



City of Gardena Gardena Family Child Care Program Provider Network

Gardena Family Child Care Home Education Network (GFCC):

GFCC contracts with licensed family child care providers who offer a quality program and provide a wide variety of learning experiences that promote children's growth and development in a safe, supportive, and stimulating environment. GFCC is looking for providers who are professional, caring, nurturing, understand how children grow and develop, are current with disciplinary methods, and willing to take classes or participate in workshops to stay current in the field of child development/child care.

GFCC is funded by the California Department of Education (CDE) to provide a quality, educational child care program for low-income and high-risk families. GFCC therefore follows regulations by CDE (Title 5) as well as regulations set by Community Care Licensing (Title 22) and the City of Gardena. Providers who contract with GFCC must also follow these regulations. Regular scheduled and unscheduled visits to provider homes are conducted by GFCC staff to assist providers with documentation required by these agencies. As required by CDE, GFCC providers are reviewed annually by GFCC staff using the *Family Day Care Rating Scale* written by Thelma Harms.

GFCC staff offers technical assistance, information, and assistance with such items as curriculum, child care environment, behavioral problems, and developmental and age-appropriate practices to providers in the GFCC network. Additionally, dependent on funding, there is a toy lending library available to providers.

Contract Process With GFCC:

1. The Provider completes an application with supporting documentation and mails it to the Gardena Family Child Care Program.
2. GFCC staff will contact Community Care Licensing to review the provider's license status including criminal clearance for adults in the home.
3. GFCC staff will then call and make an appointment for an initial interview at the provider's home. During the initial interview, the GFCC Manager and Program Coordinator will review the provider's child care program and discuss GFCC policies. Refer to the *GFCC Provider Program Checklist* that will be used in reviewing the provider's program.
4. If the provider and GFCC staff are in agreement, there will be a second visit to the provider's home by two more GFCC staff. During the second visit, staff will focus on the provider's program, curriculum, environment, and interaction with the children.
5. A contract between the provider and the City of Gardena will be signed at the GFCC office if both parties agree with each other's terms and policies.

City of Gardena
Gardena Family Child Care Program
Provider Program Checklist

GFCC staff will consider the following when determining if the provider's child care program will meet the needs of GFCC families and meet regulations that govern GFCC.

INDOOR AND OUTDOOR ENVIRONMENT

- Attractive and comfortable
- Clean, safe, and free of hazards for children including the bathroom, kitchen, and any other areas the children have access to in the home
- Indoor space has good light, ventilation, and temperature
- Ample space to allow for children's activities and play
- Appropriate furniture and equipment provided for children's care, play, and learning experiences
- Furnishings and equipment are clean and in good condition.
- Outdoor area is fenced and safe for children.
- Outdoor area has a variety of activities such as balls, jump ropes, bikes, climbing apparatus, and swings.
- **An excellent outdoor area would include a variety of surfaces permitting different types of play such as sand, cement, and grass.

CURRICULUM AND DAILY SCHEDULE

- A daily schedule is posted and indicates a variety of activities that include indoor and outdoor play, group and individual activities, adult and child initiated activities, and active and quiet play.
- Curriculum is balanced, multi-cultural, and includes language development, music and movement, sand and water play, art, dramatic play, cooking experiences, science, math, and block play.
- Variety of age appropriate games and materials are accessible to the children, such as: paper, crayons, scissors, books, play dough, puzzles, blocks, dolls, and so forth.
- Children's good hygiene and grooming are encouraged, e.g., brushing teeth, reminding children to wash hands as needed, and through learning activities.
- TV and videos are limited and used as educational experiences.

MEALS

- A menu is up-to-date and posted for parents to see.
- A variety of nutritious meals and snacks are provided daily.

NAPS

- Naps are appropriate for the different age groups.
- Mats or cots with sheets or blankets are available for nap.
- Ample space for all children to nap comfortably. (Ideally 3 feet apart)

MISCELLANEOUS

- Licensing regulations are met such as heaters covered, locks on cupboards, fire extinguisher, etc.

*GFCC may contract with a provider who is not currently providing some of the items listed above as long as the provider is willing to incorporate the items into his/her program. Staff is available to assist providers and provide technical assistance.



GARDENA FAMILY CHILD CARE PROGRAM

1651 West 162nd Street

Gardena, CA 90247

(310) 217-6114

Provider Application

General Information

Applicant's Name _____

Address _____

City & Zip Code _____

Telephone Number _____ FAX Number _____

E-mail Address _____

Type of housing: House _____ Apartment/Condo _____ Duplex _____

Do you own _____ rent _____ other _____

Fenced outdoor space is required for children's play. What area(s) of your yard is fenced and appropriate for children's play? _____

Household Information

List all persons living in the home. (Attach a separate sheet of paper or write on the back if more room is needed.)

<u>Name</u>	<u>Birthdate</u>	<u>Relationship</u>	<u>Criminal Clearance (Yes/No)</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

What languages are spoken in the home?

Do you have any pets in your home? _____ If so, what kind? _____

Education and Experience

List all work experience. _____

List any experiences you've had working with children. _____

List any child development classes, workshops or training you have taken. _____

Explain briefly why you became a family child care provider. _____

Are you a member of any professional organizations? _____ Which ones? _____

Child Care Program Information

License Capacity and Hours of operation _____

Do you have Family Child Care insurance? _____

Ages of children accepted _____

Number and ages of children being cared for now _____

List any assistants or other adults working with your child care program? _____

Are you enrolled in a child care food program? Which program? _____

List or attach your daily schedule/daily routine for your child care program _____

List some of the indoor and outdoor activities you provide for children? _____

What equipment do you have for infants and toddlers? _____

for preschoolers and school-age children? _____

Please initial after each statement if you are in agreement:

I am aware that smoking is not permitted during child care hours. _____

I provide services to all persons without regard to race, color, or religion. _____

I am aware that corporal punishment (i.e. spanking) is not permitted in family child care homes. _____

I understand that religious instruction and prayer are not permitted in GFCC providers' homes. _____

I certify that the information on this application is true and correct.

Signature of Applicant _____

Date _____

Mail a copy of the following items with the Provider Application to:

Gardena Family Child Care
1651 W. 162nd Street
Gardena, CA 90247
Attn: Manager

- 1) Family Child Care License
- 2) CPR & First Aid certificate as required by licensing
- 3) Business license as required by the City if licensed for 14
- 4) Applicant's CA Driver's License or CA Identification
- 5) Any information or literature about the child care program, including daily schedule