

City of Gardena
Recreation and Human Services Department
1670 West 162nd Street, Gardena 90247
Athletic Field Reservation Form

Name of Group or Organization _____ Expected Attendance _____ Youth__ Adult__

Name of Person in Charge _____ Type of Activity _____
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Vincent Bell Park - 310-217-9557 Diamond #1 _____

14708 South Halldale Avenue

George Freeman Park - 310-217-9558 Diamond #1 _____

2100 West 154th Place

Mas Fukai Park - 310-217-9561 Diamond #1 _____ Diamond #2 _____

15800 South Brighton Avenue

Paul Rowley Park - 310-217-9562 Dia. #1 _____ Dia. #2 _____ Dia. #3 _____ Dia. #4 _____

13220 South Van Ness Avenue

South Gardena Park - 310-217-9563 Soccer Field _____

1200 West 170th Street

Edward Thornburg Park - 310-217-9560 Diamond #1 _____

2320 West 149th Street

Restrooms will be open during posted park hours only

NOTE: If group desires to use another part of the facility, such as picnic shelter, building, etc. A separate reservation request must be filled out for that area.

Date Requested _____ Time-Beginning _____ am/pm~Ending _____

Day of Week (circle one): Sunday-Monday-Tuesday-Wednesday-Thursday-Friday-Saturday

_____ Jan. _____ Feb. _____ Mar. _____ April _____ May _____ June _____
_____ July _____ Aug. _____ Sept. _____ Oct. _____ Nov. _____ Dec. _____

Reservation will expire on _____ (See 3A reverse side)

The person signing this reservation form and/or officers of the group using the facility shall be held responsible for the conduct of, and any damage done by their members and/or guests. I have read the reverse side of this reservation form and agree to abide by the policies set forth.

Signature _____ Date _____ Address _____

Apt _____ City _____ Zip _____ Day Phone _____ Night Phone _____

Faculty Available:(YES or NO) Park Staff Signature _____ Facility Rental Fee \$ _____

Coordinator Signature _____ Receipt # _____ Rec.Svc.Manger _____ Date _____

Rec. & HS Director _____ Register Seq. # _____

Remarks _____

General Policy of Operation for use of Athletic Field Facilities

1. The Athletic Field facilities shall be available to any group in Gardena or vicinity for activities which contribute to the best recreational, social, cultural, civic, and educational interests of the citizens of Gardena.
2. Reservations for the use of Athletic Fields shall be granted with preference order as follows, and subject to change or cancellations at any time when facility is needed for City-sponsored functions:
 - A. City-Sponsored or Co-Sponsored
 - B. Parallel, School, Civic Groups
 - C. Private Groups
3. Use of Athletic Fields shall be granted under the following conditions:
 - A. Permanent rental or assignments of space on field shall not be made to any individual or organizations. This reservation will expire on date shown on reverse side. If a group wishes to continue to meet, a new Reservation Request must be submitted prior to the expiration date shown.
 - B. Alcoholic drinks (beer included) shall not be allowed on the premises.
 - C. All persons and groups must observe the limitations of their reservation, not disturbing or trespassing on the rights of others.
 - D. Officers of all groups shall be held responsible for the conduct of and any damage done by their members.
 - E. Due to limited storage space, all articles or property of individuals or groups shall be removed from the Athletic Field following their activity. The Recreation and Human Services Department assumes no liability for same if left on the premises.
 - F. Private groups shall be assessed a fee for use of fields on recreational facilities.
 - G. All youth groups using the Athletic Fields shall have adult leaders present during the entire function. Failure to provide adult chaperonage will result in relinquishing use of the field.
 - H. A charge will be made to all organizations, other than department sponsored or co-sponsored groups who use recreational Athletic Fields for fund-raising purposes, or solicit donations to help defray costs of their activity.

Operating schedule of Athletic Field Facilities

Bell, Freeman, Fukai, Rowley, South Gardena, and Thornburg Parks

Fukai and Rowley Parks: Monday through Friday (during Summer months)

11:00 a.m. – 9:00 p.m.

All other Parks:

Monday through Friday (during Summer months)

12:00 noon – 9:00 p.m.

Monday through Friday (during Winter months)

3:00 p.m. – 9:00 p.m.

Saturday and Sunday

By Reservation Only

Note: A \$10.00 per hour supervision fee shall be charged all organizations using Athletic Fields after normal working hours (9:00 p.m.)