osha.gov.



PREPARING FOR AND MANAGING AN ACTIVE SHOOTER SITUATION

Your human resources department and facility managers should engage in planning for emergency situations, including an active shooter scenario. Planning for emergency situations will help to mitigate the likelihood of an incident by establishing the mechanisms described below.

Human Resources' Responsibilities

- Conduct effective employee screening and background checks
- Create a system for reporting signs of potentially violent behavior
- Make counseling services available to employees
- Develop an EAP which includes policies and procedures for dealing with an active shooter situation, as well as after action planning

Facility Manager Responsibilities

- Institute access controls (i.e., keys, security system pass codes)
- Distribute critical items to appropriate managers / employees, including:
 - Floor plans
 - Keys
 - Facility personnel lists and telephone numbers
- Coordinate with the facility's security department to ensure the physical security of the location
- Assemble crisis kits containing:
 - radios
 - floor plans
 - staff roster, and staff emergency contact numbers
 - first aid kits
 - flashlights
- Place removable floor plans near entrances and exits for emergency responders
- Activate the emergency notification system when an emergency situation occurs

Reactions of Managers During an Active Shooter Situation

Employees and customers are likely to follow the lead of managers during an emergency situation. During an emergency, managers should be familiar with their EAP, and be prepared to:

- Take immediate action
- Remain calm
- Lock and barricade doors
- Evacuate staff and customers via a preplanned evacuation route to a safe area

Assisting Individuals with Special Needs and/or Disabilities

- Ensure that EAPs, evacuation instructions and any other relevant information address to individuals with special needs and/or disabilities
- Your building should be handicap-accessible, in compliance with ADA requirements.



RECOGNIZING POTENTIAL WORKPLACE VIOLENCE

An active shooter in your workplace may be a current or former employee, or an acquaintance of a current or former employee. Intuitive managers and coworkers may notice characteristics of potentially violent behavior in an employee. Alert your Human Resources Department if you believe an employee or coworker exhibits potentially violent behavior.

Indicators of Potential Violence by an Employee

Employees typically do not just “snap,” but display indicators of potentially violent behavior over time. If these behaviors are recognized, they can often be managed and treated. Potentially violent behaviors by an employee may include one or more of the following (this list of behaviors is not comprehensive, nor is it intended as a mechanism for diagnosing violent tendencies):

- Increased use of alcohol and/or illegal drugs
- Unexplained increase in absenteeism; vague physical complaints
- Noticeable decrease in attention to appearance and hygiene
- Depression / withdrawal
- Resistance and overreaction to changes in policy and procedures
- Repeated violations of company policies
- Increased severe mood swings
- Noticeably unstable, emotional responses
- Explosive outbursts of anger or rage without provocation
- Suicidal; comments about “putting things in order”
- Behavior which is suspect of paranoia, (“everybody is against me”)
- Increasingly talks of problems at home
- Escalation of domestic problems into the workplace; talk of severe financial problems
- Talk of previous incidents of violence
- Empathy with individuals committing violence
- Increase in unsolicited comments about firearms, other dangerous weapons and violent crimes

MANAGING THE CONSEQUENCES OF AN ACTIVE SHOOTER SITUATION

After the active shooter has been incapacitated and is no longer a threat, human resources and/or management should engage in post-event assessments and activities, including:

- An accounting of all individuals at a designated assembly point to determine who, if anyone, is missing and potentially injured
- Determining a method for notifying families of individuals affected by the active shooter, including notification of any casualties
- Assessing the psychological state of individuals at the scene, and referring them to health care specialists accordingly
- Identifying and filling any critical personnel or operational gaps left in the organization as a result of the active shooter

LESSONS LEARNED

To facilitate effective planning for future emergencies, it is important to analyze the recent active shooter situation and create an after action report. The analysis and reporting contained in this report is useful for:

- Serving as documentation for response activities
- Identifying successes and failures that occurred during the event
- Providing an analysis of the effectiveness of the existing EAP
- Describing and defining a plan for making improvements to the EAP

References

Safety Guidelines for Armed Subjects, Active Shooter Situations. Indiana University Police Department, April 2007.

Safety Tips & Guidelines Regarding Potential "Active Shooter" Incidents Occurring on Campus, University of California Police.

Shots Fired, When Lightning Strikes (DVD), Center for Personal Protection and Safety, 2007.

Workplace Violence Desk Reference, Security Management Group International, www.SMGICorp.com

How to Plan for Workplace Emergencies and Evacuations, U.S. Department of Labor, Occupational Health and Safety Administration, OSHA 3088, 2001.



U.S. Department of Homeland Security

Washington, DC 20528

cfsteam@hq.dhs.gov

<http://www.dhs.gov/active-shooter-preparedness>





When law enforcement arrives:

- Remain calm and follow instructions
- Drop items in your hands (e.g., bags, jackets)
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers, such as holding on to them for safety
- Avoid pointing, screaming or yelling
- Do not ask questions when evacuating

Information to provide to 911 operations:

- Location of the active shooter
- Number of shooters
- Physical description of shooters
- Number and type of weapons shooter has
- Number of potential victims at location

For questions or additional assistance contact:

Your local law enforcement authorities or FBI Field office :



Department of Homeland Security
3801 Nebraska Ave, NW
Washington, DC 20528

ACTIVE SHOOTER EVENT

QUICK REFERENCE GUIDE

An "active shooter" is an individual who is engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearms(s) and there is no pattern or method to their selection of victims.

- Victims are selected at random*
- Event is unpredictable and evolves quickly*
- Knowing what to do can save lives*

ACTIVE SHOOTER EVENTS

When an Active Shooter is in your vicinity, you must be prepared both mentally and physically to deal with the situation.



You have three options:

1 RUN

- Have an escape route and plan in mind
- Leave your belongings behind
- Evacuate regardless of whether others agree to follow
- Help others escape, if possible
- Do not attempt to move the wounded
- Prevent others from entering an area where the active shooter may be
- Keep your hands visible
- Call 911 when you are safe

2 HIDE

- Hide in an area out of the shooter's view
- Lock door or block entry to your hiding place
- Silence your cell phone (including vibrate mode) and remain quiet

3 FIGHT

- Fight as a last resort and only when your life is in imminent danger
- Attempt to incapacitate the shooter
- Act with as much physical aggression as possible
- Improvise weapons or throw items at the active shooter
- Commit to your actions . . . your life depends on it

The first officers to arrive on scene will not stop to help the injured. Expect rescue teams to follow initial officers. These rescue teams will treat and remove injured.

Once you have reached a safe location, you will likely be held in that area by law enforcement until the situation is under control, and all witnesses have been identified and questioned. Do not leave the area until law enforcement authorities have instructed you to do so.

MINUTES
Regular Meeting of the
City of Gardena City Council
Tuesday, July 26, 2016

The regular meeting of the City Council of the City of Gardena, California, was called to order at 7:35 p.m. on Tuesday, July 26, 2016, in the Council Chamber of City Hall at 1700 West 162nd Street, Gardena, California; Mayor Pro Tem Mark E. Henderson presiding.

1. ROLL CALL

Present: Mayor Pro Tem Mark E. Henderson; Council Member Terrence Terauchi; Council Member Dan Medina; and Council Member Tasha Cerda. Other City officials and employees present: City Manager Mitchell G. Lansdell; City Attorney Peter L. Wallin; City Clerk Mina Semenza; and Deputy City Clerk Becky Romero. City Treasurer Ingrid Tsukiyama was not present.

2. CLOSED SESSION

**A. CONFERENCE WITH LEGAL COUNSEL
EXISTING LITIGATION**

Government Code Section 54956.9(d)(1)

- (1) City of Gardena v. Regional Water Quality Control Board, etc., et al
Los Angeles Superior Court Case No. BSI564572

When Mayor Pro Tem Henderson asked for a Closed Session Report, City Attorney Wallin stated that no reportable action was taken.

3. PLEDGE OF ALLEGIANCE & INVOCATION

A. PLEDGE OF ALLEGIANCE

Hanna Mengesha and Bethany Mengesha led the Pledge of Allegiance. They are sisters and participants in the Summer Day Camp at Freeman Memorial Park, sponsored by the City of Gardena Recreation, Human Services, Parks & Facilities Department. Hanna is in fourth grade and attends 156th Street School; and Bethany is in seventh grade and attends Casimir Middle School. Both students introduced their parent who had accompanied them to the meeting.

B. INVOCATION

The Reverend Clyde C. Lawrence, Pastor, I am Blessed Assurance Baptist Church, led the Invocation.

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS

A. PRESENTATIONS

- (1) Certificate of Commendation to Street Sweeper Operator Benny Gonzales in Special Recognition of His Long-Time Service and Retirement from the City of Gardena – **Mr. Gonzalez was unable to attend the Council Meeting; presentation was continued to the August 9, 2016, Council Meeting.**

B. PROCLAMATIONS – No Items

4. PRESENTATIONS, PROCLAMATIONS, & APPOINTMENTS (Continued)

C. APPOINTMENTS

- (1) Council Appointments to Commissions, Committees, Board, and Council
No appointments were made.

5. CONSENT CALENDAR

A. WAIVER OF READING IN FULL OF ALL ORDINANCES LISTED ON THIS AGENDA AND THAT THEY BE READ BY TITLE ONLY

B. CITY CLERK

- (1) **Approved:** Minutes of
(a) City Council Regular Meeting, July 12, 2016
(b) City Council Special Meeting, July 20, 2016
(2) **Approved:** Affidavit of Posting Agenda on July 22, 2016

C. CITY TREASURER

- (1) **Approved:** Warrants / Payroll Register
(a) July 26, 2016: Wire Transfer No. 11503-11505; Prepay Nos. 139543-139551 and Check Nos. 139552-139795 for a total amount of \$887,663.89; Total Payroll Issued July 22, 2016: \$2,096,398.36.

D. CITY MANAGER

- (1) **Approved:** Personnel Report No. P-2016-13
(2) **Approved:** Plans and Specifications and Authorization to Solicit Bids
Local Street Overlay 2016
Various Locations, JN 897

It was moved by Council Member Medina, seconded by Council Member Terauchi, and carried by the following roll call vote to Approve all the Items on the Consent Calendar:

Ayes: Council Members Medina, Terauchi, and Cerda, and Mayor Pro Tem Henderson
Noes: None
Absent: None

6. EXCLUDED CONSENT CALENDAR

7. PLANNING & ENVIRONMENTAL QUALITY COMMISSION ACTION SHEET

A. JULY 19, 2016, MEETING – Meeting Cancelled

ORAL COMMUNICATIONS

- (1) James Janossy, resident – requested that a study be done of Marine Avenue, between Van Ness Avenue and Crenshaw Boulevard, to consider rezoning portions of it from commercial to residential.
- (2) Cheral Sherman, Vice President of Friends of Gardena Willows Wetland Preserve – extended an invitation to the “Second Sunday Stroll” taking place Sunday, August 14, 2016, at the preserve, located at 1200 W. 170th Street.
- (3) Karl Henry, resident – asked Council if they considered renovating the current Police facility instead of spending \$18 million on a new facility. He also asked that the City Council be transparent when and if a request to search for a new City Manager goes out, also letting the public know the requirements one would need to apply for that position.
- (4) Denise Campos, Local Outreach Manager/Regional Public Affairs of Southern California Gas Company – introduced herself to the Council, stating that she is the new representative for the City of Gardena and is available as a resource.

8. DEPARTMENTAL ITEMS

A. ELECTED & ADMINISTRATIVE OFFICES – No Items

B. POLICE, STREETS & DEVELOPMENT SERVICES

- (1) RESOLUTION NO. 6242, Approving a Transfer of the Pipeline Franchise Granted by Ordinance Number 764 to PBF Holding Company LLC

RESOLUTION NO. 6242

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, APPROVING A TRANSFER OF THE FRANCHISE GRANTED BY ORDINANCE NUMBER 764 TO PBF HOLDING COMPANY LLC

City Manager Lansdell presented the Staff Report.

Council Member Medina asked if this pipeline was along Rosecrans Avenue?

City Manager Lansdell replied that Rosecrans Avenue contains the Chevron pipeline; this pipeline under consideration tonight is in a different area of the City.

It was moved by Council Member Terauchi, seconded by Council Member Medina, and carried by the following roll call vote to Adopt Resolution No. 6242:

Ayes: Council Members Terauchi, Medina, and Cerda, and Mayor Pro Tem Henderson
Noes: None
Absent: None

8. DEPARTMENTAL ITEMS (Continued)

C. RECREATION, HUMAN SERVICES, PARKS & FACILITIES

- (1) Approval of Landscaped Median Maintenance Contract with Landcare LLC in the Amount of \$72,000

City Manager Lansdell presented the Staff Report.

Council Member Cerda asked if the City was maintaining the medians on Vermont Avenue and Artesia Boulevard, as well?

City Manager Lansdell replied that, a number of years ago, the City contracted with BMC to maintain all the medians in the City; following the ending of that contract, maintenance was brought in-house. With the establishment of the new medians, staffing/maintenance needs were evaluated and it was found to be less expensive for the City to contract for median maintenance than to hire additional City staff.

Council Member Cerda – then asked if the smaller medians, like the one on 135th Street between Crenshaw Boulevard and Ardath Avenue, would be covered in the contract?

City Manager Lansdell replied that the only medians covered in this contract are the larger medians, primarily the ones on Vermont Avenue, Rosecrans Avenue, and the small strip on Artesia Boulevard between Western and Normandie Avenues; the City will still be maintaining the smaller medians.

Mayor Pro Tem Henderson asked, “What are some of the publications that we advertise in for our contractual services?”

City Manager Lansdell replied that the City reaches out to *Green Street Publications* and to two other maintenance magazines to seek vendors who do this kind of work.

It was moved by Council Member Cerda, seconded by Council Member Medina, and carried by the following roll call vote to Approve the Contract with Landcare LLC:

Ayes: Council Members Cerda, Medina, and Terauchi, and Mayor Pro Tem Henderson

Noes: None

Absent: None

D. TRANSPORTATION – No Items

9. COUNCIL ITEMS, DIRECTIVES & REMARKS

A. COUNCIL ITEMS

- (1) NOTICE AND GUIDELINES FOR 60 DAYS TO APPOINT VACANT SEAT

Pursuant to Government Code Section 36512 and Gardena Municipal Code 2.04.150, if the Council does not fill the vacancy of the Mayor within 60 days to serve until the next municipal election date, the City Council is then required to call a special election which is to be held on the next regularly-scheduled election date, not less than 114 days from the call of the special election. The next regularly-scheduled election date, which is at least 114 days from the end of the 60-day period the Council has to make an appointment, will be the March 7, 2017, Municipal Election.

- (a) Consideration of an Appointment for the position of Mayor to serve until the next Municipal Election. If no appointment is made, continue consideration until the next Regularly-Scheduled Council Meetings. If no appointment is made by August 26, 2016, the end of the 60-day appointment period, the Election of a Mayor will be at a March 7, 2017, General Municipal Election.

9. COUNCIL ITEMS, DIRECTIVES & REMARKS (Continued)

A. COUNCIL ITEMS (Continued)

(1) NOTICE AND GUIDELINES FOR 60 DAYS TO APPOINT VACANT SEAT (Continued)

City Manager Lansdell presented the Staff Report.

Speaker: Clifton Woods, resident – asked Council to consider the appointment of Dr. Ollie Hadley as Interim Mayor.

Mayor Pro Tem Henderson stated that, because there are a lot of people interested in this role, he would like to recommend a process for those members of our community, who are interested in being appointed as Interim Mayor. He suggested that, if anyone is interested, they should submit their resume and any other credentials to the Gardena City Clerk's Office by Wednesday, August 3, 2016, to allow time for Members of the Council to review submittals before the August 9, 2016, Council Meeting.

Council Member Medina informed Mayor Pro Tem Henderson of how things have been done in the past; if someone was interested in a Council position, they would submit their resume along with the position they are applying for. He then asked City Manager Lansdell if it requires a mandated motion with a second?

City Manager Lansdell replied that, yes, it is one way that has been done in the past. He then stated that, for filling vacancies on commissions, the City accepts applications of interested parties all the time; the filling of vacancies of Council seats has gone from drawing names from a hat, to interviews, to formal applications.

Council Member Terauchi asked for a Point of Order with the City Attorney; "Can the Council adopt the specific procedure for the appointment of an interim Mayor tonight?"

City Attorney Wallin responded, yes, the appointment of Mayor is on the Agenda and if Council would like to establish a procedure for making that appointment, it is perfectly fine.

Council Member Cerda asked, "Since we already started the period of this process, should we have taken up the new procedure back when it was first presented? Is it legal to bring in a procedure now?"

City Attorney Wallin again responded, yes, that it is perfectly legal. At the last Council meeting, a decision was made not to have a special election. Now the Council is in the position to appoint or leave the position vacant until next March.

Council Member Cerda then stated that, today, she would like to nominate Dr. Ollie Hadley for Interim Mayor position; she wants to put his name out there; reporting that he is a very well-respected member of this community; he ran for Council a couple of times; he was a Planning Commissioner; he's a retired professor from El Camino College; and has a great background. She then said that she thinks it would be great if the Council would consider giving him the honor of holding the position of Interim Mayor, even if it is only for six (6) months.

There was no response made by the other Members of Council to the nomination by Council Member Cerda.

It was moved by Mayor Pro Tem Henderson, seconded by Council Member Terauchi, and carried by the following roll call vote to implement a process for those who are considering the appointment of Interim Mayor to submit their resume to the City Clerk's Office by August 3, 2016 to allow time for Members of the Council to review submittals before the August 9, 2016, Council Meeting:

Ayes: Mayor Pro Tem Henderson, Council Members Terauchi, Cerda, and Medina

Noes: None

Absent: None

9. **COUNCIL ITEMS, DIRECTIVES & REMARKS** (Continued)

A. **COUNCIL ITEMS** (Continued)

- (2) Designation of Voting Delegate/Representative for the League of California Cities Annual Conference, October 5-7, 2016, in Long Beach

City Manager Lansdell presented the Staff Report.

It was moved by Council Member Cerda, seconded by Council Member Medina, and carried by the following roll call vote to Designate Council Member Terauchi as the Delegate/Representative to League of California Cities Annual Conference in October 2016:

Ayes: Council Members Cerda, Medina, and Mayor Pro Tem Henderson

Abstain: Council Member Terauchi

Noes: None

Absent: None

Mayor Pro Tem Henderson stated that that he is happy that Council Member Terauchi has been appointed as the Delegate; he would like to encourage his colleagues to take leadership roles as we progressively work to lead Gardena forward, so we only lead from the front.

- (3) RESOLUTION NO. 6241, Extending Support of City of Gardena for H.R. 3484: Los Angeles Homeless Veterans Leasing Act of 2016

RESOLUTION NO. 6241

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA, CALIFORNIA, EXPRESSING SUPPORT OF HOUSE OF REPRESENTATIVES BILL 3484 (H.R. 3484): LOS ANGELES HOMELESS VETERANS LEASING ACT OF 2016; AN ACT THAT AUTHORIZES THE SECRETARY OF VETERANS AFFAIRS TO ENTER INTO CERTAIN LEASES AT THE DEPARTMENT OF VETERANS AFFAIRS (VA) WEST LOS ANGELES CAMPUS IN LOS ANGELES, CALIFORNIA, AND FOR OTHER PURPOSES

City Manager Lansdell presented the Staff Report.

It was moved by Mayor Pro Tem Henderson, seconded by Council Member Medina, and carried by the following roll call vote to Adopt Resolution No. 6241:

Ayes: Mayor Pro Tem Henderson, and Council Members Medina, Cerda, and Terauchi

Noes: None

Absent: None

B. **COUNCIL DIRECTIVES** – No Items

9. COUNCIL ITEMS, DIRECTIVES & REMARKS (Continued)

C. COUNCIL REMARKS

- (1) COUNCIL MEMBER CERDA – before Council Member Cerda began her report, she responded to a comment from a resident who spoke during the “public comment” portion of tonight’s City Council Meeting. She said that staff reports were presented to Council for the consideration of different options and the most cost effective ways for the construction of the new Police facility and Senior Center. She went on to say that the cost to retrofit the current existing building and bring it up to current building code will cost more than to construct a new building. She continued, stating that the City Council carefully considered all options before making a decision to move forward to spend the money needed for the two new facilities.

She then announced several upcoming City-sponsored events and encouraged the community to attend: Wednesday morning, July 27, a “Coffee with a Cop” event will be held from 8:30 a.m. to 10:30 a.m. at the Target store located at Redondo Beach Boulevard and Van Ness Avenue, indicating that this is a great way to come out and get to know Gardena’s Police officers; Tuesday, August 2, brings another event at the local Target Store, the Annual “National Night Out,” an event to encourage the community to get more involved.

- (2) COUNCIL MEMBER TERAUCHI – did not have any reportable activities, but did direct a question to the City Manager, with regard to the General Plan. He asked, “How often is the City required to come up with a General Plan; is it every ten years?” He spoke about the requested rezoning of Marine Avenue and of a specific, abandoned property on Marine Avenue. He suggested that the City might eventually consider acquiring abandoned properties and rezoning them to either residential or commercial and/or maybe even placing a park in the locations; stating that the City needs more park land.
- (3) COUNCIL MEMBER MEDINA – attended his regular monthly visit to the Long Beach Veterans Hospital, delivering and donating clothing including personal toiletries items to the needy Veterans. As stated by Councilwoman Cerda prior to her report, he also spoke about the careful consideration by Councilmembers when it was decided to construct a new Police Station and Senior Center, rather than retrofit the existing building. He closed by inviting the community to the next free “Concert on the Lawn and Ice Cream Social” held at the Civic Center Lawn on August 13, 2016, 5:00 p.m. to 7:00 p.m., and he announced that he will be joining Councilwoman Cerda at the next “Coffee with a Cop.”
- (4) MAYOR PRO TEM HENDERSON – he reminded the community about some upcoming local events; the “National Night Out”; the second annual Lawndale Back to School Health and Wellness Fair, a joint venture between the Mayor of Lawndale and Assemblywoman Autumn Burke, held at James Adams Park in Lawndale; a field trip to the Joint Water Pollution Plant “Understanding your Sewage” at a meeting in Carson. He thanked City staff for their assistance to create the “Budget in Brief” pamphlet for the City of Gardena; it’s a great way to help our citizens understand the budget. He closed by wishing Councilwoman Cerda a Happy Birthday.

10. ANNOUNCEMENTS

- (1) “Coffee with a Cop,” Wednesday, July 27, 2016, from 8:30 a.m. to 10:30 a.m. at the Target Store, located at 2169 W. Redondo Beach Blvd.
- (2) “National Night Out”, a crime and drug prevention event, Tuesday, August 2, 2016, from 7:00 p.m. to 9:00 p.m., at the Target Store, 2169 W. Redondo Beach Blvd.
- (3) “Concert on the Lawn and Ice Cream Social,” Saturday, August 13, 2016, from 5:00 p.m. to 7:00p.m., on the City Hall Complex Grounds. The Fabulous Esquires Big Band will perform.

10. ANNOUNCEMENTS (Continued)

- (4) "Back-To-School Health and Wellness Fair" hosted by Assemblywoman Autumn Burke and Mayor of Lawndale Robert Pullen-Miles, on Saturday, July 30, 2016, from 10:30 a.m. to 3:00 p.m., at Jane Adams Park in Lawndale.
- (5) The Sanitation Districts of Los Angeles County will be hosting a tour regarding "What Happens to your Sewage," at the Joint Water Pollution Control Plant, Saturday, August 6, 2016, beginning at 9:00 a.m., 24501 S. Figueroa Street. Carson.
- (6) The "Budget in a Brief" brochure is out and is available in the City Hall Lobby and in the City Clerk's Office. This brochure has been created for the community to understand the City's budget in more simple terms.

11. REMEMBRANCES

Mr. Marion Mazur, 91 years of age, a resident of Gardena for the past 57 years; and **Mr. Romeo Jonathan Padua**, 52 years of age, beloved brother-in-law of Chief Fiscal Officer Clint Osorio in the Administration Services Division of the City of Gardena Elected/Administrative Offices. Mr. Padua was a resident of Gardena for a number of years and worked at the Normandie Casino for over 20 years.

12. ADJOURNMENT

At 8:28 p.m., Mayor Pro Tem Henderson announced that the Gardena City Council will adjourn to the next Regular City Council Meeting, at 7:00 p.m., on Tuesday, August 9, 2016.

MINA SEMENZA
City Clerk of the City of Gardena and
Ex-officio Clerk of the Council

By: _____
Becky Romero, Deputy City Clerk

APPROVED:

Mark E. Henderson, Mayor Pro Tem

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Treasurer's Department
DATE: August 4, 2016
SUBJECT: WARRANT REGISTER
PAYROLL REGISTER

(a) August 9, 2016 TOTAL WARRANTS ISSUED: \$4,903,201.81

Wire Transfer: 11506-11509
Prepay: 139796-139818
Check Numbers: 139819-139976

Total Pages of Register: 21

August 5, 2016 TOTAL PAYROLL ISSUED: \$1,516,873.76

for: 

J. Ingrid Tsukiyama, City Treasurer

Cc: City Clerk

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
11506	7/22/2016	101641 CALPERS	100000014788508		SAFETY PLAN UNFUNDED ACCRUED L	3,193,902.00
					Total :	3,193,902.00
11507	7/27/2016	104058 ADMINISURE, INC.	072716		WORKERS' COMP CLAIMS ADMINISTR	24,877.47
					Total :	24,877.47
11508	7/27/2016	103768 U.S. TREASURY	270660922782644		ADJUSTED FEDERAL TAX LIABILITY -	79.04
					Total :	79.04
11509	8/3/2016	106110 ADVANCED BENEFIT SOLUTIONS, LLC	080316		HEALTH INSURANCE CLAIMS	62,728.04
					Total :	62,728.04
139796	7/25/2016	109187 ONE STOP CUSTOMS BROKERS	072016		REFUND - RUBBISH SERVICE OVERPA	48.18
					Total :	48.18
139797	7/26/2016	312039 L.A. COUNTY FIRE DEPARTMENT	C0007465		FIRE PROTECTION SERVICES - AUGUS	638,659.27
					Total :	638,659.27
139798	7/26/2016	101195 WASTE RESOURCES GARDENA	071916		WASTE COLLECTION	198,768.41
					Total :	198,768.41
139799	7/26/2016	109189 CARMOUCHE, LORRI V.	15-64REC		SETTLEMENT - L. CARMOUCHE V. GAF	1,500.00
					Total :	1,500.00
139800	7/26/2016	109188 STANTEC CONSULTING SERVICES, INC.	072116		PROFESSIONAL SERVICES - EXPERT	2,000.00
					Total :	2,000.00
139801	7/26/2016	712500 KAISER PERMANENTE	0018819174		HEALTH INSURANCE - OUT OF STATE~	272.00
					Total :	272.00
139802	7/26/2016	111016 KAISER FOUNDATION HEALTH PLAN	AUGUST 2016		HEALTH INSURANCE	177,917.48
					Total :	177,917.48
139803	7/26/2016	106110 ADVANCED BENEFIT SOLUTIONS, LLC	AUGUST 2016		HEALTH, DENTAL & LIFE INSURANCE	122,622.42
					Total :	122,622.42
139804	7/28/2016	116663 PROGRESSIVE SOLUTIONS, INC.	36931	023-01051	ANNUAL RENEWAL SOFTWARE MAINT	27,953.13

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139804	7/28/2016	116663	116663 PROGRESSIVE SOLUTIONS, INC.	(Continued)		Total : 27,953.13
139805	7/28/2016	109190	SYPHO, GEORGE	PERMIT #117805	REFUND - CARD CLUB WORK PERMIT	550.00
						Total : 550.00
139806	7/28/2016	101031	AFFORDABLE HOUSING, PROFESSIONALS, I# PI-HOME-Car-3		STATE HOME PROG - 17700 S WESTEF	780.00
						Total : 780.00
139807	7/28/2016	101031	AFFORDABLE HOUSING, PROFESSIONALS, I# HOME-P&B-1		STATE HOME PROG - 1120 W 149TH ST	1,362.50
						Total : 1,362.50
139808	7/28/2016	101031	AFFORDABLE HOUSING, PROFESSIONALS, I# HOME-Lil-1		STATE HOME PROG - 13408 S NEW HA	2,370.00
						Total : 2,370.00
139809	7/28/2016	101031	AFFORDABLE HOUSING, PROFESSIONALS, I# Cruz-2		STATE HOME PROG - 1339 MARINE AVI	525.00
						Total : 525.00
139810	7/28/2016	101031	AFFORDABLE HOUSING, PROFESSIONALS, I# CP-11		PREPARATION OF 5-YEAR CONSOLIDAF	4,250.00
						Total : 4,250.00
139811	8/1/2016	619004	GOLDEN STATE WATER CO.	072216	WATER	18,968.60
						Total : 18,968.60
139812	8/1/2016	108714	WOODS, SHALONDA	06/16-06/30/16.	SPORTS SCOREKEEPER	15.00
						Total : 15.00
139813	8/1/2016	113299	MERRIMAC ENERGY GROUP	2161931/32	037-09426 87 OCTANE REGULAR UNLEADED FUE	32,419.76
						Total : 32,419.76
139814	8/1/2016	619003	SOUTHERN CALIFORNIA EDISON	072616	LIGHT & POWER	13,274.63
						Total : 13,274.63
139815	8/1/2016	109113	MAYON, KRISTENA	07/01-07/15/16	SPORTS SCOREKEEPER	90.00
						Total : 90.00
139816	8/1/2016	108771	WOODS, SHARNITRA	07/01-07/15/16..	SPORTS OFFICIAL	80.00
						Total : 80.00
139817	8/4/2016	103768	U.S. TREASURY	FORM 720 -2016	QUARTERLY FEDERAL EXCISE TAX RE	796.39

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139817	8/4/2016	103768 103768 U.S. TREASURY	(Continued)			Total : 796.39
139818	8/4/2016	107476 ESQUIRE MUSIC FOUNDATION	081316		CONCERT ON THE LAWN PERFORMAN	900.00
						Total : 900.00
139819	8/9/2016	107387 ACOSTA, DESIDERIO	07/16-07/31/16		SPORTS OFFICIAL	80.00
						Total : 80.00
139820	8/9/2016	105149 ADAMSON POLICE PRODUCTS	INV218045 INV218481		FX MARKING CARTIDGE 9MM RED FIRST RESPONDER KIT	1,085.64 2,855.80
						Total : 3,941.44
139821	8/9/2016	104058 ADMINISURE, INC.	9462		WORKERS' COMP CLAIMS ADMINISTR	8,310.00
						Total : 8,310.00
139822	8/9/2016	101748 AFTERMARKET PARTS COMPANY LLC, THE	81007497	037-09360	STUD, BEARING, & NUTS	365.13
						Total : 365.13
139823	8/9/2016	108867 ARKADIN, INC.	C241177072016		ACCUCONFERENCE CONFERENCE CA	122.29
						Total : 122.29
139824	8/9/2016	104687 AT&T	8264607 8337277 8337278 8367391 8367392 8367408 8367416		TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE	20.80 227.31 284.39 33.74 86.29 33.74 33.74
						Total : 720.01
139825	8/9/2016	100964 AT&T MOBILITY	828667974x07162016 834935325x07162016CD 834935325X07162016PW		IT CELL PHONE ACCT #828667974~ CDD CELL PHONE ACCT #834935325~ PW IPAD ACCT #834935325 ~	322.18 358.08 27.91
						Total : 708.17
139826	8/9/2016	102400 BAYSIDE MEDICAL CENTER	8514 8621 8719		DOT/DMV PE-NEW, BAT & D/S (NIDA) - BAT & D/S (NIDA) - L. ROSS, D. JONES, DOT/DMV PE-NEW - K. MILLER, C. JOH	425.00 160.00 355.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139826	8/9/2016	102400	102400 BAYSIDE MEDICAL CENTER	(Continued)		Total : 940.00
139827	8/9/2016	104302	BEE N' WASP NEST REMOVAL, SERVICE, LLC	714973	HONEY BEE NEST REMOVAL - 13023 C	95.00
			950622-1		HONEY BEE NEST REMOVAL - 1444 W	95.00
					Total :	190.00
139828	8/9/2016	102135	BEHREND, KENT	00001644	NETWORK SUPPORT	1,700.00
					Total :	1,700.00
139829	8/9/2016	100366	BUFFETT, GERALDINE	081816	CANDLELIGHT DINNER ENTERTAINME	100.00
					Total :	100.00
139830	8/9/2016	103383	CALPORTLAND	92891607	3000 PSI 3/8" PUMP MIX	2,024.14
				92918416	1 SACK SAND SLURRY	477.44
					Total :	2,501.58
139831	8/9/2016	107934	CARTEGRAPH SYSTEMS INC.	SIN001613	IMPLEMENTATION SERVICES ON 2016/	400.00
					Total :	400.00
139832	8/9/2016	103864	CCDAA	1666A	MEMBERSHIP RENEWAL - L ROBLED	600.00
					Total :	600.00
139833	8/9/2016	103864	CCDAA	111516	REGISTRATION - CCDAA WORKSHOP	527.00
					Total :	527.00
139834	8/9/2016	303113	CITY OF TORRANCE	2017-00150243	TRAFFIC SIGNAL MAINT FEE - WESTEF	7,202.20
					Total :	7,202.20
139835	8/9/2016	104543	COUNTY OF LOS ANGELES	IN0305558	PUBLIC HEALTH FEE - PRIMM MEMORI	379.00
				IN0305743	PUBLIC HEALTH FEE - BELL PARK ~	238.00
				IN0305744	PUBLIC HEALTH FEE - ROWLEY PARK	238.00
					Total :	855.00
139836	8/9/2016	101507	COX, CASTLE & NICHOLSON LLP	435509	PROFESSIONAL SERVICES - GARDEN/	1,049.13
					Total :	1,049.13
139837	8/9/2016	103512	CRENSHAW LUMBER CO.	94068	PW LUMBER SUPPLIES	76.05
				94120	STREET MAINT SUPPLIES	89.93

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139837	8/9/2016	103512 103512 CRENSHAW LUMBER CO.	(Continued)			Total : 165.98
139838	8/9/2016	312558 DEPARTMENT OF ANIMAL CARE, & CONTROL	JUNE 2016		MONTHLY HOUSING SERVICES	16,514.28
						Total : 16,514.28
139839	8/9/2016	312249 DEPARTMENT OF CORONER	16ME0417		AUTOPSY REPORTS	122.00
						Total : 122.00
139840	8/9/2016	303459 DEPARTMENT OF JUSTICE	173604		FINGERPRINT APPS - JUNE 2016	2,722.00
						Total : 2,722.00
139841	8/9/2016	312117 DEPARTMENT OF WATER & POWER	072216		LIGHT & POWER	76.35
						Total : 76.35
139842	8/9/2016	106688 DETOURS MENTORING GROUP, INC.	2015-2016		REFUND - FIREWORKS BANNER REPL	50.00
						Total : 50.00
139843	8/9/2016	104500 DOOLEY ENTERPRISES, INC	52792		PD AMMUNITION SUPPLIES	12,614.40
						Total : 12,614.40
139844	8/9/2016	103241 DP STAR AUTOMOTIVE, INC.	30554 30644 30859		SMOG INSPECTIONS - 86 GMC 3500 #4 SMOG INSPECTIONS - 86 CHEVY C20 # SMOG INSPECTIONS - 89 GMC SIERRA	43.00 43.00 35.00
						Total : 121.00
139845	8/9/2016	108951 EAGLE RECOGNITION	0651522 0652456		AWARDS & RECOGNITION SUPPLIES AWARDS & RECOGNITION SUPPLIES	13.84 144.14
						Total : 157.98
139846	8/9/2016	105418 EMPIRE CLEANING SUPPLY	892705 892848 893363		CUSTODIAL SUPPLIES CUSTODIAL SUPPLIES CUSTODIAL SUPPLIES	54.41 768.89 220.40
						Total : 1,043.70
139847	8/9/2016	105392 ENTENMANN-ROVIN COMPANY	0119630		GARDENA PD DOME BADGE - POLICE	201.21
						Total : 201.21
139848	8/9/2016	117115 EVINS, DASHAUN	16-280808		MC/DJ SERVICES FOR JAZZ FESTIVAL	700.00

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139848	8/9/2016	117115 117115 EVINS, DASHAUN	(Continued)			Total : 700.00
139849	8/9/2016	104737 FAN MAN, THE	778436	037-09124	ELECTRIC FAN, SPAL RADIATOR	523.30
						Total : 523.30
139850	8/9/2016	106129 FEDEX	5-488-73259 5-496-08696		SHIPPING SERVICES SHIPPING SERVICES	164.55 42.04
						Total : 206.59
139851	8/9/2016	206056 FERNANDEZ, CARLOS	06/13-06/24		REIMBURSEMENT - BASIC HOMICIDE	80.00
						Total : 80.00
139852	8/9/2016	106545 FLEETPRIDE	78597131 78781746		PW PROGRAM SUPPLIES PW MAINT SUPPLIES	326.91 39.80
						Total : 366.71
139853	8/9/2016	106334 FLORENCE FILTER CORPORATION	0100524	037-09356	FILTER, HVAC	2,635.62
						Total : 2,635.62
139854	8/9/2016	106465 FOX FIRST AID & SAFETY	51800 52630 52705		PW STREET MAINT SUPPLIES STREET MAINT SUPPLIES PW STREET MAINT SUPPLIES	26.16 211.46 65.40
						Total : 303.02
139855	8/9/2016	106615 FULLER ENGINEERING, INC.	129045		LIQUID CHLORINE	1,494.94
						Total : 1,494.94
139856	8/9/2016	107008 GARDENA A/C & RADIATOR	49099		2008 GMC C7500 #1312079 RECHARGE	220.05
						Total : 220.05
139857	8/9/2016	108183 GARDENA ACE HARDWARE	028826		BLDG MAINT SUPPLIES	9.50
						Total : 9.50
139858	8/9/2016	107030 GARDENA AUTO PARTS	035118 035913 035998 035999		PW AUTO PARTS SEWER PROGRAM SUPPLIES PW AUTO PARTS PW AUTO SUPPLIES	55.75 18.68 35.04 35.95

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139858	8/9/2016	107030	107030 GARDENA AUTO PARTS		(Continued)	Total : 145.42
139859	8/9/2016	105823	GARDENA POLICE FOUNDATION	073116	REIMBURSEMENT - (4) TICKETS TO GA	220.00
						Total : 220.00
139860	8/9/2016	107034	GARDENA WELDING SUPPLY CO INC.	95 97818	BLDG MAINT SUPPLIES	76.76
						Total : 76.76
139861	8/9/2016	106085	GBS LINENS	229113-20	LAUNDRY SERVICES - BANQUETS TAB	48.84
						Total : 48.84
139862	8/9/2016	106763	GENERAL INDUSTRIAL TOOL &, SUPPLY	1132473-02 1133485 1133592	PW STREET MAINT SUPPLIES SIGNS/SIGNALS SUPPLIES PW STREET MAINT SUPPLIES	346.62 251.05 568.55
						Total : 1,166.22
139863	8/9/2016	108091	GETOFF, PETER	05/23-07/20/16	WEEKLY SUPERVISION - SOCIAL WOR	1,000.00
						Total : 1,000.00
139864	8/9/2016	106678	GOLDEN BELL PRODUCTS, INC.	15626	024-00381 TREATED MANHOLES WITH INSECTA F	17,900.00
						Total : 17,900.00
139865	8/9/2016	619004	GOLDEN STATE WATER CO.	062416	WATER	192.58
						Total : 192.58
139866	8/9/2016	107498	GOODYEAR TIRE & RUBBER COMPANY, THE	0075920787 0075920788	037-06329 FIVE-YEAR BUS TIRE LEASE WITH GO 037-06329 FIVE-YEAR BUS TIRE LEASE WITH GO	9,371.21 604.00
						Total : 9,975.21
139867	8/9/2016	108044	HARD COPY	W7390.25-A W7390.26-A W7390.27-A W7394.25-A W7394.26-A Y6322.14-A Y7235.10-A Y7739.06-A Y7739.07-A	MEDICAL RECORDS - N. MONTALVO~ MEDICAL RECORDS - S. SURRAT V. GA MEDICAL RECORDS - G. DIXON V. GAR MEDICAL RECORDS - M. ARREOLA & E MEDICAL RECORDS - M. ARREOLA & E	78.56 77.16 76.92 77.16 76.92 89.29 55.18 69.83 77.40

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139867	8/9/2016	108044	HARD COPY			
			(Continued)			
			Y7739.09-A		MEDICAL RECORDS - M. ARREOLA & E	76.92
			Y7739.10-A		MEDICAL RECORDS - M. ARREOLA & E	77.40
			Y7739.15-A		MEDICAL RECORDS - M. ARREOLA & E	102.54
			Y7739.16-A		MEDICAL RECORDS - M. ARREOLA & E	76.92
			Y7739.18-A		MEDICAL RECORDS - M. ARREOLA & E	77.40
			Y7765.04-A		MEDICAL RECORDS - M. ARREOLA & E	76.92
			Y7765.05-A		MEDICAL RECORDS - M. ARREOLA & E	78.12
			Y7765.07-A		MEDICAL RECORDS - M. ARREOLA & E	77.16
			Y7765.08-A		MEDICAL RECORDS - M. ARREOLA & E	77.16
					Total :	1,398.96
139868	8/9/2016	119072	HARLAND TECHNOLOGY SERVICES	13901831	ANNUAL MAINTENANCE - SCANTRON :	663.00
					Total :	663.00
139869	8/9/2016	106467	HENTGES, LAURENT	07/11-07/22/16	REIMBURSEMENT - BASIC NARCOTICS	210.00
					Total :	210.00
139870	8/9/2016	208243	HILLARD, JOCELYN	105	LOAD DATA INTO IAPRO SOFTWARE	899.00
					Total :	899.00
139871	8/9/2016	108434	HOME DEPOT CREDIT SERVICES	0043535	SIGNS/SIGNALS SUPPLIES	69.60
			1304495		HOME IMPROVEMENT PROGRAM	77.92
			1352453		HOME IMPROVEMENT PROGRAM	70.23
			2232016		PARK MAINT SUPPLIES	-51.01
			2352367		HOME IMPROVEMENT PROGRAM	53.62
			3290954		HOME IMPROVEMENT PROGRAM	-7.41
			3352947		HOME IMPROVEMENT PROGRAM	34.44
			4304642		HOME IMPROVEMENT PROGRAM	138.09
			5231247		HOME IMPROVEMENT PROGRAM	-49.21
			5231248		HOME IMPROVEMENT PROGRAM	-4.34
			6041388		SIGNS/SIGNALS SUPPLIES	139.24
			6294573		BLDG MAINT SUPPLIES	-6.51
			6352667		HOME IMPROVEMENT PROGRAM	113.75
			7304399		PARK MAINT SUPPLIES	51.01
			8352091		PARK MAINT SUPPLIES	31.62

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139871	8/9/2016	108434	108434 HOME DEPOT CREDIT SERVICES	(Continued)		Total : 661.04
139872	8/9/2016	108430	HOME PIPE & SUPPLY	E79459 E80169 E81077 E81159	BLDG MAINT SUPPLIES PARK MAINT SUPPLIES BLDG MAINT SUPPLIES BLDG MAINT SUPPLIES	429.45 346.96 142.25 32.38 Total : 951.04
139873	8/9/2016	109198	HOWARD, NICOLA	SEP 2015 - APR 2016	MILEAGE REIMBURSEMENT - SEP 2015	188.16 Total : 188.16
139874	8/9/2016	104572	HUDSON AUDIO WORKS	1411	JAZZ FESTIVAL - LIGHTING, SOUND &	10,650.00 Total : 10,650.00
139875	8/9/2016	102313	HUDSON COLLISION INC.	3343 3352 3364 3366	2002 FORD E350 #1147695 REPAIR DOOR 2013 CHEV TAHOE #1415670 BRAKE SE 2014 FORD EXPL #1421253 BRAKE SE 2009 FORD CV #1310625 REPLACE BATT	2,231.74 1,174.43 452.59 227.59 Total : 4,086.35
139876	8/9/2016	110014	JENKINS, JOAN STEIN	07/01-07/27/16	MONTHLY CITY PROSECUTOR CHARG	4,400.00 Total : 4,400.00
139877	8/9/2016	109197	KAISER PRECISION LLC	GPD-1	VULCAN MUNITIONS POLE	1,614.60 Total : 1,614.60
139878	8/9/2016	111149	KELLY PAPER COMPANY	8018840 8023773 8044870 8048568	BUS OFFICE SUPPLIES BUS OFFICE SUPPLIES BUS OFFICE SUPPLIES REC OFFICE SUPPLIES	68.95 113.72 24.33 29.96 Total : 236.96
139879	8/9/2016	111045	KJ SERVICES	8657 8658	BOTTLE & CAN RECYCLING PROGRAM CALRECYCLE OIL PAYMENT PROGRAM	60.00 1,520.00 Total : 1,580.00
139880	8/9/2016	111260	KJOS, BARBARA JEAN	JAN-JUN 2016 ADJ JULY 2016	GARDENA FAMILY CHILD CARE PROG GARDENA FAMILY CHILD CARE PROG	400.00 2,002.00

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139880	8/9/2016	111260	111260 KJOS, BARBARA JEAN		(Continued)	Total : 2,402.00
139881	8/9/2016	312030	L.A. COUNTY ASSESSOR	16ASRE388	MAPS/POSTAGE	5.81
						Total : 5.81
139882	8/9/2016	212011	LANSDELL, MITCHELL G.	06/14-07/13/16	REIMBURSEMENT FOR CITY RELATED	95.00
						Total : 95.00
139883	8/9/2016	112140	LESLIE'S POOL SUPPLIES INC.	8-403207	POOL SUPPLIES	58.15
						Total : 58.15
139884	8/9/2016	112260	LIEBERT CASSIDY WHITMORE	1423484	PROFESSIONAL SERVICES - PERSONN	212.00
				1423485	PROFESSIONAL SERVICES - LITIGATIC	151.10
						Total : 363.10
139885	8/9/2016	109058	LOBBY TRAFFIC SYSTEMS INC	9832	BELL PARK - REPAIR DAMAGED FENCE	500.00
						Total : 500.00
139886	8/9/2016	105279	LOS ANGELES TRUCK CENTERS LLC	CP344179	BLDG MAINT SUPPLIES	57.00
						Total : 57.00
139887	8/9/2016	105082	MAJESTIC LIGHTING, INC.	ML58290 CM	SIGNS/SIGNALS SUPPLIES	-209.02
				ML58703	SIGNS/SIGNALS SUPPLIES	118.27
				ML59202	SIGNS/SIGNALS SUPPLIES	7,085.00
				ML59628	BLDG MAINT SUPPLIES	10.33
				ML59751	BLDG MAINT SUPPLIES	101.15
						Total : 7,105.73
139888	8/9/2016	113036	MANERI SIGN CO., INC.	40000093	SIGN - OSHA "DANGER ACID" 14X10	124.26
						Total : 124.26
139889	8/9/2016	813030	MANNING & KASS	467593	LEGAL SERVICES - E. MENDEZ V. GAR	175.50
				467594	LEGAL SERVICES - J. SUFLE V. GARDE	449.24
				467595	LEGAL SERVICES - M. MORALES V. GA	2,639.20
				467596	LEGAL SERVICES - I. RAMIREZ FOR M.	7,117.49
				467597	LEGAL SERVICES - C. STEWART V. GAI	121.10
				467598	LEGAL SERVICES - R. BANKHEAD IV V.	39.60
				467599	LEGAL SERVICES - A. BELAY V. GARDE	1,452.35

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139889	8/9/2016	813030 MANNING & KASS	(Continued) 467600 467601		LEGAL SERVICES - E. REID V. GARDEN LEGAL SERVICES - P. TANGITAU V.	7,631.09 4,873.15 Total : 24,498.72
139890	8/9/2016	113003 MARTIN CHEVROLET	493577		2015 CHEV TAHOE #7HED092 REPLACI	227.56 Total : 227.56
139891	8/9/2016	109113 MAYON, KRYSTENA	07/16-07/31/16		SPORTS SCOREKEEPER	90.00 Total : 90.00
139892	8/9/2016	104106 MCCAIN	INV0211036		SIGNS/SIGNALS SUPPLIES	87.20 Total : 87.20
139893	8/9/2016	109196 MCCLELLAND, KIMBERLY	183/51378		REFUND - ROOM RESERVATION OVER	20.00 Total : 20.00
139894	8/9/2016	113064 MCMASTER-CARR SUPPLY COMPANY	70281877 70282675 71155224	037-09383 037-09383	BUS SHOP TOOLS & SUPPLIES BUS SHOP TOOLS & SUPPLIES PW MAINT SUPPLIES	160.93 42.83 67.10 Total : 270.86
139895	8/9/2016	107954 MICROSOFT CORPORATION	USA-0671658	023-01038	TABLET, MICROSOFT SURFACE PRO 4	1,382.76 Total : 1,382.76
139896	8/9/2016	109201 MORGIN, KRISTEN	072516		BUSINESS LICENSE FEE OVERPAYMEI	76.00 Total : 76.00
139897	8/9/2016	101730 MOZAN, M.D., LAWRENCE	07/01 & 07/05/16		DEPOSITION REVIEW & MEDICAL REC	2,650.00 Total : 2,650.00
139898	8/9/2016	113605 MUTUAL LIQUID GAS & EQUIPMENT, CO., INC	261682 262340		PROPANE GAS PROPANE GAS	198.15 207.83 Total : 405.98
139899	8/9/2016	103410 NELSON, KATHY ANN	072616		MEDICAL REIMBURSEMENT	210.00 Total : 210.00

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139900	8/9/2016	102692 NG, JAMES	082516		CANDLELIGHT DINNER ENTERTAINME	100.00
Total :						100.00
139901	8/9/2016	115168 OFFICE DEPOT	842251043-002		CDD OFFICE SUPPLIES	21.79
			845816007		BUS OFFICE SUPPLIES	75.74
			847150020		PW OFFICE SUPPLIES	2,018.64
			847301621		FCC OFFICE SUPPLIES	291.58
			847915305		ECON DEV OFFICE SUPPLIES	7.62
			847915758		FCC OFFICE SUPPLIES	12.96
			847918666		GJJIP OFFICE SUPPLIES	103.63
			847918845		GJJIP OFFICE SUPPLIES	24.44
			848026719		ECON DEV OFFICE SUPPLIES	-7.62
			848069954		PD OFFICE SUPPLIES	29.34
			849777746		CDD OFFICE SUPPLIES	15.18
			849862939		CM OFFICE SUPPLIES	25.75
			849863396		CM OFFICE SUPPLIES	45.58
			850465706		PD OFFICE SUPPLIES	26.86
			850465835		PD OFFICE SUPPLIES	20.01
			850529297		PD OFFICE SUPPLIES	90.51
Total :						2,802.01
139902	8/9/2016	111358 O'REILLY AUTO PARTS	388254		PW AUTO PARTS	221.73
			390600		PW AUTO PARTS	87.37
Total :						309.10
139903	8/9/2016	100495 PATIN, KEOWN	07/16-07/31/16		SPORTS OFFICIAL	260.00
Total :						260.00
139904	8/9/2016	216434 PEPPER, NICHOLAS	3293532		ICMA LOAN PAYMENT REFUND	541.31
Total :						541.31
139905	8/9/2016	108628 PETROLEUM MARKETING EQUIPMENT	3023186		PW MAINT SUPPLIES	78.16
Total :						78.16
139906	8/9/2016	102894 PHANTOM FIREWORKS	2016		PERMIT DEPOSIT REFUND - FIREWOR	705.00
Total :						705.00
139907	8/9/2016	108600 PHOENIX GROUP INFORMATION, SYSTEMS	062016211		PARKING TICKET CONTRACT SERVICE	3,400.75

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139907	8/9/2016	108600	108600 PHOENIX GROUP INFORMATION, SYSTE (Continued)			Total : 3,400.75
139908	8/9/2016	109085	PHOENIX MOTORCARS LLC	16050002	ENGINE, FORD V10	2,398.00 Total : 2,398.00
139909	8/9/2016	116225	PLUMBERS DEPOT, INC.	PD-32090 PD-32180	STREET MAINT SUPPLIES SEWER PROGRAM SUPPLIES	12.00 769.36 Total : 781.36
139910	8/9/2016	109199	PNJ SERVICES	080116	REIMBURSEMENT - LIVE SCAN SERVIC	440.00 Total : 440.00
139911	8/9/2016	103637	PROGISTICS DISTRIBUTION, INC.	1976234	FREIGHT - FOR MCMASTER INV#68555	54.31 Total : 54.31
139912	8/9/2016	116663	PROGRESSIVE SOLUTIONS, INC.	37002	013-00023 SOFTWARE, POINT OF SALE, PSI	4,375.00 Total : 4,375.00
139914	8/9/2016	106092	PRUDENTIAL OVERALL SUPPLY	42047601 42047602 42047603 42047604 42050032 42050033 42050034 42050035 42050036 42050037 42050038 42050039 42052204 42052205 42052206 42052207 42054530 42054531 42054532 42054533	UNIFORM & SUPPLY RENTAL UNIFORM RENTAL SUPPLY RENTAL - MATS - GMBL SHOP UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM RENTAL SUPPLY RENTAL - MATS - PD SUPPLY RENTAL - MATS - NCC SUPPLY RENTAL - MATS - CH SUPPLY RENTAL - MATS - HS UNIFORM & SUPPLY RENTAL SUPPLY RENTAL - MATS - GMBL UNIFORM & SUPPLY RENTAL UNIFORM RENTAL SUPPLY RENTAL - MATS - GMBL SHOP UNIFORM & SUPPLY RENTAL UNIFORM & SUPPLY RENTAL UNIFORM RENTAL SUPPLY RENTAL - MATS - PD SUPPLY RENTAL - MATS - NCC	203.15 62.98 8.10 265.22 203.15 62.98 71.44 12.42 16.05 8.28 - 281.82 26.60 203.15 62.98 8.10 265.22 203.15 62.98 71.44 12.42

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139914	8/9/2016	106092 PRUDENTIAL OVERALL SUPPLY	(Continued)			
			42054534		SUPPLY RENTAL - MATS - CH	16.05
			42054535		SUPPLY RENTAL - MATS - HS	8.28
			42054536		UNIFORM & SUPPLY RENTAL	281.82
			42054537		SUPPLY RENTAL - MATS - GMBL	26.60
			42056734		UNIFORM & SUPPLY RENTAL	203.15
			42056735		UNIFORM RENTAL	62.98
			42056736		SUPPLY RENTAL - MATS - GMBL SHOP	8.10
			42056737		UNIFORM & SUPPLY RENTAL	233.54
			42059389		UNIFORM & SUPPLY RENTAL	203.15
			42059390		UNIFORM RENTAL	62.98
			42059391		SUPPLY RENTAL - MATS - PD	71.44
			42059392		SUPPLY RENTAL - MATS - NCC	12.42
			42059393		SUPPLY RENTAL - MATS - CH	16.05
			42059394		SUPPLY RENTAL - MATS - HS	8.28
			42059395		UNIFORM & SUPPLY RENTAL	281.82
			42059396		SUPPLY RENTAL - MATS - GMBL	26.60
			42061741		UNIFORM & SUPPLY RENTAL	203.15
			42061742		UNIFORM RENTAL	62.98
			42061743		SUPPLY RENTAL - MATS - GMBL SHOP	8.10
			42061744		UNIFORM & SUPPLY RENTAL	265.22
			42064880		UNIFORM & SUPPLY RENTAL	203.15
			42064881		UNIFORM RENTAL	62.98
			42064882		SUPPLY RENTAL - MATS - PD	71.44
			42064883		SUPPLY RENTAL - MATS - NCC	12.42
			42064884		SUPPLY RENTAL - MATS - CH	16.05
			42064885		SUPPLY RENTAL - MATS - HS	8.28
			42064886		UNIFORM & SUPPLY RENTAL	281.82
			42064887		SUPPLY RENTAL - MATS - GMBL	26.60
			42067035		UNIFORM & SUPPLY RENTAL	203.15
			42067036		UNIFORM RENTAL	62.98
			42067037		SUPPLY RENTAL - MATS - GMBL SHOP	8.10
			42067038		UNIFORM & SUPPLY RENTAL	265.22
					Total :	5,396.53
139915	8/9/2016	101372 QUANTUM CONSULTING, INC.	GA2016.007		CITY ENGINEERING SERVICES - JUNE	7,645.00

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139915	8/9/2016	101372	101372 QUANTUM CONSULTING, INC.		(Continued)	Total : 7,645.00
139916	8/9/2016	103993	QUINTERO, OSCAR		07/11-07/22/16 REIMBURSEMENT - BASIC NARCOTICS	210.00
						Total : 210.00
139917	8/9/2016	103072	REACH		0816328 EAP SERVICES/REACHLINE NEWSLET	902.00
						Total : 902.00
139918	8/9/2016	101511	READYFRESH		16G0010113405 DRINKING WATER SERVICE	136.22
						Total : 136.22
139919	8/9/2016	106963	REDONDO EMERGENCY PHYS INC		MHG00018210001 MEDICAL SERVICES - J. DOE	94.75
						Total : 94.75
139920	8/9/2016	118142	REFRIGERATION SUPPLIES, DISTRIBUTOR		48312298 BLDG MAINT SUPPLIES	37.80
						Total : 37.80
139921	8/9/2016	118476	RICOH USA, INC.		21457559 023-00840 LEASE, RICOH DD6650P DUPLICATOR	549.94
			21457568	023-00936	RICOH PRO8100S COPIER LEASE - PD	338.31
			21457602		RICOH MPC5502 COPIER LEASE - S/N	263.24
			21457603		RICOH PRO 1107EX COPIER LEASE - S	853.72
			21555063	035-00448	COPIER, RICOH AFICIO MP C5501 LEA	539.55
			21588687	023-00840	LEASE, RICOH DD6650P DUPLICATOR	549.94
			21588725		RICOH MPC5502 COPIER LEASE - S/N	263.24
			21588726		RICOH PRO 1107EX COPIER LEASE - S	853.72
			9016570375	023-00936	RICOH MPC3503 COPIER LEASE - CDD	244.12
			9016570376	023-00936	RICOH MPC3503 COPIER LEASE - CLEI	174.15
			9016570377	023-00936	RICOH MPC3503 COPIER LEASE - CM	234.26
			9016570379	023-00936	RICOH PRO8100S & MPC6502 LEASE -	1,109.94
			9016623374	023-00936	RICOH MPC6003 COPIER LEASE - PD	206.84
			9016639378		RICOH MPC3503 COPIER LEASE - PD	138.90
				023-00936		
			9016660374	023-00936	RICOH MPC3503 COPIER LEASE - PW	163.36
			9016679374	023-00936	RICOH MPC3503 COPIER LEASE - REC	185.81
			9016702375	023-00936	RICOH MPC3503 COPIER LEASE - HS	126.10
			9016707376	023-00936	RICOH MPC3503 COPIER LEASE - ADM	151.34
			9016707377	023-00936	RICOH MPC3503 COPIER LEASE - SR.	148.21
			9016910426	023-00936	RICOH MPC3503 COPIER LEASE - BUS	180.54

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139921	8/9/2016	118476 RICOH USA, INC.	(Continued)			
			9017023406	023-00936	RICOH PRO8100S & MPC6502 LEASE -	1,109.94
			9017042406	023-00936	RICOH MPC3503 COPIER LEASE - CM	234.26
			9017060404	023-00936	RICOH MPC3503 COPIER LEASE - CDD	244.12
			9017102406	023-00936	RICOH MPC3503 COPIER LEASE - CLEI	174.15
			9017115406	023-00936	RICOH PRO8100S COPIER LEASE - PD	455.48
			9017166406	023-00936	RICOH MPC3503 COPIER LEASE - HS	126.10
					Total :	9,619.28
139922	8/9/2016	119301 ROBERT SKEELS & CO.	26007		BLDG MAINT SUPPLIES	118.81
					Total :	118.81
139923	8/9/2016	218428 ROBLEDO, LYDIA	10/28-11/02/15		REIMBURSEMENT - CCDAA STATEWID	698.09
					Total :	698.09
139924	8/9/2016	107551 RUIZ CONCRETE	071916 #4		PEDESTRIAN SAFETY IMPROVEMENT	31,126.25
					Total :	31,126.25
139925	8/9/2016	119022 SAFEMART OF SOUTHERN, CALIFORNIA	89021		BLDG MAINT SUPPLIES	19.62
					Total :	19.62
139926	8/9/2016	119015 SAFETY-KLEEN CORPORATION	70781440		SERVICE (2) AQUEOUS PARTS WASHE	691.51
					Total :	691.51
139927	8/9/2016	119016 SAM'S CLUB	3284 7/16/16		REC PROGRAM SUPPLIES	20.61
			4312		CONCERT ON THE LAWN SUPPLIES	27.92
			4770		REC PROGRAM SUPPLIES	238.26
			6070		PW MAINT SUPPLIES	116.01
					Total :	402.80
139928	8/9/2016	109011 SANCARRANCO, SANDRA	07/17-07/23/16		ENGINEERING INTERN	210.00
					Total :	210.00
139929	8/9/2016	105934 SANTIN, STEPHANY	SPRING 2016		EDUCATIONAL REIMBURSEMENT	1,500.00
					Total :	1,500.00
139930	8/9/2016	119137 SASSOON, DR. MAUREEN	160611		EMPLOYEE HEALTH & SAFETY TRAINII	700.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139930	8/9/2016	119137 119137 SASSOON, DR. MAUREEN	(Continued)		Total :	700.00
139931	8/9/2016	100850 SAUCEDO, PRESCILLA	072216		REIMBURSEMENT - SUPPLIES FOR DA	189.34
					Total :	189.34
139932	8/9/2016	109166 SAYNES, ROWEN LIAM L.	07/01-07/15/16 07/16-07/31/16		SPORTS SCOREKEEPER SPORTS SCOREKEEPER	30.00 90.00
					Total :	120.00
139933	8/9/2016	108666 SCHIFFER, DOUGLAS J.	041316		MEDIATION SERVICES - I. GALARZA V.	772.50
					Total :	772.50
139934	8/9/2016	108654 SECTRAN SECURITY INC.	16061508 16070484		CURRENCY VERIFICATION - JUNE 2016 CURRENCY VERIFICATION - JULY 2016	1,026.92 369.25
					Total :	1,396.17
139935	8/9/2016	107006 SHAMROCK COMPANIES	2027222 2032748		SEWER PROGRAM SUPPLIES SIGNS/SIGNALS SUPPLIES	11.45 28.62
					Total :	40.07
139936	8/9/2016	119233 SHERWIN-WILLIAMS CO.	4123-8 8262-7		GRAFFITI ABATEMENT SUPPLIES SIGNS/SIGNALS SUPPLIES	574.65 151.02
					Total :	725.67
139937	8/9/2016	119361 SMART & FINAL IRIS CO.	153882		REC PROGRAM SUPPLIES	151.26
					Total :	151.26
139938	8/9/2016	107761 SOCAL STORMWATER RUNOFF, SOLUTION S 986			FACILITY STORM WATER COMPLIANCE	2,045.00
					Total :	2,045.00
139939	8/9/2016	119375 SOUTH COAST AIR QUALITY, MANAGEMENT I	2971764 2972721 2979550 2979611 2979792 2980790 2980850 2980959		ANNUAL OPERATING FEES - I C E (>50 EMISSIONS FEES - FLAT FEE FOR LAS ANNUAL OPERATING FEES - SPRAY EC ANNUAL OPERATING FEES - I C E (50- ANNUAL OPERATING FEES - RULE 461 EMISSIONS FEES - FLAT FEE FOR LAS EMISSIONS FEES - FLAT FEE FOR LAS EMISSIONS FEES - FLAT FEE FOR LAS	774.50 124.35 354.86 354.86 209.82 124.35 124.35 124.35

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139939	8/9/2016	119375	119375 SOUTH COAST AIR QUALITY, MANAGEMI (Continued)			Total : 2,191.44
139940	8/9/2016	108238	SPARKLETTS	14211220 062216 14211220 072016	DRINKING WATER FILTRATION SYSTEM DRINKING WATER FILTRATION SYSTEM	36.99 37.03 Total : 74.02
139941	8/9/2016	119548	ST. JOHN LUTHERAN CHURCH	JULY 2016	SENIOR CITIZENS DAY CARE	750.00 Total : 750.00
139942	8/9/2016	119010	STAPLES ADVANTAGE	3307911559 3308050231	PW ENGINEERING OFFICE SUPPLIES REC OFFICE SUPPLIES	55.28 36.17 Total : 91.45
139943	8/9/2016	119602	SUN BADGE CO.	367423	ENGRAVED PLATES - GARDENA POLIC	82.67 Total : 82.67
139944	8/9/2016	109087	SUNSTATE EQUIPMENT CO.	6637609-001	EQUIPMENT RENTAL - SAW 18" SELF	730.63 Total : 730.63
139945	8/9/2016	109194	SWINGSETMALL.COM	INV-2044	PARK MAINT SUPPLIES	919.15 Total : 919.15
139946	8/9/2016	120027	TARGET SPECIALTY PRODUCTS, INC	0451750	PARK MAINT SUPPLIES	160.34 Total : 160.34
139947	8/9/2016	109070	TECH-LINE COMPUTERS	39508	ECON DEV WEBSITE UPDATES & SUPP	95.00 Total : 95.00
139948	8/9/2016	106870	TENDER LOVING CARE CATERING, INC.	07/16-07/31/16	SENIOR FEEDING PROGRAM	10,346.21 Total : 10,346.21
139949	8/9/2016	108908	THOMAS L. HEDGE, M.D.	071216	PROFESSIONAL SERVICES - N. MONTA	6,600.00 Total : 6,600.00
139950	8/9/2016	120215	THOMPSON TROPHY MFG., INC.	49741	VOLUNTEER RECOGNITION SUPPLIES	21.80 Total : 21.80
139951	8/9/2016	104126	TIME WARNER CABLE	071316	BUSINESS CLASS CABLE PACKAGE ~	113.81

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139951	8/9/2016	104126 TIME WARNER CABLE	(Continued) 071416 072816		BASIC CABLE TELEVISION PACKAGE ~ BASIC CABLE TELEVISION SERVICE~ Total :	105.19 241.62 460.62
139952	8/9/2016	108439 TITTLE, CAMERON	07/16-07/31/16		SPORTS SCOREKEEPER Total :	45.00 45.00
139953	8/9/2016	102893 TNT FIREWORKS	2016		FIREWORKS CLEAN-UP DEPOSIT REFI Total :	1,175.00 1,175.00
139954	8/9/2016	106853 TORREGANO, WARKITHA	072716		MEDICAL REIMBURSEMENT Total :	342.00 342.00
139955	8/9/2016	104332 TRANS 1 TRANSMISSION PARTS &, SERVICE	009322		2011 FORD CV #1376573 INSTALL REBI Total :	1,872.00 1,872.00
139956	8/9/2016	103845 TRENCH SHORING COMPANY	1071844-0002		RENTAL - TRENCH TOP 8'X10' REGULA Total :	980.00 980.00
139957	8/9/2016	120854 TURF STAR INC.	6936058		PW MAINT SUPPLIES Total :	317.11 317.11
139958	8/9/2016	109202 TURN AROUND COMMUNICATIONS, INC	B/L #35347		BUSINESS LICENSE FEE OVERPAYMEI Total :	75.00 75.00
139959	8/9/2016	121197 U.S. ARMOR	9030 9073		ENFORCER CONCEAL 5316A LVL IIIA ENFORCER CONCEAL 6326F LVL IIIA FI Total :	751.01 840.39 1,591.40
139960	8/9/2016	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	AYERS 7/22/16 OSORIO 7/22/16 PD TRAINING 7/22/16 PD TRAINING 7/22/16. PD TRAINING2 7/22/16 PRENDERGAST 6/22/16 PRENDERGAST 7/22/16 SAFFELL 6/22/16		CAL CARD STATEMENT 6/23-7/22/16 CAL CARD STATEMENT 5/24-6/22/16 CAL CARD STATEMENT 6/23-7/22/16 CAL CARD STATEMENT 5/24-6/22/16	23.88 124.53 660.00 1,057.26 299.00 29.99 364.08 87.34

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139960	8/9/2016	109900 U.S. BANK CORPORATE PAYMENT, SYSTEMS	(Continued)			
			SANCHEZ 6/22/16		CAL CARD STATEMENT 5/24-6/22/16	1,733.29
			WARD 7/22/16		CAL CARD STATEMENT 6/23-7/22/16	896.49
					Total :	5,275.86
139961	8/9/2016	101448 U.S. HEALTHWORKS MEDICAL, GROUP, PC	2949523		RANDOM BAT-DOT, RANDOM D/S COLL	181.00
			2953314		DOT DMV RENEWAL EXAM - M. LEWIS	116.00
					Total :	297.00
139962	8/9/2016	103227 UNIPLAN ENGINEERING, INC.	800140-2		DESIGN & CMI SERVICES - LOCAL STR	3,526.00
					Total :	3,526.00
139963	8/9/2016	119825 UNITED ROTARY BRUSH CORP.	291171		PW SWEEPER SUPPLIES	2,149.57
					Total :	2,149.57
139964	8/9/2016	121407 UPS	914073276 7/2/16		SHIPPING SERVICE CHARGES	50.64
			914073296 7/16/16		SHIPPING SERVICE CHARGES	29.19
					Total :	79.83
139965	8/9/2016	122050 VERIZON WIRELESS	9767231548		BUS CELL PHONE SERVICE~	1,212.54
					Total :	1,212.54
139966	8/9/2016	123178 WALLIN, KRESS, REISMAN &, KRANITZ, LLP	JULY 2016		CITY ATTORNEY SERVICES	16,130.90
					Total :	16,130.90
139967	8/9/2016	108353 WALTERS WHOLESALE ELECTRIC CO	7433598-00		BLDG MAINT SUPPLIES	5,295.40
			977038		SIGNS/SIGNALS SUPPLIES	89.11
					Total :	5,384.51
139968	8/9/2016	123154 WEST COAST ARBORISTS, INC.	117411		TREE MAINTENANCE SERVICES FY 16	35,884.50
					Total :	35,884.50
139969	8/9/2016	103744 WESTWAY UNIFORMS	5154-1		PD UNIFORM SUPPLIES	160.56
			5281		BUS UNIFORM SUPPLIES	298.44
			5297		BUS UNIFORM SUPPLIES	458.51
					Total :	917.51
139970	8/9/2016	123050 WILLIAMS SCOTSMAN, INC.	98854846		MODULAR BUILDING RENTAL CPX-804	2,187.78

Voucher List
CITY OF GARDENA

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
139970	8/9/2016	123050 WILLIAMS SCOTSMAN, INC.	(Continued) 99012905 99063047		MODULAR BUILDING RENTAL CPX-804 MODULAR BUILDING RENTAL CPX-804	2,220.60 2,253.91 Total : 6,662.29
139971	8/9/2016	107142 WINDSTREAM COMMUNICATIONS, INC.	831478		PHONE MAINTENANCE SERVICES - ON	325.00 Total : 325.00
139972	8/9/2016	108714 WOODS, SHALONDA	07/16-07/31/16		SPORTS OFFICIAL	100.00 Total : 100.00
139973	8/9/2016	108771 WOODS, SHARNITRA	07/16-07/31/16 07/16-07/31/16.		SPORTS OFFICIAL SPORTS SCOREKEEPER	20.00 22.50 Total : 42.50
139974	8/9/2016	109114 WOODS, VERNAE	07/16-07/31/16		SPORTS OFFICIAL	100.00 Total : 100.00
139975	8/9/2016	125001 YAMADA COMPANY, INC.	72406 72455		TREE PROGRAM SUPPLIES TREE PROGRAM SUPPLIES	67.36 138.65 Total : 206.01
139976	8/9/2016	103601 YINCOM	5305 5319 5340 5344 5345 5349 5353	023-01045 023-01049 023-01049 023-01052 023-01054	MONITORS, ASUS, 27" COMPUTERS, DESKTOP W/SOFTWARE APPLE LIGHTNING DIGITAL AV ADAPTE KINGSTON SSD V400 240GB HD COMPUTER, SLIM CASE & SOFTWARE POWER SUPPLY, CABLE, KEYBOARD & COMPUTER, DESKTOP WITH MONITOF	4,367.31 8,725.36 106.82 407.39 1,242.33 767.47 1,932.43 Total : 17,549.11

184 Vouchers for bank code : usb

184 Vouchers in this report

Bank total : 4,903,201.81

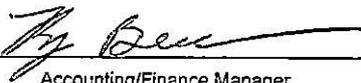
Total vouchers : 4,903,201.81

Bank code : usb

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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CLAIMS VOUCHER APPROVAL

I hereby certify that the demands or claims covered by the checks listed on pages 1 to 21 inclusive of the check register are accurate and funds are available for payment thereof.

By: 
Accounting/Finance Manager

This is to certify that the claims or demands covered by checks listed on pages 1 to 21 inclusive of the check register have been audited by the City Council of the City of Gardena and that all of the said checks are approved for payment except check numbers:

Mayor Date

Councilmember Date

Councilmember Date

Acknowledged:

Councilmember Date

Councilmember Date



**CITY OF GARDENA
Portfolio Management
Portfolio Summary
June 30, 2016**

City of Gardena
1700 W. 162nd St.
Gardena, CA 90247
(310)217-9693

**Consent Calendar
Agenda No. 5.C.(2)(a)
August 09, 2016**

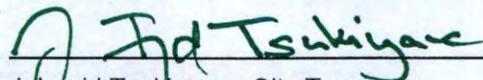
I certify that this report accurately reflects all pooled investments and is in conformity with the investment policy statement adopted by the Gardena City Council on June 14, 2016. The Investment Program, herein, provides sufficient cash flow liquidity to meet the next six months estimated expenditures in accordance with Gov. Code, 53646(b)(1). The pricing of securities are done by US Bank and Interactive Data Services. Moody's Investor Service rates the Manage Pool Accounts AAA.

Treasury Rates as of June 30, 2016

3 Month 0.2700%
6 Month 0.3500%
1 Year 0.4300%

<u>Total Earnings</u>	<u>June 2016 Month Ending</u>	<u>Fiscal Year to Date</u>
Current Year	21,868.33	345,707.42

Security Type	Face Amount/Shares	Market Value	Book Value	% of Portfolio	YTM @ Cost	Days To Maturity
Certificate Of Deposit	498,800.00	498,800.00	498,800.00	1.33	0.53	345
Corporate Bond	1,000,000.00	998,590.00	1,000,000.00	2.66	0.89	669
FHLB Bond	1,000,000.00	1,005,535.00	1,000,000.00	2.66	1.35	972
FHLMC Bond	2,000,000.00	2,002,105.00	2,000,000.00	5.31	1.08	819
FNMA Bond	2,500,000.00	2,507,015.00	2,500,000.00	6.64	1.56	1,150
Local Government Investment Pool	22,148,605.70	22,148,605.70	22,148,605.70	58.84	0.58	1
Mutual Fund	804,186.27	8,126,338.03	8,082,134.29	2.14	0.00	0
Negotiable Certificate Of Deposit	7,693,000.00	7,798,302.01	7,693,000.00	20.44	1.45	964
Total / Average	37,644,591.97	45,085,290.74	44,922,539.99	100.00	0.72	306


J. Ingrid Tsukiyama, City Treasurer

080316
Date

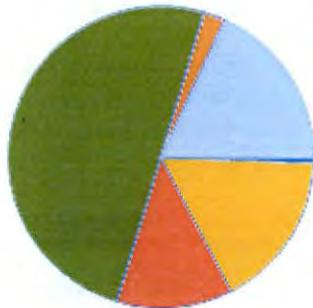


City of Gardena Distribution by Asset Category - Book Value All Portfolios

Begin Date: 5/31/2016, End Date: 6/30/2016

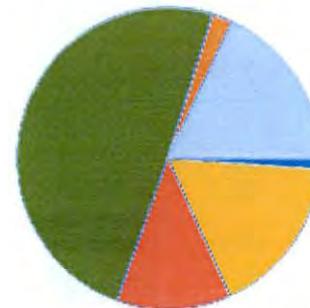
Asset Category Allocation				
Asset Category	Book Value 5/31/2016	% of Portfolio 5/31/2016	Book Value 6/30/2016	% of Portfolio 6/30/2016
Certificate of Deposit - Bank	249,000.00	0.56	498,800.00	1.11
Certificate of Deposit - Negotiable	7,445,000.00	16.76	7,693,000.00	17.13
Federal Agency Coupon Securities	5,500,000.00	12.38	5,500,000.00	12.24
Managed Pool Accounts	22,148,605.70	49.86	22,148,605.70	49.30
Medium Term Notes	1,000,000.00	2.25	1,000,000.00	2.23
Mutual Fund	8,075,798.66	18.18	8,082,134.29	17.99
Total / Average	44,418,404.36	100.00	44,922,539.99	100.00

Portfolio Holdings as of 5/31/2016



- 0.56% - Certificate of...
- 16.76% - Certificate o...
- 12.38% - Federal Agenc...
- 49.86% - Managed Pool ...
- 2.25% - Medium Term No...
- 18.18% - Mutual Fund

Portfolio Holdings as of 6/30/2016



- 1.11% - Certificate of...
- 17.13% - Certificate o...
- 12.24% - Federal Agenc...
- 49.3% - Managed Pool A...
- 2.23% - Medium Term No...
- 17.99% - Mutual Fund



City of Gardena
Portfolio Holdings
Portfolio Details - Investments
June 30, 2016

Description	CUSIP/ Ticker	Transaction ID	Settlement Date	Face Amount/ Shares	Market Value	Book Value	YTM @ Cost	Days To Maturity	Maturity Date
Certificate of Deposit - Bank									
ICB 0.4 5/22/2017	CD6553B		5/23/2015	249,000.00	249,000.00	249,000.00	0.40	326	5/22/2017
Opus Bank 0.65 6/28/2017	CD3527		6/28/2016	249,800.00	249,800.00	249,800.00	0.65	363	6/28/2017
Sub Total / Average				498,800.00	498,800.00	498,800.00	0.53	345	
Certificate of Deposit - Negotiable									
Ally Bank 1.2 7/1/2019	02006LF32		6/30/2016	248,000.00	248,215.76	248,000.00	1.20	1096	7/1/2019
AMEX CENT BK 2 5/7/2020	02587DXU7		5/14/2015	250,000.00	255,865.00	250,000.00	2.00	1407	5/7/2020
Apple Bank for Savings 0.85 10/16/2017	03784JQQ0		4/6/2016	248,000.00	248,523.28	248,000.00	0.85	473	10/16/2017
Bank NC Thom 1 6/19/2017	06414QTS8		12/19/2014	248,000.00	248,632.40	248,000.00	1.00	354	6/19/2017
Barclays Bk Delaware 2.1 8/13/2019	06740KHS9		8/13/2014	248,000.00	254,140.48	248,000.00	2.10	1139	8/13/2019
BMW 2.2 9/30/2020	05580ACZ5		9/30/2015	248,000.00	256,642.80	248,000.00	2.20	1553	9/30/2020
Capital One Bk USA 1.7 4/6/2021	140420XR6		4/6/2016	248,000.00	252,516.08	248,000.00	1.70	1741	4/6/2021
Capital One NA 2.25 9/30/2020	14042RAK7		9/30/2015	248,000.00	256,632.88	248,000.00	2.25	1553	9/30/2020
Cardinal Bk Ntl 0.65 9/26/2016	14147VDX1		3/26/2014	248,000.00	248,084.32	248,000.00	0.65	88	9/26/2016
Cathay Bk 0.75 12/14/2016	149159JW6		3/14/2014	248,000.00	248,245.52	248,000.00	0.75	167	12/14/2016
CIT Bank, UT 0.9 5/1/2017	17284CCY8	10333	5/1/2013	250,000.00	251,127.50	250,000.00	0.90	305	5/1/2017
Comenity Capital, UT 1.1 10/17/2016	20033ACV6	10343	10/15/2013	250,000.00	250,420.00	250,000.00	1.10	109	10/17/2016
Compass Bank, AL 2 10/9/2018	20451PFD3	10344	10/9/2013	248,000.00	253,220.40	248,000.00	2.00	831	10/9/2018
Customers Bank 0.8 3/20/2017	23204HAW8		3/19/2014	248,000.00	248,357.12	248,000.00	0.80	263	3/20/2017
Discover 2 5/13/2020	254672NN4		5/14/2015	250,000.00	255,860.00	250,000.00	2.00	1413	5/13/2020
Enerbank 1.7 12/18/2018	29266NG43		12/18/2014	248,000.00	251,392.64	248,000.00	1.70	901	12/18/2018
First Bus Bk 1.55 3/6/2020	31938QL36		5/8/2015	248,000.00	253,835.44	248,000.00	1.55	1345	3/6/2020
Goldman Sachs 2.3 11/25/2020	38148J3E9		11/25/2015	245,000.00	252,964.95	245,000.00	2.30	1609	11/25/2020
Investors Comm Bk 1.5 2/26/2021	46147URQ5		3/31/2016	248,000.00	252,464.00	248,000.00	1.50	1702	2/26/2021
Key Bank 1.35 10/15/2018	49306SVH6		10/14/2015	248,000.00	251,531.52	248,000.00	1.35	837	10/15/2018
Leumi NY Bk 2 12/17/2019	063248EY0		12/17/2014	248,000.00	255,085.36	248,000.00	2.00	1265	12/17/2019



City of Gardena
Portfolio Holdings
Portfolio Details - Investments
June 30, 2016

Description	CUSIP/ Ticker	Transaction ID	Settlement Date	Face Amount/ Shares	Market Value	Book Value	YTM @ Cost	Days To Maturity	Maturity Date
MB Financial Bk 1.4 4/15/2021	55266CRD0		4/15/2016	248,000.00	252,526.00	248,000.00	1.40	1750	4/15/2021
Medallion Bk Utah 1.2 4/26/2019	58403B3T1		4/26/2016	248,000.00	249,701.28	248,000.00	1.20	1030	4/26/2019
Meridian 0.9 9/29/2017	58958PCL6		3/31/2015	248,000.00	249,081.28	248,000.00	0.90	456	9/29/2017
Morton Cmnty BK 1.05 4/10/2018	619165GA5		4/10/2015	248,000.00	248,409.20	248,000.00	1.05	649	4/10/2018
Nebraska St Bk & Trust Broken Bow 1.2 1/15/2020	63969ABR4		4/15/2016	248,000.00	251,372.80	248,000.00	1.20	1294	1/15/2020
Riverwood Bank, MN 1.25 10/10/2017	76951DAD2	10345	10/8/2013	248,000.00	250,452.72	248,000.00	1.25	467	10/10/2017
Sallie Mae Bk 2.1 8/13/2019	795450SJ5		8/13/2014	248,000.00	254,217.36	248,000.00	2.10	1139	8/13/2019
Synchrony Bank 1.55 6/29/2021	87164XMJ2		6/29/2016	248,000.00	248,600.16	248,000.00	1.55	1825	6/29/2021
Wash Tr Co West 0.8 3/20/2017	940637FU0		3/19/2014	248,000.00	248,917.60	248,000.00	0.80	263	3/20/2017
WELL FARGO 1.55 11/19/2018	9497482T3		11/18/2015	248,000.00	251,266.16	248,000.00	1.55	872	11/19/2018
Sub Total / Average				7,693,000.00	7,798,302.01	7,693,000.00	1.45	964	
Federal Agency Coupon Securities									
FHLB 1 7/7/2017-15	3130A2E51		7/7/2014	500,000.00	501,230.00	500,000.00	1.00	372	7/7/2017
FHLB 1.7 10/19/2020-17	3130A6LQ8		10/19/2015	500,000.00	504,305.00	500,000.00	1.70	1572	10/19/2020
FHLMC 0.6 9/26/2016-14	3134G4Z35		3/26/2014	500,000.00	500,475.00	500,000.00	0.60	88	9/26/2016
FHLMC 1 7/27/2018-17	3134G8XA2		4/27/2016	1,000,000.00	1,001,150.00	1,000,000.00	1.00	757	7/27/2018
FHLMC 1.7 1/28/2021-16	3134G8WK1		4/28/2016	500,000.00	500,480.00	500,000.00	1.70	1673	1/28/2021
FNMA 1.01 10/26/2018-16	3136G2PJ0		10/26/2015	500,000.00	500,550.00	500,000.00	1.01	848	10/26/2018
FNMA 1.6 11/15/2018-16	3136G23H8		8/15/2014	500,000.00	500,735.00	500,000.00	1.60	868	11/15/2018
FNMA 1.6 5/19/2020-17	3136G2HF7		5/19/2015	1,000,000.00	1,004,340.00	1,000,000.00	1.60	1419	5/19/2020
FNMA 2 10/7/2019-16	3136G26Z5		10/10/2014	500,000.00	501,390.00	500,000.00	2.00	1194	10/7/2019
Sub Total / Average				5,500,000.00	5,514,655.00	5,500,000.00	1.35	997	
Managed Pool Accounts									
Local Agency Investment Fund LGIP	LGIP9326		6/30/2013	22,148,605.70	22,148,605.70	22,148,605.70	0.58	1	N/A
Sub Total / Average				22,148,605.70	22,148,605.70	22,148,605.70	0.58	1	



City of Gardena
Portfolio Holdings
Portfolio Details - Investments
June 30, 2016

Description	CUSIP/ Ticker	Transaction ID	Settlement Date	Face Amount/ Shares	Market Value	Book Value	YTM @ Cost	Days To Maturity	Maturity Date
Medium Term Notes									
Toyota Motor Credit Var. Corp 4/30/2018	89236TAJ4	10332	4/30/2013	1,000,000.00	998,590.00	1,000,000.00	0.89	669	4/30/2018
Sub Total / Average				1,000,000.00	998,590.00	1,000,000.00	0.89	669	
Mutual Fund									
CalTrust - Medium Term	CalTrust2020		1/4/2016	467.83	4,739.12	4,692.34	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		3/1/2016	466.28	4,723.45	4,695.47	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		2/1/2016	476.72	4,829.16	4,800.56	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		6/26/2015	598,205.91	6,059,825.88	6,017,951.47	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		7/1/2015	67.67	685.53	680.79	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		10/1/2015	433.91	4,395.53	4,373.83	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		12/1/2015	448.25	4,540.77	4,504.91	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		4/1/2016	670.57	6,792.83	6,766.01	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		9/1/2015	416.27	4,216.85	4,183.54	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		11/2/2015	432.12	4,377.40	4,351.47	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		8/3/2015	414.36	4,197.50	4,172.64	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		5/2/2016	490.61	4,969.90	4,950.28	N/A	N/A	
CalTrust - Medium Term	CalTrust2020		6/1/2016	506.64	5,132.23	5,106.90	N/A	N/A	
CalTrust - Short Term	CalTrust2010		5/2/2016	114.77	1,151.16	1,150.02	N/A	N/A	
CalTrust - Short Term	CalTrust2010		6/1/2016	122.63	1,229.96	1,228.73	N/A	N/A	
CalTrust - Short Term	CalTrust2010		4/1/2016	115.85	1,161.94	1,160.78	N/A	N/A	
CalTrust - Short Term	CalTrust2010		2/1/2016	98.08	983.72	982.74	N/A	N/A	
CalTrust - Short Term	CalTrust2010		3/31/2016	100.19	1,004.88	1,003.87	N/A	N/A	
CalTrust - Short Term	CalTrust2010		7/1/2015	13.79	138.30	138.17	N/A	N/A	
CalTrust - Short Term	CalTrust2010		11/2/2015	83.96	842.08	841.24	N/A	N/A	
CalTrust - Short Term	CalTrust2010		9/1/2015	84.83	850.83	849.99	N/A	N/A	



City of Gardena
 Portfolio Holdings
 Portfolio Details - Investments
 June 30, 2016

Description	CUSIP/ Ticker	Transaction ID	Settlement Date	Face Amount/ Shares	Market Value	Book Value	YTM @ Cost	Days To Maturity	Maturity Date
CalTrust - Short Term	CalTrust2010		10/1/2015	87.88	881.48	880.60	N/A	N/A	
CalTrust - Short Term	CalTrust2010		6/26/2015	199,600.80	2,001,996.00	2,000,000.00	N/A	N/A	
CalTrust - Short Term	CalTrust2010		8/3/2015	83.95	842.05	841.21	N/A	N/A	
CalTrust - Short Term	CalTrust2010		12/1/2015	88.80	890.68	889.80	N/A	N/A	
CalTrust - Short Term	CalTrust2010		1/4/2016	93.60	938.80	936.93	N/A	N/A	
Sub Total / Average				804,186.27	8,126,338.03	8,082,134.29	N/A	N/A	
Total / Average				37,644,591.97	45,085,290.74	44,922,539.99	0.88	374	



City of Gardena
 Monthly Activity - by Portfolio
 June 30, 2016

Description	CUSIP/ Ticker	Settlement Date	Maturity Date	Beginning Cost Value	Buy Principal	Buy Accrued Interest	Sell Principal	Sell Accrued Interest	Interest/ Dividends	Ending Cost Value	Purchased Interest Outstanding
City of Gardena - CalTrust Medium Term											
CalTrust - Medium Term	CalTrust2020	6/26/2015	N/A	6,017,951.48	0.00	0.00	0.00	0.00	5,066.38	6,017,951.48	0.00
CalTrust - Medium Term	CalTrust2020	2/1/2016	N/A	4,800.56	0.00	0.00	0.00	0.00	4.04	4,800.56	0.00
CalTrust - Medium Term	CalTrust2020	12/1/2015	N/A	4,504.91	0.00	0.00	0.00	0.00	3.80	4,504.91	0.00
CalTrust - Medium Term	CalTrust2020	1/4/2016	N/A	4,692.34	0.00	0.00	0.00	0.00	3.96	4,692.34	0.00
CalTrust - Medium Term	CalTrust2020	3/1/2016	N/A	4,695.47	0.00	0.00	0.00	0.00	3.95	4,695.47	0.00
CalTrust - Medium Term	CalTrust2020	7/1/2015	N/A	680.79	0.00	0.00	0.00	0.00	0.57	680.79	0.00
CalTrust - Medium Term	CalTrust2020	8/3/2015	N/A	4,172.64	0.00	0.00	0.00	0.00	3.51	4,172.64	0.00
CalTrust - Medium Term	CalTrust2020	10/1/2015	N/A	4,373.83	0.00	0.00	0.00	0.00	3.67	4,373.83	0.00
CalTrust - Medium Term	CalTrust2020	11/2/2015	N/A	4,351.47	0.00	0.00	0.00	0.00	3.66	4,351.47	0.00
CalTrust - Medium Term	CalTrust2020	5/2/2016	N/A	4,950.28	0.00	0.00	0.00	0.00	4.16	4,950.28	0.00
CalTrust - Medium Term	CalTrust2020	4/1/2016	N/A	6,766.01	0.00	0.00	0.00	0.00	5.68	6,766.01	0.00
CalTrust - Medium Term	CalTrust2020	9/1/2015	N/A	4,183.54	0.00	0.00	0.00	0.00	3.53	4,183.54	0.00
CalTrust - Medium Term	CalTrust2020	6/1/2016	N/A	0.00	5,106.90	0.00	0.00	0.00	0.00	5,106.90	0.00
Sub Total/Average City of Gardena - CalTrust Medium Term				6,066,123.32	5,106.90	0.00	0.00	0.00	5,106.90	6,071,230.22	0.00
City of Gardena - CalTrust Short Term											
CalTrust - Short Term	CalTrust2010	5/2/2016	N/A	1,150.02	0.00	0.00	0.00	0.00	0.70	1,150.02	0.00
CalTrust - Short Term	CalTrust2010	7/1/2015	N/A	138.17	0.00	0.00	0.00	0.00	0.08	138.17	0.00
CalTrust - Short Term	CalTrust2010	4/1/2016	N/A	1,160.78	0.00	0.00	0.00	0.00	0.71	1,160.78	0.00
CalTrust - Short Term	CalTrust2010	3/31/2016	N/A	1,003.87	0.00	0.00	0.00	0.00	0.61	1,003.87	0.00
CalTrust - Short Term	CalTrust2010	9/1/2015	N/A	849.99	0.00	0.00	0.00	0.00	0.52	849.99	0.00
CalTrust - Short Term	CalTrust2010	11/2/2015	N/A	841.24	0.00	0.00	0.00	0.00	0.51	841.24	0.00
CalTrust - Short Term	CalTrust2010	8/3/2015	N/A	841.21	0.00	0.00	0.00	0.00	0.51	841.21	0.00
CalTrust - Short Term	CalTrust2010	10/1/2015	N/A	880.60	0.00	0.00	0.00	0.00	0.54	880.60	0.00
CalTrust - Short Term	CalTrust2010	2/1/2016	N/A	982.74	0.00	0.00	0.00	0.00	0.60	982.74	0.00
CalTrust - Short Term	CalTrust2010	1/4/2016	N/A	936.93	0.00	0.00	0.00	0.00	0.57	936.93	0.00
CalTrust - Short Term	CalTrust2010	12/1/2015	N/A	889.80	0.00	0.00	0.00	0.00	0.54	889.80	0.00
CalTrust - Short Term	CalTrust2010	6/26/2015	N/A	2,000,000.00	0.00	0.00	0.00	0.00	1,222.81	2,000,000.00	0.00
CalTrust - Short Term	CalTrust2010	6/1/2016	N/A	0.00	1,228.73	0.00	0.00	0.00	0.00	1,228.73	0.00



City of Gardena
Monthly Activity - by Portfolio
June 30, 2016

Description	CUSIP/ Ticker	Settlement Date	Maturity Date	Beginning Cost Value	Buy Principal	Buy Accrued Interest	Sell Principal	Sell Accrued Interest	Interest/ Dividends	Ending Cost Value	Purchased Interest Outstanding
Sub Total/Average City of Gardena - CalTrust Short Term											
				2,009,675.35	1,228.73	0.00	0.00	0.00	1,228.73	2,010,904.08	0.00
City of Gardena - Fixed Income											
ICB 0.4 5/22/2017	CD6553B	5/23/2015	5/22/2017	249,000.00	0.00	0.00	0.00	0.00	83.00	249,000.00	0.00
Opus Bank 0.65 6/28/2017	CD3527	6/28/2016	6/28/2017	0.00	249,800.00	0.00	0.00	0.00	0.00	249,800.00	0.00
Sub Total/Average City of Gardena - Fixed Income											
				249,000.00	249,800.00	0.00	0.00	0.00	83.00	498,800.00	0.00
City of Gardena - Liquid Assets											
Local Agency Investment Fund LGIP	LGIP9326	6/30/2013	N/A	22,148,605.70	0.00	0.00	0.00	0.00	0.00	22,148,605.70	0.00
Sub Total/Average City of Gardena - Liquid Assets											
				22,148,605.70	0.00	0.00	0.00	0.00	0.00	22,148,605.70	0.00
City of Gardena - US Bank											
Ally Bank 1.2 7/1/2019	02006LF32	6/30/2016	7/1/2019	0.00	248,000.00	0.00	0.00	0.00	0.00	248,000.00	0.00
AMEX CENT BK 2 5/7/2020	02587DXU7	5/14/2015	5/7/2020	250,000.00	0.00	0.00	0.00	0.00	0.00	250,000.00	0.00
Apple Bank for Savings 0.85 10/16/2017	03784JQQ0	4/6/2016	10/16/2017	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Bank NC Thom 1 6/19/2017	06414QTS8	12/19/2014	6/19/2017	248,000.00	0.00	0.00	0.00	0.00	210.63	248,000.00	0.00
Barclays Bk Delaware 2.1 8/13/2019	06740KHS9	8/13/2014	8/13/2019	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
BMW 2.2 9/30/2020	05580ACZ5	9/30/2015	9/30/2020	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Capital One Bk USA 1.7 4/6/2021	14042XR6	4/6/2016	4/6/2021	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Capital One NA 2.25 9/30/2020	14042RAK7	9/30/2015	9/30/2020	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Cardinal Bk Ntl 0.65 9/26/2016	14147VDX1	3/26/2014	9/26/2016	248,000.00	0.00	0.00	0.00	0.00	136.91	248,000.00	0.00
Cathay Bk 0.75 12/14/2016	149159JW6	3/14/2014	12/14/2016	248,000.00	0.00	0.00	0.00	0.00	157.97	248,000.00	0.00
CIT Bank, UT 0.9 5/1/2017	17284CCY8	5/1/2013	5/1/2017	250,000.00	0.00	0.00	0.00	0.00	0.00	250,000.00	0.00
Comenity Capital, UT 1.1 10/17/2016	20033ACV6	10/15/2013	10/17/2016	250,000.00	0.00	0.00	0.00	0.00	233.56	250,000.00	0.00
Compass Bank, AL 2 10/9/2018	20451PFD3	10/9/2013	10/9/2018	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Customers Bank 0.8 3/20/2017	23204HAW8	3/19/2014	3/20/2017	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Discover 2 5/13/2020	254672NN4	5/14/2015	5/13/2020	250,000.00	0.00	0.00	0.00	0.00	0.00	250,000.00	0.00
Enerbank 1.7 12/18/2018	29266NG43	12/18/2014	12/18/2018	248,000.00	0.00	0.00	0.00	0.00	358.07	248,000.00	0.00
FHLB 1 7/7/2017-15	3130A2E51	7/7/2014	7/7/2017	500,000.00	0.00	0.00	0.00	0.00	0.00	500,000.00	0.00
FHLB 1.7 10/19/2020-17	3130A6LQ8	10/19/2015	10/19/2020	500,000.00	0.00	0.00	0.00	0.00	0.00	500,000.00	0.00



**City of Gardena
Monthly Activity - by Portfolio
June 30, 2016**

Description	CUSIP/ Ticker	Settlement Date	Maturity Date	Beginning Cost Value	Buy Principal	Buy Accrued Interest	Sell Principal	Sell Accrued Interest	Interest/ Dividends	Ending Cost Value	Purchased Interest Outstanding
FHLMC 0.6 9/26/2016-14	3134G4Z35	3/26/2014	9/26/2016	500,000.00	0.00	0.00	0.00	0.00	0.00	500,000.00	0.00
FHLMC 1 7/27/2018-17	3134G8XA2	4/27/2016	7/27/2018	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00	0.00
FHLMC 1.7 1/28/2021-16	3134G8WK1	4/28/2016	1/28/2021	500,000.00	0.00	0.00	0.00	0.00	0.00	500,000.00	0.00
First Bus Bk 1.55 3/6/2020	31938QL36	5/8/2015	3/6/2020	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
FNMA 1.01 10/26/2018-16	3136G2PJ0	10/26/2015	10/26/2018	500,000.00	0.00	0.00	0.00	0.00	0.00	500,000.00	0.00
FNMA 1.6 11/15/2018-16	3136G23H8	8/15/2014	11/15/2018	500,000.00	0.00	0.00	0.00	0.00	0.00	500,000.00	0.00
FNMA 1.6 5/19/2020-17	3136G2HF7	5/19/2015	5/19/2020	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00	0.00
FNMA 2 10/7/2019-16	3136G26Z5	10/10/2014	10/7/2019	500,000.00	0.00	0.00	0.00	0.00	0.00	500,000.00	0.00
Goldman Sachs 2.3 11/25/2020	38148J3E9	11/25/2015	11/25/2020	245,000.00	0.00	0.00	0.00	0.00	0.00	245,000.00	0.00
Investors Comm Bk 1.5 2/26/2021	46147URQ5	3/31/2016	2/26/2021	248,000.00	0.00	0.00	0.00	0.00	315.95	248,000.00	0.00
Key Bank 1.35 10/15/2018	49306SVH6	10/14/2015	10/15/2018	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Leumi NY Bk 2 12/17/2019	063248EY0	12/17/2014	12/17/2019	248,000.00	0.00	0.00	0.00	0.00	2,486.79	248,000.00	0.00
MB Financial Bk 1.4 4/15/2021	55266CRD0	4/15/2016	4/15/2021	248,000.00	0.00	0.00	0.00	0.00	294.88	248,000.00	0.00
Medallion Bk Utah 1.2 4/26/2019	58403B3T1	4/26/2016	4/26/2019	248,000.00	0.00	0.00	0.00	0.00	252.76	248,000.00	0.00
Meridian 0.9 9/29/2017	58958PCL6	3/31/2015	9/29/2017	248,000.00	0.00	0.00	0.00	0.00	189.57	248,000.00	0.00
Merrick 0.7 6/30/2016	59013JCU1	12/30/2014	6/30/2016	248,000.00	0.00	0.00	248,000.00	0.00	147.44	0.00	0.00
Morton Cmnty BK 1.05 4/10/2018	619165GA5	4/10/2015	4/10/2018	248,000.00	0.00	0.00	0.00	0.00	221.16	248,000.00	0.00
Nebraska St Bk & Trust Broken Bow 1.2 1/	63969ABR4	4/15/2016	1/15/2020	248,000.00	0.00	0.00	0.00	0.00	252.76	248,000.00	0.00
Riverwood Bank, MN 1.25 10/10/2017	76951DAD2	10/8/2013	10/10/2017	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Sallie Mae Bk 2.1 8/13/2019	795450SJ5	8/13/2014	8/13/2019	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Synchrony Bank 1.55 6/29/2021	87164XMJ2	6/29/2016	6/29/2021	0.00	248,000.00	0.00	0.00	0.00	0.00	248,000.00	0.00
Toyota Motor Credit Var. Corp 4/30/2018	89236TAJ4	4/30/2013	4/30/2018	1,000,000.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00	0.00
Wash Tr Co West 0.8 3/20/2017	940637FU0	3/19/2014	3/20/2017	248,000.00	0.00	0.00	0.00	0.00	0.00	248,000.00	0.00
WELL FARGO 1.55 11/19/2018	9497482T3	11/18/2015	11/19/2018	248,000.00	0.00	0.00	0.00	0.00	326.48	248,000.00	0.00
Sub Total/Average City of Gardena - US				13,945,000.00	496,000.00	0.00	248,000.00	0.00	5,584.93	14,193,000.00	0.00
Total / Average				44,418,404.37	752,135.63	0.00	248,000.00	0.00	12,003.56	44,922,540.00	0.00



City of Gardena
Portfolio Holdings
Interest Earned During Period - Book Value
June 30, 2016

Description	CUSIP/ Ticker	Sell Accrued Interest	Buy Accrued Interest	Interest/ Dividends	Amortized Discount	Amortized Premium	Difference in Accrued Interest	Interest Earned During Period-BV
City of Gardena - CalTrust Medium Term								
CalTrust - Medium Term	CalTrust2020	0.00	0.00	5,066.38	N/A	N/A	0.00	5,066.38
CalTrust - Medium Term	CalTrust2020	0.00	0.00	4.04	N/A	N/A	0.00	4.04
CalTrust - Medium Term	CalTrust2020	0.00	0.00	3.80	N/A	N/A	0.00	3.80
CalTrust - Medium Term	CalTrust2020	0.00	0.00	3.96	N/A	N/A	0.00	3.96
CalTrust - Medium Term	CalTrust2020	0.00	0.00	3.95	N/A	N/A	0.00	3.95
CalTrust - Medium Term	CalTrust2020	0.00	0.00	0.57	N/A	N/A	0.00	0.57
CalTrust - Medium Term	CalTrust2020	0.00	0.00	3.51	N/A	N/A	0.00	3.51
CalTrust - Medium Term	CalTrust2020	0.00	0.00	3.67	N/A	N/A	0.00	3.67
CalTrust - Medium Term	CalTrust2020	0.00	0.00	3.66	N/A	N/A	0.00	3.66
CalTrust - Medium Term	CalTrust2020	0.00	0.00	4.16	N/A	N/A	0.00	4.16
CalTrust - Medium Term	CalTrust2020	0.00	0.00	5.68	N/A	N/A	0.00	5.68
CalTrust - Medium Term	CalTrust2020	0.00	0.00	3.53	N/A	N/A	0.00	3.53
CalTrust - Medium Term	CalTrust2020	0.00	0.00	0.00	N/A	N/A	0.00	0.00
Sub Total/Average City of Gardena - CalTrust Medium Term		0.00	0.00	5,106.90	0.00	0.00	0.00	5,106.90
City of Gardena - CalTrust Short Term								
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.70	N/A	N/A	0.00	0.70
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.08	N/A	N/A	0.00	0.08
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.71	N/A	N/A	0.00	0.71
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.61	N/A	N/A	0.00	0.61
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.52	N/A	N/A	0.00	0.52
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.51	N/A	N/A	0.00	0.51
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.51	N/A	N/A	0.00	0.51
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.54	N/A	N/A	0.00	0.54
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.60	N/A	N/A	0.00	0.60
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.57	N/A	N/A	0.00	0.57
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.54	N/A	N/A	0.00	0.54
CalTrust - Short Term	CalTrust2010	0.00	0.00	1,222.81	N/A	N/A	0.00	1,222.81
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.00	N/A	N/A	0.00	0.00



City of Gardena
Portfolio Holdings
Interest Earned During Period - Book Value
June 30, 2016

Description	CUSIP/ Ticker	Sell Accrued Interest	Buy Accrued Interest	Interest/ Dividends	Amortized Discount	Amortized Premium	Difference in Accrued Interest	Interest Earned During Period-BV
Sub Total/Average City of Gardena - CalTrust Short Term		0.00	0.00	1,228.73	0.00	0.00	0.00	1,228.73
City of Gardena - Fixed Income								
CB 0.4 5/22/2017	CD6553B	0.00	0.00	83.00	0.00	0.00	-2.73	80.27
Opus Bank 0.65 6/28/2017	CD3527	0.00	0.00	0.00	0.00	0.00	8.90	8.90
Sub Total/Average City of Gardena - Fixed Income		0.00	0.00	83.00	0.00	0.00	6.17	89.17
City of Gardena - Liquid Assets								
Local Agency Investment Fund LGIP	LGIP9326	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sub Total/Average City of Gardena - Liquid Assets		0.00	0.00	0.00	0.00	0.00	0.00	0.00
City of Gardena - US Bank								
Ally Bank 1.2 7/1/2019	02006LF32	0.00	0.00	0.00	0.00	0.00	0.00	0.00
AMEX CENT BK 2 5/7/2020	02587DXU7	0.00	0.00	0.00	0.00	0.00	410.96	410.96
Apple Bank for Savings 0.85 10/16/2017	03784JQQ0	0.00	0.00	0.00	0.00	0.00	173.26	173.26
Bank NC Thom 1 6/19/2017	06414QTS8	0.00	0.00	210.63	0.00	0.00	-6.79	203.84
Barclays Bk Delaware 2.1 8/13/2019	06740KHS9	0.00	0.00	0.00	0.00	0.00	428.05	428.05
BMW 2.2 9/30/2020	05580ACZ5	0.00	0.00	0.00	0.00	0.00	448.44	448.44
Capital One Bk USA 1.7 4/6/2021	14042XR6	0.00	0.00	0.00	0.00	0.00	346.52	346.52
Captial One NA 2.25 9/30/2020	14042RAK7	0.00	0.00	0.00	0.00	0.00	458.63	458.63
Cardinal Bk Ntl 0.65 9/26/2016	14147VDX1	0.00	0.00	136.91	0.00	0.00	-4.41	132.50
Cathay Bk 0.75 12/14/2016	149159JW6	0.00	0.00	157.97	0.00	0.00	-5.10	152.87
CIT Bank, UT 0.9 5/1/2017	17284CCY8	0.00	0.00	0.00	0.00	0.00	184.93	184.93
Comenity Capital, UT 1.1 10/17/2016	20033ACV6	0.00	0.00	233.56	0.00	0.00	-7.54	226.02
Compass Bank, AL 2 10/9/2018	20451PFD3	0.00	0.00	0.00	0.00	0.00	407.67	407.67
Customers Bank 0.8 3/20/2017	23204HAW8	0.00	0.00	0.00	0.00	0.00	163.07	163.07
Discover 2 5/13/2020	254672NN4	0.00	0.00	0.00	0.00	0.00	410.95	410.95
Enerbank 1.7 12/18/2018	29266NG43	0.00	0.00	358.07	0.00	0.00	-11.55	346.52
FHLB 1 7/7/2017-15	3130A2E51	0.00	0.00	0.00	0.00	0.00	402.78	402.78
FHLB 1.7 10/19/2020-17	3130A6LQ8	0.00	0.00	0.00	0.00	0.00	684.72	684.72



City of Gardena
Portfolio Holdings
Interest Earned During Period - Book Value
June 30, 2016

Description	CUSIP/ Ticker	Sell Accrued Interest	Buy Accrued Interest	Interest/ Dividends	Amortized Discount	Amortized Premium	Difference in Accrued Interest	Interest Earned During Period-BV
FHLMC 0.6 9/26/2016-14	3134G4Z35	0.00	0.00	0.00	0.00	0.00	241.66	241.66
FHLMC 1 7/27/2018-17	3134G8XA2	0.00	0.00	0.00	0.00	0.00	805.56	805.56
FHLMC 1.7 1/28/2021-16	3134G8WK1	0.00	0.00	0.00	0.00	0.00	684.72	684.72
First Bus Bk 1.55 3/6/2020	31938QL36	0.00	0.00	0.00	0.00	0.00	315.95	315.95
FNMA 1.01 10/26/2018-16	3136G2PJ0	0.00	0.00	0.00	0.00	0.00	406.81	406.81
FNMA 1.6 11/15/2018-16	3136G23H8	0.00	0.00	0.00	0.00	0.00	644.44	644.44
FNMA 1.6 5/19/2020-17	3136G2HF7	0.00	0.00	0.00	0.00	0.00	1,288.89	1,288.89
FNMA 2 10/7/2019-16	3136G26Z5	0.00	0.00	0.00	0.00	0.00	805.56	805.56
Goldman Sachs 2.3 11/25/2020	38148J3E9	0.00	0.00	0.00	0.00	0.00	463.15	463.15
Investors Comm Bk 1.5 2/26/2021	46147URQ5	0.00	0.00	315.95	0.00	0.00	-10.19	305.76
Key Bank 1.35 10/15/2018	49306SVH6	0.00	0.00	0.00	0.00	0.00	275.18	275.18
Leumi NY Bk 2 12/17/2019	063248EY0	0.00	0.00	2,486.79	0.00	0.00	-2,079.12	407.67
MB Financial Bk 1.4 4/15/2021	55266CRD0	0.00	0.00	294.88	0.00	0.00	-9.52	285.36
Medallion Bk Utah 1.2 4/26/2019	58403B3T1	0.00	0.00	252.76	0.00	0.00	-8.16	244.60
Meridian 0.9 9/29/2017	58958PCL6	0.00	0.00	189.57	0.00	0.00	-6.11	183.46
Merrick 0.7 6/30/2016	59013JCU1	0.00	0.00	147.44	0.00	0.00	-14.27	133.17
Morton Cmnty BK 1.05 4/10/2018	619165GA5	0.00	0.00	221.16	0.00	0.00	-7.14	214.02
Nebraska St Bk & Trust Broken Bow 1.2 1/15/202	63969ABR4	0.00	0.00	252.76	0.00	0.00	-8.15	244.61
Riverwood Bank, MN 1.25 10/10/2017	76951DAD2	0.00	0.00	0.00	0.00	0.00	254.79	254.79
Sallie Mae Bk 2.1 8/13/2019	795450SJ5	0.00	0.00	0.00	0.00	0.00	428.05	428.05
Synchrony Bank 1.55 6/29/2021	87164XMJ2	0.00	0.00	0.00	0.00	0.00	10.53	10.53
Toyota Motor Credit Var. Corp 4/30/2018	89236TAJ4	0.00	0.00	0.00	0.00	0.00	738.84	738.84
Wash Tr Co West 0.8 3/20/2017	940637FU0	0.00	0.00	0.00	0.00	0.00	163.07	163.07
WELL FARGO 1.55 11/19/2018	9497482T3	0.00	0.00	326.48	0.00	0.00	-10.53	315.95
Sub Total/Average City of Gardena - US Bank		0.00	0.00	5,584.93	0.00	0.00	9,858.60	15,443.53
Total / Average		0.00	0.00	12,003.56	0.00	0.00	9,864.77	21,868.33



City of Gardena
Portfolio Holdings
Interest Earned During Period - Book Value
June 30, 2015 to June 30, 2016

Description	CUSIP/ Ticker	Sell Accrued Interest	Buy Accrued Interest	Interest/ Dividends	Amortized Discount	Amortized Premium	Difference in Accrued Interest	Interest Earned During Period- BV
City of Gardena - CalTrust Medium Term								
CalTrust - Medium Term	CalTrust2020	0.00	0.00	65,039.97	N/A	N/A	0.00	65,039.97
CalTrust - Medium Term	CalTrust2020	0.00	0.00	22.89	N/A	N/A	0.00	22.89
CalTrust - Medium Term	CalTrust2020	0.00	0.00	13.02	N/A	N/A	0.00	13.02
CalTrust - Medium Term	CalTrust2020	0.00	0.00	18.26	N/A	N/A	0.00	18.26
CalTrust - Medium Term	CalTrust2020	0.00	0.00	7.25	N/A	N/A	0.00	7.25
CalTrust - Medium Term	CalTrust2020	0.00	0.00	34.26	N/A	N/A	0.00	34.26
CalTrust - Medium Term	CalTrust2020	0.00	0.00	26.59	N/A	N/A	0.00	26.59
CalTrust - Medium Term	CalTrust2020	0.00	0.00	11.19	N/A	N/A	0.00	11.19
CalTrust - Medium Term	CalTrust2020	0.00	0.00	36.90	N/A	N/A	0.00	36.90
CalTrust - Medium Term	CalTrust2020	0.00	0.00	29.95	N/A	N/A	0.00	29.95
CalTrust - Medium Term	CalTrust2020	0.00	0.00	40.58	N/A	N/A	0.00	40.58
CalTrust - Medium Term	CalTrust2020	0.00	0.00	4.16	N/A	N/A	0.00	4.16
CalTrust - Medium Term	CalTrust2020	0.00	0.00	0.00	N/A	N/A	0.00	0.00
Sub Total/Average City of Gardena - CalTrust Medium Term		0.00	0.00	65,285.02	0.00	0.00	0.00	65,285.02
City of Gardena - CalTrust Short Term								
CalTrust - Short Term	CalTrust2010	0.00	0.00	10,877.13	N/A	N/A	0.00	10,877.13
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.70	N/A	N/A	0.00	0.70
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.00	N/A	N/A	0.00	0.00
CalTrust - Short Term	CalTrust2010	0.00	0.00	1.37	N/A	N/A	0.00	1.37
CalTrust - Short Term	CalTrust2010	0.00	0.00	2.22	N/A	N/A	0.00	2.22
CalTrust - Short Term	CalTrust2010	0.00	0.00	1.77	N/A	N/A	0.00	1.77
CalTrust - Short Term	CalTrust2010	0.00	0.00	0.74	N/A	N/A	0.00	0.74
CalTrust - Short Term	CalTrust2010	0.00	0.00	3.08	N/A	N/A	0.00	3.08
CalTrust - Short Term	CalTrust2010	0.00	0.00	3.85	N/A	N/A	0.00	3.85
CalTrust - Short Term	CalTrust2010	0.00	0.00	3.60	N/A	N/A	0.00	3.60
CalTrust - Short Term	CalTrust2010	0.00	0.00	4.16	N/A	N/A	0.00	4.16
CalTrust - Short Term	CalTrust2010	0.00	0.00	2.87	N/A	N/A	0.00	2.87
CalTrust - Short Term	CalTrust2010	0.00	0.00	2.58	N/A	N/A	0.00	2.58



City of Gardena
Portfolio Holdings
Interest Earned During Period - Book Value
June 30, 2015 to June 30, 2016

Description	CUSIP/ Ticker	Sell Accrued Interest	Buy Accrued Interest	Interest/ Dividends	Amortized Discount	Amortized Premium	Difference in Accrued Interest	Interest Earned During Period- BV
Sub Total/Average City of Gardena - CalTrust Short Term		0.00	0.00	10,904.08	0.00	0.00	0.00	10,904.08
City of Gardena - Fixed Income								
ICB 0.4 5/22/2017	CD6553B	0.00	0.00	996.00	0.00	0.00	0.00	996.00
Opus Bank 0.65 6/28/2017	CD3527	0.00	0.00	0.00	0.00	0.00	8.90	8.90
Preferred Bank 0.65 8/11/2015	CD1617B	0.00	0.00	1,086.30	0.00	0.00	-338.36	747.94
Preferred Bank 1.05 8/11/2016	CD4713	719.18	0.00	6,127.39	0.00	0.00	0.00	6,846.57
Sub Total/Average City of Gardena - Fixed Income		719.18	0.00	8,209.69	0.00	0.00	-329.46	8,599.41
City of Gardena - Liquid Assets								
JPMorgan Asset Mgmt MM	MM0104	0.00	0.00	5.21	0.00	0.00	0.00	5.21
Local Agency Investment Fund LGIP	LGIP9326	0.00	0.00	67,762.97	0.00	0.00	0.00	67,762.97
Sub Total/Average City of Gardena - Liquid Assets		0.00	0.00	67,768.18	0.00	0.00	0.00	67,768.18
City of Gardena - US Bank								
Ally Bank 1.2 7/1/2019	02006LF32	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ally Bank, UT 0.65 4/11/2016	02005QV34	0.00	0.00	1,633.91	0.00	0.00	-360.62	1,273.29
AMEX CENT BK 2 5/7/2020	02587DXU7	0.00	0.00	5,013.70	0.00	0.00	-27.40	4,986.30
Apple Bank for Savings 0.85 10/16/2017	03784JQQ0	0.00	0.00	0.00	0.00	0.00	490.90	490.90
Bank NC Thom 1 6/19/2017	06414QTS8	0.00	0.00	2,486.81	0.00	0.00	0.00	2,486.81
Barclays Bk Delaware 2.1 8/13/2019	06740KHS9	0.00	0.00	5,208.00	0.00	0.00	14.27	5,222.27
BMW 2.2 9/30/2020	05580ACZ5	0.00	0.00	2,720.53	0.00	0.00	1,375.21	4,095.74
Capital One Bank 1 10/24/2016	140420QG8	1,301.49	0.00	1,243.40	0.00	0.00	-468.82	2,076.07
Capital One Bk USA 1.7 4/6/2021	140420XR6	0.00	0.00	0.00	0.00	0.00	981.81	981.81
Capital One NA 2.25 9/30/2020	14042RAK7	0.00	0.00	2,782.36	0.00	0.00	1,406.47	4,188.83
Cardinal Bk Ntl 0.65 9/26/2016	14147VDX1	0.00	0.00	1,616.41	0.00	0.00	0.00	1,616.41
Cathay Bk 0.75 12/14/2016	149159JW6	0.00	0.00	1,865.09	0.00	0.00	0.00	1,865.09
CIT Bank, UT 0.9 5/1/2017	17284CCY8	0.00	0.00	2,256.17	0.00	0.00	0.00	2,256.17
Comenity Capital, UT 1.1 10/17/2016	20033ACV6	0.00	0.00	2,757.53	0.00	0.00	0.00	2,757.53
Compass Bank, AL 2 10/9/2018	20451PFD3	0.00	0.00	4,973.58	0.00	0.00	0.00	4,973.58



City of Gardena
Portfolio Holdings
Interest Earned During Period - Book Value
June 30, 2015 to June 30, 2016

Description	CUSIP/ Ticker	Sell Accrued Interest	Buy Accrued Interest	Interest/ Dividends	Amortized Discount	Amortized Premium	Difference in Accrued Interest	Interest Earned During Period- BV
customers Bank 0.8 3/20/2017	23204HAW8	0.00	0.00	1,989.43	0.00	0.00	0.00	1,989.43
discover 2 5/13/2020	254672NN4	0.00	0.00	5,013.70	0.00	0.00	0.00	5,013.70
nerbank 1.7 12/18/2018	29266NG43	0.00	0.00	4,227.54	0.00	0.00	0.00	4,227.54
FCB 1.42 4/29/2019-16	3133EED56	512.78	0.00	14,200.00	0.00	0.00	-2,406.11	12,306.67
FCB 1.72 5/4/2020-16	3133EEG46	0.00	0.00	17,200.00	0.00	0.00	-2,675.56	14,524.44
HLB 0.95 11/1/2017-13	3133814N2	0.00	0.00	4,776.39	0.00	0.00	-1,556.94	3,219.45
HLB 1 7/7/2017-15	3130A2E51	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00
HLB 1.35 1/30/2018-15	3130A3BW3	3,375.00	0.00	0.00	0.00	0.00	-1,125.00	2,250.00
HLB 1.4 7/9/2018-15	3130A4NY4	0.00	0.00	3,500.00	0.00	0.00	-1,575.00	1,925.00
HLB 1.7 10/19/2020-17	3130A6LQ8	0.00	0.00	4,250.00	0.00	0.00	1,676.39	5,926.39
HLB Step 9/30/2019-15	3130A2ZJ8	0.00	0.00	2,500.00	0.00	0.00	-1,250.00	1,250.00
HLMC 0.6 9/26/2016-14	3134G4Z35	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
HLMC 0.8 3/28/2017-16	3134G4XN3	0.00	0.00	4,000.00	0.00	0.00	-1,022.22	2,977.78
HLMC 1 7/27/2018-17	3134G8XA2	0.00	0.00	0.00	0.00	0.00	1,750.00	1,750.00
HLMC 1.7 1/28/2021-16	3134G8WK1	0.00	0.00	0.00	0.00	0.00	1,463.89	1,463.89
irst Bus Bk 1.55 3/6/2020	31938QL36	0.00	0.00	3,854.53	0.00	0.00	0.00	3,854.53
NMA 1.01 10/26/2018-16	3136G2PJ0	0.00	0.00	2,525.00	0.00	0.00	897.78	3,422.78
NMA 1.6 11/15/2018-16	3136G23H8	0.00	0.00	8,000.00	0.00	0.00	0.00	8,000.00
NMA 1.6 5/19/2020-17	3136G2HF7	0.00	0.00	16,000.00	0.00	0.00	0.00	16,000.00
NMA 2 10/7/2019-16	3136G26Z5	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00
BE Capital Bank 0.9 2/29/2016	36160YY74	0.00	0.00	2,256.16	0.00	0.00	-752.05	1,504.11
BE Capital Retail, UT 0.9 2/29/2016	36830KBN4	0.00	0.00	2,256.16	0.00	0.00	-752.05	1,504.11
Goldman Sachs 2.3 11/25/2020	38148J3E9	0.00	0.00	2,809.78	0.00	0.00	555.78	3,365.56
Goldman Sachs Bank USA 1 11/30/2015	38143AW76	1,239.73	0.00	0.00	0.00	0.00	-226.03	1,013.70
Great Southern BK 0.6 11/27/2015	39120VRF3	0.00	0.00	619.66	0.00	0.00	-8.15	611.51
investors Bk 0.65 2/25/2016	46176PDE2	0.00	0.00	1,612.00	0.00	0.00	-552.05	1,059.95
investors Comm Bk 1.5 2/26/2021	46147URQ5	0.00	0.00	621.70	0.00	0.00	295.56	917.26
Key Bank 1.35 10/15/2018	49306SVH6	0.00	0.00	1,678.59	0.00	0.00	706.29	2,384.88
Key Bank National, OH 0.6 10/9/2015	49306SSS6	0.00	0.00	746.04	0.00	0.00	-334.29	411.75
Leumi NY Bk 2 12/17/2019	063248EY0	0.00	0.00	4,973.58	0.00	0.00	0.00	4,973.58



City of Gardena
 Portfolio Holdings
 Interest Earned During Period - Book Value
 June 30, 2015 to June 30, 2016

Description	CUSIP/ Ticker	Sell Accrued Interest	Buy Accrued Interest	Interest/ Dividends	Amortized Discount	Amortized Premium	Difference in Accrued Interest	Interest Earned During Period- BV
MB Financial Bk 1.4 4/15/2021	55266CRD0	0.00	0.00	580.25	0.00	0.00	142.68	722.93
Medallion Bk Utah 1.2 4/26/2019	58403B3T1	0.00	0.00	497.36	0.00	0.00	32.61	529.97
Meridian 0.9 9/29/2017	58958PCL6	0.00	0.00	2,238.13	0.00	0.00	0.00	2,238.13
Merrick 0.7 6/30/2016	59013JCU1	0.00	0.00	1,740.72	0.00	0.00	-9.51	1,731.21
Morton Cmnty BK 1.05 4/10/2018	619165GA5	0.00	0.00	2,611.13	0.00	0.00	0.00	2,611.13
Nebraska St Bk & Trust Broken Bow 1.2 1/15/202	63969ABR4	0.00	0.00	497.36	0.00	0.00	122.30	619.66
Riverwood Bank, MN 1.25 10/10/2017	76951DAD2	0.00	0.00	3,108.50	0.00	0.00	0.00	3,108.50
Sallie Mae Bk 2.1 8/13/2019	795450SJ5	0.00	0.00	5,208.00	0.00	0.00	14.27	5,222.27
Synchrony Bank 1.55 6/29/2021	87164XMJ2	0.00	0.00	0.00	0.00	0.00	10.53	10.53
Toyota Motor Credit Var. Corp 4/30/2018	89236TAJ4	0.00	0.00	6,281.13	0.00	0.00	597.42	6,878.55
Wash Tr Co West 0.8 3/20/2017	940637FU0	0.00	0.00	1,989.43	0.00	0.00	0.00	1,989.43
WELL FARGO 1.55 11/19/2018	9497482T3	0.00	0.00	2,243.23	0.00	0.00	126.38	2,369.61
Sub Total/Average City of Gardena - US Bank		6,429.00	0.00	189,162.99	0.00	0.00	-2,441.26	193,150.73
Total / Average		7,148.18	0.00	341,329.96	0.00	0.00	-2,770.72	345,707.42

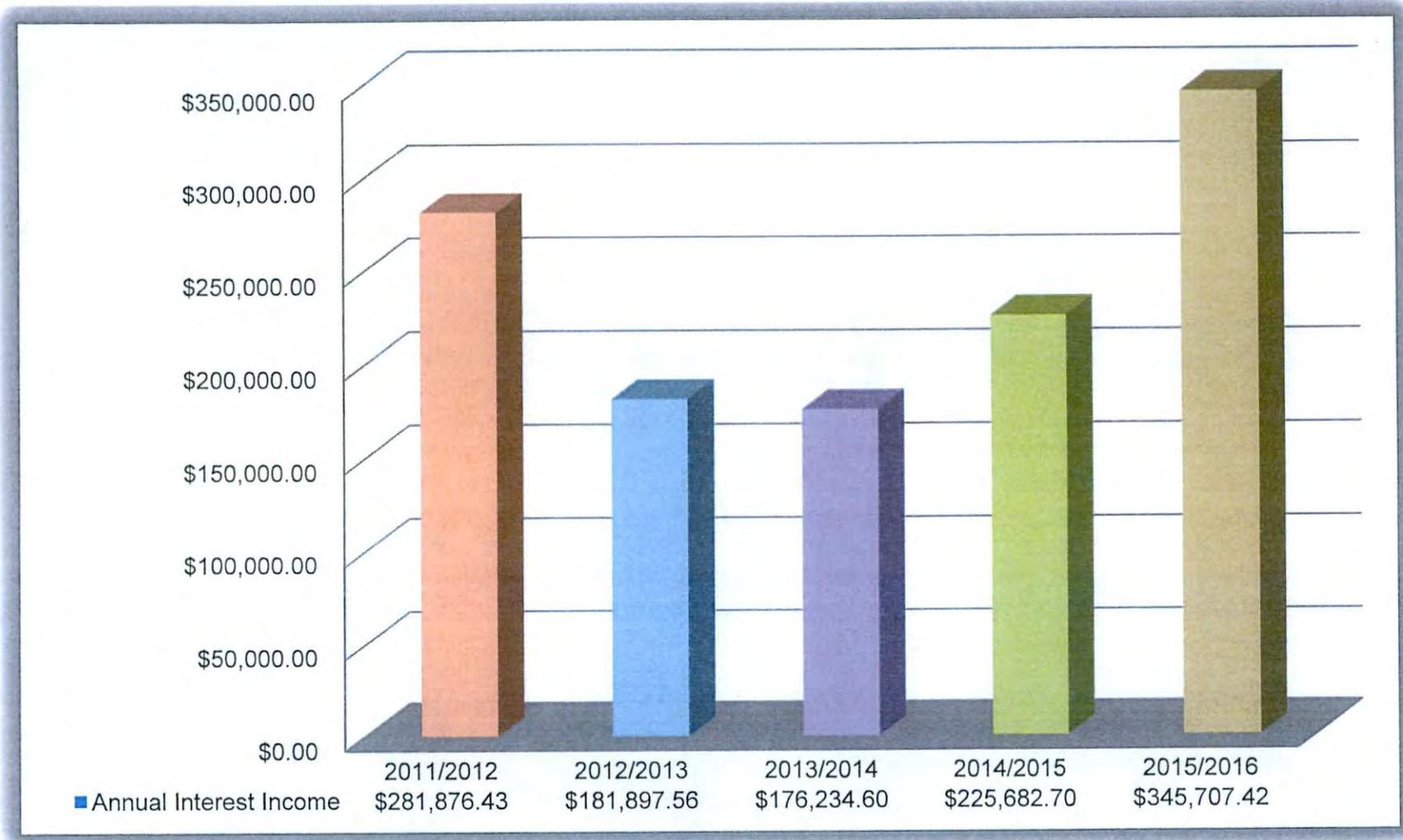
Monthly Portfolio Balances
Fiscal Years 2010/2011 through 2015/2016

<i>Average Annual Portfolio</i>	<i>Fiscal Year</i>	<i>Annual Interest Income</i>
\$ 34,939,099.72	2011/2012	\$281,876.43
\$ 35,200,625.70	2012/2013	\$181,897.56
\$ 41,984,315.33	2013/2014	\$176,234.60
\$ 47,248,923.96	2014/2015	\$225,682.70
\$ 42,171,556.71	2015/2016	\$345,707.42

Portfolio	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
July	36,512,779.56	32,370,862.84	41,296,919.90	39,934,618.16	44,344,002.47
August	34,764,275.56	32,470,862.84	43,981,082.33	47,326,618.16	43,850,390.47
September	32,530,171.56	32,070,862.84	41,881,084.18	47,226,618.16	41,752,801.86
October	34,143,924.26	30,288,799.70	39,343,647.38	45,293,716.40	39,773,348.62
November	32,351,680.26	27,738,799.70	37,593,647.38	44,693,716.40	38,774,975.22
December	30,851,693.73	29,038,799.70	36,293,647.38	45,685,716.40	41,081,856.69
January	35,050,770.01	34,304,357.71	41,509,709.38	48,705,206.89	44,201,585.16
February	36,281,004.01	34,494,357.71	41,909,709.38	49,705,206.89	41,382,640.37
March	35,678,679.01	41,949,357.71	42,751,709.38	47,953,229.92	39,143,831.25
April	34,300,739.54	41,472,125.52	45,217,475.76	48,772,146.70	42,412,304.06
May	41,251,739.54	43,105,142.12	47,416,575.76	53,270,146.70	44,418,404.36
June	35,551,739.54	43,103,180.00	44,616,575.76	48,420,146.70	44,922,539.99
Average	34,939,099.72	35,200,625.70	41,984,315.33	47,248,923.96	42,171,556.71

Treasury Rates as of June 30, 2016	LAIF Rate	Our Rate of Return
3 Month	0.270%	2nd QTR 2016
6 Month	0.350%	June 2016
1 Year	0.430%	0.720%

Interest Earnings
Fiscal Years 2011/2012 through 2015/2016



	<u>Average Portfolio</u>	<u>Interest Income</u>	
2011/2012	\$34,939,099.72	\$281,876.43	
2012/2013	\$35,200,625.70	\$181,897.56	
2013/2014	\$41,984,315.33	\$176,234.60	
2014/2015	\$47,248,923.96	\$225,682.70	
2015/2016	\$42,171,556.71	\$345,707.42	<i>As of June 2016</i>



City of Gardena
Portfolio Holdings
GASB 31 Compliance Detail
June 30, 2016

Description	CUSIP/ Ticker	Settlement Date	Maturity Date	Beginning Face Amount/ Shares	Beginning MV	Buy Principal	Sell Principal	Change in MV	Ending MV	Ending Face Amount/Shares
Certificate Of Deposit										
CD B 0.4 5/22/2017	CD6553B	5/23/2015	5/22/2017	249,000.00	249,000.00	0.00	0.00	0.00	249,000.00	249,000.00
Wells Fargo Bank 0.65 6/28/2017	CD3527	6/28/2016	6/28/2017	0.00	0.00	249,800.00	0.00	0.00	249,800.00	249,800.00
Sub Total/Average Certificate Of Deposit				249,000.00	249,000.00	249,800.00	0.00	0.00	498,800.00	498,800.00
Corporate Bond										
Toyota Motor Credit Var. Corp 4/30/2018	89236TAJ4	4/30/2013	4/30/2018	1,000,000.00	998,520.00	0.00	0.00	70.00	998,590.00	1,000,000.00
Sub Total/Average Corporate Bond				1,000,000.00	998,520.00	0.00	0.00	70.00	998,590.00	1,000,000.00
FHLB Bond										
FHLB 1 7/7/2017-15	3130A2E51	7/7/2014	7/7/2017	500,000.00	501,315.00	0.00	0.00	-85.00	501,230.00	500,000.00
FHLB 1.7 10/19/2020-17	3130A6LQ8	10/19/2015	10/19/2020	500,000.00	502,105.00	0.00	0.00	2,200.00	504,305.00	500,000.00
Sub Total/Average FHLB Bond				1,000,000.00	1,003,420.00	0.00	0.00	2,115.00	1,005,535.00	1,000,000.00
FHLMC Bond										
FHLMC 0.6 9/26/2016-14	3134G4Z35	3/26/2014	9/26/2016	500,000.00	500,395.00	0.00	0.00	80.00	500,475.00	500,000.00
FHLMC 1 7/27/2018-17	3134G8XA2	4/27/2016	7/27/2018	1,000,000.00	997,100.00	0.00	0.00	4,050.00	1,001,150.00	1,000,000.00
FHLMC 1.7 1/28/2021-16	3134G8WK1	4/28/2016	1/28/2021	500,000.00	498,535.00	0.00	0.00	1,945.00	500,480.00	500,000.00
Sub Total/Average FHLMC Bond				2,000,000.00	1,996,030.00	0.00	0.00	6,075.00	2,002,105.00	2,000,000.00
FNMA Bond										
FNMA 1.01 10/26/2018-16	3136G2PJ0	10/26/2015	10/26/2018	500,000.00	500,130.00	0.00	0.00	420.00	500,550.00	500,000.00
FNMA 1.6 11/15/2018-16	3136G23H8	8/15/2014	11/15/2018	500,000.00	500,925.00	0.00	0.00	-190.00	500,735.00	500,000.00
FNMA 1.6 5/19/2020-17	3136G2HF7	5/19/2015	5/19/2020	1,000,000.00	1,001,300.00	0.00	0.00	3,040.00	1,004,340.00	1,000,000.00
FNMA 2 10/7/2019-16	3136G26Z5	10/10/2014	10/7/2019	500,000.00	501,235.00	0.00	0.00	155.00	501,390.00	500,000.00
Sub Total/Average FNMA Bond				2,500,000.00	2,503,590.00	0.00	0.00	3,425.00	2,507,015.00	2,500,000.00
Local Government Investment Pool										
Local Agency Investment Fund LGIP	LGIP9326	6/30/2013	N/A	22,148,605.70	22,148,605.70	0.00	0.00	0.00	22,148,605.70	22,148,605.70
Sub Total/Average Local Government Investment Pool				22,148,605.70	22,148,605.70	0.00	0.00	0.00	22,148,605.70	22,148,605.70
Mutual Fund										
CalTrust - Medium Term	CalTrust2020	6/26/2015	N/A	598,205.91	6,029,915.59	0.00	0.00	29,910.31	6,059,825.88	598,205.91
CalTrust - Medium Term	CalTrust2020	2/1/2016	N/A	476.72	4,805.33	0.00	0.00	23.82	4,829.16	476.72



City of Gardena
Portfolio Holdings
GASB 31 Compliance Detail
June 30, 2016

Description	CUSIP/ Ticker	Settlement Date	Maturity Date	Beginning Face Amount/ Shares	Beginning MV	Buy Principal	Sell Principal	Change in MV	Ending MV	Ending Face Amount/Shares
CalTrust - Medium Term	CalTrust2020	12/1/2015	N/A	448.25	4,518.36	0.00	0.00	22.41	4,540.77	448.25
CalTrust - Medium Term	CalTrust2020	1/4/2016	N/A	467.83	4,715.73	0.00	0.00	23.39	4,739.12	467.83
CalTrust - Medium Term	CalTrust2020	3/1/2016	N/A	466.28	4,700.13	0.00	0.00	23.35	4,723.45	466.28
CalTrust - Medium Term	CalTrust2020	7/1/2015	N/A	67.67	682.14	0.00	0.00	3.42	685.53	67.67
CalTrust - Medium Term	CalTrust2020	8/3/2015	N/A	414.36	4,176.78	0.00	0.00	20.75	4,197.50	414.36
CalTrust - Medium Term	CalTrust2020	10/1/2015	N/A	433.91	4,373.83	0.00	0.00	21.72	4,395.53	433.91
CalTrust - Medium Term	CalTrust2020	11/2/2015	N/A	432.12	4,355.79	0.00	0.00	21.63	4,377.40	432.12
CalTrust - Medium Term	CalTrust2020	5/2/2016	N/A	490.61	4,945.37	0.00	0.00	24.55	4,969.90	490.61
CalTrust - Medium Term	CalTrust2020	4/1/2016	N/A	670.57	6,759.31	0.00	0.00	33.48	6,792.83	670.57
CalTrust - Medium Term	CalTrust2020	9/1/2015	N/A	416.27	4,196.03	0.00	0.00	20.85	4,216.85	416.27
CalTrust - Medium Term	CalTrust2020	6/1/2016	N/A	0.00	0.00	5,106.90	0.00	25.30	5,132.23	506.64
CalTrust - Short Term	CalTrust2010	5/2/2016	N/A	114.77	1,150.02	0.00	0.00	1.16	1,151.16	114.77
CalTrust - Short Term	CalTrust2010	7/1/2015	N/A	13.79	138.17	0.00	0.00	0.12	138.30	13.79
CalTrust - Short Term	CalTrust2010	4/1/2016	N/A	115.85	1,160.78	0.00	0.00	1.12	1,161.94	115.85
CalTrust - Short Term	CalTrust2010	3/31/2016	N/A	100.19	1,003.87	0.00	0.00	0.98	1,004.88	100.19
CalTrust - Short Term	CalTrust2010	9/1/2015	N/A	84.83	849.99	0.00	0.00	0.83	850.83	84.83
CalTrust - Short Term	CalTrust2010	11/2/2015	N/A	83.96	841.24	0.00	0.00	0.80	842.08	83.96
CalTrust - Short Term	CalTrust2010	8/3/2015	N/A	83.95	841.21	0.00	0.00	0.87	842.05	83.95
CalTrust - Short Term	CalTrust2010	10/1/2015	N/A	87.88	880.60	0.00	0.00	0.92	881.48	87.88
CalTrust - Short Term	CalTrust2010	2/1/2016	N/A	98.08	982.74	0.00	0.00	0.96	983.72	98.08
CalTrust - Short Term	CalTrust2010	1/4/2016	N/A	93.60	937.86	0.00	0.00	0.93	938.80	93.60
CalTrust - Short Term	CalTrust2010	12/1/2015	N/A	88.80	889.80	0.00	0.00	0.90	890.68	88.80
CalTrust - Short Term	CalTrust2010	6/26/2015	N/A	199,600.80	1,999,999.98	0.00	0.00	1,996.00	2,001,996.00	199,600.80
CalTrust - Short Term	CalTrust2010	6/1/2016	N/A	0.00	0.00	1,228.73	0.00	1.21	1,229.96	122.63
Sub Total/Average Mutual Fund				803,557.00	8,087,820.65	6,335.63	0.00	32,181.78	8,126,338.03	804,186.27
Negotiable Certificate Of Deposit										
Ally Bank 1.2 7/1/2019	02006LF32	6/30/2016	7/1/2019	0.00	0.00	248,000.00	0.00	215.76	248,215.76	248,000.00
AMEX CENT BK 2 5/7/2020	02587DXU7	5/14/2015	5/7/2020	250,000.00	255,360.00	0.00	0.00	505.00	255,865.00	250,000.00
Apple Bank for Savings 0.85 10/16/2017	03784JQQ0	4/6/2016	10/16/2017	248,000.00	248,478.64	0.00	0.00	44.64	248,523.28	248,000.00
Bank NC Thom 1 6/19/2017	06414QTS8	12/19/2014	6/19/2017	248,000.00	248,605.12	0.00	0.00	27.28	248,632.40	248,000.00
Barclays Bk Delaware 2.1 8/13/2019	06740KHS9	8/13/2014	8/13/2019	248,000.00	253,793.28	0.00	0.00	347.20	254,140.48	248,000.00
BMW 2.2 9/30/2020	05580ACZ5	9/30/2015	9/30/2020	248,000.00	255,943.44	0.00	0.00	699.36	256,642.80	248,000.00
Capital One Bk USA 1.7 4/6/2021	140420XR6	4/6/2016	4/6/2021	248,000.00	251,328.16	0.00	0.00	1,187.92	252,516.08	248,000.00



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Description	CUSIP/ Ticker	Face Amount/ Shares	Book Value	Market Value	Moodys	S&P	% of Portfolio	Days To Maturity	Days To Call/Mat.	Maturity Date	Next Call Date	Duration To Mat.
Certificate Of Deposit												
CB 0.4 5/22/2017	CD6553B	249,000.00	249,000.00	249,000.00	NR	NR	0.66	326	326	5/22/2017		0.89
Opus Bank 0.65 6/28/2017	CD3527	249,800.00	249,800.00	249,800.00	NR	NR	0.66	363	363	6/28/2017		0.99
Sub Total / Average		498,800.00	498,800.00	498,800.00			1.33	345	345			0.94
Corporate Bond												
Toyota Motor Credit Var. Corp 4/30/2018	89236TAJ4	1,000,000.00	1,000,000.00	998,590.00	Aa3	AA-	2.66	669	669	4/30/2018		0.00
Sub Total / Average		1,000,000.00	1,000,000.00	998,590.00			2.66	669	669			0.00
FHLB Bond												
FHLB 1 7/7/2017-15	3130A2E51	500,000.00	500,000.00	501,230.00	Aaa	AA+	1.33	372	372	7/7/2017		1.01
FHLB 1.7 10/19/2020-17	3130A6LQ8	500,000.00	500,000.00	504,305.00	Aaa	AA+	1.33	1572	476	10/19/2020	10/19/2017	4.15
Sub Total / Average		1,000,000.00	1,000,000.00	1,005,535.00			2.66	972	424			2.58
FHLMC Bond												
FHLMC 0.6 9/26/2016-14	3134G4Z35	500,000.00	500,000.00	500,475.00	Aaa	AA+	1.33	88	88	9/26/2016		0.24
FHLMC 1 7/27/2018-17	3134G8XA2	1,000,000.00	1,000,000.00	1,001,150.00	Aaa	AA+	2.66	757	301	7/27/2018	4/27/2017	2.06
FHLMC 1.7 1/28/2021-16	3134G8WK1	500,000.00	500,000.00	500,480.00	Aaa	AA+	1.33	1673	120	1/28/2021	10/28/2016	4.41
Sub Total / Average		2,000,000.00	2,000,000.00	2,002,105.00			5.31	819	202			2.19
FNMA Bond												
FNMA 1.01 10/26/2018-16	3136G2PJ0	500,000.00	500,000.00	500,550.00	Aaa	AA+	1.33	848	118	10/26/2018	10/26/2016	2.30
FNMA 1.6 11/15/2018-16	3136G23H8	500,000.00	500,000.00	500,735.00	Aaa	AA+	1.33	868	46	11/15/2018	8/15/2016	2.34
FNMA 1.6 5/19/2020-17	3136G2HF7	1,000,000.00	1,000,000.00	1,004,340.00	Aaa	AA+	2.66	1419	323	5/19/2020	5/19/2017	3.78
FNMA 2 10/7/2019-16	3136G26Z5	500,000.00	500,000.00	501,390.00	Aaa	AA+	1.33	1194	99	10/7/2019	10/7/2016	3.17
Sub Total / Average		2,500,000.00	2,500,000.00	2,507,015.00			6.64	1150	182			3.07
Local Government Investment Pool												
Local Agency Investment Fund LGIP	LGIP9326	22,148,605.70	22,148,605.70	22,148,605.70	NR	NR	58.84	1	1	N/A	N/A	0.00
Sub Total / Average		22,148,605.70	22,148,605.70	22,148,605.70			58.84	1	1			0.00
Mutual Fund												
CalTrust - Medium Term	CalTrust2020	467.83	4,692.34	4,739.12	NR	NR	0.00	N/A	N/A			N/A



City of Gardena
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Description	CUSIP/ Ticker	Face Amount/ Shares	Book Value	Market Value	Moody's	S&P	% of Portfolio	Days To Maturity	Days To Call/Mat.	Maturity Date	Next Call Date	Duration To Mat.
alTrust - Medium Term	CalTrust2020	466.28	4,695.47	4,723.45	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	476.72	4,800.56	4,829.16	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	598,205.91	6,017,951.47	6,059,825.88	NR	NR	1.59	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	67.67	680.79	685.53	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	433.91	4,373.83	4,395.53	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	448.25	4,504.91	4,540.77	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	670.57	6,766.01	6,792.83	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	416.27	4,183.54	4,216.85	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	432.12	4,351.47	4,377.40	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	414.36	4,172.64	4,197.50	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	490.61	4,950.28	4,969.90	NR	NR	0.00	N/A	N/A			N/A
alTrust - Medium Term	CalTrust2020	506.64	5,106.90	5,132.23	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	114.77	1,150.02	1,151.16	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	122.63	1,228.73	1,229.96	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	115.85	1,160.78	1,161.94	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	98.08	982.74	983.72	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	100.19	1,003.87	1,004.88	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	13.79	138.17	138.30	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	83.96	841.24	842.08	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	84.83	849.99	850.83	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	87.88	880.60	881.48	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	199,600.80	2,000,000.00	2,001,996.00	NR	NR	0.53	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	83.95	841.21	842.05	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	88.80	889.80	890.68	NR	NR	0.00	N/A	N/A			N/A
alTrust - Short Term	CalTrust2010	93.60	936.93	938.80	NR	NR	0.00	N/A	N/A			N/A
Sub Total / Average		804,186.27	8,082,134.29	8,126,338.03			2.14	N/A	N/A			N/A

legotiable Certificate Of Deposit

ally Bank 1.2 7/1/2019	02006LF32	248,000.00	248,000.00	248,215.76	NR	NR	0.66	1096	1096	7/1/2019		2.96
MEX CENT BK 2 5/7/2020	02587DXU7	250,000.00	250,000.00	255,865.00	NR	NR	0.66	1407	1407	5/7/2020		3.72
pple Bank for Savings 0.85 10/16/2017	03784JQQ0	248,000.00	248,000.00	248,523.28	NR	NR	0.66	473	473	10/16/2017		1.29
Bank NC Thom 1 6/19/2017	06414QTS8	248,000.00	248,000.00	248,632.40	None	None	0.66	354	354	6/19/2017		0.96
Barclays Bk Delaware 2.1 8/13/2019	06740KHS9	248,000.00	248,000.00	254,140.48	None	None	0.66	1139	1139	8/13/2019		3.02



City of Gardena
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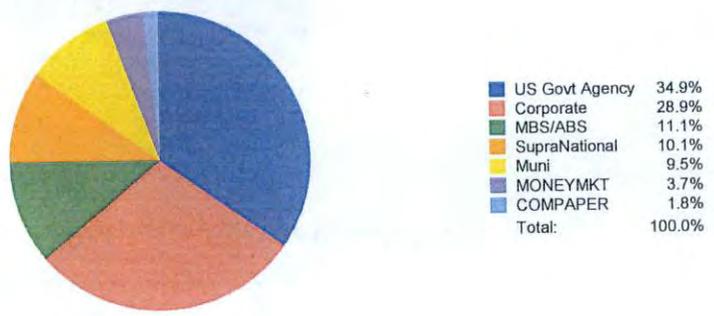
Description	CUSIP/ Ticker	Face Amount/ Shares	Book Value	Market Value	Moody's	S&P	% of Portfolio	Days To Maturity	Days To Call/Mat.	Maturity Date	Next Call Date	Duration To Mat.
3MW 2.2 9/30/2020	05580ACZ5	248,000.00	248,000.00	256,642.80	NR	NR	0.66	1553	1553	9/30/2020		4.06
Capital One Bk USA 1.7 4/6/2021	140420XR6	248,000.00	248,000.00	252,516.08	NR	NR	0.66	1741	1741	4/6/2021		4.58
Capital One NA 2.25 9/30/2020	14042RAK7	248,000.00	248,000.00	256,632.88	NR	NR	0.66	1553	1553	9/30/2020		4.06
Cardinal Bk Ntl 0.65 9/26/2016	14147VDX1	248,000.00	248,000.00	248,084.32	NR	NR	0.66	88	88	9/26/2016		0.24
Cathay Bk 0.75 12/14/2016	149159JW6	248,000.00	248,000.00	248,245.52	NR	NR	0.66	167	167	12/14/2016		0.45
CIT Bank, UT 0.9 5/1/2017	17284CCY8	250,000.00	250,000.00	251,127.50	NR	NR	0.66	305	305	5/1/2017		0.83
Comenity Capital, UT 1.1 10/17/2016	20033ACV6	250,000.00	250,000.00	250,420.00	NR	NR	0.66	109	109	10/17/2016		0.30
Compass Bank, AL 2 10/9/2018	20451PFD3	248,000.00	248,000.00	253,220.40	NR	NR	0.66	831	831	10/9/2018		2.23
Customers Bank 0.8 3/20/2017	23204HAW8	248,000.00	248,000.00	248,357.12	NR	NR	0.66	263	263	3/20/2017		0.72
Discover 2 5/13/2020	254672NN4	250,000.00	250,000.00	255,860.00	NR	NR	0.66	1413	1413	5/13/2020		3.74
Enerbank 1.7 12/18/2018	29266NG43	248,000.00	248,000.00	251,392.64	NR	NR	0.66	901	901	12/18/2018		2.42
First Bus Bk 1.55 3/6/2020	31938QL36	248,000.00	248,000.00	253,835.44	NR	NR	0.66	1345	1345	3/6/2020		3.59
Goldman Sachs 2.3 11/25/2020	38148J3E9	245,000.00	245,000.00	252,964.95	NR	NR	0.65	1609	1609	11/25/2020		4.21
Investors Comm Bk 1.5 2/26/2021	46147URQ5	248,000.00	248,000.00	252,464.00	NR	NR	0.66	1702	1702	2/26/2021		4.50
Key Bank 1.35 10/15/2018	49306SVH6	248,000.00	248,000.00	251,531.52	None	None	0.66	837	837	10/15/2018		2.26
Leumi NY Bk 2 12/17/2019	063248EY0	248,000.00	248,000.00	255,085.36	NR	NR	0.66	1265	1265	12/17/2019		3.36
MB Financial Bk 1.4 4/15/2021	55266CRD0	248,000.00	248,000.00	252,526.00	NR	NR	0.66	1750	1750	4/15/2021		4.64
Medallion Bk Utah 1.2 4/26/2019	58403B3T1	248,000.00	248,000.00	249,701.28	NR	NR	0.66	1030	1030	4/26/2019		2.78
Meridian 0.9 9/29/2017	58958PCL6	248,000.00	248,000.00	249,081.28	None	None	0.66	456	456	9/29/2017		1.24
Morton Cmnty BK 1.05 4/10/2018	619165GA5	248,000.00	248,000.00	248,409.20	None	None	0.66	649	649	4/10/2018		1.76
Nebraska St Bk & Trust Broken Bow 1.2 1/15/2020	63969ABR4	248,000.00	248,000.00	251,372.80	NR	NR	0.66	1294	1294	1/15/2020		3.47
Riverwood Bank, MN 1.25 10/10/2017	76951DAD2	248,000.00	248,000.00	250,452.72	NR	NR	0.66	467	467	10/10/2017		1.27
Sallie Mae Bk 2.1 8/13/2019	795450SJ5	248,000.00	248,000.00	254,217.36	None	None	0.66	1139	1139	8/13/2019		3.02
Synchrony Bank 1.55 6/29/2021	87164XMJ2	248,000.00	248,000.00	248,600.16	NR	NR	0.66	1825	1825	6/29/2021		4.83
Wash Tr Co West 0.8 3/20/2017	940637FU0	248,000.00	248,000.00	248,917.60	NR	NR	0.66	263	263	3/20/2017		0.72
WELL FARGO 1.55 11/19/2018	9497482T3	248,000.00	248,000.00	251,266.16	NR	NR	0.66	872	872	11/19/2018		2.34
Sub Total / Average		7,693,000.00	7,693,000.00	7,798,302.01			20.44	964	964			2.57
Total / Average		37,644,591.97	44,922,539.99	45,085,290.74			100.00	374	260			0.95



	CalTrust Short Term	LAIF		CalTrust Short Term Total Return	CalTrust Short Term Yield Return	LAIF Yield Return
Market Value	\$1,180,461,242.64	N/A	One Month	0.14%	0.06%	0.05%
NAV per Share	\$10.03	N/A	Three Month	0.28%	0.18%	0.14%
Yield	0.73%	0.58%	Six Month	0.55%	0.34%	0.25%
Period Total Return	0.14%	N/A	One Year*	0.67%	0.60%	0.43%
Period Yield Return	0.06%	0.05%	Two Year*	0.51%	0.51%	0.35%
Effective Duration	0.51 yrs.	N/A	Three Year*	0.53%	0.47%	0.32%
Average Maturity	1.06 yrs.	0.44 yrs.	Five Year*	0.46%	0.45%	0.33%
			Ten Year*	1.53%	1.49%	1.45%
			Since Inception*	1.81%	1.77%	1.71%

*Annualized

Portfolio Sector Breakdown



Portfolio Quality Breakdown



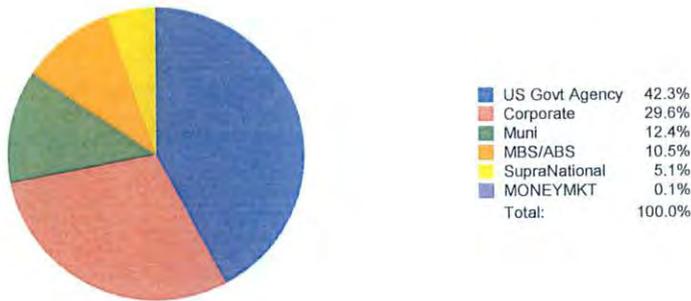
Disclosure to Performance Information

- This performance information is based on an inception date of February 13, 2005, when the CalTrust Short-Term portfolio commenced investment operations according to its investment objective, and does not include any investment returns from temporary investments held before the commencement of those operations.
- First-month index returns, February 13-28, 2005, are intra-period and were calculated by calculating the average daily return during the month and multiplying the average daily return by number of days in the shortened period.
- Performance was calculated net of investment advisory and program administration fees.
- The Local Agency Investment Fund (LAIF) is a diversified portfolio managed by the State of California for local governments and special districts.
- Performance for the CalTRUST Short Term Account is on a trade date basis. LAIF's monthly performance was calculated by taking the average monthly effective yield and dividing it by 365 then multiplying the result by the number of days in the month.
- Yield represents the 7-day net distribution on investments for the period.
- Rating source - Standard & Poor's.
- Past performance is no guarantee of future results.

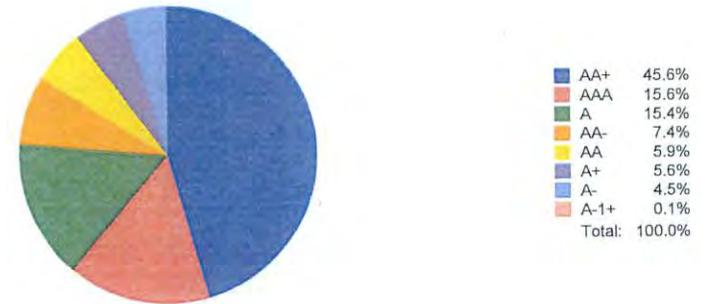
	CalTrust Medium Term	Merrill Lynch 1-3 Corp & Gov't, A Rated & Above		CalTrust Medium Term Total Return	CalTrust Medium Term Yield Return	Merrill Lynch 1-3 Corp & Gov't, A Rated & Above
Market Value	\$911,392,524.83	N/A	One Month	0.52%	0.08%	0.59%
NAV per Share	\$10.13	N/A	Three Month	0.56%	0.25%	0.59%
Distribution Yield	1.01%	N/A	Six Month	1.48%	0.49%	1.53%
Period Return	0.52%	0.59%	One Year*	1.54%	0.93%	1.49%
Effective Duration	1.77 yrs.	1.82 yrs.	Two Year*	1.09%	0.84%	1.20%
Average Maturity	2.00 yrs.	1.88 yrs.	Three Year*	1.10%	0.79%	1.14%
			Five Year*	0.90%	0.87%	1.03%
			Ten Year*	2.29%	2.13%	2.66%
			Since Inception*	2.28%	2.13%	2.60%

*Annualized

Portfolio Sector Breakdown



Portfolio Quality Breakdown



Disclosure to Performance Information

- This performance information is based on an inception date of February 13, 2005, when the CalTrust Medium-Term portfolio commenced investment operations according to its investment objective, and does not include any investment returns from temporary investments held before the commencement of those operations.
- Performance was calculated net of investment advisor and program administration fees.
- Yield represents the 7-day net distribution on investments for the period.
- Rating source - Standard & Poor's.
- Past performance is no guarantee of future results.



CITY of GARDENA

5. D. (1)
CITY MANAGER
Report No. P-2016-14
Date: August 9, 2016

TO: THE HONORABLE MAYOR AND CITY COUNCIL
SUBJECT: PERSONNEL REPORT

1. Report the Service Retirement of **BENNY GONZALES**, Street Sweeper Operator, effective August 11, 2016. Mr. Gonzales was hired as a Street Maintenance Worker for the Public Works Department on October 29, 1979. On August 29, 1983, Mr. Gonzales was promoted to Street Sweeper Operator for the Public Works Department, which is his current position. Mr. Gonzales has been with the City for 36 years and 9 months.
2. Report the *Promotion* of the following individuals:
 - a. **KEVIN DOMINGUEZ** to the position of Street Sweeper Operator, Schedule 45 (\$4,205 - \$5,367/month) from the position of Street Maintenance Worker effective August 14, 2016 within the Public Works Department.
 - b. **JOSEPH ESPARZA, SR.** to the position of Street Maintenance Worker, Schedule 35 (\$3,285 - \$4,192/month) from the position of Right-of-Way-Maintenance Worker effective August 14, 2016 within the Public Works Department.
3. Report the Open/Competitive recruitment for the position of Police Records Technician I (Police Department) closed on July 22, 2016.
4. Report the Open/Competitive recruitment for the position of Payroll/Personnel Technician (Finance Division) closed on July 22, 2016.
5. Report the Open/Competitive recruitment for the position of Administrative Aide (Transportation Department). The recruitment will close on September 2, 2016.
6. Report the Open/Competitive recruitment for the position of Administrative Support Services Supervisor (Police Department). The recruitment will close on September 2, 2016.
7. Report the Open/Competitive recruitment for the position of Director of General Services (Public Works/Community Development). The recruitment will close on September 30, 2016.

Respectfully submitted,

A handwritten signature in blue ink that reads 'Mitchell G. Lansdell'.

MITCHELL G. LANSDELL
City Manager/Human Resources Officer

cc: City Attorney
City Clerk
Human Resources
Payroll



City of Gardena City Council Meeting

Agenda Item No. 8. B. (1)

Department: POLICE, STREETS & DEVELOPMENT SVCS.

Meeting Date: 08/09/2016

Resolution No. 6240

AGENDA REPORT SUMMARY

TO: THE HONORABLE MEMBERS OF CITY COUNCIL

AGENDA TITLE: **RESOLUTION NO. 6240, DESIGNATING AUTHORITY FOR CERTIFICATIONS FOR RIGHT OF WAY TO THE CITY MANAGER**

<u>COUNCIL ACTION REQUIRED:</u>	<u>Action Taken</u>
<p>Adopt Resolution No. 6240</p> <p><u>RECOMMENDATION AND STAFF SUMMARY:</u></p> <p>Staff respectfully recommends that the City Council adopt Resolution No. 6240, designating authority for certifications for right of way to the City Manager.</p> <p>The State of California Department of Transportation (Caltrans) requires a right of way certification for all City projects on the State and Federal Highway systems as part of Caltrans standard procedures.</p> <p>Chapter 17 of the Caltrans Right of Way Manual suggests that the governing body of a Local Public Agency submit a City Council Resolution authorizing the execution of right of way certifications and that authority delegated to a responsible official.</p>	
<p><u>FINANCIAL IMPACT/COST:</u></p> <p>Budget Amount: N/A Funding Source: N/A</p>	
<p><u>ATTACHMENT:</u></p> <p>Resolution No. 6240</p>	
<p>Submitted by: <u>Edward Medrano</u>, Edward Medrano, Director Police, Streets & Development Services</p> <p>Concurred by: <u>Mitchell G. Lansdell</u>, Mitchell G. Lansdell, City Manager</p>	<p>Date: <u>08/01/16</u></p> <p>Date: <u>8/1/16</u></p>

RESOLUTION NO. 6240

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARDENA,
CALIFORNIA, DESIGNATING AUTHORITY FOR CERTIFICATIONS
FOR RIGHT OF WAY TO THE CITY MANAGER**

WHEREAS, the State of California Department of Transportation (Caltrans) requires a right of way certification for all City projects on the State and federal-aid highway systems as part of Caltrans standard procedures; and

WHEREAS, Caltrans' latest edition of the Right of Way Manual Chapter 17 describes a right of way certification as a written statement summarizing all right of way matters with respect to a proposed construction project; and

WHEREAS, the purpose of a right of way certification is to document that real property interests have been or are being secured, and physical obstructions, including buildings, utilities, and railroads have been or will be removed, relocated or protected as required for the construction, operation, and maintenance of the proposed project. The right of way certification documents that right of way activities were conducted in accordance with applicable policies and procedures; and

WHEREAS, the City as a Local Public Agency performs the right of way activities on a portion of a state highway, or on any project with State funds or on a federally assisted local project, and is responsible for preparing the right of way certification; and

WHEREAS, Chapter 17, Section 17.08.14.11 of the Caltrans Right of Way Manual suggests the governing body of a Local Public Agency submit a resolution authorizing the execution of right of way certifications either for each project's certification or as a blanket authority delegated to a responsible official.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GARDENA,
CALIFORNIA, DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:**

SECTION 1. The City Manager is designated as a responsible official with authority to execute right of way certifications. This authority remains in effect until rescinded by action of the City Council.

SECTION 2. That this Resolution shall be effective immediately.

BE IT FURTHER RESOLVED that the City Clerk shall certify to the passage and adoption of this Resolution; shall cause the same to be entered among the original Resolutions of said City; and shall make a minute of the passage and adoption thereof in the records of the proceedings of the City Council of said City in the minutes of the meeting at which the same is passed and adopted.

Passed, approved, and adopted this _____ day of _____ 2016.

MARK E. HENDERSON, Mayor Pro Tem

ATTEST:

MINA SEMENZA, City Clerk

APPROVED AS TO FORM:



PETER L. WALLIN, City Attorney



City of Gardena City Council Meeting

Agenda Item No. 8. B. (2)

Department: POLICE, STREETS & DEVELOPMENT SVCS.

Meeting Date: 08/09/2016

AGENDA REPORT SUMMARY

TO: THE HONORABLE MEMBERS OF CITY COUNCIL

AGENDA TITLE: **APPROVE ADDITIONAL PROJECT FOR 2016-2017
FISCAL YEAR CAPITAL IMPROVEMENT PROJECT BUDGET**

<u>COUNCIL ACTION REQUIRED:</u>	<u>Action Taken</u>
<p>Approve Additional Project</p> <p><u>RECOMMENDATION AND STAFF SUMMARY:</u></p> <p>Staff respectfully recommends that the City Council approve the following Capital Improvement Project to be added to the 2016-2017 Fiscal Year CIP Budget:</p> <p>A. Crenshaw Boulevard Street Improvement, JN 925 Redondo Beach Boulevard to Rosecrans Avenue Funding: \$650,000 Proposition C Local Return</p> <p>This project will coldmill and overlay approximately 250,000 square feet of dilapidated asphalt pavement, remove and replace damaged concrete sidewalks, curbs and gutters, and will re-construct existing curb ramps to comply with American with Disabilities Act (ADA) guidelines.</p>	
<p><u>FINANCIAL IMPACT/COST:</u></p> <p>Total Amount: \$650,000 Funding source: Proposition C Local Return</p>	
<p><u>ATTACHMENTS:</u></p> <p>Project Location Map</p>	
<p>Submitted by: <u><i>Edward Medrano</i></u> Edward Medrano, Director Police, Streets & Development Services</p>	<p>Date: <u><i>08/01/16</i></u></p>
<p>Concurred by: <u><i>Mitchell G. Lansdell</i></u> Mitchell G. Lansdell, City Manager</p>	<p>Date: <u><i>8/1/16</i></u></p>

LOS ANGELES COUNTY

HAWTHORNE

EL SEGUNDO

BLVD

BLVD

AVE.

AVE.

AVE.

GRAMERCY PL.

135 th

ST.

139 th

ST.

ROSECRANS

AVE.

AVE

AVE.

CRENSHAW

VAN NESS

146 th Pl.

147 th ST.

ST.

AVE

BUDLONG

VERMONT

AVE.

156 th ST.

MANHATTAN
BEACH BLVD.

GARDENA

BLVD.

158 th ST.

155 th

ST.

MAGNOLIA
AVE.

CITY OF LOS ANGELES

REDONDO
BEACH

161st ST

BUDLONG AVE

AVE.

BLVD

AVE.

162 nd

ST.

P.W.

DENKER AVE.

AVE.

P.D.

M.C.E.

P.

AVE.

HALLDALE
AVE.

161st ST

BUDLONG AVE

AVE.

164th ST.

WILTON PL.

169th PL.

HALLDALE
AVE.

GARDENA

BLVD

166 th ST.

TORRANCE

169th PL.

169th ST.

169th Pl.

170th ST.



ARTESIA

BLVD.

BRIGHTON

BLVD



CRENSHAW

VAN NESS

182 nd

WESTERN

DALTON AVE.

NORMANDIE

VERMONT



ELECTRIC ST.

TORRANCE

CITY OF LOS ANGELES

CITY OF GARDENA
PROJECT LOCATION MAP

J.N. 925

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City of Gardena City Council Meeting

Agenda Item No. 8. B. (3)

Department: POLICE, STREETS & DEVELOPMENT SVCS.

Meeting Date: 08/09/2016

AGENDA REPORT SUMMARY

TO: THE HONORABLE MEMBERS OF CITY COUNCIL

AGENDA TITLE: **ACCEPTANCE OF PROJECTS AND NOTICE OF COMPLETION**
A. PEDESTRIAN SAFETY IMPROVEMENT 2016
VARIOUS LOCATIONS, JN 894
B. SIDEWALK REPLACEMENT 2016
VARIOUS LOCATIONS, JN 898
RUIZ CONCRETE AND PAVING INC.

<u>COUNCIL ACTION REQUIRED:</u>	<u>Action Taken</u>
Accept and Order the Recordation of Notice of Completion	
<u>RECOMMENDATION AND STAFF SUMMARY:</u>	
Staff respectfully recommends that the City Council accept the work and order the recordation of Notice of Completion.	
This project removed and replaced 840 linear feet of curb and gutter, 6,300 square feet of sidewalk, installed 34 new street trees, and constructed 49 new A.D.A. compliant curb ramps at various locations in the City.	
Sufficient funds to complete this project were appropriated by the City Council in the 2015-2016 Capital Improvement Budget using Measure "R" Local and SB 821 Funds.	
<u>FINANCIAL IMPACT/COST:</u>	
Amount of Expense: \$318,374.83 (Construction) Funding Source: Measure "R" Local and SB 821 Funds	
<u>ATTACHMENTS:</u>	
Notice of Completion	
Submitted by: <u>Edward Medrano</u> , Edward Medrano, Director Police, Streets & Development Services Date: <u>8/3/16</u>	
Concurred by: <u>Mitchell G. Lansdell</u> , Mitchell G. Lansdell, City Manager Date: <u>8/3/16</u>	

RECORDING REQUEST BY AND MAIL TO:

Mina Semenza, City Clerk
City of Gardena
1700 W. 162nd Street
Gardena, CA 90247

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN, that:

1. The undersigned is the duly authorized representative of the City of Gardena, a Municipal Corporation of the State of California located within the County of Los Angeles in said State at 1700 West 162 Street, Gardena, California 90247.
2. That on the 8TH day of March, 2016, the City Council of said City entered into contract with Ruiz Concrete and Paving Inc. whose address is 1344 Temple Ave. Long Beach CA, 90804 for the improvement titled A. Pedestrian Safety Improvement 2016 JN 894 and B. Sidewalk Replacement 2016 JN 898 in accordance with City of Gardena Plans and Specifications.
3. That all of the work and improvement was located at Various Locations in said City. The owner of the location is the City of Gardena.
4. That all of the work and improvement contemplated in and under said contract was substantially completed on July 28, 2016.
5. That the City Council formally accepted this work and improvement on August 9, 2016.
6. That the Surety on the Performance Bond and the Labor and Material Bond of said Contractor under said contract was, and is, the Fidelity and Deposit Company of Maryland whose address is 777 S. Figueroa St., No. 3900, Los Angeles, CA 90017.

The undersigned, being first duly sworn, states: That he is the duly authorized representative of the City of Gardena, the political subdivision of the State of California which conducted the proceedings for the improvement titled A. Pedestrian Safety Improvement 2016 JN 894 and B. Sidewalk Replacement 2016 JN 898 in said City, that he has read the foregoing "Notice of Completion" and knows the facts recited therein are true.

IN WITNESS THEREOF, I have hereunto subscribed my name as the duly authorized representative of said City this day of 2016.

City of Gardena

Jesus De Castro, Associate Engineer

State of California

County of _____

Subscribed and sworn to (or affirmed) before me on this ____ day of _____, 20__, by
_____, proved to me on the basis of satisfactory
evidence to be the person(s) who appeared before me.

Signature _____

Seal

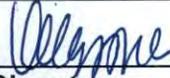


City of Gardena
City Council Meeting
AGENDA REPORT SUMMARY

Agenda Item No.: 8. C. (1)
 Department: Recreation/Human Services/
 Parks & Facilities
 Meeting Date: August 9, 2016

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: Ratify Administrative Approval of Amendment No. 2 to Contract No. MH121116 between the City of Gardena and Los Angeles County Department of Mental Health for Fiscal Year 2016-2017

<p><u>COUNCIL ACTION REQUIRED:</u></p> <p>It is respectfully recommended that City Council ratify administrative approval of Amendment No. 2 to Contract No. MH121116 between the City of Gardena and Los Angeles County Department of Mental Health for Fiscal Year 2016-2017.</p>	<p><u>Action Taken</u></p>
<p><u>RECOMMENDATION AND STAFF SUMMARY:</u></p> <p>County Agreement No. MH121116 is administered by the Los Angeles County Department of Mental Health and provides funding for the Gardena Socialization Program. Socialization services are provided to the chronically mentally ill residents of the greater Gardena Community.</p> <p>Amendment No. 2 amends the current agreement to ensure uniformity and consistency of all Department of Mental Health (DMH) Legal Entity Agreements for Fiscal Year 2016-2017. New provisions have been added to the agreement to allow the county to implement corrective action plans for substandard performance or outcomes and possible funding reduction for failure to improve performance and program outcomes. Other provisions have been deleted, replaced with revised language, and substituted with revised terms to ensure consistency.</p> <p>The total compensated amount for the socialization program will remain the same at \$33,742.</p>	
<p><u>FINANCIAL IMPACT/COST:</u></p> <p>Amount of Expense: \$33,742 Funding Source: Los Angeles County Department of Mental Health Anticipated Revenue: \$33,742 for Fiscal Year</p>	
<p><u>ATTACHMENTS:</u></p> <p>Amendment No. 2</p>	
<p>Submitted by <u></u>, Kelly Fujio, Director of Recreation, Human Services, Parks & Facilities Date <u>8/2/16</u></p> <p>Concurred by <u></u>, Mitchell G. Lansdell, City Manager Date <u>8/3/16</u></p>	

CONTRACTOR'S COPY

52

CONTRACT NO. MH121116

AMENDMENT NO. 2

THIS AMENDMENT is made and entered into this 1st day of July, 2016, by and between the COUNTY OF LOS ANGELES (hereafter "County") and City of Gardena (hereafter "Contractor").

WHEREAS, County and Contractor have entered into a written Agreement, dated July 1, 2014, identified as County Agreement No. MH121116, or as subsequently amended (hereafter collectively "Agreement"); and

WHEREAS, to ensure the uniformity and consistency of all Department of Mental Health (DMH) Legal Entity Agreements, for Fiscal Year (FY) 2016-17, County and Contractor intend to amend Agreement to incorporate changes (i.e., the addition of new provisions, the deletion of provisions, the replacement of provisions with revised language, and the substitution of revised terms) made to the DMH Legal Entity Agreement boilerplate, including to the Financial Exhibit A (FINANCIAL PROVISIONS) Attachment II, and Attachment X (REQUIRED SUPPLEMENTAL DOCUMENTS), to be effective July 1, 2016; and

WHEREAS, for FY 2016-17, the Maximum Contract Amount (MCA) will remain the same.

NOW, THEREFORE, County and Contractor agree that this Agreement shall be amended only as follows:

1. a. Agreement Paragraph 11 (PERFORMANCE STANDARDS AND OUTCOME MEASURES), is stricken in its entirety and the following substituted therefor:

“11. PERFORMANCE STANDARDS AND OUTCOME MEASURES: The Contractor shall comply with all applicable federal, State, and County policies and procedures relating to performance standards and outcome measures, including but not limited to those performance standards and outcome measures required by specific federal, State, and/or County rules, directive, and guidelines for entities receiving their funding. Examples of such performance standards and/or outcome measures include, but are not limited to, those identified in Attachment IX and those reflected in County and/or program Service Exhibits and practice parameters; as well as performance standards and/or outcomes measures related to the Patient Protection and Affordable Care Act (ACA) and Cal MediConnect Program.

Performance standards and/or outcome measures will be used as part of the determination of the effectiveness of the services delivered by Contractor. Substandard performance or outcomes by Contractor may be grounds for contract review and a corrective action plan (CAP).”

- b. Agreement Paragraph 12 (QUALITY MANAGEMENT PROGRAM), Subparagraph E is stricken in its entirety and the following substituted therefor:

“E. The Contractor’s level of performance under this Agreement shall be evaluated by the County no less than annually. Contractor’s failure to meet performance and program outcomes standards may place Contractor’s Agreement in jeopardy; performance and outcomes deficits that are not remedied by Contractor will be reported to the Board of Supervisors. The report shall include improvement/corrective action measures taken by the County and Contractor. If improvement does not occur consistent with the corrective action measures, County may terminate this Agreement or invoke other remedies such as funding reductions as specified in this Agreement.”

- c. Agreement Paragraph 29 (SUBCONTRACTING), Subparagraph B (5) is stricken in its entirety and the following substituted therefor:

“(5) A copy of the proposed subcontract which shall contain the following provision:

“This contract is a subcontract under the terms of the prime contract with the County of Los Angeles and shall be subject to all of the provisions of such prime contract, including those related to ensuring high quality of services and outcomes.”

- d. Agreement Paragraph 55 (HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT), Subparagraph D (4) is stricken in its entirety and the following substituted therefor:

“(4) As County defines standard formats for each EDI transaction and determines the method by which each transaction is to be exchanged between Contractor and County, County shall notify Contractor of the effective date(s) by which Contractor shall be required to implement each newly defined EDI transaction through County’s release of revised Companion Guides. Revised Companion Guides shall be released prior to the effective date(s) upon which each newly defined EDI transaction is required in accordance with the schedule below and in accordance with County’s estimate of the effort required to implement each newly defined EDI transaction, unless earlier effective date(s) are imposed by law or regulation, or earlier effective dates(s) are established by mutual agreement between County and Contractor.

(a) 120 days for new EDI transactions requiring major development and testing

(b) 90 days for new EDI transactions requiring moderate development and testing

(c) 60 days for new EDI transactions requiring minimal development and testing.”

- e. Agreement Paragraph 55 (HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT), Subparagraph G is stricken in its entirety and the following substituted therefor:

“G. Contractor further understands and agrees that the terms and conditions of the current IS and IBHIS Trading Partner Agreements (TPA) available at http://lacdmh.lacounty.gov/hipaa/edi_homepage.html and http://lacdmh.lacounty.gov/hipaa/IBHIS EDI_homepage.htm, respectively, shall apply to this Agreement and that said Terms and Conditions are incorporated by reference as though fully set forth herein.”

- f. Agreement Paragraph 62 (LOCAL SMALL BUSINESS ENTERPRISE PREFERENCE PROGRAM), Subparagraph 3 is stricken in its entirety and the following substituted therefor:

“3. Be subject to the provisions of Chapter 2.202 of the Los Angeles County Code (Determinations of Contractor Non-responsibility and Contractor Debarment).

The above penalties shall also apply to any business that has previously obtained proper certification, however, as a result of a change in their status would no longer be eligible for certification, and fails to notify the State, the Department of Consumer and Business Affairs and Internal Services Department (ISD) of this information prior to responding to a solicitation or accepting a contract award.”

2. Financial Exhibit A (FINANCIAL PROVISIONS), Attachment II shall be deleted in its entirety and replaced with Financial Exhibit A (FINANCIAL PROVISIONS), Attachment II – 2 attached hereto and incorporated herein by reference. All references to Financial Exhibit A (FINANCIAL PROVISIONS), Attachment II shall be deemed amended to state “Financial Exhibit A (FINANCIAL PROVISIONS), Attachment II – 2”.
3. For FY 2016-17, the MCA will remain the same at **\$33,742**.
4. Financial Summary (Attachment III) for FY 2016-17, shall be deleted in its entirety and replaced with Financial Summary (Attachment III) - 2 for FY 2016-17

attached hereto and incorporated herein by reference. All references in Agreement to Financial Summary (Attachment III) for FY 2016-17, shall be deemed amended to state “Financial Summary (Attachment III) - 2 for FY 2016-17.”

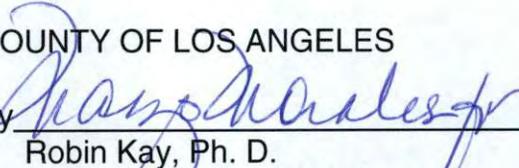
5. Attachment IV, Service Delivery Site Exhibit - 1, is deleted in its entirety and replaced with the revised Attachment IV, Service Delivery Site Exhibit - 2 attached hereto and incorporated herein by reference. All references in Agreement to Attachment IV, Service Delivery Site Exhibit - 1 will be deemed amended to state “Attachment IV, Service Delivery Site Exhibit - 2.”
6. Attachment V, Service Exhibits - 1, is deleted in its entirety and replaced with Attachment V, Service Exhibits - 2 attached hereto and incorporated herein by reference. All references in Agreement to Attachment V, Service Exhibits - 1, will be deemed amended to state “Attachment V, Service Exhibits - 2.”
7. Attachment X – Required Supplemental Documents shall be deleted in its entirety and replaced with Attachment X – 2, attached hereto and incorporated herein by reference. All references to Attachment X shall be deemed amended to state “Attachment X – 2”.
8. Contractor shall provide services in accordance with Contractor’s FY 2015-16 Negotiation Package for this Agreement and any addenda thereto approved in writing by the County’s Acting Director of Mental Health or her designee.
9. Except as provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by County's Acting Director of Mental Health or her designee, and Contractor has caused this Amendment to be subscribed on its behalf by its duly authorized officer, on the day, month, and year first above written.

COUNTY OF LOS ANGELES

By 
Robin Kay, Ph. D.
Acting Director of Mental Health

City of Gardena

CONTRACTOR

By 

 Name Paul Tanaka

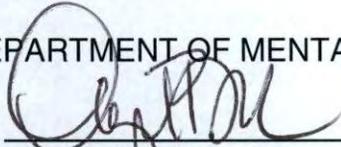
Title Mayor

(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM:
OFFICE OF THE COUNTY COUNSEL

APPROVED AS TO CONTRACT
ADMINISTRATION:

DEPARTMENT OF MENTAL HEALTH

By 
Interim Chief, Contracts Development
and Administration Division

APPROVED AS TO FORM

BY 
PETER L. WALLIN
CITY ATTORNEY

**DMH LEGAL ENTITY AGREEMENT
ATTACHMENT II-2**

**FINANCIAL EXHIBIT A
(FINANCIAL PROVISIONS)**

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1 FINANCIAL EXHIBIT A
2 (FINANCIAL PROVISIONS)

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FINANCIAL EXHIBIT A
FINANCIAL PROVISIONS

A. GENERAL

(1) The County shall pay Contractor in arrears for eligible services provided under this DMH Legal Entity Agreement and in accordance with the terms of this Financial Exhibit A up to the amounts identified for each Funded Program as shown in the Financial Summary and as otherwise may be limited under this DMH Legal Entity Agreement and the attachments thereto, including but not limited to this Financial Exhibit A and the Financial Summary.

(a) For the purposes of the Agreement, a “Funded Program” is a set of services and/or activities (including invoiced services and activities) paid through a particular funding source for the benefit of a specific beneficiary or program (e.g., Medi-Cal or Non-Medi-Cal) as identified on a row on the Financial Summary.

(b) For the purposes of the Agreement, the “Funded Program Amount” is the amount identified in the last column of the Financial Summary for each Funded Program.

(c) For the purposes of this Agreement, “Non-Medi-Cal” includes all of the following: Persons with no known outside payer source, persons for whom eligibility for benefits under the State’s Medi-Cal programs is being determined or established, and persons whose eligibility for the Medi-Cal programs was unknown at the time that services were rendered.

(d) The Contractor understands and agrees that the Medi-Cal Funded Program Amount(s) in the Financial Summary is provided based on Contractor’s ability to provide specific services and/or serve specific populations, which may include but is not limited to, Medi-Cal beneficiaries eligible under Early and Periodic, Screening, Diagnosis, and Treatment (EPSDT) Program; Title XXI Medicaid Children’s Health Insurance Program (MCHIP); existing Title XIX Short-Doyle/Medi-Cal Program for individuals with low income and resources such as children and families, pregnant women, seniors, and persons with disabilities; and Medicaid (Medi-Cal in California) Coverage Expansion under the Affordable Care Act, as set forth in the Negotiation Package. Therefore, Contractor shall ensure

access and provision of a full array of Specialty Mental Health Services to all eligible beneficiaries based on client needs as set forth in the Negotiation Package under this Agreement.

(e) The Contractor understands and agrees that the Financial Summary is the aggregation of funds provided under distinct subprograms that are allocated or awarded based on Contractor's areas of expertise and its ability to provide specific services and/or serve specific populations through specialized programs as indicated in Contractor's Subprogram Schedule in the Negotiation Package, which must be approved by the Director. The Contractor understands and agrees that this aggregation of funds is intended to facilitate provisional payments to the Contractor for eligible services rendered under this DMH Legal Entity Agreement and to facilitate the ability of the County to obtain reimbursement from its funding sources, including federal and State reimbursement for eligible services to Medi-Cal beneficiaries.

(f) The Contractor understands and agrees that this aggregation of funds in the Financial Summary is not intended to allow Contractor to redirect funds that were originally allocated or awarded for the benefit of a specific population or for specific types of services.

(2) The Contractor shall comply with all requirements necessary for reimbursement as established by federal, State and local statutes, laws, ordinances, rules, regulations, manuals, policies, guidelines and directives.

(3) In order to reduce County costs, the Contractor shall comply with all applicable provisions of the Welfare and Institutions Code (WIC) and/or California Code of Regulations (CCR) related to reimbursement by non-County and non-State sources, including, but not limited to, collecting reimbursement for services from clients (which shall be the same as patient fees established pursuant to WIC Section 5710) and from private or public third-party payers. In addition, Contractor shall ensure that, to the extent a recipient of services under this Agreement is eligible for coverage under Medicaid or Medicare or any other federal or State funded program (an eligible beneficiary), services provided to such eligible beneficiary is properly identified and claimed to the Funded Program responsible for such services to said eligible beneficiary.

(a) Contractor shall be responsible for delivering services to the extent that funding is allocated by County. To the extent that Contractor does not have funds allocated in this Agreement for a Funded Program that pays for services to a particular eligible beneficiary, Contractor shall, at the first opportunity, refer said eligible beneficiary to another Contractor or County facility that, to the extent feasible, is within the same geographic area to the extent feasible and has available funds allocated for that Funded Program.

(b) To the extent that the County determines Contractor has improperly claimed services to a particular Funded Program, County in its discretion may disallow payment of said services and/or may make corrective accounting entries to post the payment of the said services to the appropriate Funded Program and/or require Contractor to void said claimed services and replace/resubmit said services for payment from the correct Funded Program, if applicable.

(4) The Countywide Maximum Allowances (CMA) are in effect during the Initial Period, the First Automatic Renewal Period, or the Second Automatic Renewal Period, or any part thereof, and shall be applicable to this Agreement as of the date adopted by DMH.

B. LIMITATIONS ON MAXIMUM REIMBURSEMENT

(1) The total maximum reimbursement that will be paid by County to Contractor under this Agreement, including Cash Flow Advances if applicable, for the Initial Period, First Automatic Renewal Period, the Second Automatic Renewal Period shall be, in no event, more than the Maximum Contract Amount (MCA) specified in Agreement, for the Initial Period, First Automatic Renewal Period, and the Second Automatic Renewal Period, respectively, of this Agreement.

(a) In addition to the general limitation of Paragraph B (1) of this Financial Exhibit A, in no event shall the maximum reimbursement that will be paid by County to Contractor under this Agreement for any Funded Program be more than the amount identified as the Funded Program Amount for each Funded Program, as stated on the Financial Summary for the Initial Period, First Automatic Renewal Period and the Second Automatic Renewal Period, as applicable.

(2) Contractor shall immediately provide written notice to the County when, based on the Contractor's own internal records, it has billed for services/activities under this

Agreement in an amount equal to seventy-five (75) percent of the total MCA or seventy-five (75) percent of the Funded Program Amount(s) during the Initial Period, First Automatic Renewal Period or the Second Automatic Renewal Period of this Agreement.

(a) Contractor shall send such notice to those persons and addresses which are set forth in the DMH Legal Entity Agreement, Paragraph 70 (NOTICES).

(b) Failure of Contractor to comply with Subparagraph (2) of this Paragraph B (LIMITATIONS ON MAXIMUM REIMBURSEMENT) will be considered a breach of this Agreement.

(3) Except as otherwise provided in this Agreement, the total MCA and/or the Funded Program Amount(s) for any of the periods specified in this Financial Exhibit A (FINANCIAL PROVISIONS), Paragraphs C (REIMBURSEMENT FOR INITIAL PERIOD) and D (REIMBURSEMENT IF AGREEMENT IS AUTOMATICALLY RENEWED) may not be increased or decreased without a properly executed amendment to this Agreement. The Parties acknowledge that the actual number of individuals seeking care from Contractor who are eligible under a particular Funded Program may differ from the estimated number upon which the Funded Program Amounts were based and that it may be appropriate to increase Contractor's responsibility to provide services to certain eligible individuals while decreasing its responsibilities to provide services to other eligible individuals. Any such modification in Contractor's responsibilities, along with commensurate changes in the appropriate Funded Program Amounts, may be accomplished through a formal amendment or administrative amendment for shifting of funds, completed in advance of the provision of services and as outlined in the DMH Policy, *Shifting Guidelines for the Legal Entity Agreement*. In case of an administrative amendment, such administrative amendment may be executed by Director under delegated authority from the Board of Supervisors without prior approval of County Counsel. Such administrative amendment may be initiated by the County, with Contractor's written consent. Contractor's signature will be required to make such administrative amendment effective.

C. REIMBURSEMENT FOR INITIAL PERIOD

(1) The MCA for the Initial Period of this Agreement as described in Paragraph 1 (TERM) of the Legal Entity Agreement shall not exceed _____

N/A

_____ DOLLARS (\$ N/A) and shall consist of Funded Programs as shown on the Financial Summary.

D. REIMBURSEMENT IF AGREEMENT IS AUTOMATICALLY RENEWED

(1) Reimbursement For First Automatic Renewal Period: The MCA for the First Automatic Renewal Period of this Agreement as described in Paragraph 1 (TERM) of the DMH Legal Entity Agreement shall not exceed _____

 N/A

_____ DOLLARS (\$ N/A) and shall consist of Funded Programs as shown on the Financial Summary.

(2) Reimbursement For Second Automatic Renewal Period: The MCA for the Second Automatic Renewal Period of this Agreement as described in Paragraph 1 (TERM) of the DMH Legal Entity Agreement shall not exceed **THIRTY-THREE THOUSAND SEVEN HUNDRED FORTY-TWO DOLLARS (\$33,742)** and shall consist of Funded Programs as shown on the Financial Summary.

E. REIMBURSEMENT BASIS

(1) Reimbursement Rates for Mental Health Services: For mental health services claimed and billed through the County's claims processing information system, and except as further limited elsewhere in this Agreement, Contractor will utilize provisional rates based on a Cost Reimbursement methodology under this Agreement, except as may be provided under Subparagraph (4) of this Paragraph E (REIMBURSEMENT BASIS) of this Financial Exhibit A.

(a) Contractor shall calculate its requested provisional rates in accordance with the terms and limitations set forth in DMH Policy, *Provisional Rate Setting*.

(b) Requested provisional rates for services provided under this Agreement shall be uniform and will apply to all similar services regardless of Funded Program.

(c) Notwithstanding any other provision of this Agreement, in no event may Contractor request a provisional rate that exceeds the CMA or request a provisional rate that exceeds Contractor's published charge(s) to the general public except if the Contractor is a Nominal Charge Provider.

(d) All provisional rates are subject to prior review and approval of the County consistent with the DMH Policy, *Provisional Rate Setting*.

(e) County's approval of Contractor's provisional rates does not guarantee payment at the provisional rate.

(f) Contractor shall be reimbursed provisionally based on Contractor's provisional rate, subject to and in accordance with the terms of this Agreement.

(2) **Reimbursement Rates for Institutions for Mental Diseases:** Pursuant to Section 5902(e) of the WIC, Institutions for Mental Diseases (IMD), which are licensed as level B nursing facilities (SNF) by the State Department of Health Care Services (SDHCS), are reimbursed for basic services at the rate(s) established by SDHCS for Medi-Cal services provided by level B nursing facilities, in addition to the Medi-Cal rate established by SDHCS for a Special Treatment Plan (STP). Accordingly, the IMD reimbursement rate will consist of a basic SNF rate and a STP rate; and for some IMD programs a rate for specialized programming and/or provision of more intensive mental health services provided to clients at County's request, if applicable; or a Mental Health Rehabilitation Center (MHRC) rate established by the County for specialized programming and/or provision of more intensive mental health services provided to clients at County's request, if applicable.

(3) Reimbursement for Medi-Cal Administrative Activities (MAA): Reimbursement for MAA shall be based on the direct and indirect costs of actual time spent in performing MAA services.

(4) Reimbursement of Other Costs and Direct Charges: Certain Funded Programs may provide for and allow Contractor to submit requests for reimbursement to the County for specific expenses that cannot be claimed through the County's claims processing information system. These expenses shall be referred to as a "Direct Charge." Such reimbursement shall be based on actual costs plus an administrative fee, if applicable, expressed as a percentage of actual costs, which shall be reviewed and approved in advance by the County.

(5) Unique Funded Program: To the extent that Contractor's Agreement includes a Funded Program which has billing and payment requirements that are not consistent with the provisions of this Paragraph E (REIMBURSEMENT BASIS), the special billing and

payment requirements shall be set forth in an amendment or other written form of addenda to this Financial Exhibit A memorializing the specific billing and payment requirement which shall be signed by Contractor and Director.

F. BILLING PROCEDURES

(1) If Title XIX Short-Doyle/Medi-Cal services, and/or MAA, and/or Title XXI MCHIP services are provided under this Agreement, Contractor authorizes County to serve as the Mental Health Plan for State claiming and reimbursement and to act on Contractor's behalf with SDHCS in regard to claiming.

(2) Claims Certification and Program Integrity:

(a) Contractor hereby certifies that all units of service entered by Contractor into the County's claims processing information system and/or the MAA data base system and/or claims for actual costs submitted as Direct Charges to County for any Funded Program covered by this Agreement are true and accurate to the best of Contractor's knowledge.

(b) Contractor shall annually provide the additional certification set forth in the "Contractor Claims Certification for Title XIX Short-Doyle/Medi-Cal and Title XXI Medicaid Children's Health Insurance Program Reimbursements" (Exhibit A-1 to this Attachment II) related to the Contractor's compliance with specific State and federal statutory and regulatory requirements which are conditions for the reimbursement of Title XIX Short-Doyle/Medi-Cal and/or MAA and/or Title XXI MCHIP claims.

(3) Mental Health Services: Claims for all mental health services, including services funded by Title XIX Short-Doyle/Medi-Cal and Title XXI MCHIP, shall be entered into the County's claims processing information system within thirty (30) calendar days of the end of the month in which services are delivered, except as otherwise provided in this Paragraph F (BILLING PROCEDURES).

(a) Contractor must submit claims within thirty (30) calendar days as specified above unless there is a reasonable justification in which case Contractor must submit (i) an initial or original (non-replacement) claim, including claims for services under Title XIX Short-Doyle/Medi-Cal or under Title XXI MCHIP, within six (6) months after the end of the month in which the services were rendered, to the extent doing so would not preclude payment from a funding source; and (ii) a replacement claim for services under Title XIX

Short-Doyle/Medi-Cal or under Title XXI MCHIP within nine (9) months after the end of the month in which the services were rendered, to the extent doing so would not preclude payment from a funding source.

(b) Notwithstanding Subparagraph (3) (a) of this Paragraph (F) (BILLING PROCEDURES), good cause justification for late claim submission is governed by applicable federal and State laws and regulations and is subject to approval by the State and/or County.

(c) In addition to all other limitations provided in this Paragraph F (BILLING PROCEDURES), claims for all services provided through June 30th of a given fiscal year under Categorically Funded Programs as set forth in the Financial Summary shall be entered into the County's claims processing information system no later than July 15th of the subsequent fiscal year.

(d) In the event the State or federal government denies any or all claims submitted by County on behalf of Contractor, County will not be responsible for any payment obligation and, accordingly, Contractor shall not seek or retain payment from County and shall indemnify and hold harmless County from any and all liabilities for payment of any or all denied claims, including those denied claims that were submitted outside the period of time specified in Subparagraphs (3) (a) and (b) of this Paragraph F (3) (BILLING PROCEDURES), except any claims which are denied due to the fault of the County. Any controversy or dispute arising from such State or federal denied claims shall be handled by Contractor in accordance with the applicable State and/or federal administrative appeal process

(e) Contractor shall, as soon as practicable, notify County of any delay in meeting the timeframe for submitting claims specified in Subparagraph (3) of this Paragraph F (BILLING PROCEDURES) in the event Contractor is not able to make timely data entry into the County's claims processing information system due to no fault on the part of Contractor. Such Contractor notification should be immediate upon Contractor's recognition of the delay and must include a specific description of the problem that the Contractor is having with the County's claims processing information system. Notification shall be pursuant to the DMH Legal Entity Agreement, Paragraph 70 (NOTICES), and such

notification shall also be made by Contractor to the DMH Chief Information Office Bureau's Help Desk.

(f) The County will notify Contractor in writing as soon as practicable of any County issue(s) which will prevent the entry by Contractor of claiming information into the County's claims processing information system, and County will waive the requirement of Subparagraph (3) of this Paragraph F (BILLING PROCEDURES) in the event of any such County issue(s). Once County has notified Contractor that its issues are resolved, Contractor shall enter billing information into the County's claims processing information system within thirty (30) calendar days of County's notice unless otherwise agreed to by County and Contractor.

i. To the extent that issues identified pursuant to Subparagraph (3) (f) of this Paragraph F (BILLING PROCEDURES) requires that Contractor modify its procedures for entering claims into the County's claims processing information system, Contractor shall consult with County regarding a reasonable time required to implement such modifications and, upon approval by County, the thirty (30) calendar days required by Subparagraph (3) (f) of this Paragraph F (BILLING PROCEDURES) shall be extended by the amount of time required to implement such modifications.

(g) County may modify the County's claims processing information system at any time in order to comply with changes in, or interpretations of, State or federal laws, rules, regulations, manuals, guidelines, and directives. County shall notify Contractor in writing of any such modification and the reason, if known, for the modification and the planned implementation date of the modification. To the extent that such modifications create a delay in Contractor submitting claims into the County's claims processing information system for a period of time, the timelines under this Paragraph F (BILLING PROCEDURES) shall be extended by the number of calendar days reasonably based on the time the system is inactive.

(4) Institutions for Mental Diseases (IMD): If Contractor is an IMD, Contractor shall, no later than the 15th of each month, submit an invoice to the County for patient days approved in writing by the County for the previous month. Said invoice shall be in a form as specified by the County, and will include an itemized accounting of all charges for each

patient day. Invoices shall be submitted to the persons and at the address identified in Paragraph Y (PAYMENT AND INVOICE NOTIFICATIONS).

(5) **Medi-Cal Administrative Activities (MAA):** To the extent that MAA is identified as a Funded Program in the Financial Summary, Contractor shall submit claims for reimbursement for MAA by entering the eligible MAA services provided and the actual time incurred rendering the MAA services into the County's MAA data base system within thirty (30) calendar days of rendering the MAA services.

(a) County may modify the County's MAA data base system, at any time in order to comply with changes in, or interpretations of, State or federal laws, rules, regulations, manuals, guidelines, and directives. County shall notify Contractor in writing prior to implementing any such modification and the reason, if known, for the modification and the planned implementation date of the modification.

(6) **Direct Charges:** Contractor shall submit invoices for Direct Charges within sixty (60) calendar days of the end of the month in which the eligible expense was incurred. Such invoice shall be in the form and include the content specified by County for each Funded Program. Invoices shall be submitted to the persons and at the address identified in Paragraph Y (PAYMENT AND INVOICE NOTIFICATIONS) of this Financial Exhibit A. Failure to comply with the terms specified in Subparagraph (6) of this Paragraph F (BILLING PROCEDURES) may result in non-payment of said invoice.

(a) In addition to all other limitations provided in this Paragraph F (BILLING PROCEDURES), Direct Charges for all services provided through June 30th of a given fiscal year under Categorically Funded Programs as set forth in the Financial Summary shall be submitted to the persons and at the addresses identified in Paragraph Y (PAYMENT AND INVOICE NOTIFICATIONS) no later than July 15th of the subsequent fiscal year.

G. COUNTY PAYMENT FOR SERVICES RENDERED

(1) **General:** County agrees to reimburse Contractor for services rendered under Funded Programs during the term of this Agreement based on the provisional rates approved to in writing by the County for the Initial Period, First Automatic Renewal Period and Second Automatic Renewal Period, as applicable, subject to all of the rules, regulations and policies established by the County, State and/or federal governments regarding

payment and reimbursement of services, and in accordance with the terms of this Agreement.

(2) County Payments: After Director's review and approval of the billing (i.e., claim or invoice), County shall provisionally pay Contractor in accordance with the following:

(a) County shall make good faith efforts to make payments for services billed through the County's claims processing information system as soon as possible after submission and approval, subject to the limitations and conditions specified in this Agreement, but no more than sixty (60) calendar days after submission and approval. County shall make available a schedule of anticipated payment dates for claims submitted by Contractor into the County's claims processing information system on or prior to July 1 of each year.

(b) Payments for services or Direct Charges billed through invoices shall be paid no more than sixty (60) calendar days after receipt of a complete and accurate invoice, subject to the limitations and conditions specified in this Agreement.

(c) Payments for MAA will be made on a quarterly basis and will be based upon actual State approval and State payment to the County of MAA claims. Only Contractors who have been approved by the State to participate in and to claim reimbursement for MAA and who have MAA authorized as a Unique Funded Program in their Contract are permitted to claim MAA.

H. BILLING AND PAYMENT LIMITATIONS

(1) Provisional Payments: County payments to Contractor for performance of eligible services hereunder are provisional until the completion of all settlement activities and audits, as such payments are subject to future County, State and/or federal adjustments. County adjustments to provisional payments to Contractor will be based upon the local match funds amount specified in the Financial Summary, County's claims processing information system data, MAA data base information, State adjudication of Medi-Cal claims files, contractual limitations of this Agreement, annual cost report, application of various County, State and/or federal reimbursement limitations, application of any County, State and/or federal policies, procedures and regulations, and/or County, State or federal audits, all of which take precedence over monthly claim reimbursements provided by County. County and Contractor acknowledge that the references in this Paragraph H

(BILLING AND PAYMENT LIMITATIONS) represent examples only and are not intended, nor shall be construed, to represent all of the circumstances or conditions that may result in adjustments to provisional payments.

(2) Other Limitations for Certain Funded Programs: In addition to all other limitations provided in this Paragraph H (BILLING AND PAYMENT LIMITATIONS), reimbursement for services rendered under certain Funded Programs may be further limited by rules, regulations and procedures applicable only to that Funded Program. Contractor shall be familiar with said rules, regulations and procedures and submit all claims in accordance therewith.

(a) Reimbursement of certain Direct Charges, such as but not limited to capital improvement, are contingent upon the delivery of appropriate and associated services. If the County reasonably determines from a review of Contractor's service and billing records that the Contractor failed to deliver required services associated with such Direct Charge(s), County shall have the right to adjust and/or recover provisional payment(s) associated with such Direct Charge(s). The recovery from Contractor shall be made through cash payment made by Contractor to County and/or County offsets to County payment(s) of Contractor's approved claim(s) in accordance with the terms of Paragraph S (METHOD OF PAYMENT FOR AMOUNTS DUE TO COUNTY) and Paragraph Y (PAYMENT AND INVOICE NOTIFICATIONS).

(3) Adjustment of Claims Based on Other Data and Information: The County shall have the right to adjust claims based upon data and information that may include, but is not limited to, County's claims processing information system reports, remittance advices, State adjudication of Medi-Cal claims, 835 data, and Contractor's annual Cost Report, all of which shall supersede and take precedence over the claimed amount submitted by Contractor.

(4) Adjustment of Claims for Agreement Compliance: Director, in his/her sole discretion and at any time and without prior written notice to Contractor, may take any necessary actions required to ensure that Contractor shall not be paid a sum in excess of the amount due to the Contractor under the terms and conditions of this Agreement. Such actions may include, but are not limited to, reimbursing claims submitted through the claims processing information system at an amount less than that amount that would be calculated

using Contractor's provisional rates, denying claims for payment; holding claims for Medi-Cal services from being forwarded for adjudication by the State; withholding payment of certain claims; and/or demanding repayment from Contractor.

(a) Concurrent with any such action, Director shall provide Contractor with written notice of the County's decision to take such action(s), including the reason(s) for the action. Thereafter, Contractor may, within ten (10) calendar days of Contractor's receipt of the notification, request reconsideration of the County's decision. Contractor may request in writing, and shall receive if requested, County's computations for making a determination that such action was necessary, including any amount(s) held, denied or reduced.

(b) Upon receiving a request for reconsideration from Contractor, County shall, within fifteen (15) calendar days, schedule a meeting with Contractor to consider Contractor's request to reconsider its action. At said meeting, Contractor may present to the County information or documentation relevant to the circumstances that led the County to take such actions and may propose alternative actions.

(c) Within fifteen (15) calendar days of said meeting, County shall, in writing, notify Contractor, of its final decision which may include County's request to Contractor to void said claims in the County's claim processing information system. The decision of the Director will be final.

(d) In the event of failure of Contractor to timely notify County of its intended disposition of questioned claims, County reserves the right to take such action as is necessary as to preserve possible reimbursement of said claims from a funding source. Should the County grant reconsideration, such reconsideration will only be applicable to claims paid and processed to the appropriate funding sources after the date that said reconsideration is granted.

(5) County Withhold of Payment for Contractor Lapse in Providing Service Data:
If Contractor fails to submit service data as required by County, then the County may, in its discretion, withhold all or a portion of its payment until County is in receipt of complete and correct service data and such service data has been reviewed and approved by Director.

(a) Prior to withholding payment, Director shall provide Contractor with at least thirty (30) calendar days written notice of the County's decision to withhold payment, including the reason(s) for the intended action and the identification of the incomplete or

incorrect service data. Thereafter, Contractor may, within fifteen (15) calendar days, request reconsideration of the County's decision.

(b) Upon receiving a request for reconsideration from Contractor, County shall, within fifteen (15) calendar days, schedule a meeting with Contractor to consider Contractor's request to reconsider its action. At said meeting, Contractor may present to the County information or documentation relevant to the circumstances that led the County to take such actions and may propose a date for submitting the complete and correct data.

(c) Within fifteen (15) calendar days of said meeting, County shall, in writing, notify Contractor, of its final decision. The decision of the Director will be final.

(d) Upon receipt from the Contractor of revised service data, Director shall review such revised service data within sixty (60) calendar days of receipt. Upon determination that such submitted service data is complete and correct, County shall release withheld payments within thirty (30) days of such determination.

(6) **County Denial of Payments for Lack of Documentation:** Director may deny payment for services when documentation of clinical work does not meet minimum federal, State, and County written standards.

(a) Prior to denying payment, Director shall provide Contractor with at least thirty (30) calendar days' written notice of the County's decision to deny payment, including the reason(s) for the intended actions. Thereafter, Contractor may, within fifteen (15) calendar days, request reconsideration of the County's decision.

(b) Upon receiving a request for reconsideration from Contractor, County shall, within fifteen (15) calendar days, schedule a meeting with Contractor to consider Contractor's request to reconsider its action. At said meeting, Contractor may present to the County information or documentation relevant to the circumstances that led the County to take such actions and may propose alternative actions.

(c) Within fifteen (15) calendar days of said meeting, County shall, in writing, notify Contractor of its final decision. The decision of the Director will be final.

(7) **County Suspension of Payment for Default:** Director may suspend payments to Contractor, for good cause, if the Director determines that Contractor is in default under any of the provisions of this Agreement.

(a) Except in cases of alleged fraud or similar intentional wrongdoing or a reasonable good faith determination of impending insolvency, Director shall provide Contractor with at least thirty (30) calendar days' notice of such suspension, including a statement of the reason(s) for such suspension. Thereafter, Contractor may, within fifteen (15) calendar days, request reconsideration of Director's decision to suspend payment. Suspension of payment to Contractor shall not take effect pending the results of such reconsideration process.

(b) Upon receiving a request for reconsideration from Contractor, County shall, within fifteen (15) calendar days, schedule a meeting with Contractor to consider Contractor's request to reconsider its action. At said meeting, Contractor may present to the County information or documentation relevant to the circumstances that led the County to take such actions and may propose alternative actions.

(c) Within fifteen (15) calendar days of said meeting, County shall, in writing, notify Contractor of its final decision. The decision of the Director will be final.

(8) No Payment for Services Rendered Following Expiration/Termination of Agreement: Contractor shall have no claim against County for payment of any money, or reimbursement of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement or any part thereof. Should Contractor receive any such payment, it shall immediately notify County and shall immediately repay all such funds to County. Payment by County for services rendered after expiration/termination of this Agreement shall not constitute a waiver of County's right to recover such payment from Contractor. This provision shall survive the expiration or other termination of this Agreement.

(9) Contractor agrees to hold harmless both the State and beneficiary in the event County cannot or will not pay for services performed by Contractor pursuant to this Agreement.

I. LIMITATION OF PAYMENTS BASED ON FUNDING AND BUDGETARY RESTRICTIONS

(1) This Agreement shall be subject to any restrictions, limitations, or conditions imposed by State which may in any way affect the provisions or funding of this Agreement, including, but not limited to, those contained in State's Budget Act.

(2) This Agreement shall also be subject to any additional restrictions, limitations, or conditions imposed by the federal government which may in any way affect the provisions or funding of this Agreement.

(3) In the event that the County's Board of Supervisors adopts, in any fiscal year, a County Budget which provides for reductions in County contracts, the County reserves the right to unilaterally reduce its payment obligation under this Agreement to implement such Board of Supervisors reductions for that fiscal year and any subsequent fiscal year during the term of this Agreement, and the services to be provided by the Contractor under this Agreement shall also be reduced correspondingly. The County's notice to the Contractor regarding said reduction in payment obligation shall be provided within thirty (30) calendar days of the Board's approval of such action. Except as set forth above in Subparagraph (3) of this Paragraph I (LIMITATIONS OF PAYMENTS BASED ON FUNDING AND BUDGETARY RESTRICTIONS) and Subparagraph (5) of Paragraph J (CONTRACTOR PROHIBITED FROM REDIRECTION OF CONTRACTED FUNDS), the Contractor shall continue to provide all of the services set forth in this Agreement.

(4) Notwithstanding any other provision of this Agreement, County shall not be obligated for Contractor's performance hereunder or by any provision of this Agreement during this or any of County's future fiscal years unless and until County's Board of Supervisors appropriates funds for this Agreement in County's Budget for each such fiscal year. In the event funds are not appropriated for this Agreement, then this Agreement shall terminate as of June 30 of the last fiscal year for which funds were appropriated. County shall notify Contractor of any such non-appropriation of funds at the earliest possible date.

(5) Notwithstanding any other provision of this Agreement, for the purposes of any special grants such as Substance Abuse and Mental Health Services Administration (SAMHSA) and discretionary funds received from the Board of Supervisors, any unspent amounts of such grants and/or discretionary funds, if so authorized by the grantor or the Board of Supervisors, may be rolled over from one fiscal year to the next by decreasing the Funded Program Amount and MCA for the fiscal year in which the funds were unspent and increasing the Funded Program Amount and MCA by the same amount in the following fiscal year. Such roll over of funds shall not, in any event, allow Contractor to receive reimbursement for services/activities paid by these grants and/or discretionary funds in

excess of the total allotment of such grants and discretionary funds over the period covered by such grants and discretionary funds. Any such change in the MCA due to such roll over of funds shall be effected by a duly executed amendment to this Agreement.

J. CONTRACTOR PROHIBITED FROM REDIRECTION OF CONTRACTED FUNDS

(1) Funds under this Agreement are provided for the delivery of mental health services to eligible beneficiaries under each of the Funded Programs identified in the Financial Summary. Each Funded Program has been established in accordance with the requirements and restrictions imposed by each respective County, State and/or federal payer source contributing to the Funded Program.

(2) Contractor may not redirect funds from one Funded Program to another Funded Program, except through a duly executed amendment to this Agreement as outlined in DMH Policy, *Shifting Guidelines for the Legal Entity Agreement*.

(3) Contractor may not charge services delivered to an eligible beneficiary under one Funded Program to another Funded Program unless the recipient is also an eligible beneficiary under the second Funded Program. When a recipient of services is an eligible beneficiary under more than one Funded Program, Contractor shall charge the services to the Funded Program under which the County shall receive maximum reimbursement from non-County sources, provided that Contractor has available funds under the appropriate Funded Program.

(4) Contractor also shall not charge services delivered to an eligible beneficiary for Medi-Cal to the Non-Medi-Cal Funded Program Amount except in such cases where a client's eligibility for benefits is being established or determined. Upon confirming that said client is approved for Medi-Cal benefits, or in such case that the County may determine that a service paid originally through the Non-Medi-Cal Funded Program Amount was to a client approved for Medi-Cal, Contractor shall void the original claims for services provided on or after the effective date that Medi-Cal services became eligible for reimbursement, and replace/resubmit such claims for Medi-Cal under the correct Funded Program.

(5) Contractor shall be responsible for delivering services to clients to the extent that funding is provided by the County. Where Contractor determines that services to clients can no longer be delivered, Contractor shall provide thirty (30) calendar days prior

written notice to County. Contractor shall thereafter refer clients to County or to another appropriate Contractor.

(a) Contractor shall not be required to provide the notice required under Subparagraph (5) of this Paragraph J (CONTRACTOR PROHIBITED FROM REDIRECTION OF CONTRACTED FUNDS) if the County reduces funding to the Contractor under Paragraph I (LIMITATION OF PAYMENTS BASED ON FUNDING AND BUDGETARY RESTRICTIONS) whether such reductions occur at the beginning or during a fiscal year. In addition, if County reduces or eliminates funding for a specific Funded Program, or portion thereof, Contractor shall not be responsible for continuing services for those clients served by the Funded Program, or portion thereof.

K. CONTRACTOR'S RESPONSIBILITY TO ENSURE QUALITY OF SERVICES AND TO MONITOR SERVICE PLAN AND COUNTY'S RIGHT TO RE-ALLOCATE FUNDS

(1) County and Contractor may by written amendment reduce programs or services and revise the applicable Maximum Contract Amount and/or Funded Program Amount. The Director shall provide fifteen (15) business days prior written notice of such funding changes to Contractor, including any changes in the amount of services to be received by County. Any such change in any applicable MCA and/or Funded Program Amount shall be effected by a formal amendment or administrative amendment by Director to this Agreement.

(2) Contractor shall be responsible for delivering and monitoring services so that Contractor can provide continued and uninterrupted provision of quality eligible services to eligible beneficiaries as specified in this Agreement, to the extent funding is provided by County. Notwithstanding Subparagraph (1) of this Paragraph K (CONTRACTOR'S RESPONSIBILITY TO ENSURE QUALITY OF SERVICES AND TO MONITOR SERVICE PLAN AND COUNTY'S RIGHT TO RE-ALLOCATE FUNDS), if the County reasonably determines the Contractor will not meet expectations listed in Subparagraph (3), County may notify Contractor to discuss and determine whether a corrective action plan (CAP) will be required.

(3) Without limiting Contractor's obligations under this Agreement, Contractor shall meet the following expectations:

(a) Contractor will not deviate twenty-five (25) percent or more from its projected claim amount for any provider number/funding source based on a quarterly review of Schedule 8 (Legal Entity Mental Health Plan) of the approved Negotiation Package;

(b) Contractor will not deviate fifteen (15) percent or more from any projected subprogram amount, based on a quarterly review of Schedule 9 (Subprogram Schedule) of the approved Negotiation Package; and

(c) Contractor will meet performance and/or outcome expectations that are specified in the Agreement and/or any Service Exhibit, that may be developed with contractors' input and are specified in program Service Exhibits, and/or are set forth in Department guidelines, directives, and/or practice parameters.

(4) If a CAP is issued and Contractor fails to comply with such CAP, County may implement options listed in subsections (a), (b), and/or (c) to safeguard County's mission to ensure access to quality services for all client populations and to ensure the types of services and supports necessary to assist clients in achieving hope, wellness, and recovery.

(a) Restrict Contractor from expending any more funds allocated for the program(s) at issue and the County's intent to reallocate funds to another program budget category for the same period within this Agreement, and/or reallocate such funds for the efficient use of such funds.

(b) Decrease the amount of funds allocated in subsequent fiscal years for the program(s) at issue and reallocate such funds for the efficient use of such funds;

(c) Terminate specific programs within the Contractor's Agreement and/or the Contractor's Agreement in its entirety for failure to meet performance and/or outcome expectations as specified in program service exhibits and/or Department guidelines, directives, and practice parameters.

Prior to implementing options (a), (b), and/or (c) of Subparagraph (4), County shall provide fifteen (15) business days prior written notification to Contractor of County's intent to implement one or more such options. Such notification shall include an explanation of how the County reached the conclusion that Contractor not meeting the expectations listed in Subparagraph (3) copies of relevant data, such as but not limited to County information system reports used by County in making this decision; the nature and amount of proposed

funding changes; and any proposed changes in the amount of services to be provided by Contractor.

(5) In the event Contractor believes that an adjustment under Subparagraph (4) of this Paragraph K (CONTRACTOR'S RESPONSIBILITY TO ENSURE QUALITY OF SERVICES AND TO MONITOR SERVICE PLAN AND COUNTY'S RIGHT TO RE-ALLOCATE FUNDS) is unjustified, Contractor may, within the fifteen (15) business days notice period, so notify the Director in writing, and request a meeting with County to review County's documentation. Any such meeting shall be held within thirty (30) calendar days of the initial written notification. If Contractor fails to meet with County in this period of time, and County has provided an opportunity to meet within that time period, Contractor is deemed to have waived its opportunity to meet with County and accepts County recommended changes to its MCA; Funded Program Amount; and/or program/service delivery up to and including termination of specific programs and/or the entire Agreement.

If, after any such meeting, it is still determined that an adjustment under this Subparagraph (4) of Paragraph K (CONTRACTOR'S RESPONSIBILITY TO ENSURE QUALITY OF SERVICES AND TO MONITOR SERVICE PLAN AND COUNTY'S RIGHT TO RE-ALLOCATE FUNDS) is justified, the County shall take the appropriate action, as provided above. Director shall provide final prior written notice to Contractor of such action(s), including any changes in the amount of services to be received by County, and the determination of the Director will be final. Any such change in Contractor's Agreement, including termination of programs with the Agreement and/or the entire Agreement shall be effected by an administrative amendment to this Agreement issued by Director. Changes that are based on one-time circumstances will be applicable to the current contract year only and shall not result in reductions (or increases) of MCA and/or Funded Program Amount in subsequent years, while changes that are based on clearly documented ongoing historical trends may result in ongoing reductions (or increases) of MCA and/or Funded Program Amount in subsequent years.

The determination by the Director shall be effective upon the receipt of such final prior written notice by Contractor and the changes to funding and services shall be incorporated into this Agreement as of the date of receipt. Contractor understands and agrees that its MCA and/or Funded Program Amount may be reduced as a result of the

adjustments authorized by this provision, and further acknowledges that County has relied upon this flexibility in establishing the MCA and/or Funded Program Amount for this Agreement. By executing this Agreement, Contractor specifically consents to the prospective adjustments set forth in this provision up to and including termination of programs and/or the Agreement.

L. LIMITATION ON COUNTY'S FINANCIAL RESPONSIBILITY FOR PAYMENT OF SERVICES UNDER TITLE XIX SHORT-DOYLE/MEDI-CAL SERVICES, MEDI-CAL ADMINISTRATIVE ACTIVITIES AND/OR TITLE XXI MEDICAID CHILDREN'S HEALTH INSURANCE PROGRAM

(1) If, under this Agreement, Contractor has Funded Programs that include Title XIX Short-Doyle/Medi-Cal services, Medi-Cal Administrative Activities, and/or Title XXI MCHIP services, Contractor shall certify annually, no later than July 10 of each year, in writing that all necessary documentation will exist at the time any claims for Title XIX Short-Doyle/Medi-Cal services and/or Medi-Cal Administrative Activities, and/or Title XXI MCHIP are submitted by Contractor to County.

Contractor shall be solely liable and responsible for all service data and information submitted by Contractor.

(2) Contractor acknowledges and agrees that the County, in undertaking the processing of claims and payment for services rendered under this Agreement for these Funded Programs, does so as the Mental Health Plan for the State and federal governments.

(3) Contractor shall submit to County all Title XIX Short-Doyle/Medi-Cal and/or Medi-Cal Administrative Activities, and/or Title XXI MCHIP claims or other State required claims data within the time frame(s) prescribed by this Agreement to allow the County to meet the timeframes prescribed by the State and federal governments. County shall have no liability for Contractor's failure to comply with the time frames established under this Agreement and State and federal time frames, except to the extent that such failure was through no fault of Contractor.

(4) County, as the Mental Health Plan, shall submit to the State in a timely manner claims for Title XIX Short-Doyle/Medi-Cal services and/or Medi-Cal Administrative Activities, and/or Title XXI MCHIP services only for those services/activities identified and

entered into the County's claims processing information system and/or into the Medi-Cal Administrative Activities data base system, as appropriate, which are compliant with State and federal requirements. County shall make available to Contractor any subsequent State approvals or denials of such claims within thirty (30) days of receipt thereof.

(5) Contractor acknowledges and agrees that County's final payment for services and activities claimed by Contractor for Title XIX Short-Doyle/Medi-Cal services and/or Medi-Cal Administrative Activities, and/or Title XXI MCHIP services is contingent upon reimbursement from the State and federal governments and that County's provisional payment for said services does not render County in any way responsible for payment of, or liable for, Contractor's claims for payment for these services.

(6) Contractor's ability to retain payment for such services and/or activities is entirely dependent upon Contractor's compliance with all laws and regulations related to same.

(7) Notwithstanding any other provision of this Agreement, Contractor shall hold County harmless from and against any loss to Contractor resulting from the denial or disallowance of claims for or any audit disallowances related to said services by the County, State or federal governments, or other applicable payer source, unless the denial or disallowance was due to the fault of the County.

(8) Contractor shall repay to County the amount paid by County to Contractor for Title XIX Short-Doyle/Medi-Cal and/or Medi-Cal Administrative Activities, and/or Title XXI MCHIP services/activities which are subsequently denied or disallowed by the County, State, and/or federal governments. In no event shall County be liable or responsible to Contractor for any State approved Title XIX Short-Doyle/Medi-Cal and/or Medi-Cal Administrative Activities, and/or Title XXI MCHIP services/activities that are subsequently denied or disallowed by County, State, and/or federal governments unless the denial or disallowance was due to the fault of the County.

(9) The total County payment for Title XIX Short-Doyle/Medi-Cal services and/or Title XXI MCHIP services and/or MAA under federal requirements consists of federal and local match, and such local match may consist of County and/or State funds. Contractor acknowledges that if such services are subsequently denied, voided, and/or disallowed,

County shall make a full recovery of such payments, including State and local match amounts.

(10) Notwithstanding any other provision of this Agreement, Contractor agrees that the County may offset future payments to the Contractor and/or demand repayment from Contractor when amounts are owed to the County pursuant to above Subparagraphs (7) and (8) of this Paragraph L (LIMITATIONS ON COUNTY'S FINANCIAL RESPONSIBILITY FOR PAYMENT OF SERVICES UNDER TITLE XIX SHORT-DOYLE/MEDI-CAL SERVICES, MEDI-CAL ADMINISTRATIVE ACTIVITIES AND/OR TITLE XXI MEDICAID CHILDREN'S HEALTH INSURANCE PROGRAM). Such demand for repayment and Contractor's repayment shall be in accordance with Paragraph S (METHOD OF PAYMENTS FOR AMOUNTS DUE TO COUNTY), except for denials reflected on the State's 835 files, which will be offset immediately from the County's next payment to Contractor.

(11) Contractor shall comply with all written instructions provided to Contractor by Director, State or other applicable payer source regarding claiming and documentation.

(12) Nothing in this Paragraph L (LIMITATIONS ON COUNTY'S FINANCIAL RESPONSIBILITY FOR PAYMENT OF SERVICES UNDER TITLE XIX SHORT-DOYLE/MEDI-CAL SERVICES, MEDI-CAL ADMINISTRATIVE ACTIVITIES AND/OR TITLE XXI MEDICAID CHILDREN'S HEALTH INSURANCE PROGRAM) shall be construed to limit Contractor's rights to appeal State and federal settlement and/or audit findings in accordance with the applicable State and federal regulations.

M. PATIENT/CLIENT ELIGIBILITY, UMDAP FEES, THIRD PARTY REVENUES, AND INTEREST

(1) Contractor shall comply with all County, State, and federal requirements and procedures relating to:

(a) The determination and collection of patient/client fees for services hereunder based on the Uniform Method of Determining Payment (UMDAP), in accordance with State guidelines and Welfare and Institutions Code Sections 5709 and 5710.

(b) The eligibility of patients/clients for Short-Doyle/Medi-Cal, Medicare, private insurance, or other third party revenue, and the collection, reporting and deduction of

all patient/client and other revenue for patients/clients receiving services hereunder. Contractor shall pursue and report collection of all patient/client and other revenue.

(2) All fees paid by patients/clients receiving services under this Agreement and all fees paid on behalf of patients/clients receiving services hereunder shall be utilized by Contractor only for the delivery of mental health service/activities specified in this Agreement.

(3) Contractor may retain unanticipated revenue, which is not shown in Contractor's Negotiation Package for this Agreement, for a maximum period of one fiscal year; provided that the unanticipated revenue is utilized for the delivery of mental health services/activities specified in this Agreement. Contractor shall report the expenditures for the mental health services/activities funded by this unanticipated revenue in the Annual Cost Report submitted by Contractor to County.

(4) Contractor shall not retain any fees paid by any sources for, or on behalf of, Medi-Cal beneficiaries without deducting those fees from the cost of providing those mental health services for which fees were paid.

(5) Contractor may retain any interest and/or return which may be received, earned or collected from any funds paid by County to Contractor, provided that Contractor shall utilize all such interest and return only for the delivery of mental health services/activities specified in this Agreement.

(6) Failure of Contractor to report in all its claims and in its Annual Cost Report all fees paid by patients/clients receiving services hereunder, all fees paid on behalf of patients/clients receiving services hereunder, all fees paid by third parties on behalf of Medi-Cal beneficiaries receiving services and/or activities hereunder, all unanticipated revenue not shown in Contractor's Negotiation Package for this Agreement, and all interest and return on funds paid by County to Contractor, shall result in:

(a) Contractor's submission of a revised claim statement showing all such non-reported revenue.

(b) A report by County to SDHCS of all such non-reported revenue including any such unreported revenue paid by any sources for or on behalf of Medi-Cal beneficiaries.

(c) Any appropriate financial adjustment to Contractor's reimbursement.

N. CASH FLOW ADVANCE IN EXPECTATION OF SERVICES/ACTIVITIES TO BE RENDERED

(1) The Cash Flow Advance (CFA), if approved by County, is an advance of funds to be repaid by Contractor through direct payment of cash and/or through the provision of appropriate services/activities under this Agreement during the applicable period.

(2) For each month of each period of this Agreement, County will reimburse Contractor based upon Contractor's submitted claims for rendered services/activities subject to claim edits, and future settlement and audit processes. However, for each month of the first two (2) months, of the Initial Term, the First Automatic Renewal Period, or the Second Automatic Renewal Period, Contractor may request in writing from County a monthly County General Fund CFA as herein described.

(3) CFA disbursement(s), if any, shall be part of the total maximum reimbursement, which is limited to the MCA as specified in Paragraph B (LIMITATIONS ON MAXIMUM REIMBURSEMENT).

(4) CFA is intended to provide cash flow to Contractor pending Contractor's rendering and billing of eligible services/activities, as identified in DMH Legal Entity Agreement Paragraph 5 (DESCRIPTION OF SERVICES/ACTIVITIES), and County payment thereof. Contractor may request each monthly CFA only for such services/activities and only to the extent that there is no reimbursement from any public or private sources for such services/activities.

(5) No CFA will be given if a Contractor has not been certified as an eligible Medi-Cal service provider unless otherwise agreed to by County.

(6) Notwithstanding any other provision to the contrary, funding for Wraparound Case Rate (i.e., Specialized Foster Care Wraparound Invoice Funded Program) shall not be included when computing monthly CFA amount(s).

(7) Cash Flow Advance Request Letter: For each month for which Contractor is eligible to request and receive a CFA, Contractor must submit to the County a letter requesting a CFA and the amount of CFA Contractor is requesting.

(a) In order to be eligible to receive a CFA, the letter requesting a CFA must be received by County on or before the 15th of that month (i.e., for the month of July 2014, the request must be received by July 15, 2014).

i. If the letter requesting CFA is received by the County from the Contractor after the 15th of the month, Contractor will not be eligible to receive a CFA for that month.

(b) The signed letter requesting a CFA must be sent via mail, fax or email (PDF file) to the Department of Mental Health Financial Services Bureau – Accounting Division, Provider Reimbursement Section (PRS).

i. PRS staff will determine whether Contractor is eligible to have its request considered based on the date the request letter is received by PRS and not the date on the request letter.

(c) Upon receipt of a request, Director, in his/her sole discretion, shall determine whether to approve the CFA and, if approved, whether the request is approved in whole or in part.

i. If a CFA is not approved, Director will notify Contractor within ten (10) business days of the decision, including the reason(s) for non-approval. Thereafter, Contractor may, within fifteen (15) calendar days, request reconsideration of the decision.

(8) Reduction of Cash Flow Advance Amount by Actual Adjudicated Claims: The CFA amount available to Contractor for any particular month will be reduced by County payments of claims received from Contractor. The County's claims payment process is initiated immediately upon County receipt from Contractor of a reimbursement claim.

(9) Business Rules for the Determination of the Maximum Amount of the Cash Flow Advance Request:

(a) For each of the first two (2) months of each period that this Agreement is in effect, Contractor may request in writing from County a monthly County General Fund CFA for any funds which may be part of the MCA for such period as identified in the Financial Summary. Contractor shall specify in its request the amount of the monthly CFA it is requesting, not to exceed **\$2,812** for the first month and **\$2,812** for the second month, if applicable. In no event shall the monthly CFA requested by Contractor exceed

1/12th of MCA as identified on the Financial Summary as of the specified month the CFA is requested.

(b) In case the Agreement is amended to increase or reduce the Maximum Contract Amount during the first two months during which the Contractor may request and receive CFA, the CFA amount shall be recalculated for the remaining month(s) based on the effective date of the amendment. For the month in which the amendment is executed, the revised CFA amount shall be based on the effective date of the amendment, and if such effective date falls between the first and the 15th of the month, the revised CFA amount will be adjusted based on the total amount of the change in the MCA; and if the effective date falls between the 16th and the end of the month, the revised CFA amount will be calculated based on one half (1/2) of the total change in the MCA.

(c) The Contractor may request in writing from County, consistent with above Subparagraph (9) (a) of this Paragraph N (CASH FLOW ADVANCE IN EXPECTATION OF SERVICES/ACTIVITIES TO BE RENDERED), for additional monthly CFA to accommodate extraordinary circumstances that are beyond Contractor's control, including but not limited to, Contractor's inability to submit claims to the County as described in Subparagraph (3) of Paragraph F (BILLING PROCEDURES) or due to procedural matters associated with transitioning Contractor to County's new claims processing information system, County's inability to process claims due to extended disruption in the County's claims processing information system, or any other circumstance determined by the Director, in his/her sole discretion, to constitute an extraordinary circumstance beyond Contractor's control. The County in its sole discretion shall review Contractor's request, including but not limited to, the amount of CFA requested and the amount of CFA requested in relation to the number of months remaining in the fiscal year, and shall respond accordingly within fifteen (15) business days from the receipt of such request.

i. Additional monthly CFA is subject to approval by the Director, County Auditor-Controller, County Counsel and County Chief Executive Office.

(10) Recovery of Cash Flow Advances: If Contractor has received any CFA pursuant to this Paragraph N (CASH FLOW ADVANCE IN EXPECTATION OF SERVICES/ACTIVITIES TO BE RENDERED), then recovery from Contractor's monthly

claims shall be made through cash payment made by Contractor to County and/or County offsets to County payment(s) of Contractor's approved claim(s) as follows:

(a) Generally, when Contractor rendering services at a level that would indicate it will utilize all or a substantial portion of its MCA, County initiates recovery of the CFA balance, if any, for a particular fiscal year in July following the close of such fiscal year or at such time as payments to Contractor, including the CFA, reach the MCA. Such recovery is initiated through the Contractor's rendering and submitting of appropriate services and activities into the County's claims processing information system and/or the submission of invoices for direct charges. The determination to begin recovery of CFA balance in July of the following fiscal year, or at such time as payments to Contractor, including the CFA, reach the MCA, is based on the presumption that when a contractor is meeting its contractual levels, then the Contractor will have rendered sufficient services/activities and entered such services/activities into the County's claims processing information system by September 30 following the end of the fiscal year. September 30 is the date by which all or a substantial portion of the Contractor's prior fiscal year's claims should have been received from Contractor and processed by County.

(b) If at any time during the fiscal year, County determines that Contractor is not rendering services at a level that would utilize all of its MCA, County may initiate recovery of the CFA as specified above in Subparagraph (9) (a) of this Paragraph N₂(CASH FLOW ADVANCE IN EXPECTATION OF SERVICES/ACTIVITIES TO BE RENDERED) prior to July 1. If County intends to initiate recovery of the CFA prior to July 1, County will give Contractor thirty (30) calendar days prior written notice, including the reason(s) for the intended actions, to ensure Contractor renders and submits sufficient services/activities to have repaid all, or a substantial portion of the CFA, by September 30 following the fiscal year close. Contractor may, within fifteen (15) calendar days of the receipt of County's written notice, request reconsideration of the County's decision.

(c) Should a Contractor have any remaining CFA balance for a particular fiscal year at such time as the State SD/MC Cost Report is complete, County will perform an analysis to determine the amount of unearned CFA balance based on the SD/MC Cost Report and Contractor repayment of the unearned CFA balance shall be conducted as

specified in Paragraph S (METHOD OF PAYMENTS FOR AMOUNTS DUE TO COUNTY) unless otherwise agreed to by County.

(11) When Contractor's CFA balance is zero in any fiscal year of the term of this Agreement, any County and/or State and/or federal government(s) approved Contractor reimbursement claims for eligible services/activities will be disbursed in accordance with the terms and conditions of this Agreement.

(12) Should Contractor request and receive CFA, Contractor shall exercise cash management of such CFA in a prudent manner.

(13) CFA for IMD, PHF and Mental Health Rehabilitation Center Contractors Only:
The amount of a CFA payment shall be based on the average daily census for the last two available months of the preceding fiscal year.

O. ANNUAL COST REPORTS

(1) For each fiscal year or portion thereof that this Agreement is in effect, Contractor shall provide County with two (2) copies of an accurate and complete Annual Cost Report, along with a statement of expenses and revenue, and a Cost Report Certification. The statement of expenses and revenue and Cost Report Certification must be signed by a Contractor's executive official or designee, by the due date specified in Subparagraph (4) of this Paragraph O (ANNUAL COST REPORTS).

(2) An accurate and complete Annual Cost Report shall be defined as a cost report which is completed to the best of the ability of Contractor on such forms or in such formats as specified by the County and consistent with such instructions as the County may issue and is based on the best available data.

(3) The Annual Cost Report will be comprised of a separate set of forms for the County and State based on the Financial Summary applicable to the fiscal year.

(4) The Annual Cost Report will be due on September 15th for the fiscal year ending on the previous June 30th or seventy-five (75) calendar days following the expiration or termination date of this Agreement, whichever occurs earlier. Should the due date fall on a weekend, such report will be due on the following business day.

(a) Failure by Contractor to submit an Annual Cost Report within thirty (30) calendar days after the due date specified in above Subparagraph (4) of this Paragraph O (ANNUAL COST REPORTS) shall constitute a breach of this Agreement.

i. In addition to, and without limiting, any other remedy available to the County for such breach, County may undertake any or all of the following to remedy such breach:

(A) In such instance that Contractor does not submit an Annual Cost Report(s) by such thirty (30) calendar days after the applicable due date specified in Subparagraph (4) of this Paragraph O (ANNUAL COST REPORTS), then all amounts covered by the outstanding Annual Cost Report(s) and paid by County to Contractor for the fiscal year for which the Annual Cost Report(s) is (are) outstanding shall be due by Contractor to County. Contractor shall pay County according to the method described in Paragraph S (METHOD OF PAYMENTS FOR AMOUNTS DUE TO COUNTY). Such payments shall be submitted to the persons and at the address identified in Paragraph X (PAYMENT AND INVOICE NOTIFICATIONS).

(B) If this Agreement is automatically renewed as provided in DMH Legal Entity Agreement Paragraph 1 (TERM), then County may opt to suspend payments to Contractor under this Agreement until the Annual Cost Report(s) is (are) submitted. County shall give Contractor at least fifteen (15) business days written notice of its intention to suspend payments hereunder, including the reason(s) for its intended action. Thereafter, Contractor shall have fifteen (15) business days either to correct the deficiency, or to request reconsideration of the decision to suspend payments. Payments to Contractor shall not be suspended during said fifteen (15) business days provided to correct the deficiency or, if reconsideration is requested, pending the results of the reconsideration process.

(b) Failure by the Contractor to submit an Annual Cost Report(s) by the due date specified in Subparagraph (4) of this Paragraph O (ANNUAL COST REPORTS) will result in damages being sustained by the County. County and Contractor agree that it will be impracticable or extremely difficult to fix the extent of actual damages resulting from the failure of the Contractor to submit its Annual Cost Report(s) to the County under this Paragraph O (ANNUAL COST REPORTS). The County and Contractor hereby agree that a reasonable estimate of said damages is \$100 per day for each day that the Contractor fails to submit to the County by the due date.

i. Liquidated damages shall be assessed separately on each outstanding Annual Cost Report.

ii. Liquidated damages shall be assessed commencing on September 16th or on the seventy-sixth (76th) day following the expiration or earlier termination of this Agreement and shall continue until the outstanding Annual Cost Report(s) is (are) received.

iii. Upon written request from the County, Contractor shall, within thirty (30) calendar days, submit to the County payment for said damages. Said Payment shall be submitted to the persons and at the address identified in Paragraph Y (PAYMENT AND INVOICE NOTIFICATIONS).

iv. Contractor may ask that liquidated damages not be assessed by sending a written request for an extension to submit the Annual Cost Report to the Director no later than thirty (30) calendar days prior to the due date specified in this Subparagraph (4) of this Paragraph O (ANNUAL COST REPORTS). The decision to grant an extension without assessing liquidated damages in accordance with Subparagraph (4) (b) of this Paragraph O (ANNUAL COST REPORTS) shall be at the sole discretion of the Director.

(5) Each Annual Cost Report shall be prepared by Contractor in accordance with the Centers for Medicare and Medicaid Services' Publications #15-1 and #15-2; "The Provider Reimbursement Manual Parts 1 and 2;" the State's Cost and Financial Reporting System (CFRS) Instruction Manual; and any other written guidelines that shall be provided to Contractor at the Cost Report training, to be conducted by County on or before June 30 of the fiscal year for which the Annual Cost Report is to be prepared.

(a) Attendance by Contractor at the County's Cost Report Training is mandatory.

(b) Failure by the Contractor to attend the Cost Report Training shall be considered a breach of this Agreement that will result in damages being sustained by the County. County and Contractor agree that it will be impracticable or extremely difficult to fix the extent of actual damages resulting from the failure of the Contractor to attend the Cost Report Training. The County and Contractor hereby agree that a reasonable estimate of said damages is \$100 per occurrence. Therefore, County may, in its sole discretion, assess

liquidated damages in the amount of \$100 for Contractor's non-attendance at the Cost Report Training. Said Payment shall be submitted to the persons and at the address identified in Paragraph Y (PAYMENT AND INVOICE NOTIFICATIONS).

(6) Upon written notification from the Director that its Annual Cost Report contains errors or inaccuracies, Contractor shall, within thirty (30) calendar days, correct such errors and inaccuracies and resubmit its Annual Cost Report.

(a) If Contractor fails to correct inaccuracies in Annual Cost Report within thirty (30) calendar days after receipt of written notification from the Director and said inaccuracies result in the loss of reimbursement to the County for claimable amounts that were paid to Contractor, Contractor must return back to the County the amount of lost reimbursement that the County could have claimed if the inaccuracy was corrected by Contractor.

(7) Contractor shall be solely responsible for any loss incurred by County due to Contractor's failure to comply with County and State cost report requirements.

P. OTHER REQUIREMENTS FOR CONTRACTORS PROVIDING TITLE XIX SHORT-DOYLE/MEDI-CAL SERVICES, MEDI-CAL ADMINISTRATIVE ACTIVITIES AND/OR TITLE XXI MEDICAID CHILDREN'S HEALTH INSURANCE PROGRAM SERVICES

(1) Contractor shall maintain records documenting all Title XIX Short-Doyle/Medi-Cal services and/or Medi-Cal Administrative Activities, and/or Title XXI MCHIP services for a period of seven (7) years from the end of the fiscal year in which such services were provided or until three (3) years after final resolution of any audits or appeals, whichever occurs later.

(2) Contractor shall complete and certify, in accordance with State and County instructions, and provide DMH with two (2) copies of an accurate and complete Specialty Mental Health Services (SMHS) Reconciliation Report, also referred to as Title XIX Short-Doyle/Medi-Cal Reconciliation Report, at the legal entity level by the due date set by the State for the applicable fiscal year.

(a) Should Contractor fail to provide County with the SMHS Reconciliation Report by the due date, then Director, in his/her sole discretion, shall determine which State

approved Short-Doyle/Medi-Cal services shall be used by County for completion of the SMHS Reconciliation Report.

(b) Contractor shall hold County harmless from and against any loss to Contractor resulting from the Contractor's failure to provide County with the SMHS Reconciliation Report and County's subsequent determination of which State-approved Short Doyle/Medi-Cal services to use for completion of the SMHS Reconciliation Report for the Contractor.

Q. SPECIALTY MENTAL HEALTH SERVICES RECONCILIATION AND SETTLEMENT

(1) Based on the Annual Cost Report(s) submitted pursuant to Paragraph O (ANNUAL COST REPORTS) and the most updated State Medi-Cal approvals and County claims information, at the end of each fiscal year or portion thereof that this Agreement is in effect, the State and County will perform an SMHS Reconciliation and Settlement.

(a) Upon initiation and instruction by the State, County will begin the SMHS Reconciliation process with Contractors.

(b) County will perform settlement upon receipt of State Reconciliation Settlement to the County.

(2) Such reconciliation and settlement will be subject to the terms and conditions of this Agreement and any other applicable State and/or federal statutes, regulations, policies, procedures and/or other requirements pertaining to cost reporting and settlements for Title XIX Short-Doyle/Medi-Cal and Medi-Cal Administrative Activities, and Title XXI MCHIP, and other applicable federal and/or State programs.

(3) SMHS Reconciliation Settlement shall be subject to the limitations contained in the Financial Summary. Such limitations include, but are not limited to:

(a) Available Match funds as indicated in Column D of the Financial Summary;

(b) Actual submitted and approved claims to those third-parties providing funds in support of specific Funded Programs;

(c) Funded Program Amounts;

(4) County shall issue its SMHS Reconciliation Settlement results no later than 180 calendar days after the receipt by County from the State of the State's Cost Report Settlement package and payment for a particular fiscal year.

(a) As part of its SMHS Reconciliation Settlement, County shall identify any amounts due to Contractor by the County or due from the Contractor to the County.

(b) Upon issuance of the County's SMHS Reconciliation Settlement results, Contractor may, within thirty (30) calendar days, submit a written request to the County for review of the SMHS Reconciliation Settlement results.

i. Upon receipt by County of the Contractor's written request, the County shall, within thirty (30) calendar days, meet with the Contractor to review the SMHS Reconciliation Settlement results and to consider any documentation or information presented by the Contractor. Contractor may waive such meeting and elect to proceed based on written submission at its sole discretion.

ii. Within thirty (30) calendar days of the meeting specified above in Subparagraph (4) (i) of this Paragraph Q (SPECIALTY MENTAL HEALTH SERVICES RECONCILIATION AND SETTLEMENT), County shall issue a response to the Contractor including confirming or adjusting any amounts due to Contractor by the County or due from Contractor to the County.

(5) In the event that the SMHS Reconciliation Settlement indicates that the Contractor is due payment from the County, County shall initiate the payment process to Contractor within thirty (30) calendar days following the expiration of the date to request a review as specified above in Subparagraph (4) (b) of this Paragraph Q (SPECIALTY MENTAL HEALTH SERVICES RECONCILIATION AND SETTLEMENT) or issuance of the County response as specified above in Subparagraph (4) (b) (ii) of this Paragraph Q (SPECIALTY MENTAL HEALTH SERVICES RECONCILIATION AND SETTLEMENT), whichever is later.

(6) In the event that the SMHS Reconciliation Settlement indicates that the Contractor owes payment to the County, Contractor shall make payment to the County in accordance with the terms of Paragraph S (METHOD OF PAYMENTS FOR AMOUNTS DUE TO COUNTY). Said payment shall be submitted to the persons and at the address identified in Paragraph X (PAYMENT AND INVOICE NOTIFICATIONS).

(7) Regardless of any other provision of this Paragraph Q (SPECIALTY MENTAL HEALTH SERVICES RECONCILIATION AND SETTLEMENT), reimbursement to Contractor shall not exceed the MCA and shall not exceed the Funded Program Amount, as identified on the Financial Summary.

R. AUDITS, AUDIT APPEALS AND POST-AUDIT APPEAL SHORT-DOYLE/MEDI-CAL (SD/MC) SETTLEMENT

(1) At any time during the term of this Agreement or after the expiration or termination of this Agreement, in accordance with State and federal law including but not limited to the California Welfare and Institutions Code (WIC) Sections 14170 et seq., authorized representatives from the County, State or federal governments may conduct an audit of Contractor regarding the services/activities provided under this Agreement.

(2) Settlement of audit findings will be conducted according to the auditing party's procedures in place at the time of the audit.

(3) Post-Audit SD/MC Settlement: In the case of a State Short-Doyle/Medi-Cal (SD/MC) audit, the State and County will perform a post-audit SD/MC settlement based on State audit findings. Such settlement will take place when the State initiates its settlement action, which customarily is after the issuance of the audit report by the State and before the State's audit appeal process.

(a) County shall issue Post-Audit SD/MC Settlement to Contractor for any amount due County or due to Contractor no later than ninety (90) calendar days after the State issues its audit report to the County.

(b) If the Post-Audit SD/MC Settlement determines that the amount paid by County to Contractor for any units furnished hereunder are more than the amounts allowable pursuant to this Agreement, then the difference shall be due by Contractor to County upon the State and/or federal collection from County of the amount due, or after exhausting all appeals, if any, whichever occurs first. Contractor shall make payment to the County in accordance with the terms of Paragraph S (METHOD OF PAYMENTS FOR AMOUNTS DUE TO COUNTY). Said payment shall be submitted to the persons and at the address identified in Paragraph Y (PAYMENT AND INVOICE NOTIFICATIONS).

(c) County shall follow all applicable federal laws, regulations manuals, guidelines and directives in recovering from Contractor any federal over-payment.

(d) In the event that Post-Audit SD/MC Settlement indicates that Contractor is due payment from County, County shall initiate the payment process to Contractor within thirty (30) days of settlement issuance date.

(e) If the auditing party stays its collection of any amounts due or payable because of the audit findings, County will also stay its settlement of the same amounts due or payable until the responsible auditing party initiates its settlement action with County.

(4) SD/MC Audit Appeals: Contractor may appeal any such audit findings in accordance with the audit appeal process established by the party performing the audit.

(a) For federal audit exceptions, federal audit appeal processes shall be followed.

(b) Contractor may appeal the State audit findings in conformance with provisions of Sections 51016 et seq. of Title 22 of the California Code of Regulations. Such appeals must be filed through County. County shall notify Contractor of State appeal deadlines after County's receipt of information from State.

(5) Post-Audit Appeal SD/MC Settlement:

(a) If at any time the Appeal process results in a revision to the audit findings, and the State recalculates the audit settlement of the SD/MC cost report for a particular year and settles with County, County will perform a post-audit appeal Short-Doyle/Medi-Cal re-computed settlement after the State issues its revised settlement with the County, based on the State appeal resolution.

i. If the post-audit appeal SD/MC re-computed settlement results in amounts due to Contractor by the County, County shall initiate the payment process to Contractor within thirty (30) calendar days of issuing the post-audit appeal SD/MC re-computed settlement to Contractor.

ii. If the post-audit appeal SD/MC re-computed settlement results in amounts due from Contractor to the County, Contractor shall make payment to the County in accordance with the terms of Paragraph S (METHOD OF PAYMENTS FOR AMOUNTS DUE TO COUNTY). Said payment shall be submitted to the persons and at the address identified in Paragraph Y (PAYMENT AND INVOICE NOTIFICATIONS).

(b) Notwithstanding any other provisions of this Agreement, if Contractor appeals any audit report, the appeal shall not prevent the County from recovering from Contractor any amount owed by Contractor that the State has recovered from County.

(6) County Audits: Should the auditing party be the County, Contractor will have thirty (30) calendar days from the date of the audit report within which to file an appeal with County. The letter providing the Contractor with notice of the audit findings shall indicate the persons and address to which the appeal should be directed. County shall consider all information and argument provided by Contractor with its appeal, and will issue its decision on the appeal after such consideration. Such decision is final. County will issue an invoice for any amount due County fifteen (15) calendar days after County has notified Contractor of the County's audit appeal findings. Contractor shall make payment to the County in accordance with the terms of Section S (PAYMENT OF AMOUNTS DUE TO COUNTY). Said payment shall be submitted to the persons and at the address identified in Paragraph Y (PAYMENT AND INVOICE NOTIFICATIONS).

S. METHOD OF PAYMENTS FOR AMOUNTS DUE TO COUNTY

(1) Within ten (10) business days after written notification by County to Contractor of any amount due by Contractor to County, Contractor shall notify County as to which of the following five payment options Contractor requests be used as the method by which such amount shall be recovered by County. Any such amount shall be:

- (a) Paid in one cash payment by Contractor to County;
- (b) Deducted from future claims over a period not to exceed three (3) months;
- (c) Deducted from any amounts due from County to Contractor whether under this Agreement or otherwise over a period not to exceed three (3) months;
- (d) Paid by cash payment(s) by Contractor to County over a period not to exceed three (3) months; or
- (e) A combination of any or all of the above.

(2) If Contractor does not so notify County within such ten (10) days, or if Contractor fails to make payment of any such amount to County as required, then Director, in his/her sole discretion, shall determine which of the above five payment options shall be used by County for recovery of such amount from Contractor.

(3) Under extraordinary circumstances, Contractor may request in writing an extension of the payment period referenced in Subparagraph (1) of Paragraph S (METHOD OF PAYMENTS FOR AMOUNTS DUE TO COUNTY). If approved by County, any such amount due by Contractor to County shall be paid by cash payments and/or deducted from future claims or any amounts due from County to Contractor over a period not to exceed twelve (12) months.

(a) In such instance that Contractor can not meet the timeline approved by the County, Contractor shall provide County and its authorized representatives access to and the right to audit pertinent financial records relating to this Agreement.

T. INTEREST CHARGES ON DELINQUENT PAYMENTS

(1) If Contractor, without good cause as determined in the sole judgment of Director, fails to pay County any amount due to County under this Agreement within sixty (60) calendar days after the due date, then Director, after written notice to Contractor, may assess interest charges on such late payment.

(a) The amount of said interest charge shall be calculated at a rate equal to County's Treasury Pool Rate, as determined by County's Auditor-Controller, on the delinquent amount due commencing on the sixty-first (61st) calendar day after the due date.

(2) Contractor shall have an opportunity to present to the Director information bearing on the issue of whether there is a good cause justification for Contractor's failure to pay County within sixty (60) calendar days after the due date.

(3) The interest charges shall be: (i) paid by Contractor to County by cash payment upon demand and/or (ii) at the sole discretion of Director, deducted from any amounts due to Contractor by County whether under this Agreement or otherwise.

U. FINANCIAL SOLVENCY

(1) Contractor shall maintain adequate provisions to meet the solvency/working capital criteria specified in DMH, *Financial Responsibility Requirements for Existing DMH Contractors*.

V. COUNTY AND CONTRACTOR REQUESTED CHANGES

(1) If Contractor desires any change in the terms and conditions of this Agreement, Contractor shall request such change in writing prior to April 1 of the fiscal year for which the change would be applicable, except as otherwise provided in Paragraph X

(SURVIVAL: AMENDMENTS TO MAXIMUM CONTRACT AMOUNT AND FINANCIAL SUMMARY (ATTACHMENT III) or unless otherwise agreed to by County.

(a) All changes requested by Contractor shall be made by an amendment pursuant to DMH Legal Entity Agreement Paragraph 40 (ALTERATION OF TERMS).

(b) All changes requested by the Contractor shall be followed by a Mid-Year Change to the last approved Negotiation Package to be submitted by the Contractor, which must be approved by the Director as specified in DMH Notice, *Negotiation Package Submission Procedures*.

(2) If Contractor requests an increase or decrease in the MCA or in the Funded Program Amount, Contractor shall provide all reports, data, and other information requested by the County, within fifteen (15) calendar days of County's request.

(a) Contractor's request for consideration of an increase in the MCA or in the Funded Program Amount, must be made and approved prior to Contractor rendering services that exceed the MCA or the Funded Program Amount. To the extent that County agrees to increase MCA or a Funded Program Amount, such approval shall be in the form of an executed amendment to this Agreement. Director will make best efforts to expedite the amendments provided under this Subparagraph (2) (a) of this Paragraph V (CONTRACTOR REQUESTED CHANGES).

(b) Requests received after the Contractor has rendered services in excess of the MCA, or the Funded Program Amount, will only be considered on a prospective basis for payment of services rendered after the effective date of any executed amendment. The County shall not be responsible for payment, nor otherwise be liable for, services/activities that Contractor provided in excess of the MCA or the Funded Program Amount during any part of the Initial Period, First Automatic Renewal Period or Second Automatic Renewal Period, respectively.

(3) If County requires changes per options (a) and/or (b) as specified in Paragraph K (CONTRACTOR'S RESPONSIBILITY TO MONITOR SERVICE PLAN AND COUNTY'S RIGHT TO RE-ALLOCATE FUNDS), Contractor must submit a Mid-Year Change to the last approved Negotiation Package as specified in DMH Notice, *Negotiation Package Submission Procedures*.

(4) If County requires changes per Paragraph I (LIMITATION OF PAYMENTS BASED ON FUNDING AND BUDGETARY RESTRICTIONS), Contractor must submit a Mid-Year Change to the last approved Negotiation Package.

(5) If County and Contractor agree to make a funding and/or service plan change relevant to this Agreement, Contractor must submit a Mid-Year Change to the last approved Negotiation Package as specified in DMH Notice, *Negotiation Package Submission Procedures*.

W. DELEGATED AUTHORITY

(1) Notwithstanding any other provision of this Agreement, the Director may, without further action by County's Board of Supervisors, prepare and sign amendments to this Agreement under the following conditions.

(a) County's total payments to Contractor under this Agreement, for each fiscal year of the term of this Agreement, does not exceed an increase of more than the Board of Supervisor-approved percentage of the current applicable MCA; and

(b) Any such MCA amendment increase or amendment change shall only be for the provision of additional services; for the provision of new services as reflected on Attachment V (SERVICE EXHIBITS); to ensure continuity of care; or to reflect program and/or policy changes that affect this Agreement; and

(c) County's Board of Supervisors has appropriated sufficient funds for all changes described in each such amendment to this Agreement; and

(d) Approval of County Counsel, or the designee, is obtained prior to any such amendment to this Agreement.

(e) Director shall notify County's Board of Supervisors and the Chief Executive Officer of all Agreement changes in writing within thirty (30) calendar days following execution of any such amendment(s).

X. SURVIVAL: AMENDMENTS TO MAXIMUM CONTRACT AMOUNT AND FINANCIAL SUMMARY (ATTACHMENT III)

(1) Due to the length of the State reconciliation and audit processes, County and contractor acknowledge that the final determination of the amounts that may be owed by the Parties to each other will occur during First and/or Second Automatic Renewal Period as described in Legal Entity Agreement, Paragraph 1 (TERM) and/or after the expiration or

termination of Agreement. Therefore, the parties agree that all provisions of Agreement related to effectuating payment, including, but not limited to, provisions related to cost reporting, settlement, and audit, including such provisions in Attachment II, Exhibit A, Financial Provisions, survive the First and/or Second Automatic Renewal Period as described in Legal Entity Agreement, Paragraph 1 (TERM) and/or expiration or termination of Agreement. This Paragraph X shall not be interpreted to imply that other provisions of Agreement do not survive its expiration, if the Parties intent, as demonstrated by language, circumstances, law, or practice, is that the provision should survive.

(2) To maximize the use of federal and other funding, Contractor, no later than thirty (30) calendar days after the Annual Cost Report due date for the applicable fiscal year, may submit in writing a request to shift and/or increase funds on the Financial Summary (Attachment III). Such shifting and/or increase of funds request shall reflect maximization of federal and other funding based on Contractor's complete and accurate Annual Cost Report submitted in accordance with Paragraph O (ANNUAL COST REPORTS) and in accordance with terms and limitations set forth in DMH Policy, Shifting Guidelines for the Legal Entity Agreement. To the extent that County approves the shifting of funds request, such approval shall be in the form of an executed amendment to this Agreement. In addition, the Director, at his/her sole discretion, may propose and, with the agreement of Contractor, execute a written amendment (a) to modify the distribution of funds identified for each Funded Program as shown on the Financial Summary (Attachment III); (b) to change, including increase, the amount of federal or State funds on the Financial Summary (Attachment III); or (c) to increase the MCA to include additional federal or State funds, but only to the extent that such amendment is necessary for Contractor to be reimbursed for otherwise uncompensated care. Such amendment may be executed during First and/or Second Automatic Renewal Period as described in Legal Entity Agreement, Paragraph 1 (TERM) and/or after the Agreement has expired or terminated and shall be effective irrespective of whether the Agreement is in the Automatic Renewal Period or has expired or terminated.

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Y. PAYMENT AND INVOICE NOTIFICATIONS

(1) Contractor shall submit all Invoices, including any supporting documentation, to the following:

County of Los Angeles Department of Mental Health
Financial Services Bureau – Accounting Division
550 S. Vermont Avenue, 8th Floor
Los Angeles, CA 90020
Attn: Provider Reimbursement Section

(2) Contractor shall submit all remittances and payments for amounts due to the County under this agreement to the following:

County of Los Angeles Department of Mental Health
Financial Services Bureau – Accounting Division
550 S. Vermont Avenue, 8th Floor
Los Angeles, CA 90020
Attn: Accounts Receivable

COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH CONTRACTOR CLAIMS
CERTIFICATION FOR TITLE XIX SHORT-DOYLE MEDI-CAL and TITLE XXI HEALTHY FAMILIES
REIMBURSEMENTS

Legal Entity: City of Gardena

Legal Entity Number: 00322

Claims for services/activities with dates of services: July 1, 2016 through June 30, 2017.

I HEREBY CERTIFY under penalty of perjury that I am the official responsible for the administration of the mental health services in and for said claimant; that the amounts for which reimbursement will be claimed for Medi-Cal and Healthy Families services to be rendered during the above indicated fiscal year and to be claimed to the County of Los Angeles Department of Mental Health will be in accordance the terms and conditions of the Legal Entity Agreement; and that to the best of my knowledge and belief each claim will be in all respects true, correct, and in accordance with State and Federal law and regulation. I agree and shall certify under penalty of perjury that all claims for services to be provided to county mental health clients will be provided to the clients by this Legal Entity. The services will be provided in accordance with the client's written treatment plan. This Legal Entity also certifies that all information submitted to the County Department of Mental Health will be accurate and complete. I and this Legal Entity understand that payment of these claims will be from County, State and Federal funds, and any falsification or concealment of a material fact may be prosecuted under Federal and/or State laws. The Legal Entity agrees to keep for a minimum period of as specified in its Legal Entity Agreement with County a printed representation of all records which are necessary to disclose fully the extent of services furnished to the client. The Legal Entity agrees to furnish these records and any information regarding payments claimed for providing the services, on request, within the State of California, to the County of Los Angeles Department of Mental Health, California Department of Health Services; the Medi-Cal Fraud Unit; California Department of Mental Health; California Department of Justice; Office of the State Controller; U.S. Department of Health and Human Services, or their duly authorized representatives. Amounts, if any, to be claimed during the above stated period for the Healthy Families program will only be for children between the ages of one (1) year old to their nineteenth (19th) birthday who will be assessed or will be treated for a serious emotional disturbance (SED). The Legal Entity also agrees that services will be offered and provided without discrimination based on race, religion, color, national or ethnic origin, sex, age, or physical or mental disability.

FURTHER, I HEREBY CERTIFY under penalty of perjury to the following: An assessment of the beneficiary will be conducted in compliance with the requirements established in the County's Mental Health Plan (MHP) contract with the California Department of Mental Health (State DMH). The beneficiary will be determined to be eligible to receive Medi-Cal services at the time the services are provided to the beneficiary. The services to be included in the claims during the above indicated period will actually be provided to the beneficiary. Medical necessity will be established for the beneficiary as defined under Title 9, California Code of Regulations, Division 1, Chapter 11, for the service or services to be provided, for the timeframe in which the services will be provided. A client plan will be developed and maintained for the beneficiary that meets all client plan requirements established in the County's MHP contract with the State DMH. For each beneficiary with day rehabilitation, day treatment intensive, or EPSDT supplemental specialty mental health services to be included in the claim during said period, all requirements for payment authorization for day rehabilitation, day treatment intensive, and EPSDT supplemental specialty mental health services will be met, and any reviews for such service or services will be conducted prior to the initial authorization and any re-authorization periods as established in the County's MHP contract with the State DMH.

Date: 6-20-16 Signature: Mitchell H. Kinshell

Executed at Gardena CA, California

I CERTIFY under penalty of perjury that I am a duly qualified and authorized official of the herein Legal Entity claimant responsible for the examination and settlement of accounts. I further certify that this Legal Entity claimant will provide from the eligible designated funds in the Financial Summary of the Legal Entity Agreement with County, the local share of payment for Short-Doyle/Medi-Cal and/or Healthy Families covered services to be included in the claims to be submitted to County during the above referenced period in order to satisfy matching requirements for federal financial participation pursuant to the Title XIX of the Social Security Act.

Date: 6-20-16 Signature: Mitchell H. Kinshell

Executed at Gardena CA, California

Please forward the completed form to the Department of Mental Health (DMH):

Los Angeles County – Department of Mental Health
Attn: Compliance Program Office
550 S. Vermont Ave.
Los Angeles, CA 90020

Financial Summary (Attachment III)

Contractor Name: City of Gardena
 Agreement Number: MH121116
 Agreement Period: 7/1/2014 - 6/30/2017
 Financial Summary: 2

Amendment No.: 2
 Amendment Date: 7/1/2016
 LE Number: 00322
 Fiscal Year: 2016-17

A	B	C	D	E
Rank	Funded Programs	Medi-Cal Reimbursable (Y/N) ¹	Local Match Funds	Funded Program Amount (Gross)
Categorically Funded Programs				
100N	Family Preservation Program	N		-
130N	Specialized Foster Care - DCFS MAT Non-Medi-Cal (Non-MC)	N		-
130.1M	Specialized Foster Care Enhanced Mental Health Svcs Medi-Cal (MC)	Y	-	-
130.2M	Specialized Foster Care MAT MC	Y	-	-
130.4M	Specialized Foster Care TFC MC	Y	-	-
130.3M	Specialized Foster Care Wraparound MC	Y	-	-
130.3N	Specialized Foster Care Wraparound Invoice	N		-
300N	DCFS Medical Hub Non-MC	N		-
301M	DCFS PHF MC	Y	-	-
304M	DCFS 2011 Realignment MC	Y	-	-
131N	Group Home Aftercare Services Non-MC	N		-
131M	Group Home Aftercare Services MC	Y	-	-
132N	First 5 Non-MC	N		-
	First 5 Invoice	N		-
132M	First 5 MC	Y	-	-
140N	Comprehensive SOC Program (SAMHSA, CFDA #93.958) Non-MC	N		-
	Comprehensive SOC Program (SAMHSA, CFDA #93.958) Invoice	N		-
142N	Family Wellness Network (SAMHSA, CFDA #93.243) Invoice	N		-
150N	Juvenile Justice Program (STOP) Non-MC	N	-	-
151N	Juvenile Justice Program (JJCPA-MHSAT) Non-MC	N		-
152N	Juvenile Justice Program (JJCPA - MST) Non-MC	N		-
153N	Juvenile Justice Program (COD) Non-MC	N		-
154N	Juvenile Justice Program (FFT) Non-MC	N		-
154M	Juvenile Justice Program (FFT) MC	Y	-	-
155N	Juvenile Day Reporting Center Non-MC	N		-
320N	Juvenile Justice Program/Title IV-E MST Non-MC	N		-
320M	Juvenile Justice Program/Title IV-E MST MC	Y	-	-
160N	PATH McKinney, CFDA #93.150 Non-MC	N		-
	PATH McKinney, CFDA #93.150 Invoice	N		-
160M	PATH McKinney MC	Y	-	-
170N	Homeless Services Non-MC	N		-
	Homeless Services Invoice	N		-
170M	Homeless Services MC	Y	-	-
172N	Diversion Program Non-MC	N		-
	Diversion Program Invoice	N		-
172M	Diversion Program MC	Y	-	-
173N	CARE Program (2nd Chance-BJA Grant, CFDA# 16.812) Non-MC	N		-
	CARE Program (2nd Chance-BJA Grant, CFDA# 16.812) Invoice	N		-
180N	CalWORKs MHS Non-MC	N		-
183N	CalWORKs Homeless Family Solution System Invoice	N		-
182N	GROW Non-MC	N		-
171N	Post-Release Community Supervision-Community Reintegration Prog Non-MC	N		-
	Post-Release Community Supervision-Comm Reintegration Prog Invoice	N		-
171M	Post-Release Community Supervision-Community Reintegration Prog MC	Y	-	-
310N	DPH Dual Diagnosis Non-MC	N		-
350N	DCSS Forensic Center Services Invoice	N		-
200N	SB82 Mobile Triage Non-MC	N		-
	SB82 Mobile Triage Invoice	N		-
200M	SB82 Mobile Triage MC	Y	-	-
202N	SB82 Mobile Triage - Crisis Transition Specialist Non-MC	N		-
202M	SB82 Mobile Triage - Crisis Transition Specialist MC	Y	-	-
201N	SB82 Urgent/Crisis Services Non-MC	N		-
	SB82 Urgent/Crisis Services Invoice	N		-
201M	SB82 Urgent/Crisis Services MC	Y	-	-
210N	DHS EPIC Program Non-MC	N		-
210M	DHS EPIC Program MC	Y	-	-
al/State Revenue				
360M	Federal/State Revenue MC	Y		-

Financial Summary (Attachment III)

Contractor Name: City of Gardena
 Agreement Number: MH121116
 Agreement Period: 7/1/2014 - 6/30/2017
 Financial Summary: 2

Amendment No.: 2
 Amendment Date: 7/1/2016
 LE Number: 00322
 Fiscal Year: 2016-17

CGF Funded Programs				
400N	DMH Mental Health Services Non-MC	N		33,742
	DMH Mental Health Services Invoice	N		-
400M	DMH Mental Health Services MC	Y	-	-
190N	PES Relief Plan Non-MC	N		-
	PES Relief Plan Invoice	N		-
190M	PES Relief Plan MC	Y	-	-
340N	CGF IMD Step Down Non-MC	N		-
	CGF IMD Step Down Invoice	N		-
340M	CGF IMD Step Down MC	Y	-	-
Funded Programs				
500N	MHSA Full Service Partnership Non-MC	N		-
	MHSA Full Service Partnership Invoice	N		-
500M	MHSA Full Service Partnership MC	Y	-	-
501N	MHSA Family Support Services Non-MC	N		-
	MHSA Family Support Services Invoice	N		-
502M	MHSA Full Service Partnership Wraparound MC	Y	-	-
510N	MHSA Field Capable Clinical Services Non-MC	N		-
	MHSA Field Capable Clinical Services Invoice	N		-
510M	MHSA Field Capable Clinical Services MC	Y	-	-
520N	MHSA Wellness Center Non-MC	N		-
	MHSA Wellness Center Invoice	N		-
520M	MHSA Wellness Center MC	Y	-	-
530.1N	MHSA Enriched Residential Services Non-MC	N		-
	MHSA Enriched Residential Services Invoice	N		-
530.1M	MHSA Enriched Residential Services MC	Y	-	-
530.2N	MHSA Urgent Care Center Non-MC	N		-
	MHSA Urgent Care Center Invoice	N		-
530.2M	MHSA Urgent Care Center MC	Y	-	-
540N	MHSA IMD Step Down Non-MC	N		-
	MHSA IMD Step Down Invoice	N		-
540M	MHSA IMD Step Down MC	Y	-	-
550N	MHSA Integrated Care Program Non-MC	N		-
	MHSA Integrated Care Program Invoice	N		-
550M	MHSA Integrated Care Program MC	Y	-	-
800N	MHSA Probation Camp Program Non-MC	N		-
810N	MHSA Jail Transition & Linkage Invoice	N		-
820N	MHSA Planning, Outreach, & Engagement Non-MC	N		-
	MHSA Planning, Outreach, & Engagement Invoice	N		-
600N	MHSA Prevention & Early Intervention Non-MC	N		-
	MHSA Prevention & Early Intervention Invoice	N		-
600M	MHSA Prevention & Early Intervention MC	Y	-	-

Maximum Contract Amount (MCA)

\$ 33,742

¹Medi-Cal reimbursable reflects DMH program guidelines in addition to applicable state and federal regulations.

**DMH LEGAL ENTITY AGREEMENT
ATTACHMENT V**

SERVICE EXHIBITS - 2

A duplicate original of the Service Exhibit(s) will be on file in the Department of Mental Health's Contracts Development and Administration Division and is deemed incorporated herein by reference as though fully set forth, and will be made available to interested persons upon request.

<u>DESCRIPTION</u>	<u>CODES</u>	
Targeted Case Management Services (Rehab. Option)	104-A	
Short-Term Crisis Residential Services (Forensic)	201	
Crisis Stabilization Services (Rehab. Option)	202-A	
Vocational Services	304-A	
Day Rehabilitation Services (Adult) (Rehab. Option)	308-B	
Day Rehabilitation Services (Children/Adolescents) (Rehab. Option)	309-B	
Day Treatment Intensive Services (Adult) (Rehab. Option)	310-B	
Day Treatment Intensive Services (Children/Adolescents) (Rehab. Option)	311-B	
Mental Health Services (Rehab. Option)	402	
Medication Support Services (Rehab. Option)	403	
Crisis Intervention Services (Rehab. Option)	404-A	
Mental Health Service Treatment Patch (La Casa)	405	
Therapeutic Behavioral Services	406-A	
Outreach Services	501-A	
Outreach Services (Suicide Prevention Services)	502-A	
American Indian Life Skills (United American Indian Involvement, Inc.)	503-A	
Intensive Skilled Nursing Facility Services	601	
Mental Health Rehabilitation Centers (La Casa Mental Health Rehabilitation Center)	602	
Intensive Skilled Nursing Facility Services (La Paz)	603	
Intensive Skilled Nursing Facility Services Forensic Treatment	604	
Skilled Nursing Facilities (Psychiatric Services)	605	
Skilled Nursing Facility – Special Treatment Program Services (SNF-STP/Psychiatric Services)	608	
Intensive Skilled Nursing Facility Services – Enhanced Treatment Program (ETP)	609	
Socialization Services	701-A	1
Life Support Services	801	
Case Management Support Services	802-A	
Case Management Support Services (Forensic)	803-A	
Case Management Support Services (Children & Youth)	804-A	
Life Support Services (Forensic)	805	

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Independent Living Services	901
Local Hospital Services	902
Semi-Supervised Living Services	904
Adult Residential Treatment Services (Transitional) (MSHA)	912
Adult Residential Treatment Services (Long Term)	913
Non-Hospital Acute Inpatient Services (La Casa PHF)	914
Comprehensive Adult Residential Treatment Services (Bio-Psycho-Social Services)	915
Assertive Community Treatment Program (ACT)	921
Psychiatric Inpatient Hospital Services	930
Primary Linkage and Coordination Program	1001
Service Provisions (Organizational Provider Only)	1003
Consumer Run/Employment Program	1005
Client Supportive Services (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1010-A
Mental Health 24-Hour Services Interim Placement Funding for Basic Care Services	1011
Mental Health 24-Hour Services Children Under Age 18 Basic Services	1012
Supportive Services – Residential Programs (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1013
Client Supportive Services-Mental Health Services Act Programs (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1014-A
Full Service Partnership (FSP)	1015
Supportive Services – Intensive Residential Program (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1016
Client Supportive Services (New Directions) (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1018
Family Support Services	1019
Service Extender Stipend Program Mental Health Services Act Programs (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1020
Client Supportive Services Field Capable Clinical Services (FCCS) Mental Health Services Act Programs (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1021
Intensive In-Home Mental Health Services	1022
Intensive Treatment Foster Care	1025
One-Time Expenses Associated with Program Development for Intensive In-Home Evidence Based Practices (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1026
Outreach and Engagement Services (MHSA Only)	1027
Enriched Residential Services (Alternative Crisis) (Adults)	1028

**DMH LEGAL ENTITY AGREEMENT
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IMD Step-Down Programs (Adults)	1029
Urgent Care Centers (Alternative Crisis) (Adults)	1030
Client Supportive Services Homeless CalWORKs Families Project (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1031
Star View-PHF-Supplemental Financial Support	1032
Star View-CTF-Supplemental Financial Support	1033
Field Capable Clinical Services (FCCS)	1035
Suicide Prevention Program Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Plan	1036
One-Time Expenses Associated with Starting a new MHSA Program for PEI Early Start Suicide Prevention Program (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1037
One-Time Expenses Associated with Starting a New MHSA Program for Urgent Care Center – Exodus Recovery, Inc. (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1038
PEI Early Intervention EBP programs for Children & TAY	1039
Exodus Recovery, Inc. Urgent Care Center	1040
Client Supportive Services for MHSA (CSS Manual Billing Service Exhibit) (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1042
One-Time Expenses Associated with Implementing a New MHSA Program for Prevention and Early Intervention (PEI) Program (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1046
Prevention and Early Intervention (PEI) Program (<i>Includes Attachment A - MHSA PEI Programs Core Interventions and Ancillary Services Guide and Attachment B - PEI Evidenced Based Practices (EBP) Outcome Measures</i>)	1047
One-Time Expenses Associated with Starting A New Mental Health Services Act Innovation Program (<i>Includes Attachment A</i>)	1052
Client Supportive Services For Mental Health Services Act Innovation Plan Programs Integrated Clinic Model (<i>Includes Attachment A</i>)	1059
Statement of Work (SOW) CalWORKs Program (<i>Exhibits 1-7</i>)	1060
One-Time Expenses Associated with Starting A New Mental Health Services Act Prevention And Early Intervention Integrated School Health Centers Program (<i>Includes Attachment A - Reimbursement Procedures and Attachment B – Reimbursement Claim</i>)	1061
SAMHSA Project ABC - Family Wellness Network	1062
Family Support Services Enhanced Respite Care Pilot	1063
MHSA Innovation – Integrated Peer Run Model: Peer Run Integrated Services Management (SHARE and MHALA Only)	1064
MHSA Innovation – Integrated Peer Run Model: Peer Run Respite Care Home (SHARE and MHALA Only)	1065
Intensive Enhanced Field Capable Clinical Services (IFCCS)	1066

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Client Supportive Services – Homeless Programs (<i>Includes Attachment A - Reimbursement Procedures and Attachment B - Monthly Claim for Cost Reimbursement</i>)	1069	
Exodus Foundation dba Exodus Foundation for Recovery. MLK JR. Psychiatric UCC	1070	
VIP Community Mental Health Center, Inc. – Forensic Center Services	1071	
Psychiatric Inpatient Hospital Services	1072	
Non-Hospital Acute Inpatient Services (Exodus Recovery Psychiatric Health Facility)	1073	
The Center for Assessment and Prevention of Prodromal States Prevention and Early Intervention Program for Transition Age Youth Ages 16-25	1074	
Assisted Outpatient Treatment – Los Angeles IMD Step Down Programs (Adults) (<i>Includes Attachment I</i>)	1076	
Assisted Outpatient Treatment – Los Angeles Full Service Partnership (<i>Includes Attachment I</i>)	1077	
Projects for Assistance in Transition From Homelessness (PATH) Program (<i>Includes Attachment A – One-time Expense Claim</i>)	1078	
Client Supportive Services Field Capable Clinical Services (FCCS) Mental Health Services Act Programs (<i>Includes Attachment A – Reimbursement Procedures and Attachment B – Reimbursement Claim (Medicaid Coverage Expansion)</i>)	1079	
Intensive Care Coordination (ICC) and Intensive Home Based Services (IHBS)	1080	
Integrated Care Program-Community Designed integrated Service Management Model (ICP-ISM)	1081	
Integrated Care Program-Integrated Clinics (ICP-IC)	1082	
Integrated Mobile Health Team-Full Service Partnership (IMHT-FSP)	1083	
Crisis Residential Treatment Services (Adult)	1084	
Comprehensive Adult Reentry Program	1085	
Alternative To Custody IMD Step Down Program (Adults)	1086	
Parent – Child Interaction Therapy 2-5 YRS (PCIT)	1087	

REQUIRED SUPPLEMENTAL DOCUMENTS

INSTRUCTIONS ON SUBMISSION OF DOCUMENTS

For Contracts up for renewal (submit every three years): *All the documents listed below must be submitted to DMH's Contracts Development Administration Division at 550 S. Vermont Ave., 5th Floor, Los Angeles, CA 90020, at the time of execution of Contract, but no later than ten (10) business days after July 1st of the fiscal year in which Contract is being renewed (for new Contracts with an effective date other than July 1st, these documents must be submitted ten (10) business days after the effective date of the Contract). Documents must be submitted in a one-subject binder in sequence as listed below. Contractor must give a good cause justification, in writing, for not submitting the documents in the time period described above. The written justification must be addressed to the DMH lead District Chief overseeing the Contract.*

For Contracts that will be superseded (submit annually if necessary): *The documents listed below, with the exception of No. 3 Financial Responsibility Requirements, No. 10 Indemnification and Insurance, and No. 14 Contractor Acknowledgement and Confidentiality Agreement, must be resubmitted to DMH only if there are any updates or revisions after the initial period of submission. See above for submission instructions.*

1. **Corporation Documents**

Provide a copy of the following:

- a. List of Authorized Persons: Board minutes authorizing the person(s) and identifying her/his job title that is (are) legally empowered to sign legal documents on behalf of the organization;
- b. Articles of Incorporation and Corporate Seal: The imprint/copy of the Corporate Seal if the organization is a corporation is to be **affixed to the copy of the Articles of Incorporation**. **The Corporate Seal must read the same as the organization's name. An explanation for any difference, if any, between the Corporate Seal and the organization's name as used in the Negotiation Package is to be provided;** and
- c. By-Laws/Amendments.

2. **Organizational Chart** – Attach a current/proposed organizational chart, showing all existing and proposed mental health and substance abuse programs/subprograms irrespective of DMH funding.

3. **Financial Responsibility Requirements**

The Contractor must comply with Department's Policy No. 813.04 - **Financial Responsibility Requirements for Contracting with the County of Los Angeles Department of Mental Health**. This DMH Policy can be accessed in its entirety at the following website:
http://lacdmh.lacounty.gov/ContractorsPolicies/Documents/800/813_04.pdf

4. **Rent and Lease Agreements** specifying all Terms and Conditions shall be made available within three (3) business days should DMH or its representative request the documents.

Such agreements if requested are to include: term of Agreement; monetary consideration; other leasing consideration; full names and addresses of leaser; and any family/related party relationship between leaser and the organization and its officers and Board of Directors including a full listing of full names of officers, directors, etc. who have any family/related party relationship with leaser.

5. **Fully Executed Contracts** (e.g., Consultants, professional services, etc.) shall be made available within three (3) business days should DMH or its representative request the documents.

6. **Equipment Lease(s)** copies for equipment, including automobiles, photocopiers, etc. shall be made available within three (3) business days should DMH or its representative request the documents.

7. **Maintenance Agreement(s)** for equipment and other items shall be made available within three (3) business days should DMH or its representative request the documents.

8. **Non-Discrimination in Services and Employment Policy Statement** – Submit the following:

- a. Policy statement of non-discrimination in delivery of services and employment practices;
- b. Non-discrimination in Employment Complaint Procedures. Include a copy of such procedures which are to be posted by contractor; and
- c. Written procedures to address complaints concerning non-discrimination in services. Include a copy of such procedures which are to be posted by contractor in the facility (ies).

9. **Other Government Contracts** (Attachment X – 4) – Provide a list of all contracts with other County, State, and federal departments/agencies and the amount of each contract.

10. **Indemnification and Insurance** – Contractor must comply with and submit insurance verification documents per Contract Paragraph 21.

11. **Subcontract(s)** – List of all subcontractors.

Contractors must have **prior written approval** from DMH in order to enter a particular subcontract.

12. **County of Los Angeles Community Business Enterprises (CBE) Program**

The Community Business Enterprise Program was established to allow business enterprises owned by minorities, women, the disadvantaged, and disabled veterans to take advantage of opportunities in government and private-sector procurement programs.

Your business must be certified as any one of the following: 1) Minority Business Enterprise (MBE); 2) Women Business Enterprise; 3) Disadvantaged Business Enterprise (DBE); and/or 4) Disabled Veteran Business Enterprise (DVBE).

For more information please visit this website: <http://dcba.lacounty.gov>

13. **County of Los Angeles Local Small Business Enterprise Preference (SBE) Program**

Eligibility and Requirements

Businesses that are eligible to participate in the Local Small Business Enterprise Preference Program, have been certified as a small business enterprise with the State of California; and have been certified by the County's Internal Services Department as holding a principal office located within the County of Los Angeles for at least the previous 12 months.

OR

Where geographic preferences are precluded by federal funding restrictions, businesses are eligible to participate in the Local Small Business Enterprise Preference Program if they are certified by the federal Small Business Administration (SBA) or are registered as small on the federal System for Award Management (SAM) data base. Information about the federal SBA guidelines and the federal Central Contractor Registration data base is available at: www.sam.gov.

Small Business and DVBE Certification information, guidelines and applications can be accessed online from this link: <http://www.dgs.ca.gov/pd/Home.aspx>

Detailed eligibility requirements, policies, and procedures for participating in the Local Small Business Enterprise (LSBE) Preference Program can be accessed online from this link: <http://osb.lacounty.gov>

14. **Contractor Acknowledgement and Confidentiality Agreement** – Attachment X - 1

Purpose: The organization acknowledges awareness that its employees, contractors, subcontractors and vendors are its sole responsibility, are not employees of the County, while performing services under the contract, and will not acquire any rights or benefits from the County of Los Angeles pursuant to any Agreement between any persons or entity and the County of Los Angeles. The organization also acknowledges its responsibility regarding the confidentiality of certain information.

15. **Contractor Employee Acknowledgement and Confidentiality Agreement** – Attachment X – 2

This form will be required for each contractor employee. Such form **shall be made available within three (3) business days should DMH or its representative request the documents.**

Purpose: The Contractor's employee acknowledges awareness that he/she is not an employee of the County, while performing services under the contract, and will not acquire any rights or benefits from the County of Los Angeles pursuant to any Agreement between any persons or entity and the County of Los Angeles.

16. **Contractor Non-Employee Acknowledgement and Confidentiality Agreement** – Attachment X – 3

This form will be required for each contractor's subcontractor employee. Such form **shall be made available within three (3) business days should DMH or its representative request the documents.**

Purpose: The Subcontractor's employee acknowledges awareness that he/she is not an employee of the County, while performing services under the subcontract, and will not acquire any rights or benefits from the County of Los Angeles pursuant to any Agreement between any persons or entity and the County of Los Angeles.



City of Gardena City Council Meeting

Agenda Item No. 8.D.(1)
Department: Transportation
Meeting Date: August 9, 2016

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: Memorandum of Understanding (MOU) between Los Angeles County Metropolitan Transportation Authority (LACMTA) and the City of Gardena for the allocation of Proposition C 5% Transit Security Funds

<u>COUNCIL ACTION REQUIRED:</u>	<u>Action Taken</u>
That Council authorize execution of the attached Memorandum of Understanding (MOU) with the Los Angeles County Metropolitan Transportation Authority (LACMTA) for Proposition C 5% Transit Security Funds for the City of Gardena's GTrans. This MOU will be in effect from July 1, 2016 through June 30, 2017 unless terminated earlier as provided within the agreement.	

<u>RECOMMENDATION AND STAFF SUMMARY:</u>
<p>The voters of California passed Proposition C on November 6, 1990 establishing a one-half percent sales tax for public transit security purposes. Each year, the LACMTA includes in its annual budget process an allocation of Proposition C 5% Transit Security Funds to the included and eligible Los Angeles County municipal bus operators at the current Los Angeles County Formula Allocation Program levels (FAP levels). GTrans receives these FAP funds for security-related operating expenses.</p> <p>This is the MOU with the LACMTA for disbursement of these funds to the City of Gardena for the term of July 1, 2016 through June 30, 2017. For this year and subsequent year funding disbursements, the City will be required to submit an invoice along with required eligible project documentation to LACMTA.</p> <p>Therefore, it is recommended that Council authorize the execution of the attached MOU for Proposition C 5% Transit Security Funds for GTrans.</p>

<u>FINANCIAL IMPACT/COST:</u>
<p>Addition of \$231,890 in FY 17 Proposition C 5% Transit Security Funds to be used for GTrans security-related operating expenses. There is no impact to General Fund.</p>

<u>ATTACHMENTS:</u>
<p>A. MOU with the LACMTA for Proposition C 5% Transit Security Funds.</p>

Submitted by Ernie Crespo, Ernie Crespo, Transportation Director. Date 7/27/16

Concurred by Mitchell G. Lansdell, Mitchell G. Lansdell, City Manager Date 8/2/16

**MEMORANDUM OF UNDERSTANDING
FOR PROPOSITION C 5% TRANSIT SECURITY FUNDS**

This Memorandum of Understanding ("MOU") is entered into as of July 1, 2016 by and between the Los Angeles County Metropolitan Transportation Authority ("LACMTA") and City of Gardena ("GRANTEE").

RECITALS:

- A. On November 6, 1990, the voters of the County of Los Angeles approved by majority vote Proposition C, an ordinance establishing a one-half percent sales tax for public transit purposes; and
- B. The Proposition C ordinance states that 5% of the Proposition C Funds are to be used to improve and expand rail and bus security (the "Prop C 5% Security Funds"); and
- C. California Public Utilities Code Section 99285 (j) (SB-1755 Calderon) directs a formula allocation of Prop C 5% Security Funds based on transit ridership to all Eligible/Included Operators; and
- D. LACMTA, as the agency responsible for administering the tax, has designated this formula allocation of Prop C 5% Security Funds as the funding source for the Transit Security Funds ("TSF") described and programmed by this MOU; and
- E. LACMTA has entered into a contract with the County of Los Angeles for the provision of transit security services to LACMTA, the other Eligible/Included Operators and their respective patrons by the Los Angeles Sheriffs Department ("LASD") which contract is scheduled to expire on October 31, 2016 unless sooner terminated by LACMTA; and
- F. At this time, the other Eligible/Included Operators can elect to continue to pay and receive services from the LASD under the LACMTA contract or provide for their own transit security. Therefore, the Eligible/Included Operators can elect to direct their TSF in one of the following ways: (1) allocate 100% of their share of TSF to the LACMTA for LASD transit security services as specified in the Service LOA, as defined in Recital G below; (2) allocate a portion of their share of TSF to the LACMTA for LASD transit security services as specified in the Service LOA and retain the remaining portion of the TSF to provide for their own transit security as specified in the Security Plan, as defined in Section 4.2 below; or (3) receive 100 % of their share of the TSF to provide for their own transit security as specified in the Security Plan; and
- G. To the extent LASD will provide transit security service to any Eligible/Included Operator, such service will not begin and no payments will be made until the Eligible/Included Operator, the LASD and the LACMTA enter into a letter of agreement (the "Service LOA"). The Service LOA shall specify the level of LASD service to be provided to those Eligible/Included Operators electing to allocate either 100% or a portion of their TSF to the LACMTA for LASD transit security services; and

- H. GRANTEE is an Eligible/Included Operator and desires to allocate its share of TSF as provided in this MOU; and
- I. LACMTA and GRANTEE desire to enter into this MOU to allocate GRANTEE's share of TSF and to agree to the terms and conditions of the TSF.

NOW, THEREFORE, in consideration of the mutual terms and conditions contained herein, LACMTA and GRANTEE hereby agree as follows:

ARTICLE 1 -- TERM

- 1.1. This MOU will be in effect from July 1, 2016 through June 30, 2017 unless terminated earlier as provided herein.
- 1.2. The LACMTA reserves the right to terminate this MOU and withhold TSF if it is determined that the GRANTEE has not used best efforts to adhere to all the terms and conditions contained herein.
- 1.3. This MOU is subject to the "Calderon Bill" to the extent applicable.

ARTICLE 2- ALLOCATION OF TSF FUNDS AND INVOICE PROCEDURE

- 2.1. Each fiscal year, to the extent TSF is available, LACMTA staff, in coordination with the Eligible/Included Operators, will develop the Annual Proposition C 5% Transit Security Funding Allocation (the "Annual Security Allocation") which will describe (1) Grantee's share of the TSF pursuant to California Public Utilities Code Section 99285 (j); and (2) the distribution of Grantee's share of the TSF. Grantee shall have the opportunity to review and comment on the Annual Security Allocation prior to LACMTA staff submitting the Annual Security Allocation to the LACMTA Board for approval.
- 2.2. GRANTEE hereby directs LACMTA to allocate Grantee's share of TSF pursuant to the Annual Security Allocation as approved by the LACMTA board. Attached as Exhibit A is the Annual Security Allocation for FY 2017. GRANTEE shall receive two hundred thirty-one thousand eight hundred ninety dollars (\$231,890) in FY 17. If LACMTA staff, in coordination with the Eligible/Included Operators, develops a mid-year reallocation of the Annual Security Allocation, which is approved by the LACMTA board, Grantee hereby directs LACMTA to make such mid-year adjustments to its Annual Security Allocation as approved by the LACMTA board.
- 2.3. To the extent GRANTEE directs that the LACMTA retain any TSF to pay for LASD transit security services for GRANTEE, GRANTEE hereby authorizes LACMTA to take such funds and apply such funds to LACMTA's contract with the LASD. GRANTEE and LACMTA understand that LACMTA will not be authorized to take Grantee's TSF and apply such funds to LACMTA's contracts with LASD and Grantee shall not receive any transit security services from the LASD until such time the parties enter into a Service

LOA specifying the level of service to be provided to GRANTEE. GRANTEE will not need to submit an invoice for any amounts retained by LACMTA to pay LASD.

- 2.4. To the extent GRANTEE directs that it receive any TSF, GRANTEE shall send LACMTA one invoice for such appropriate amount consistent with the amount shown on the FY17 Security Allocation. LACMTA shall not be obligated to forward any TSF to GRANTEE until it receives an invoice and the Security Plan, unless otherwise agreed to by the parties. LACMTA shall make payments to GRANTEE on a quarterly basis, unless otherwise agreed to by the parties.

ARTICLE 3 - USE OF FUNDS

- 3.1. GRANTEE shall use any TSF provided herein to provide transit security as provided in its Security Plan.
- 3.2. LACMTA shall use any TSF received hereunder to pay LASD to provide transit security services to GRANTEE as specified in the Service LOA.
- 3.3. GRANTEE understands if it decides to allocate either 100% or a portion of its TSF to the LACMTA for LASD transit security services, it will need to enter into a Service LOA.
- 3.4. To the extent Grantee receives any TSF, GRANTEE shall not use the TSF to supplement or pay for general police or other security services not related to transit.
- 3.5. To the extent Grantee receives any TSF, GRANTEE shall use TSF for operating or capital security assistance and shall not use TSF to substitute for any other funds, service, or project not specified in this MOU or the Service LOA.

ARTICLE 4 - AUDIT AND REPORTING REQUIRMENTS

- 4.1. LACMTA or its designee shall have the right to conduct a financial and compliance audit(s) of the program. To the extent Grantee receives the TSF, GRANTEE agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with conditions defined by this MOU. GRANTEE shall maintain financial records for three (3) years after the end of the fiscal year within which the TSF was dispersed. LACMTA may audit as provided herein up to three years after the end of the fiscal year within which the TSF was dispersed.
- 4.2. Pursuant to California Public Utilities Code Section 99285 (j), GRANTEE shall file a cost effective security program to provide transit security (the "Security Plan") with the LACMTA prior to receiving all or a portion of TSF.
- 4.3. For those Eligible/Included Municipal Operators who directly receive their TSF, the Security Plan shall be submitted annually with the annual invoice. For those Eligible/Included Municipal Operators who direct all TSF to the LACMTA for the LASD, the Security Plan stating such may be filed once with the LACMTA for the

duration of the MOU unless there are any changes to the Security Plan in which event, the Eligible/Included Municipal Operator shall once again be required to submit its Security Plan annually with the annual invoice.

ARTICLE 5 - MISCELLANEOUS

- 5.1. This MOU along with the Annual Security Allocation, the Service LOA, if any, and the Security Plan, if any, constitute the entire agreement between the parties with respect to the subject matter described herein. No amendments or modifications to this MOU shall be binding upon either party unless such amendment or modification is in writing and duly executed by both parties. This MOU shall not be amended or modified by any acts or conduct of the parties.
- 5.2. GRANTEE agrees to comply with all applicable local, state and federal laws and regulations in the provision of public transit services.
- 5.3. GRANTEE is not a contractor, agent or employee of the LACMTA. GRANTEE shall not represent itself as a contractor, agent or employee of the LACMTA and shall have no power to bind the LACMTA in contract or otherwise.
- 5.4. To the extent GRANTEE receives the TSF, GRANTEE understands and agrees that in programming the TSF, LACMTA is acting pursuant to its statutory authority and LACMTA shall have no liability in connection with the use of such TSF. GRANTEE agrees to indemnify LACMTA for all liability arising out of GRANTEE'S performance in the provision of public transit security services paid for by TSF.
- 5.5. GRANTEE understands and agrees that in programming the Prop C 5% Security Funds and entering into this MOU, LACMTA is acting pursuant to its statutory authority and shall have no liability in connection with the use of Prop C 5% Security Funds for public transit purposes. GRANTEE shall fully indemnify, defend and hold the LACMTA, its directors, officers, employees and agents harmless from and against any liability and expenses, including without limitation, defense costs, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of risk of property, any environmental obligation, legal fees and any claims for damages of any nature whatsoever arising out of (i) breach of GRANTEE's obligations under this MOU; (ii) misuse of the Prop C 5% Security Funds by GRANTEE or its officers, agents, employees, contractors or subcontractors; (iii) any act or omission of the GRANTEE or its officers, agents, employees, contractors or subcontractors in the performance and/or provision of the services provided under this MOU.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be duly executed as of the dates below with all the formalities required by law.

CITY OF GARDENA

LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION
AUTHORITY

By: _____

By: _____

Name: _____

Phillip A. Washington
Chief Executive Officer

Title: _____

Date: _____

Date: _____

ATTEST:

APPROVED AS TO FORM:

By: _____

MARY C. WICKHAM
County Counsel

Date: _____

By:  _____
Deputy

Date: 7/8/12

APPROVED AS TO FORM
BY  _____
PETER L. WALLIN
CITY ATTORNEY

**LACMTA
PROPOSITION C 5% TRANSIT SECURITY FUNDS
Fiscal Year 2017**

Operators	Funding Allocation
Antelope Valley Transit Authority	\$222,293
City of Arcadia	\$7,069
City of Claremont	\$3,157
City of Commerce	\$39,038
City of Culver City	\$313,167
Foothill Transit	\$918,025
City of Gardena	\$231,890
City of La Mirada	\$2,955
City of Los Angeles	\$1,366,075
Long Beach Public Transportation Co.	\$1,768,394
City of Montebello	\$480,191
City of Norwalk	\$96,160
City of Redondo Beach	\$25,361
City of Santa Clarita	\$208,461
City of Santa Monica	\$1,179,188
City of Torrance	\$255,284



City of Gardena City Council Meeting

Agenda Item No. 8.D. (2)
Department: Transportation
Meeting Date: August 09, 2016

AGENDA REPORT SUMMARY

TO: THE HONORABLE MAYOR AND CITY COUNCIL

AGENDA TITLE: Authorize the Upgrade of Existing Bus Wash Air Dryer Blower System to Proto-Vest in the amount of \$47,748.15

COUNCIL ACTION REQUIRED:

Action Taken

Staff respectfully recommends that Council authorize the upgrade of GTrans' existing bus wash air dryer blower system to Proto-Vest, Inc.'s System, 7400 N Glen Harbor Blvd, Glendale, AZ, 85307, in the amount of \$47,748.15.

RECOMMENDATION AND STAFF SUMMARY:

GTrans recommends that the City Council authorize upgrading its existing bus wash air dryer blower system that was originally installed in 2008. The current bus wash air dryer blower system uses excessive electricity during peak consumption times. In an effort to reduce energy consumption and increase efficiency, a new bus wash air dryer system was researched. Proto-Vest, Inc. bus wash air dryer blower system has the capability to efficiently blow water off the bus fleet using less power than the current system.

New System Benefits:

- Maximum drying efficiency as well as cost effectiveness during peak times of energy consumption
- Reduced decibel levels generated by the dryer to ensure a pleasant wash environment
- Reduced horsepower usage and prolonged life of the dryer motor
- Low maintenance, touch-free drying with fixed, adjustable bag angles to produce consistently dry and streak-free buses.

GTrans has solicited 3 proposals for a bus wash air dryer blower system from the following vendors:

Proto-Vest, Inc.	\$47,748.15
NS Wash Systems	\$56,512.87
Aerodry Systems	\$58,267.98

It is staff 's recommendation that Council authorize upgrading the existing bus wash air dryer blower system which will maximize drying efficiency as well as cost effectiveness during peak times of energy consumption.

FINANCIAL IMPACT/COST:

Anticipated cost: \$47,748.15
Funding Source: FTA CA-04-0129-00
There is no impact on the General Fund.

ATTACHMENTS:

Attachment A – Proto-Vest, Inc. Proposal

Submitted by Ernie Crespo,
Signature Ernie Crespo, Transportation Director

Date 8 / 1 / 16

Concurred by Mitchell G. Lansdell,
Signature Mitchell G. Lansdell, City Manager

Date 8 / 1 / 16

c:



7400 N Glen Harbor Blvd
Glendale, AZ 85307
USA

Voice: 623-872-8300
Fax: 623-872-6150

QUOTATION

Quote Number: 547
Quote Date: Jun 2, 2016
Page: 1

To:
CITY OF GARDENA 1700 W 162ND ST GARDENA, CA 90247-3732 USA
PHONE # 310-345-0370 FAX #

Ship To:
CITY OF GARDENA-GT TRANS 13999 S. WESTERN AVE GARDENA, CA 90247 USA
PHONE FAX #

Sales Rep		Good Thru	Customer ID	Payment Terms	
FLORESR		7/2/16	CITCA170	Prepaid	
Quantity	Item	Description		Unit Price	Amount
1.00	SYS7079	Custom Windshear II, GREEN w/Silencing Package CITY OF GARDENA PER MEASUREMENTS FROM STEVE		33,150.00	33,150.00
1.00	BMI0063	Impellor, 30HP Mag Std, CCW, 1-5/8" Mecha			
1.00	BMI0064	Impellor, 30HP Mag Std, CW 1-5/8" Mecha			
2.00	BMI0039-EC	Motor, 30HP 286TS Short Shaft EASA Comp. NAE			
1.00	BMI0092NR	Blower Assy, 30HP Std Magnum, CCW Mecha Non-Rotateable			
1.00	BMI0093NR	Blower Assy, 30HP Rev Magnum, CW Mecha Non Rotateable			
1.00	SYS6115	Blower Box, CCW 30HP SIL Std Magnum			
1.00	SYS6113	Blower Box, 30HP CW SIL REV			
2.00	SYS6100	Intake, Silenced Rectangle			
2.00	WEL0265-T	Ring, Blower Adapter 30HP Magnum RM			
1.00	SYS2000	Air Gate Assembly AC		3,495.00	3,495.00
1.00	SYS2001	Air Gate Assembly Reverse AC		3,495.00	3,495.00
1.00	SYS0096	Starter Pkg, 460V Dual Motor w/controller		2,395.00	2,395.00

All taxes, wiring, starters, and installation are the responsibility of the purchaser. All orders must be paid in full prior to shipping including freight. Quote is valid for 30 days. 50% down to initiate production, 50% remaining plus freight prior to shipment. 100% required for custom orders. Order will be placed into production upon receipt of deposit and signed quote. Equipment is built using UL components but is NOT CERTIFIED in advance. Certification is the purchaser's responsibility.

Proto-Vest takes the utmost care in crating and packing the dryers for shipment. All of the components have been placed in the custom built crate and secured properly before shipping. Proto-Vest is not responsible for delays in delivery times due to trucking, holidays, weather or any other unforeseen events. All damages must be noted on the bill of lading before the machine is unloaded and pictures should be taken of the damages. Notify Proto-Vest immediately if any damages have occurred at the time of delivery.

There will be a \$350 crating fee per machine per order.

All prices are F.O.B. point of shipment and do not include installation. By signing below, purchaser(s) accepts Proto-Vest's specifications as described above.

Signature _____

Date _____

Deposit	
Balance	
TOTAL	

Please note direction of blower:
Driver's Side _____
Passenger Side _____

Subtotal	Continued
Sales Tax	Continued
Freight	Continued
TOTAL	Continued



7400 N Glen Harbor Blvd
Glendale, AZ 85307
USA

Voice: 623-872-8300

Fax: 623-872-6150

QUOTATION

Quote Number: 547

Quote Date: Jun 2, 2016

Page: 2

To:
CITY OF GARDENA 1700 W 162ND ST GARDENA, CA 90247-3732 USA
PHONE #310-345-0370 FAX #

Ship To:
CITY OF GARDENA-GT TRANS 13999 S. WESTERN AVE GARDENA, CA 90247 USA
PHONE FAX #

Sales Rep		Good Thru	Customer ID	Payment Terms	
FLORESR		7/2/16	CITCA170	Prepaid	
Quantity	Item	Description		Unit Price	Amount
		VOLTAGE SET FOR 460V. COLOR OF BAGS GREEN. STEEL MOTOR BLOWERS.			

All taxes, wiring, starters, and installation are the responsibility of the purchaser. All orders must be paid in full prior to shipping including freight. Quote is valid for 30 days. 50% down to initiate production, 50% remaining plus freight prior to shipment. 100% required for custom orders. Order will be placed into production upon receipt of deposit and signed quote. Equipment is built using UL components but is NOT CERTIFIED in advance. Certification is the purchaser's responsibility.

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Date _____

Deposit	
Balance	
TOTAL	

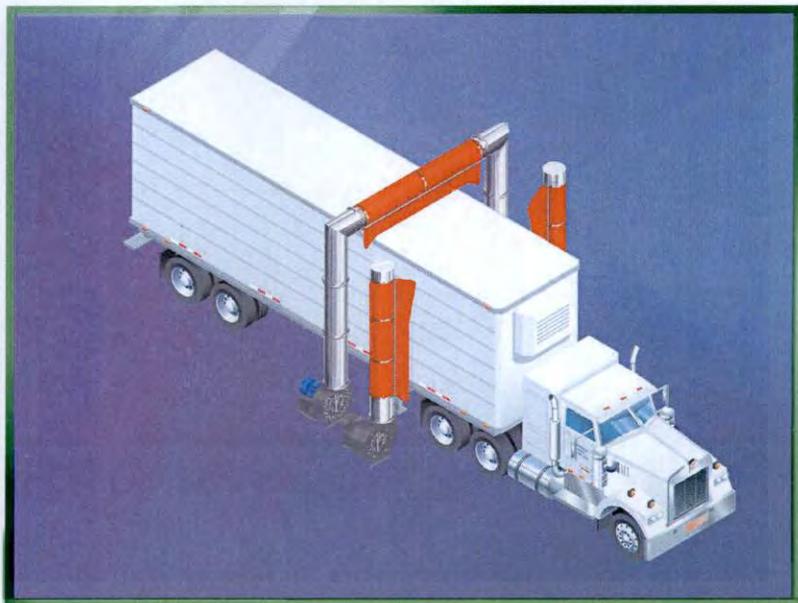
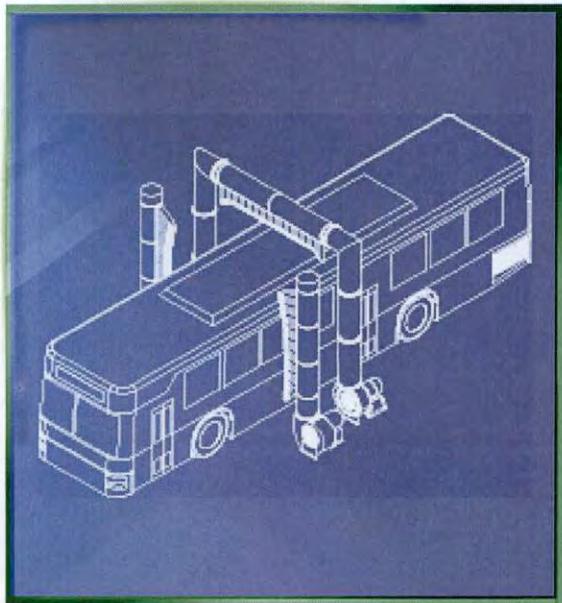
Please note direction of blower:

Driver's Side _____
Passenger Side _____

Subtotal	42,535.00
Sales Tax	
Freight	1,385.00
TOTAL	43,920.00



T260 & SIDESHOT

120 hp Custom
Large Applications

Features & Benefits

- Split Plenum for Motor Stagger Starts
- Adjustable Bag Angles
- (4) 30 Horse Power Motors
- Touch Free Drying
- Designed to Customers Specifications
- Low Maintenance

The Proto-Vest custom large application T260/SideShot combination acts as a powerful modular dryer that provides complete vehicle coverage. Together these patented systems use 30hp blowers, plenum and air delivery bags that are designed to direct air around the vehicle as it passes through the equipment. Both the T260 and SideShot's blower/motor assemblies are engineered for maximum efficiency as well as cost effectiveness to save you money while providing a proficiently dried vehicle.

Motor Specifications

- (4) 30hp, 3600 RPM's
- 208-230 / 460 volts
- 1.15 service factor
- Frame: 286TS
- 3 Phase
- (TEFC) Totally enclosed, fan-cooled

*NOTE: Wiring and controls to be provided by the purchaser.
Additional motor specifications available upon request.
Additional voltages available on special order.*

Equipment Options



Silencer Package

Reduce decibel levels generated by the dryer to ensure a pleasant wash environment.



AirGate

Reduce horsepower usage and prolong the life of your dryer motor.

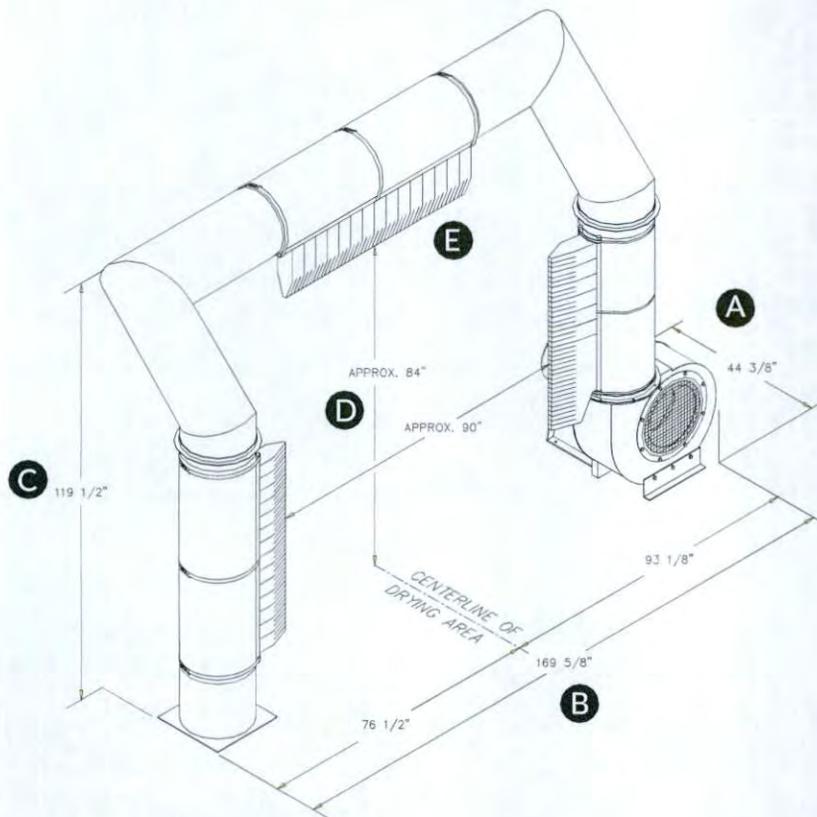
Your Choice in Air Bag Color

- Proto-Vest dryers offer the unique option of different bag colors. These are the standard
- airbag choices. Custom colors also available.

The Ultimate in Drying Technology!

WINDSHEAR

30 hp Stand Alone Drying System



Equipment Dimensions

- A** OVERALL LENGTH
44 3/8 in.
- B** OVERALL WIDTH
76 1/2 in.
- C** OVERALL HEIGHT
119 1/2 in.
- D** BAG HEIGHT
84 in.
- E** HORIZONTAL APPROX.
90 in.

Weight: 1250 lbs. (approximate)

Decibel Readings

With Silencer / Without Silencer
(WS) (WOS)

WindShear - (1) 30hp dryer:

WS: 10 ft=76.9 dBA;	WOS: 10 ft=91 dBA
WS: 20 ft=70.9 dBA;	WOS: 20 ft=84.9 dBA
WS: 30 ft=67.4 dBA;	WOS: 30 ft=81.4 dBA
WS: 40 ft=64.9 dBA;	WOS: 40 ft=78.9 dBA
WS: 50 ft=63 dBA;	WOS: 50 ft=77 dBA

(The above decibel readings are interpolated.)

General Description

The Proto-Vest "WindShear®" is designed as a stand alone drying system that is ideal for tunnels with low to moderate line speeds. This patented system utilizes one (1) 30 hp blower, plenum and three (3) Proto-Duck™ air delivery bags designed to direct air around the vehicle as it passes under the equipment arch. Proto-Vest's blower/motor assemblies are engineered for both maximum efficiency and cost effectiveness allowing the system to operate with only one 30hp Magnum blower. With the improved performance of the Magnum blower assembly the Windshear's drying quality far surpasses any comparable horsepower dryer in its class.

Proto-Vest's stringent standards in material selection for dryers result in extended equipment life and reduced maintenance. The blower assembly is manufactured from a high density polyethylene, its plenum is made from 5052-H32 aluminum, and its bag is produced from durable Proto-Duck™ material to resist corrosion and tearing.

(Please note that Proto-Vest recommends routine maintenance in order to maximize product life.)

Service / Support

Proto-Vest recognizes that support after the sale of equipment is critical to the success of our customers. Our company offers its customers access to a wide range of services including: field service technicians, factory direct aftermarket parts, and an engineering staff for custom designed applications.

To contact customer support call us toll free at **800.521.8218** or go to www.protovest.com.

Proto-Vest Patents:

U.S.: 3,942,430; 4,161,801; 4,409,035; 4,418,442; 4,433,450; 4,445,251; 4,446,592; 4,589,160; 4,700,426; 5,027,714; 5,184,369; 5,187,881; 5,195,207; 5,280,665; 5,421,102; 5,553,346; 5,886,648; 5,901,461; 5,950,324; 5,960,564; 6,038,781; 6,176,024; 6,519,872; others pending.

Canada: 1,021,996; 1,111,328; 1,190,453; 1,201,040; 1,197,439; 1,219,195; 1,219,192; 1,219,194; 1,258,026; 1,219,193; 2,013,749; 2,071,568; 2,071,239; 2,071,388; others pending.

*Specifications subject to change without notice.
***If starting motor over 10-12 times an hour it may be more efficient to leave blower on.

7400 N. Glen Harbor Blvd., Glendale, AZ 85307
800-521-8218 • 623-872-8300 • Fax 623-872-6150
www.protovest.com





City of Gardena
City Council Meeting

Agenda Item: No. 9. A. (1)

Department: COUNCIL ITEMS

Meeting Date: 08/09/2016

AGENDA REPORT SUMMARY

TO: THE HONORABLE MEMBERS OF CITY COUNCIL

AGENDA TITLE: NOTICE AND GUIDELINES FOR 60 DAYS TO APPOINT VACANT SEAT

COUNCIL ACTION REQUIRED:

Action Taken

- Consider an Appointment for the position of Mayor to serve until the next Municipal Election day;
or
- Continue Consideration until the next Regularly-Scheduled Council Meeting

RECOMMENDATION AND STAFF SUMMARY:

As Council is well aware, pursuant to Government Code Section 36512 and Gardena Municipal Code 2.04.150, if the Council does not fill the vacancy of the Mayor within 60 days to serve until the next municipal election date, the City Council is then required to call a special election which is to be held on the next regularly-scheduled election date, not less than 114 days from the call of the special election. The next regularly-scheduled election date, which is at least 114 days from the end of the 60-day period the Council has to make an appointment, will be the March 7, 2017, Municipal Election.

At the July 26, 2016, Council Meeting, the Council made no appointment, but directed that consideration of an Appointment for the position of Interim Mayor be continued to the August 9, 2016, City Council meeting. Council also approved a motion to implement the process that resumés and any other credentials, from individuals interested in being appointed, be submitted to the City Clerk's Office by Wednesday, August 3, 2016, to allow time for the members of Council to review them prior to the August 9, 2016, Council Meeting.

The application that was submitted was provided to Council under separate cover, for review and to be considered in public session on August 9, 2016.

If no appointment is made by August 26, 2016, the end of the 60-day appointment period, the Council will remain as currently seated, and the election of a Mayor will be at the March 7, 2017, General Municipal Election.

FINANCIAL IMPACT/COST

- None

ATTACHMENTS

- None

Submitted by: Mitchell G. Lansdell, Mitchell G. Lansdell, City Manager Date: 08/04/2016